

Curtis Inge Middle School



Frank Solomon
Superintendent

Ronnie Fulks
Principal

Curtis Inge Middle School
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Curtis Inge Middle School Contact Information

Principal: Ronnie Fulks	872-3495
Assistant Principal: Roger Clement	872-3495
Assistant Principal: Kristal Standridge	872-3495
Counselor: Nicole Gray	872-7669
Counselor: Deanna Wyche	872-7668
Financial Secretary: Rachel Tener	872-7653
Attendance Secretary: Trinity Davis	872-3495
Office Secretary: Anna Adkins	872-3495
Cafeteria: Mary Hainline	872-5866
Transportation: Shirley Armbrister	872-3455

Significant Days from the Calendar

First Day of School	August 12
Welcome Back RootBEAR Social	TBD
Labor Day Holiday	September 7
Fall Parent Teacher Conferences	TBD
Thanksgiving Holiday	November 25 - 27
1 st Semester Ends	December 17
Winter Break	Dec. 21- Jan 3
2 nd Semester Begins	January 4
Holiday / No School	January 18
Spring Parent Teacher Conferences	TBD
Spring Break	March 15-19
CIMS Awards Assembly	TBD
Last day of Classes	May 27
Graduation	May 25

ATTENDANCE POLICY

When a student is absent from school, it is the responsibility of the parent or guardian to contact the school. If the school has not been contacted by the parent/guardian, the student will receive an unexcused absence for that day or period. All court, doctor, or dental appointments will require a note from that agency for the absence to be excused and **must be turned in within 48 hours of the absence.**

All absences, excused or unexcused, count toward the 10 absences per semester limit, except for school activities. Illness or serious illness of immediate family, death in family or close relative, doctor or dental appointments, driver's license testing, required court appearances, school sponsored activities, educational trips, religious holidays, and pre-arranged family trips are the only excused absences that will be accepted and only then if parents call the school and/or a signed note is on file in the attendance office. The number of days to make-up the work will coincide with the days missed plus one day. **It is the responsibility of the students, not the teacher, to make arrangements for make-up work.**

ACTIVITIES & ELIGIBILITY

The Noble Board of Education recognizes the importance of activities in the education program. However, regular class attendance is a prerequisite for students to achieve the maximum educational experience. **Students may not miss a class more than ten (10) times in a school year for excused, school-sponsored activities. Students will only be allowed to apply for five (5) additional days of Activity Absences per school year. Activity Absence extension request forms** are available in the main office. The attendance record of the student and the student's grade in each class will largely determine if the student should be allowed to participate in the activity. State and nationally-sponsored activities are exempt from the above regulations. The guidelines of the Oklahoma Secondary School Activities Association will determine what constitutes a state and/or national activity.

A student must pass five classes at the end of each semester to be eligible for activities. After each semester, eligibility for participation will be determined on a weekly basis. **This policy will apply to all extracurricular activities including dances, field trips, etc.** Participation will be denied if he/she fails any class or combination of classes two (2) consecutive weeks.

TARDIES

Any student who is detained by the office or by a teacher should ask for a note to the next class so that he/she will not be counted tardy. Any student who arrives late to school must report to the office for an admit pass. During the school day, a student who is late to class should report directly to that class. Students who are 15 minutes late for class will be considered absent for that class period. Each teacher will make a record of all tardies. The teacher will make parent contact on the third tardy per semester. Discipline referrals will be sent to the office for each tardy after the third tardy.

Tardy Referrals:

3rd tardy = parent contacted by the teacher

4th tardy = referral to the office, result lunch detention

5th tardy and on = referral to the office, result ISD/OSS

GRADING

In accordance with the policy of the board of education the following grading system will be used for all subjects, including special education:

100 - 90	=	A
89 - 80	=	B
79 - 70	=	C
69 - 60	=	D
59 - Below	=	F

NOBLE PUBLIC SCHOOLS DRESS CODE (REGULATION)

In accordance with the policy of the board of education, the following regulation shall establish a dress and grooming code for the public school system. The building administrator shall have the authority to determine the appropriateness of any attire not specifically addressed below. In making a determination, the administrator shall consider whether the clothing and/or accessory presents a safety hazard, is revealing, or may be reasonably believed to disrupt the teaching or learning environment. Attire that disrupts the educational process is prohibited. The following dress code will be in effect for all students:

1. Skirts and Dresses: The skirt or dress must be a minimum of mid-thigh length while shoulders are relaxed and must not be revealing, disruptive or distracting to the educational process. Skirt openings must be a minimum of mid-thigh length. Dresses may be sleeveless if they have fitted armholes. Mini-skirts are not allowed.
2. Tops: Any shirt, blouse, sweater or top may be worn with the following conditions:
 - Sleeveless Tops must have fitted armholes and not be revealing or show undergarments. Spaghetti straps, tank tops, muscle shirts, strapless tops, halter tops, racer back tops are not allowed.
 - Nothing translucent, sheer, of mesh, fishnet or revealing may be worn.
 - All tops must be properly buttoned and may not expose the midriff when arms are raised from the side. Tops that expose undergarments are not permitted.
 - Tops, dress and sleeve openings, must not expose undergarments, chest, breast, cleavage or any part of the torso. Tops may not have any type of plunging neckline.
3. Pants: Pants, jeans or slacks that are neat and clean are acceptable.
 - Pants that drag the floor are not allowed. Pants that are cut, slit, or have holes above mid-thigh are not allowed. Pants that have been patched are acceptable.
 - Form fitting pants, skin tight jeans, leggings, and jeggings are allowed as an outer garment as long as the top outer garment reaches mid-thigh. Pajama pants are not allowed.
 - Sagging is not permitted at any time. Pants may not be worn low exposing the torso, back or undergarments.
4. Shorts: Shorts that are mid-thigh length or longer are acceptable for school dress.
 - Shorts that are cut, slit or have holes above mid-thigh are not allowed.
 - Form fitting shorts, biker shorts, spandex and mini-shorts, such as Soffes, are not allowed.
5. Shoes: Shoes must be worn at all times. Different programs require different types of shoe types. Students will be informed by their teachers as to the requirements for the particular class or program they are in. House Shoes, Shoes with rollers, wheels, or skates are not allowed.
6. Accessories: Accessories which are not acceptable include the following:
 - Hats, hoods, beanies, caps, bandanas and sunglasses are prohibited inside the buildings. Exceptions may be made by the principal for spirit days, religious purposes or special activities.
 - Wearing, possessing, using, distributing, displaying or selling of any clothing, jewelry, emblems, badges, symbols, signs, graffiti, or other items that are evidence of membership in or affiliation with a gang are prohibited.
 - Chains, Wallet chains, Biker chains, Collars, Fish Hooks, Jewelry such as earrings with loops that could pose a safety issue are prohibited.
 - Trench coats and other full length coats are prohibited.
7. Insignias, Monograms, Prints or Patches: Lettering or any type of sew-on patch, decal, print, insignia or design that conveys crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or any advertising of tobacco, alcohol drugs or drug paraphernalia are specifically prohibited.
8. Makeup, Tattoos and Brands: Facial make-up, tattoos, brands or other body decorations whether temporary or permanent, that convey crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or advertise tobacco, alcohol, drugs or drug paraphernalia are specifically prohibited.

9. Clothing that is purposefully ripped, torn, and or cut in a manner that causes a distraction to the operation of the school and the educational process or is a safety risk is prohibited.
10. Activity/Spirit Days: Teams are allowed to wear uniforms as long as they are compliant with the dress code. Any uniform that in itself does not comply with the school dress code must be worn underneath proper outerwear. Exceptions to the dress code for special activities must be approved in advance by the school administration.
11. Exceptions to the dress code may be authorized by the building administrator or designee for a specific school-related activity on a case-by-case basis.
12. The dress code for Noble Public Schools is a minimum requirement dress code. Students are encouraged to dress in a professional manner above and beyond the dress code.
13. A Dress Code Log will be kept at each site documenting the name of the offender, the violation type and the date of the violation. All head principals will complete a year-end Dress Code Log Report showing total numbers only of singular and repeat student violators as well as the types of violations recorded in their site log. All year-end site reports will be submitted to the superintendent and the school board. Student names will not be listed or reviewed. In addition, the school board reserves the right to solicit year-to-date site Dress Code Log Reports at any time during the school year.

Any student found out of compliance with the Noble Public Schools Dress Code will be sent to an administrator for resolution. Students will be given the option to change to appropriate clothing or have parents bring acceptable clothing. The parent will have an acceptable amount of time to provide the change of clothes. If a parent is unable to do so, the student may be sent home. Students will be allowed to return to school/class after clothing has been changed and is compliant with the dress code.

Parents will be notified each time a student is in violation of the Dress Code if the issue is unable to be corrected on site. Parents will always be notified when repeat violations occur. Communication with parents will occur from the school office in these situations. Repeat offenses will result in the Disciplinary Process being followed according to the school site handbook. All disciplinary actions will be adjudicated in a private and confidential manner.

The Dress Code policy for Noble Public Schools will be reviewed on a regular basis and will be updated and modified at the discretion of the Noble Public Schools Board of Education.

- 1st offense- Counsel
- 2nd offense- Lunch Detention
- 3rd offense- ISD
- 4th offense- ISD or OSS

STUDENT DISCIPLINE

The Noble Board of Education believes that the school's primary goal is to educate, not to discipline. However, education includes establishing norms of social behavior and assisting students in understanding and attaining those norms. When the behavior of an individual student comes into conflict with the rights of others, corrective actions are necessary for the benefit of the individual and the school. The teacher in a public school has the same rights as a parent or guardian to control and discipline a child while the child is in attendance, in transit to or from the school, or participating in any authorized school function. However, to avoid any appearance of

impropriety, no teacher or administrator will be involved in the discipline of that teacher's or administrator's child except in cases of classroom supervision. Disciplinary matters concerning children of school employees will be handled by the superintendent or the superintendent's designee. The superintendent's child will be disciplined by someone other than the superintendent.

Each student shall be treated in a fair and equitable manner. Disciplinary action will be based on a careful assessment of the circumstances surrounding each infraction. The following are some examples of these circumstances:

- The seriousness of the offense;
- The effect of the offense on other students;
- Whether the offense is physically or mentally injurious to other people;
- Whether the incident is isolated or habitual behavior;
- The manifestation of a disability;
- Any other circumstances which may be appropriately considered.

Standards of behavior for all members of society are generally a matter of common sense. The following examples of behavior are not acceptable in society generally, and in a school environment particularly. The involvement of a student in the kind of behavior listed below will generally require remedial or corrective action. These examples are not intended to be exhaustive and the exclusion or omission of unacceptable behavior is not an endorsement or acceptance of such behavior. When, in the judgment of a teacher or administrator, a student is involved or has been involved in unacceptable behavior, appropriate remedial or corrective action will be taken.

1. Unexcused lateness to school
2. Unexcused lateness to class
3. Cutting class
4. Leaving school without permission
5. Refusing detention/late room
6. Tobacco/Vaping
7. Truancy
8. Possessing or using alcoholic beverages or other mood-altering chemicals
9. Stealing
10. Forgery, fraud, or embezzlement
11. Assault, physical and/or verbal
12. Fighting or instigating a fight
13. Possession of weapons or other items with the potential to cause harm
14. Distributing obscene literature
15. Destroying/defacing school property

16. Racial discrimination including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another student, an employee, or a visitor
 17. Sexual Harassment
 18. Gang related activity or action
 19. Drugs, OTC, and prescription, possession, distribution and under the influence of
- In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
 2. Conference with parents
 3. In-school suspension
 4. Detention
 5. Referral to counselor
 6. Behavioral contract
 7. Changing student's seat assignment or class assignment
 8. Requiring a student to make financial restitution for damaged property
 9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
 10. Restriction of privileges
 11. Involvement of local authorities
 12. Referring student(s) to appropriate social agency
 13. Alternate Academic Placement within CIMS Academy or Noble Virtual Academy
 14. Suspension
 15. Other appropriate disciplinary action as required and as indicated by the circumstances
- Parents, guardians, and students residing in this school district are also advised by means of this policy statement and by the student handbook that students in this district shall have no reasonable expectation of privacy rights towards school officials, in school lockers, desks, or other school property. School personnel shall have access to school lockers, desks, and other school property at any time and no reason shall be necessary for such search. Student property may be searched with reasonable suspicion.

Teachers, parents, guardians, and students are invited and encouraged to participate in the formulation of disciplinary policies, rules, and regulations by suggesting to administrators appropriate means of discipline for specific infractions.

(10 Oklahoma Statute 7115; 70 Oklahoma Statute 6-114; 70 Oklahoma Statute 24-101.3; Noble Board of Education, Policy FO)

SEARCH AND SEIZURE

According to the law of Oklahoma, the superintendent or school principal of any public school in the state of Oklahoma, any teacher, or security personnel, shall have the authority to detain and authorize the search of any pupil or pupils on any school premises or while in transit under the authority of the school or any function sponsored or authorized by the school, for dangerous weapons or controlled dangerous substances, as defined in the uniform controlled dangerous substances act, and hereinafter referred to as controlled substances that might be in their possession, including the authority to authorize any other persons they deem necessary to restrain such pupil or to preserve any dangerous weapons, or controlled dangerous substances, intoxicating beverages, low-point beer, or missing or stolen property. Student searches may be made based on a reasonable suspicion of a violation of school rules and /or state or federal law by a student. Contraband and other property unauthorized to be on school property or school sponsored activities will be seized for evidentiary purposes in a school hearing and/or legal hearing.

CONSEQUENCES

Consequences may vary depending on the behavior/action. Disciplinary infractions are classified by their severity.

Consequences are defined as follows:

- **Detention** - Detention may be before school, after school, or at lunch. A student may be assigned detention for minor violations.
- **In School Detention** - A student assigned to In School Detention spends the day assigned to a specific detention room where work is sent by his/her teachers. A student assigned to In School Detention after the first ISD offense, will not participate in school sponsored activities, including sports, on the day(s) he/she is assigned. If student is suspended while in ISD, he/she will be required to finish ISD days on return from OSS.
- **Suspension** –A student may be temporarily suspended, which shall be defined as exclusion from classroom instruction, by the principal, asst. principal, or the principal's designated representative under the procedure hereinafter set forth. Upon being brought to the attention of the principal, asst. principal, or his designated representative that a student has allegedly committed certain acts, an informal conference will be held between the student and the principal, asst. principal, or his designated representative. At the conference, the student shall be informed of that which he/she is accused of violating, and they will be advised specifically of what they are accused of doing and what the basis of the accusation is. In the event the student denies these charges, they shall be given an

explanation of the evidence the school authorities have and shall be given the opportunity to present any information or explanation concerning the incident.

- **Citations** – A student may receive a citation for an infraction to school policy.

After discussing the charges in detail and considering the explanation, if any, furnished by the student, the principal and his designated representative shall determine if the student is, in his opinion, guilty of those charges. If he so determines, the principal, asst. principal, or his designated representative shall have authority to administer a temporary suspension for whatever time period he deems is warranted, taking into consideration the severity of the violation. The administrator will notify the parent or guardian of the punishment. Upon completion of the specified suspension time, the parent or guardian may be required to accompany the student to school to be reinstated by the principal, asst. principal or designee. Continuation of the student's academic progress will be served by CIMS either sending homework home in packets or enrolling the student in the Noble Virtual Academy.

- **Curtis Inge Middle School Academy**

Purpose:

The Curtis Inge Middle School (CIMS) Academy is an alternative academic setting to the traditional school setting for students who have demonstrated consistent academic and social behaviors that are detrimental to their success in the regular school environment. CIMS Academy's mission is to provide students with academic and social training tools that will aid them in becoming more organized, responsible, and disciplined students and prepare them to be successful and productive citizens.

Placement:

CIMS Academy will be located within Curtis Inge Middle School. The academy will serve 15 to 20 students in 6th, 7th, and 8th grades. Students in the academy will take all of their core coursework and electives in the same classroom separate from the general population.

Placement into the academy will be determined by CIMS administration. Factors that will determine placement into the Academy include but are not limited to: chronic classroom disruptions, major/frequent behavioral infractions, and failure to succeed in the regular classroom setting.

Expectation:

Students placed in the academy will be required to complete at least one school semester in the academy before being considered to be placed back in the general education population. CIMS will not permit students placed in the academy to participate in extracurricular or school-sponsored activities. Students will have to meet clear, measurable, and attainable goals to be considered to be readmitted into the regular school setting.

Academics:

To ensure maximum academic success CIMS Academy students will start their day with math, English Language Arts (ELA), and Science coursework. Afternoon courses will include a physical education course, a counseling component-Character Counts course, a math skills course, and social studies. All of the core curriculum will be administered through Canvas-Learning Management System and was designed by CIMS teachers and aligned to the Oklahoma Academic Standards (OAS). The academy is designed to be a flexible, individualized, highly structured, blended learning environment with a certified teacher who will guide students at their own pace.

Policy:

Curtis Inge Middle School and Noble Public Schools are dedicated to providing our students with a positive learning climate, which encourages a passion for discovery and achievement. We feel students are entitled to learn in an orderly environment of mutual respect and concern among peers and teachers. Therefore, Curtis Inge Middle School will provide an alternative school setting program for students who are having difficulty functioning in the traditional school setting. CIMS will provide alternative instructional methods to help at-risk students grow, succeed, and thrive.

WEAPONS

ANY STUDENT FOUND TO BE IN POSSESSION OF A WEAPON OF ANY TYPE MAY FACE A SUSPENSION OF UP TO ONE CALENDAR YEAR OR THE MAXIMUM ALLOWED BY STATE LAW.

ARRIVING AT SCHOOL

The building will be open to students at 8:10 a.m. every school day. Once students arrive on campus, they are not allowed to leave and return unless accompanied by a parent. Students may stay in the cafeteria or in a designated area of the main building. After the first bell (8:31 a.m.), students will have access to their lockers and other parts of the building.

LOCKERS AND LOCKS

Students are to use only the lockers assigned to them. Students who give out their locker combinations to other students risk having items taken from their lockers. New lockers will not be issued to students during the school year. Students are to keep lockers clean, inside and out, and are not to alter the locker in any way. School lockers, desks, and other areas of school facilities may be opened and examined by school officials at any time; no reason shall be necessary for such search (Reference: O.S. 70-24-102).

CAFETERIA

Noble Public Schools will allow students to charge up to \$30.00 in the cafeteria for lunch and breakfast meals. The district will communicate with the student and parent/guardian when a student is approaching and/or exceeds this amount. Once a student has exceeded this amount, the student may be served an alternate meal.

WIRELESS TELECOMMUNICATION DEVICES

Curtis Inge Middle School policy on wireless telecommunication devices is designed to ensure that the use of wireless telecommunication devices does not interfere with teaching and

learning during the school day. For the purpose of this policy, wireless telecommunication devices are deemed to include cellular phones, smartwatches, pagers, two-way radios, earbuds, headphones and other devices that use radio frequencies for communications. (*Including I Pods, Gameboys, Kindle's and other game devices*) Students may possess wireless telecommunication devices while on school premises or while in transit under the authority of the school or while attending any function sponsored or authorized by the school; however, the usage of these devices is regulated to times not during the school day.

INTERNET AND OTHER COMPUTER NETWORKS ACCEPTABLE USE AND INTERNET SAFETY POLICY

The Noble Public Schools district is pleased to make available to students and staff access to interconnected computer systems within the district and to the Internet, the worldwide network that provides access to significant educational materials and opportunities. In order for the school district to ensure the continued accessibility of its computer network and Internet, all students and staff must take responsibility for appropriate and lawful use of this access. Students and staff must understand that one person's misuse of the network and Internet access may jeopardize the ability of all students and staff to enjoy such access. While the school's teachers and other staff will make reasonable efforts to supervise student use of network and Internet access, they must have student cooperation in exercising and promoting responsible use of this access.

Below is the Acceptable Use and Internet Safety Policy ("policy") of the school district and the Data Acquisition Site that provides Internet access to the school district.

Upon reviewing, signing, and returning this policy as directed, each student and staff member agrees to follow the policy and will be given the opportunity to enjoy Internet access at school. If a student is under 18 years of age, he or she must have his or her parents or guardians read and sign the policy. The school district shall not provide access to any student who, if 18 or older, fails to sign and submit the policy to the school as directed or, if under 18, does not return the policy as directed with the signatures of the student and his/her parent or guardian. Listed below are the provisions of the agreement regarding computer network and Internet use. The district has designated a staff member to whom users may direct questions. If any user violates this policy, the user's access will be denied or withdrawn, and the user may be subject to additional disciplinary action. Personal Responsibility By signing this policy, the user agrees not only to follow the rules in this policy, but also to report any misuse of the network to the person designated by the school for such reporting. Misuse means any violations of this policy or any other use that is not authorized under this policy, and having the effect of harming another or his or her property. Term of the Permitted Use A student or staff member who submits to the school, as directed, a properly signed policy and follows to which she or he has agreed will have

computer network and Internet access during the course of the school year only. Students and staff will be asked to sign a new policy each year during which they are students or staff members in the school district before they are given an access account.

Acceptable Uses

1. **Educational Purposes Only.** The school district is providing access to its computer networks and the Internet for educational purposes only. If the user has any doubt about whether a contemplated activity is educational, the user may consult with the person(s) designated by the school to help you decide if a use is appropriate.
2. **Unacceptable Uses of Network.** Among the uses that are considered unacceptable and which constitute a violation of this policy are the following:
 - A. Uses that violate the law or encourage others to violate the law. Don't transmit offensive or harassing messages; offer for sale or use any substance the possession or use of which is prohibited by the school district's student discipline policy; view, transmit or download pornographic materials or materials that encourage others to violate the law; intrude into the networks or computers of others; and download or transmit confidential, trade secret information, or copyrighted materials. Even if materials on the networks are not marked with the copyright symbol, the user should assume that all materials are protected unless there is explicit permission on the materials to use them.
 - B. Uses that cause harm to others or damage to their property. For example, don't engage in defamation (harming another's reputation by lies); employ another's password or some other user identifier that misleads message recipients into believing that someone other than the user is communicating or otherwise using his/her access to the network or the Internet; upload a worm, virus, "Trojan horse," "time bomb," or other harmful form of programming or vandalism; participate in "hacking" activities or any form of unauthorized access to other computers, networks, or information systems.

- C. Uses that jeopardize the security of student and staff access and of the computer network or other networks on the Internet. For example, do not disclose or share your password with others; do not impersonate another user.
- D. Uses that are commercial transactions. Students, staff, and other users may not sell or buy anything over the Internet. The user should not give others private information about the users or others, including credit card numbers and social security numbers.

3. **Netiquette.** All users must abide by rules of network etiquette, which include the following:

- A. Be polite. Use appropriate language. No swearing, vulgarities, suggestive, obscene, belligerent, or threatening language.
- B. Avoid language and uses that may be offensive to other users. Don't use access to make, distribute, or redistribute jokes, stories, or other material which is based upon slurs or stereotypes relating to race, gender, ethnicity, nationality, religion, or sexual orientation.
- C. Do not assume that a sender of e-mail is giving his or her permission for the user to forward or redistribute the message to third parties or to give his/her e-mail address to third parties. This should be done only with permission or when the user knows that the individual would have no objection.
- D. Be considerate when sending attachments with e-mail (where this is permitted). Be sure that the file is not too large to be accommodated by the recipient's system and is in a format which the recipient can open.

4.

Cyber Bullying. Cyber bullying is when one or more people intentionally harm, harass, intimidate, or reject another person using technology. This includes but is not limited to the following:

- Sending mean or threatening messages via email, IM (instant messaging), or text messages.
- Spreading rumors about others through email, IM, or text messages.
- Creating a Web site or MySpace (or other social-networking) account that targets another student or other person(s).
- Sharing fake or embarrassing photos or videos of someone with others via a cell phone or the Web.
- Stealing another person's login and password to send mean or embarrassing messages from his or her account.

It shall be the policy of Noble Public Schools that cyber bullying will not be tolerated under any circumstances. A student caught violating this policy will lose computer privileges and these actions may result in further disciplinary action including suspension or expulsion from school or the student(s) involved. In addition, violators and their parents/guardians may be subject to civil and/or criminal penalties as specified by Oklahoma and/or federal law.

Internet Safety

- 1. General Warning; Individual Responsibility of Parents and Users.** All users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged students. Every user must take responsibility for his or her use of the computer network and Internet and stay away from these sites. Parents of minors are the best guides to materials to shun. If a student or staff member finds that other users are visiting offensive or harmful sites, he or she should report such use to the appropriate school designee.
- 2. Personal Safety.** Be safe. In using the computer network and Internet, the user should not reveal personal information such as the user's home address or telephone number. The user should not use his/her real last name or any other information which might allow a person to locate the user without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone "met" on the computer network or Internet without a parent's permission (if the user is under 18). Regardless of your age, the user should never agree to meet a person the user has only communicated with on the Internet in a secluded place or in a private setting.
- 3. "Hacking" and Other Illegal Activities.** It is a violation of this policy to use the school's computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.
- 4. Confidentiality of Student Information.** Personally identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or over, the permission of the student. Users should never give out private or confidential information about themselves or others on the Internet, particularly credit card numbers and Social Security numbers. A supervising teacher or administrator may authorize the release of directory information, as defined by law, for internal administrative purposes or approved educational projects and activities.
- 5. Active Restriction Measures.** The school, either by itself or in combination with the Data Acquisition Site

providing Internet access, will utilize filtering software or other technologies to prevent users from accessing visual depictions that are (1) obscene, (2) pornographic, or (3) harmful to minors. We are using C.I.P.A. compliant software for our technology protection measure (internet filtering software) to ensure that users are not accessing such depictions or any other material that is inappropriate for minors. Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or school administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 17 and older. The term "harmful to minors" is defined by the Communications Act of 1934 (47 USC Section 254 [h][7]), as meaning any picture, image, graphic image file, or other visual depiction that - taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; - depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; - taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors. 6. All students will be educated about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.

Privacy

Network and Internet access is provided as a tool for the user's education. The school district reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials. Failure To Follow Policy The user's use of the computer network and Internet is a privilege, not a right. A user who violates this policy, shall at a minimum, have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student's enrollment or the staff member's employment in the school district. A user violates this policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in such circumstances. Warranties/Indemnification The school district makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. It shall not be responsible for any claims, losses, damages, or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user (or his or her parents or guardian) arising out of the user's use of its computer networks or the Internet under this policy. By signing this policy, users are taking full responsibility for his or her use, and the user who is 18 or older or the parent(s) or guardian(s) of a minor student are agreeing to

indemnify and hold the school, the school district, the Data Acquisition Site that provides the computer and Internet access opportunity to the school district and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or parent(s) or guardian(s) of a minor student agree to cooperate with the school in the event of the school's initiating an investigation of a user's use of his or her access to its computer network and the Internet, whether that use is on a school computer or on another computer outside the school district's network. Updates Users, and if appropriate, the user's parents/guardians, may be asked from time to time to provide new or additional registration and account information or to sign a new policy reflecting developments in the law or technology or changes in district policy. Such information must be provided by the user (or his/her parents or guardian) or such new policy must be signed if the user wishes to continue to receive service. If after account information is provided, some or all of the information changes, the user must notify the person designated by the school to receive such information. (21 Oklahoma Statute 1040.75, Oklahoma Statute 1040.76; Children's Internet Protection Act of 2000 (HR 4577, P.L. 106554); Communications Act of 1934, as amended (47 U.S.C. 254[h], [l]); Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F); Noble Board of Education, Policy EFBCA)

CIMS Denial of Internet Access

Noble Independent School District will be operating under an "opt out" policy for students regarding Internet access. This means that students will be assumed to have parent/guardian permission to access the Internet at Noble Independent School District unless the school has received a written statement from the student's parent(s)/guardian(s) that the student does not have Internet access permission.

Please understand that in accessing the Internet at Noble Independent School District schools, students will be expected to adhere to the Noble Independent School District Schools Internet Acceptable Use Policy.

ADDITIONAL SCHOOL PROCEDURES

Sharpies and Sunflower Seeds are not permitted inside the building at any time. Backpacks and bags are not permitted the last two days of school. Additional items may be included throughout the year if they become a distraction or a safety issue.

Lost and Found will be located in the office conference room. All lost and found items will be removed from the school every two weeks.

MULTIMEDIA RELEASE NOTIFICATION

During the course of the year a student's image, likeness, or voice recording may be acquired for use in news releases, district print, electronic publications, and the District's Web Site.

However, **if a parent, guardian or eligible student determines that they do not want to permit such uses, they must advise the school district in writing via letter to the head administrator at the appropriate school within two weeks of enrollment.** The parent, guardian, or eligible student may consent to the use of such images in one form but decline said use in other forms. The advisement must detail in which forms such use is prohibited. All unlisted uses will be permitted. The district is released from any liability arising from such use and is not obligated to provide remuneration for such use.

DISTRICT ASBESTOS STATUS

In compliance with the Asbestos Hazard Emergency Response Act (AHERA) all buildings located on the campus of Noble Public Schools have been re-inspected for Asbestos containing materials. This Re-inspection was done by accredited Department of Labor Inspectors. Based on the Re-inspection, Asbestos Containing Building Materials (ACBM) were found in a few locations. In its present condition, these ACBM's are non-friable. Noble Public School will continue to maintain this material as in the past and report any changes in the condition of this material to the Asbestos Coordinator. The management plan for Noble Public School District is available for review in the Office of the Superintendent.

TELEPHONE

The telephone in the office is for school business. **Students will not be called from classes to answer a telephone call. Parents must refrain from calling and leaving messages for students that could have been taken care of at home.** In the case of an emergency, we will deliver a message to the student.

VISITORS

In order to insure the safety of our students, all exterior doors to the school will remain locked throughout the school day. Students may exit these doors in case of an emergency or for outside access, but no one can come in from the outside. **When coming to school for a visit, parents must enter through the front west door, sign in at the office, and obtain a visitor's name badge which must be worn while on campus.** We welcome parents to visit us at any time; however, appointments and arrangements for meetings must be arranged prior to the visit. **Parents will not be allowed to visit with teachers during class time unless prior arrangements have been made.** During the school day, all persons not employed by the district are considered visitors to our school and **must** wear a visitor's badge throughout their visit to Curtis Inge Middle School. Students may be checked out to go eat lunch, but, due to safety

concerns, CIMS administration does not allow parents/guardians or any other person to visit students in the school's lunchroom during lunchtime.

LEAVING SCHOOL GROUNDS CHECKING STUDENTS OUT FROM SCHOOL

Parents must check-in with the office to sign their child out of school. The sign-out sheet will include time of check-out, reason for checking out the student, and a time for check-in of the student if that student is returning to school. Students being checked-out for lunch, doctor's appointments, or other reasons must be checked out by the parent or someone who is listed on the emergency contact list. The office will not allow check-out of a student from the building with friends or relatives of that student unless they are on the emergency contact list.

The middle school is essentially a closed-campus school. Students may not leave school grounds for any reason during the school day without the express permission of the parent and the knowledge of the office. Students who leave school property without permission will be considered truant, and the appropriate consequences, according to the discipline policy, will be implemented.

TITLE I

Title I is a federally funded program to assist students in achieving higher academic levels in reading and math. This school year, Noble Public School District is recognized by the State Department of Education as a school wide Title I program.

Curtis Inge Middle School is promoting home- school partnerships to help meet a full range of student experiences with effective learning. It is our desire that we work together with families so students have the best opportunity for success, not only in school, but throughout life.

It is the responsibility of CIMS to provide high- quality learning experiences and instruction for each student. It is also the mandate of the school to create a supportive and effective learning environment that enables students to meet the state's challenging student performance standards.

Research has shown that parental involvement and participation in their student's school improves student learning. The benefits of parent participation in the student's school life are not confined to early childhood or elementary school years. Parental involvement also provides strong benefits to students who are in the secondary school levels.

This compact is an agreement among those who sign it that the three groups represented have specific responsibilities.

PARENTS WILL:

- monitor student attendance. Students who are absent for more than 10 days in a semester will be declared truant and will be turned over to the District Attorney's office for truancy. In addition, he/she may not receive full credit for the class
- assure students arrive at school on time in order to have the best start possible
- work to establish on- going communications with the child's teachers
- attend parent/teacher conferences and other meetings designed to help parents be aware of school events
- monitor the completion of assignments by their student.
- Encourage their child to organize his/her assignments so that work gets to school and can be turned in when due
- Be aware of the annual Title I meeting to participate in planning the program for the up- coming school year

STUDENTS WILL:

- bring needed materials/ supplies to class
- arrive to class before the tardy bell rings
- complete assignments and turn them in when due
- share with parents when an assignment needs to be completed
- show respect for all others in the school each day
- strive to have a positive attitude each and every day
- follow all school rules.

CURTIS INGE MIDDLE SCHOOL WILL:

- provide opportunities for regular parent/teacher meetings
- provide progress reports in addition to the regular nine week grading periods
- provide each student and parent with an outline of the content of each class
- work to establish continuing communication with parents regarding their child's progress and attitude
- provide Title I funded opportunities for students such as the Reading/Math Skills classes and tutoring services in the mornings before school begins

Parents are asked to discuss this compact with their child so that everyone knows what is expected of them.



STANDARD™ REUNIFICATION METHOD

STUDENT/PARENT REUNIFICATION

Circumstances may occur at the school that require parents to pick up their students in a formalized, controlled release. This process is called a Reunification and may be necessary due to weather, a power outage, hazmat or if a crisis occurs at the school. The Standard Reunification Method is a protocol that makes this process more predictable and less chaotic for all involved.

Because a reunification is not a typical end of school day event, a reunification may occur at a different location than the school a student attends. If this location is another school, then those students may be subject to a controlled release as well.

NOTIFICATION

Parents may be notified in a number of ways. The school or district may use its broadcast phone or text message system. In some cases, students may be asked to send a text message to their parents. A reunification text message from a student may look something like this: *"The school has closed, please pick me up at 3:25 at the main entrance. Bring your ID."*

PARENT/GUARDIAN EXPECTATIONS

If a parent or guardian is notified that a reunification is needed, there are some expectations that parents or guardians should be aware of. First, bring identification. That will streamline things during reunification. Second, be patient. Reunification is a process that protects both the safety of the student and provides for an accountable change of custody from the school to a recognized custodial parent or guardian.

WHAT IF A PARENT CAN'T PICK-UP THEIR STUDENT?

When a parent can't immediately go to the reunification site, students will only be released to individuals previously identified as a student's emergency contact. Otherwise, the school will hold students until parents can pick up their student.

WHAT IF THE STUDENT DROVE TO SCHOOL?

There may be instances where a student may not be allowed to remove a vehicle from the parking lot. In this case, parents are advised to recover the student. In some circumstances, high school students may be released on their own.

Reunification Information (PLEASE PRINT CLEARLY)

Have photo identification out and ready to show school district personnel.

Student Name _____

Student Grade _____ Student Cell Phone Number _____

Name of person picking up student _____

Signature _____

Phone number of person picking up student _____

Relationship to student being picked up _____

Photo identification matches name of person picking up student? Y or N _____

Parent completes:

Print Student Name Again _____

Student Grade _____ School personnel completes upon release of student

Student Birthday _____ TIME INITIALS OTHER

HOW IT WORKS

For students, the school asks that students be orderly and quiet while waiting. Students may be asked to text a message to their parents or guardians. Students are also asked not to send other text messages either in or out of the school or reunification area. Keeping the cellular network usage at a minimum may be important during a reunification.

REUNIFICATION CARDS

For parents, there are a couple of steps. If a parent is driving to the school, greater awareness of traffic and emergency vehicles is advised. Parents should park where indicated and not abandon vehicles. Parents are asked to go to the Reunification "Check In" area and form lines based on the first letter of their student's last name. While in line, parents are asked to fill out a reunification card. This card is perforated and will be separated during the process. Some of the same information is repeated on both the top and separated bottom of the card. Parents are asked to complete all parts of the card.

In the case of multiple students being reunified, a separate card for each student needs to be completed.

BRING ID TO CHECK IN

During check in, identification and custody rights are confirmed. The card is separated and the bottom half given back to the parent.

From the "Check In" area parents are directed to the "Reunification" area. There, a runner will take the bottom half of the card and take it to the Student Assembly Area to recover the student or students.

Parents should be aware that in some cases, they may be invited into the building for further information.

INTERVIEWS AND COUNSELING

In some cases, parents may be advised that a law enforcement investigation is underway and may be advised that interviews are necessary. In extreme cases, parents may be pulled aside for emergency or medical information.



Curtis Inge Middle School Agreement

My child and I have received and read the 2020-2021 policies and Title I information of Curtis Inge Middle School. We are aware district policies are on the Noble Public School website. We understand and will abide by all policies.

Parent/Guardian signature

CIMS Student signature

Student Name (print)

*Please detach this page and return to Curtis Inge Middle School.