

NOBLE HIGH SCHOOL

Student Handbook 2021-2022



Frank Solomon
Superintendent

Steve Barrett
Principal

Noble High School
4601 E. Etowah Road
Noble, OK 73068
www.nobleps.com

Main School Number: 405-872-3441
Attendance Hotline: 405-239-3763
FAX 405-239-3763

ADMINISTRATORS

Steve Barrett – Principal
Joe Rohr – Assistant Principal
Jeff Allen – Assistant Principal/Athletics
Roger Clement – Virtual Principal

COUNSELORS

Tori Christiansen (Academic)
Kim Word (Academic/ICAP)

SCHOOL REGISTRAR

Heather Dominey

FINANCIAL/PRINCIPAL'S SECRETARY

Rachel Tener

ATHLETIC SECRETARY

Rachel Tener

ATTENDANCE SECRETARY

Tricia Lowman

RECEPTIONIST

Tama Loveless

Our Vision...

Not just what we think

How we think... *Excellence*

Not just what we do

How we do it... *Quality*

Our Mission...

We are... dedicated to providing our students with a positive learning climate, which encourages a passion for discovery and achievement. We feel students are entitled to learn in an orderly environment of mutual respect and concern among peers and teachers.

Each day our mission is to provide challenging and creative lessons through which our students have the opportunity to master academic as well as social and personal skills that will lead to healthy living, foster success, and inspire lifelong learning.

Each day our mission is to hold ourselves and our students accountable for positive actions, personal growth and caring relationships, enhanced through a strong partnership between home and school.

We are...NOBLE PUBLIC SCHOOLS!

Noble Public School Calendar

Noble Public Schools

2021-2022 District Calendar

July 2021							August 2021							September 2021						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
				1	2	3	1	2	3	4	5	6	7	5	6	7	8	9	10	11
4	5	6	7	8	9	10	8	9	10	11	12	13	14	12	13	14	15	16	17	18
11	12	13	14	15	16	17	15	16	17	18	19	20	21	19	20	21	22	23	24	25
18	19	20	21	22	23	24	22	23	24	25	26	27	28	26	27	28	29	30		
25	26	27	28	29	30	31	29	30	31											

October 2021							November 2021							December 2021						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
					1	2	1	2	3	4	5	6	5	6	7	8	9	10	11	
3	4	5	6	7	8	9	7	8	9	10	11	12	13	12	13	14	15	16	17	18
10	11	12	13	14	15	16	14	15	16	17	18	19	20	19	20	21	22	23	24	25
17	18	19	20	21	22	23	21	22	23	24	25	26	27	26	27	28	29	30	31	
24	25	26	27	28	29	30	28	29	30											
31																				

January 2022							February 2022							March 2022						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
						1			1	2	3	4	5			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28						27	28	29	30	31		
30	31																			

April 2022							May 2022							June 2022						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
					1	2	1	2	3	4	5	6	7	5	6	7	8	9	10	11
3	4	5	6	7	8	9	8	9	10	11	12	13	14	12	13	14	15	16	17	18
10	11	12	13	14	15	16	15	16	17	18	19	20	21	19	20	21	22	23	24	25
17	18	19	20	21	22	23	22	23	24	25	26	27	28	26	27	28	29	30		
24	25	26	27	28	29	30	29	30	31											

<p> New Teacher Orientation</p> <p> Professional Development</p> <p> Teacher Work Day</p>	<p> Virtual Days</p> <p> Holiday</p> <p> Fridays - No School</p>	<p> Graduation</p> <p> First and Last Day of School</p>
---	--	--

<p>Aug 4 New Teacher Orientation</p> <p>Aug 5 Professional Development - No School</p> <p>Aug 9 Professional Development - No School</p> <p>Aug 10 Teacher Work Day</p> <p>Aug 11 First Day of School</p> <p>Sept 6 Labor Day - No School</p> <p>Oct 7 & 8 Fall Break - No School</p> <p>Nov. 22 - 28 Thanksgiving Break - No School</p> <p>Board approved January 11, 2021</p> <p><small>*Revised Feb. 8, 2021</small></p>	<p>Dec 17 - Jan 2 Winter Break - No School</p> <p>Jan 7 Professional Development - No School</p> <p>Jan 17 Holiday - No School</p> <p>Feb 4 Professional Development - No School</p> <p>Mar 4 Professional Development - No School</p> <p>Mar 14 - 18 Spring Break - No School</p> <p>May 24 Graduation</p> <p>May 25 Last Day of School</p> <p>May 26 Teacher Work Day</p>
--	---

NHS SITE-SPECIFIC POLICIES

ENROLLMENT.....	6
SCHEDULE CHANGES.....	6
BELL SCHEDULE.....	7
LUNCH POLICY.....	7
VIRTUAL ONLINE COURSEWORK.....	8
ACADEMIC POLICY.....	8
GRADUATION REQUIREMENTS.....	8
NHS VALEDICTORIAN/SALUTATORIAN POLICY.....	9
RETAKING A COURSE.....	10
CUSTODY ARRANGEMENTS/PROTECTIVE ORDERS/RESTRAINING ORDERS.....	10
HALL PASS.....	10
LEAVING SCHOOL GROUNDS/CLOSED CAMPUS.....	11
DISPLAY OF AFFECTION.....	11
STUDENT BEHAVIOR.....	11
ELECTRONIC DEVICES AND PERSONAL PROPERTY.....	12
WIRELESS TELECOMMUNICATION DEVICES.....	13
HEAD LICE.....	13
SEARCH AND SEIZURE.....	14
SATURDAY SCHOOL.....	15
SUSPENSION.....	15
<u>Statutory Reasons for Long Term Suspension.....</u>	<u>16</u>
<u>Suspension Appeals/ Student Due Process.....</u>	<u>17</u>
VISITORS.....	24
SCHOOL DISRUPTION.....	24
TELEPHONE.....	24
VEHICLES ON CAMPUS.....	25
NHS CAMPUS PARKING POLICY.....	25
WEAPONS.....	29
TECHNOLOGY CENTERS.....	29
CREDIT FOR LEARNING.....	29
GUIDANCE SERVICES.....	29
SCHOLARSHIPS.....	30
ACTIVITY CALENDAR.....	30
PRINCIPAL'S HONOR ROLL.....	30
SUPERINTENDENT'S HONOR ROLL.....	30
CLASS OFFICER REQUIREMENTS.....	30
ACTIVITIES ABSENTEE POLICY.....	30
ACTIVITY ELIGIBILITY.....	31
ACTIVITY ATTENDANCE POLICY.....	31
ACTIVITY TRANSPORTATION POLICY.....	31

ENROLLMENT

Students may be admitted to high school upon presentation of a certificate from an accredited eight-year elementary school, middle school, and junior high school or upon presentation of a transcript from another accredited high school. Students must present current health records, which will be filed in the principal's office.

Students who are under legal age and not living with parents will be required to provide proof of a **legal** guardian currently residing in the Noble Public School District. **Simple guardianship will not be adequate.** All students (9-11) will be enrolled in seven (7) periods per day, seniors will be enrolled in six (6). The only exceptions to the above regulations will be the following:

1. Concurrent enrollment at a college or university
2. A student placed in a special program by the courts
3. Special permission of the high school principal, the tech center director (principal) and the superintendent of schools due to or because of extenuating circumstances.
4. A special education student with an IEP on file requiring the student to be enrolled in a tech center for three (3) periods per day in the ninth through the twelfth grades.

SCHEDULE CHANGES

Students must pick up a schedule change form in Student Services. This form must be turned into Student Services before a change will be considered. Students may only drop classes with an approved and validated reason from the administration.

Students will not be allowed to make schedule changes for teacher preference.

Advanced Placement Classes may not be dropped after four weeks into the semester. If a class is dropped with a doctor's letter after the first nine weeks of a semester, a "WP" (withdrawal/passing) or a "WF" (withdrawal/failing) will be placed on the permanent transcript. The grade will be determined on the date the doctor's note is approved by an administrator.

BELL SCHEDULE

Time	9th		Time	10th
8:40-9:35	1st		8:40-9:35	1st
9:40-10:35	2nd		9:40-10:35	2nd
10:40-11:05	3rd-Lunch		10:40-11:35	3rd
11:10-12:05	4th		11:40-12:05	4th-Lunch
12:10-1:05	5th		12:10-1:05	5th
1:10-2:05	6th		1:10-2:05	6th
2:10-3:05	7th		2:10-3:05	7th
3:10-4:10	8th		3:10-4:10	8th
Time	11th		Time	12th
8:40-9:35	1st		8:40-9:35	1st
9:40-10:35	2nd		9:40-10:35	2nd
10:40-11:35	3rd		10:40-12:05	3rd/4th Lunch
11:40-12:35	4th			
12:40-1:05	5th-Lunch		12:10-1:05	5th
1:10-2:05	6th		1:10-2:05	6th
2:10-3:05	7th		2:10-3:05	7th
3:10-4:10	8th		3:10-4:10	8th

LUNCH POLICY

9th grade, 10th grade and 11th grade students will have Closed Campus lunch. 12th grade students have the option to have lunch off campus. MATC students have 2nd lunch due to the time schedule.

VIRTUAL/ONLINE COURSEWORK

*For online education guidelines, please see Noble Public Schools Board Policy (EHDF) and the Noble Public Schools Virtual Student Handbook.

ACADEMIC POLICY

There will be no limit on the numbers of credits that may be awarded for Band, Vocal Music, Speech, Drama, Health/PE, and Athletics. Students may repeat courses for full credit and full GPA calculation beginning with the class of 2006.

AP courses will receive a 5.0 weight for use in GPA calculation. Students enrolled in AP level courses will be required to take the AP exam in order to have AP credit noted on their transcript and in order to have a 5.0 weighting calculated in the GPA. Financial assistance is available for those who qualify.

GRADUATION REQUIREMENTS

Graduation Requirements for College Prep Curriculum

4 units English

3 units Math (Algebra I and above)

3 units Science

1 unit U.S. History

½ unit Oklahoma History

½ unit American Government

1 unit Social Studies

1 unit Fine Art (Music, Art, Drama, Speech)

2 units of Foreign Language or Computer Technology

5 units of Elective Credit

23 Total Units

Graduation Requirements for Core Curriculum

4 units English

3 units Math (Algebra I and above)

3 units Science

1 unit U.S. History
½ unit Oklahoma History
½ unit American Government
2 units Fine Art (Music, Art, Drama, Speech)
7 units of Elective Credit
23 Total Units

*All students will be required to complete 23 Total Units. Personal Financial Literacy must be completed by all students beginning with the 2013-2014 school year. *Beginning with the freshman class of 2021-2022, students will be required to show proficiency on the US Citizenship Test in order to graduate high school (HB2030).*

Junior Students wishing to graduate early must:

- *Be able to meet course requirements by the end of the summer semester following graduation day.
- *If a student declares to administration and is approved to graduate early before October 1st, the student will be included on the Senior Panel and listed as a senior in the yearbook.
- *Students graduating early are not allowed to be recognized as Valedictorian, Salutatorian, or Honors Students.
- *Students' grade level will not be changed; they will be considered 11th graders graduating early.
- *Students graduating early will be allowed to attend the Senior Trip if they have paid their 11th grade class dues and met all of the deadlines for Early Graduation.
- *Students graduating early will be eligible to be included during Senior Send Off, if deadlines are met, but will not be listed as 12 year seniors.

NHS VALEDICTORIAN/SALUTATORIAN POLICY

The high school principal will determine the valedictorians from members of the graduating class. The valedictorians shall be

the graduating seniors who will receive a standard diploma, who have a cumulative grade point average of 4.0 or above and/or ranked number one (1) among the senior class. Students wishing to be considered for valedictorian, salutatorian or top ten (Honors) recognition, must have completed four advanced classes during the 9-12 grade years. Advanced Classes shall be defined as: AP or Pre-AP courses and/or any math or science that goes beyond the Oklahoma State Requirements. In determining these honors, grade point averages shall be based on grades earned during the first seven (7) semesters. Furthermore, in order for a student to be considered for valedictorian, salutatorian, or top ten (Honors), they must be enrolled at Noble High School by September 1st of their senior year.

RETKAKING A COURSE

A student may retake a class in an attempt to receive a higher grade for the course if space allows. Any student who retakes a course will receive both grades on their transcript. However, only the higher grade will be used to calculate the overall GPA. Valedictorian and Salutatorian status will not be changed due to students electing to repeat a course.

CUSTODY ARRANGEMENTS/PROTECTIVE ORDERS/RESTRAINING ORDERS

It is the responsibility of the parent/guardian to notify the school in writing of any special court orders, changes in custody, or directives in regard to student safety or sign out procedures. The school will not be held responsible for violations if copies of court orders are not on file in the main office. It is the responsibility of the parent/guardian to provide the school with any and all court documents as they occur. The custodial parent and or official guardian have the right to information pertaining to their students.

HALL PASS

All students **must** have a hall pass provided by the teacher to leave the room during class.

LEAVING SCHOOL GROUNDS/CLOSED CAMPUS

It is the policy of the Noble Board of Education that Noble schools shall have a closed campus. Once students have arrived on campus, they shall be subject to this policy. To leave campus, students must check out through the main office prior to leaving. Parents may not check students out over the phone to leave campus for lunch without the parent/guardian transporting them.

DISPLAY OF AFFECTION

Display of affection such as kissing or excessive physical contact will not be permitted at school.

STUDENT BEHAVIOR

All students are expected to conduct themselves, at all times, in a manner that will contribute to the best interests of the school system and not infringe on the rights of others. The following are specific examples of unacceptable behavior that are subject to disciplinary action, including corporal punishment, suspension, or expulsion from school:

1. Open or persistent defiance of authority
2. Assault (physical or verbal) upon student or school personnel
3. Creating or attempted creation of a disturbance
4. Willful disobedience, profanity, or vulgarity
5. Showing disrespect for school property or causing damage to school property
6. Possession, or use of, any dangerous or annoying instrument including, but not limited to, firearms, explosives, fireworks, knives, razors, mace, pepper spray or other weapons used for assault.
7. Selling, possession, distribution, or being under the influence of a narcotic or dangerous drug including, but not limited to, marijuana, LSD, heroin, barbiturates; or non-narcotic intoxicants such as glue, cough medicine; or any

type or form of intoxicating liquor or alcohol at school, school sponsored activities, or while truant after being at school. This includes substances that have been misrepresented as one of the above.

8. Stealing or extortion
9. Inappropriate or distracting dress, which disrupts the education process in the classroom.
10. Any violation of state, federal, or local laws or ordinances.
11. Distribution or possession of matter or literature on school property that has not been approved by the school superintendent
13. Possession or use of any form of tobacco. Smoking, dipping, or chewing will not be permitted on or near the school building or grounds.
14. Hazing or harassment by any group and/or any individual in the Noble Schools.
15. Cheating on homework or examinations.

These standards will prevail while students are on school premises, riding school buses, attending any school-sponsored activity, or while in transit to and from school. This list is not an all-inclusive list, but only an example of unacceptable behaviors for students at Noble High School. In addition, it is the responsibility of the student to return all school property (textbooks, uniforms, etc.). Students will be required to pay for any damaged items or items not returned. Privileges may be revoked for failure to comply.

ELECTRONIC DEVICES AND PERSONAL PROPERTY

Electronic devices such as iPods, cell phones, guitars, games- are the sole responsibility of the owner, if students choose to bring any of these types of items to school; Noble High School will not be responsible for any damage or theft of such items. Any use within the classroom will be left to discretion of individual teachers for instructional purposes.

WIRELESS TELECOMMUNICATION DEVICES

Telecommunication devices may be used before school, during passing periods, at lunch, after school, and at the teacher's discretion in the classroom. They may also be used at evening school sponsored events. These devices will be confiscated by school employees when they are heard or seen being used during unauthorized times. Students will be allowed to retrieve their cell phones at the end of the school day on their first offense. From that point on, parents will be required to pick up the phone in person and sign a form showing the number of times the cell phone has been confiscated. The second and third violations will result in students being assigned Saturday School or ISD for each violation. Any further violations will result in a suspension and a required parent conference. The use of cell phones for cheating or inappropriate behavior in the school, on the bus, in locker rooms, etc., will be dealt with harshly. Discipline may include up to suspension, expulsion and law enforcement being notified.

HEAD LICE

If a student is sent to the office with live lice or brown nits, the student will be removed from the classroom and the parent/guardian will be called to pick up the student. The student will not be allowed to ride the bus to or from school or be readmitted to school until the student is properly cleared to return. After the infested person(s) and the home has been properly treated as recommended, the child will be required to be checked for lice before returning to school by a health professional. The child must provide the release form with them when returning to school.

The empty treatment container should be taken to the health facility so they will know what product has been used for their records. The Cleveland County Health Department (321-4048) will check for head lice on Monday-Thursday

between 8 am and 4 pm. They reserve the right to close the clinic early based on the availability of staff to care for the number of clients reporting to the clinic. After the check, the parent will receive a completed form stating if the child is free of lice or nits which is required to return to school. The school administrator has the option to allow the child to return based on their observation when the parent proves a hardship exists. If a student has recurring lice problems, it will be up to the discretion of the office personnel to request a release from a doctor or health professional stating that the student has been treated and is free of lice. The school has the right to contact the Department of Human Services, if the problem is not solved.

SEARCH AND SEIZURE

According to the law of Oklahoma, the superintendent or school principal of any public school in the state of Oklahoma, any teacher, or security personnel, shall have the authority to detain and authorize the search of any pupil or pupils on any school premises or while in transit under the authority of the school or any function sponsored or authorized by the school, for dangerous weapons or controlled dangerous substances, as defined in the uniform controlled dangerous substances act, and hereinafter referred to as controlled substances that might be in their possession, including the authority to authorize any other persons they deem necessary to restrain such pupil or to preserve any dangerous weapons, or controlled dangerous substances, intoxicating beverages, low-point beer, or missing or stolen property. Student searches may be made based on a reasonable suspicion of a violation of school rules and /or state or federal law by a student. Contraband and other property unauthorized to be on school property or school sponsored activities will be seized for evidentiary purposes in a school hearing and/or legal hearing.

Students that drive and park their vehicle on the school campus are advised that their vehicle may be searched by

administrators, campus security, police, law enforcement agencies and or drug-sniffing dogs or dogs searching for bombs or other contraband or illegal substances. This includes the interior and exterior of the vehicle. Lockers are school property and are subject to a search at any time.

SATURDAY SCHOOL

A student may be placed in Saturday School for violations of the Noble High School discipline or attendance policies. This form of punishment serves as an alternative to out-of-school suspension. Saturday School will only be assigned by the principal or his designee. A student who is assigned Saturday School may be ruled ineligible to participate in school activities until the disciplinary action has been served. Saturday School will be from **8:00 a.m. to 12:00 p.m. on designated Saturdays.**

SUSPENSION

A student may be temporarily suspended, which shall be defined as exclusion from classroom instruction, by the principal, asst. principal, or the principal's designated representative under the procedure hereinafter set forth. Upon being brought to the attention of the principal, asst. principal, or his designated representative that a student has allegedly committed certain acts, an informal conference will be held between the student and the principal, asst. principal, or his designated representative. At the conference, the student shall be informed of that which he/she is accused of violating, and they will be advised specifically of what they are accused of doing and what the basis of the accusation is. In the event the student denies these charges, they shall be explained the evidence the school authorities have and shall be given the opportunity to present any information or explanation concerning the incident.

After discussing the charges in detail and considering the explanation, if any, furnished by the student, the principal and his designated representative shall determine if the student is, in his

opinion, guilty of those charges. If he so determines, the principal, asst. principal, or his designated representative shall have authority to administer a temporary suspension for whatever time period he deems is warranted, taking into consideration the severity of the violation up to a maximum of ten (10) days. The administrator will notify the parent or guardian of the punishment. Upon completion of the specified suspension time, the parent or guardian may be required to accompany the student to school to be reinstated by the principal, asst. principal or designee. The student must report to an administrator upon returning to school.

Statutory Reasons for Long Term Suspension

Any act that is considered to be a threat to the Health, Safety, and Welfare of the Faculty, Staff or Student Body of Noble High School

Violations of the regulations of Noble Public Schools.

Adjudication as a delinquent for an offense that is not a violent offense (note: a violent offense includes those offenses that are exceptions to the term “non-violent offenses” in Oklahoma criminal laws. Also, violent offenses include the offense of assault with a dangerous weapon but not assault.)

Possession, selling, distribution or under the influence of an intoxicating beverage, low-point beer, device, or missing or stolen property if the property is reasonably suspected to have been taken from a student, a school employee, or the school during school activities; and

**Possession of a dangerous weapon or a controlled dangerous substance (see: uniform controlled dangerous substances act).

Possession of a firearm shall result in out-of-school suspension of not less than one year.

Noble High School will consider all options, including reassignment to another setting before a student is suspended out of school. House Bill 2130 mandates that an individual educational plan is provided to all students suspended for five (5) days or more.

VISS (Virtual In-School Suspension) Placement

Students could be placed in a Virtual In-School Suspension mode depending on length of suspension. Student will be suspended, but will work from virtual setting. Students will be expected to maintain work and have work completed upon return to regular class setting.

**The section of House Bill 2130 mandating an education plan states that it “shall apply to students who are suspended out-of-school for more than 5 days and who are guilty of acts listed in subparagraphs 1, 2, 3, and 4 . . .of this section.” The paragraph excludes part 5 (possession of dangerous weapon, controlled dangerous substances, and possession of a firearm). Acts falling in category E do not require an education plan.

Suspension Appeals/ Student Due Process

In disciplinary cases where the building principal has determined that a student should be suspended from school, the student and/or parent/guardian has the right to request an informal due process hearing. Upon receipt of such a request, the principal will arrange a conference at a time, during which the student’s parent/guardian will be able to attend. Such hearing will be held within three (3) school days of date of punishment.

If the student and or the parent/guardian are not satisfied with the decision rendered in the hearing, he/she may request a hearing before the Superintendent of Schools and or his designee. Such hearing will be conducted within five (5) school days of the first hearing. The Superintendent will notify the parent or guardian of the decision within three (3) days of the hearing.

The Noble Board of Education appoints a standing committee to be known as the “Suspension Appeals Committee” whose responsibility is to conduct an appeal hearing of short-term suspensions of ten (10) days or less.

The Committee will conduct an appeal hearing only after students and or parents/guardians have exhausted their appeals through the Superintendent of Schools and have requested an appeal in writing. The committee shall, upon full investigation of

the matter, determine the guilt or innocence of the student and reasonableness of the suspension. The Committee may uphold, overturn or modify the decision of the building principal and Superintendent of Schools. The decision of the Committee is final and may not be appealed.

Committee members will consist of the principal or assistant principal of each building and the Superintendent of Schools. The building principal whose decision is under appeal will not vote in the hearing and the Superintendent, who will conduct the hearing, will vote only when necessary to break a tie.

Should the student and/or the parent/guardian wish to appeal the decision of the Superintendent, a request for appeal hearing must be made in writing within five (5) days of notification of the decision. Appeals will be heard by the Board of Education in cases of long-term suspensions of greater than ten (10) days duration.

SUSPENSION OF STUDENTS (REGULATION)

In accordance with the policy of the board of education, the following regulation shall govern the suspension of students from school.

The authority to suspend a student from a school in the school district is delegated to the respective building principals.

1. Any student may be suspended for:
 - Acts of immorality
 - Violations of policy or regulations
 - Possession of an intoxicating beverage, low-point beer (37 O.S. §163.2) (See policy FNCE)
 - Possession of missing or stolen property if the property is reasonably suspected to have been taken from a student, a school employee, or the school during school activities
 - Possession of a dangerous weapon or a controlled dangerous substance (Uniform Controlled

Dangerous Substances Act) (See policies FNCE and FNCGA)

- Possession of a firearm may result in out-of-school suspension of not less than one year (See policy FNCGA)
 - Any act which disrupts the academic atmosphere of the school, endangers or threatens fellow students, teachers, or officials, or damages property
 - Adjudication as a delinquent
 - Students in grades six through twelve found to have assaulted, attempted to cause physical bodily injury, or acted in a manner that could reasonably cause bodily injury to a school employee or person volunteering for a school shall be suspended for the remainder of the current semester and the next consecutive semester. The term of the suspension may be modified by the school district superintendent on a case-by-case basis.
2. A full suspension shall not extend beyond the present semester and the succeeding semester except for violations of the Gun-Free Schools Act which provides suspensions for up to one calendar year or longer. (See policy FNCGA.)
 3. Except under circumstances that require the immediate removal of a student or students, the parent(s) or legal guardian(s) shall be informed before a student is released from school.
 4. Any student who has been adjudicated as a delinquent and has been removed from a public or private school in this state or any other state for such act, will not be enrolled in a regular class room setting in the district but may be provided an alternative education solution until such time as that student no longer poses a threat to self, other students, or faculty.

5. Students suspended out-of-school who are on an individualized education plan pursuant to IDEA, P.L. No. 101-476, shall be provided the education and related services in accordance with the student's IEP.
6. A student who has been suspended for a violent offense that is directed towards a classroom teacher shall not be allowed to return to that teacher's classroom without the approval of that teacher.

Procedural Steps to Suspension

Before a student is suspended from school, the principal of that school shall consider and apply, if appropriate, alternative in-school placement options that are not to be considered suspensions. Such placements can include an alternative school setting, reassignment to another classroom, or in-school detention. If such alternate placement is rejected, written justification must be placed in the student's permanent record.

1. Probation. A student may be placed on probation with or without additional disciplinary action. If probation is elected by the principal as a suitable alternative to suspension, both the student and the parent(s) shall be notified of the probation and the reasons therefor.
2. In-school placement is an alternative to out-of-school suspension. In-school placement will be imposed by the student's principal and the student will be placed in a supervised, structured environment. This placement will not be considered suspension and may include an alternative school setting, reassignment to another classroom, or in-school detention. Both the student and the parent(s) shall be notified of the placement, the reasons therefor, and the right to appeal the placement to the suspension appeals committee.
3. Out-of-school suspension.

- A. Both the student and the parent(s) shall be notified of the suspension, the grounds therefor, and the right to appeal the suspension.
- B. If a student is suspended out-of-school for five (5) days or less the district may provide an education plan. If a student is suspended for more than five (5) days and is found guilty of acts as described above, the school administration shall provide the student with an education plan designed for the eventual reintegration of the student into school which provides for the core units in which the student is enrolled. The minimum core units shall consist of English, mathematics, science, social studies. The plan shall set out the procedure for education and shall address academic credit for work satisfactorily completed. A copy of the plan shall be provided to the student's parents or guardian, and the parents or guardian shall be responsible for the provision of a supervised, structured environment in which the parent or guardian shall place the student and bear responsibility for monitoring the student's educational progress until the student is readmitted to school.

Appellate Procedures

Suspension Appeals Committee

A suspension appeals committee is hereby established which will consist of three administrators or teachers or a combination thereof. The members of the committee shall be appointed by the superintendent and may include the superintendent. However, any member of the committee who initiated a suspension in a case shall be excused from the committee during any appeal of that particular case.

Appellate Procedures

1. Any student who has been suspended for ten (10) days or less under the steps listed above, or the student's parent(s), may appeal the suspension to the suspension appeals committee. The following procedures shall govern the appellate process:
 - A. The student, or the student's parent(s), shall notify the superintendent within ten (10) days following the suspension or the notice of the intent to suspend of their intent to appeal the suspension.
 - B. Upon receiving notice of a student's intent to appeal, the superintendent shall advise the suspension appeals committee. The suspension appeals committee shall hear the appeal within ten (10) days from the date the notice of intent is filed with the superintendent. The superintendent, at his/her discretion, may permit the suspended student to attend classes pending the outcome of the appeal.
 - C. During the hearing of the appeal before the suspension appeals committee, the student or the student's parent(s) shall have the right to provide evidence as to why the suspension, or the duration thereof, is inappropriate. The student shall not have the right to be represented by legal counsel, unless the school district is represented by legal counsel.
 - D. The suspension appeals committee shall determine the guilt or innocence of the student, and the reasonableness of the term of the suspension. The suspension appeals committee may uphold, overrule, or modify the suspension. The student and the student's parent(s) shall be notified within five (5) days of the decision.
 - E. The decision of the suspension appeals committee shall be final.

2. Any student who has been suspended for greater than ten (10) days under the steps listed above, or the student's parent(s), may request a review of the suspension with the administration. If the administration does not withdraw the suspension, the student shall have the right to appeal the decision to the hearing officer. The following procedures shall govern the appellate process:
 - A. The student, or the student's parent(s), shall notify the superintendent within ten (10) days following the suspension or the notice of the intent to suspend of their intent to appeal the suspension.
 - B. Upon receiving notice of a student's intent to appeal, the superintendent shall advise the hearing officer. The hearing officer shall hear the appeal within ten (10) days from the date the notice of intent is filed with the superintendent. The superintendent, at his/her discretion, may permit the suspended student to attend classes pending the outcome of the appeal.
 - C. During the hearing of the appeal before the hearing officer, the student or the student's parent(s) shall have the right to provide evidence as to why the suspension, or the duration thereof, is inappropriate. The student shall not have the right to be represented by legal counsel, unless the school district is represented by legal counsel.
 - D. The hearing officer shall determine the guilt or innocence of the student, and the reasonableness of the term of the suspension. The hearing officer may uphold, overrule, or modify the suspension. The student and the student's parent(s) shall be notified within five (5) days of the decision. The decision of the hearing officer shall be final.

NOTE: 70 O.S. §24-101.3 (E) states that a student who has been suspended from a public or private school in the state of Oklahoma or another state for a violent act or an act showing deliberate or reckless disregard for the health or safety of faculty or other students shall not be entitled to enroll in a public school of this state, and no public school shall be required to enroll such student, until the terms of the suspension have been met or the time of suspension has expired.

VISITORS

Students will not be permitted to bring guests to class or on school grounds at any time during the school day. Visitors to extracurricular events such as dances may be allowed if the sponsor and group requests permission in advance from the school administration.

SCHOOL DISRUPTION

It shall be unlawful and shall constitute incitement to riot for a person or persons, intending to cause, aid, or abet the institution or maintenance of a riot, to do an act or engage in conduct that urges other persons to commit acts of unlawful force or violence, or the unlawful burning or destroying of property, or the unlawful interference with a police officer, peace officer, fireman or a member of the Oklahoma National Guard or any unit of the armed services officially assigned to riot duty in the lawful performance of his duty.(Oklahoma State Law 1969. C.89, 2, March 25, 1969).

TELEPHONE

The telephone in the office is for school business. **Students will not be called from classes to answer a telephone call. Parents must refrain from calling and leaving messages for students that could have been taken care of at home.** In the case of an emergency, we will deliver a message to the student.

VEHICLES ON CAMPUS

Any student who operates a motor vehicle on campus must abide by the rules established by the high school administration for operating such vehicles. Student parking is restricted to the area south of the main entrance of the school. Students are not to leave campus during the time classes are in session, unless permission is received through the principal's office. Students who violate the campus vehicle policies are subject to disciplinary action, which may include detention, fines, suspension, or the vehicle being towed away. Students must be legally parked in order to avoid receiving a parking citation. Students must register their vehicles with the office. Proof of insurance, a copy of the driver's license, and \$10.00 will be required to obtain a parking permit. The permit must be displayed properly. Vehicles that do not have parking permits may not be parked on school property. Students involved in any vehicular misconduct may be restricted from parking on campus and prohibited from driving a vehicle on school grounds, and also subject to being cited by school personnel or law enforcement authority. **Driving a vehicle on campus is a privilege and may be revoked at any time by school administration.**

PARKING POLICY

The following guidelines exist to help ensure the safest and most efficient use of our parking facilities. This is not an all-inclusive list; the administration reserves the right to revoke a student's parking permit for disciplinary reasons. Student parking rules, regulations, and criteria will be reviewed/revised throughout each semester to evaluate space, safety, need, etc. Students are expected to follow all guidelines within the Noble High School Handbook for maintaining a safe and orderly environment.

1. **Driving to school is a privilege, not a right.** Buses are available for all students within the Noble High School attendance zone. To be eligible to purchase a parking permit, meet student parking guidelines

from the previous school year and return this form with the proper signatures.

2. In accordance with NHS Policy and State Law, students and visitors parking on Noble's campus have consented to a reasonable search of their vehicles. Possession of any contraband items in a vehicle will be construed as possession by the driver/owner of subject vehicle and may result in out of school suspension, loss of driving privileges, and possible referral to the Noble Police Department.

3. All parking permits will cost \$10.00 There will be no refunds.

4. **At the time of purchase** all drivers must produce:

- a. Valid driver's license
- b. Vehicle Tag#
- c. Proof of Insurance

6. If, for any reason, you must drive a vehicle to school that is different than the vehicle for which you have a permit, you must, remove your permit from registered vehicle and place in temporary vehicle. You must inform the office that a temporary vehicle is being driven. Failure to inform the office may result in disciplinary action and loss of your parking permit.

7. If you permanently change vehicles or license plates you must see the administrative immediately to have the information changed in our computer. Failure to update vehicle information may result in disciplinary action and loss of your parking permit.

8. Parking permits are labeled with a row and space number. You must park in your assigned space. The student who registered for the parking permit must be driving the car with the stickers displayed. Removal or altering of parking stickers is not allowed and may result in disciplinary action and loss of your parking permit.

9. The parking lots are off limits to all students during the day.

You must get a pass from a teacher or administrator prior to going to your car. If you are in the parking lot for any reason (getting books, getting your lunch, bringing something out to your car, etc.) without a

pass, you will face administrative disciplinary action for being **OUT OF AREA** which may include loss of parking privileges.

10. The administration has the right to search any vehicle on campus.

11. Students are responsible for their vehicles and their contents.

12. Vehicles should be kept locked at all times. Noble High School will not accept responsibility for anything stolen out of vehicles, any damage done to vehicles while parked on campus, or any vehicles stolen while parked on campus.

13. Any accident that takes place in the NHS parking lot needs to be reported to the office immediately.

The following consequences will result if a student parks illegally on campus:

IF A STUDENT HAS A PARKING STICKER BUT PARKS IN THE WRONG SPACE:

FIRST OFFENSE

- A warning notification will be placed on the driver side window indicating the violation.

SECOND OFFENSE

- You may lose your parking privileges for up to 30 calendar days.

THIRD OFFENSE

- You may lose your parking privileges for up to 60 calendar days.

IF A STUDENT DRIVES AND PARKS ON CAMPUS WITHOUT PURCHASING A PARKING STICKER OR OBTAINING A

TEMPORARY PARKING PERMIT:

FIRST OFFENSE

- You will be required to attend one day of Saturday School or one day ISD.

SECOND OFFENSE

- You will be required to serve five days of ISS.
- You will lose driving privileges for 30 calendar days; after which, eligible students will be allowed to apply for a permit.

THIRD OFFENSE

- Your car will be towed at your expense.
- You will lose parking privileges indefinitely.

OTHER VIOLATIONS WHICH MAY RESULT IN LOSS OF PARKING PRIVILEGES AND/OR OTHER DISCIPLINARY ACTION:

- Any student who leaves campus without permission for any reason
- Aiding other students in leaving campus without permission
- Reckless and/or unsafe driving while on campus by: passing illegally, driving on the grass, not yielding to the buses, or any other type of careless driving (the speed limit for the Noble campus is 10 mph)
- Students illegally obtaining (buying or receiving stickers from another student without directly purchasing the permit from Noble), distributing, or trading parking stickers
- You may not let someone else use your parking sticker for any reason

In accordance with the Student Handbook and/or Noble High School regulations, parking penalties may be incurred for any violations. Examples of these types of infractions are: cutting

school/classes, habitual tardies to class or school, disruptive behavior, etc.

WEAPONS

Any student found to be in possession of a weapon of any type may face a suspension of up to one calendar year or the maximum allowed by state law.

TECHNOLOGY CENTERS

Technology center schools are extensions of the local high schools. While attending an area tech center, students earn units of credit, which count toward meeting local and state requirements for graduation. Discipline issues occurring at either the Technology Center or at Noble High School will be honored by each site.

CREDIT FOR LEARNING

Upon the request of a student, parent, guardian, or educator, a student will be given the opportunity to demonstrate proficiency in one or more areas of the core curriculum. Contact a school counselor for more information.

GUIDANCE SERVICES

Guidance services are offered to all of Noble High School through our guidance counselors, others of the administration, staff, and faculty. The basic goal is to assist the student to achieve to the level of his/her capacity, to meet and solve problems, and to plan actions more wisely in the full light of all the facts available. The following services and materials are available in the counselor's office: enrollment, vocational information, career guidance, and college information.

SCHOLARSHIPS

Institutional scholarships and grants are available at many colleges and universities. Many organizations and firms also make scholarships available to high school graduates. Information regarding all types of scholarships is available in the counselor's office. Announcements regarding scholarships are made periodically to seniors through notices in the daily bulletin.

ACTIVITY CALENDAR

Organizations wishing to place activities on the school calendar must have approval from the school administration.

PRINCIPAL'S HONOR ROLL

The Principal's Honor Roll will include all students who maintain at least a 3.0 G.P.A.

SUPERINTENDENT'S HONOR ROLL

The Superintendent's Honor Roll will include all students who maintain at least a 4.0 G.P.A.

CLASS OFFICER REQUIREMENTS

1. Minimum 3.00 cumulative grade point average.
 2. Must not have failed any class the preceding semester.
 3. Must have 90% attendance the preceding semester.
 4. Students must not have suspensions or major disciplinary issues.
-

ACTIVITIES ABSENTEE POLICY

The Noble Board of Education recognizes the importance of activities in the education program. However, regular class attendance is a prerequisite for students to achieve the maximum educational experience. **Students may not miss a class more than ten (10) times in a school year for excused school sponsored activities. Students will only be allowed to apply for five (5) additional days of Activity Absences per school year.**

Activity Absence extension request forms are available in the main office.

The attendance record of the student and the student's grade in each class will largely determine if the student should be allowed to participate in the activity. Students must also make prior arrangements with teachers for make-up work in order to attend the activity. State and nationally sponsored activities are exempt from the above regulations. The guidelines of the Oklahoma Secondary School Activities Association will determine what constitutes a state and/or national activity.

ACTIVITY ELIGIBILITY

A student must pass five classes at the end of each semester to be eligible for activities. After each semester, eligibility for participation will be determined on a weekly basis. **This policy will apply to all extra curricular activities including dances, proms, etc.** Participation will be denied if he/she fails any class or combination of classes two (2) consecutive weeks.

ACTIVITY ATTENDANCE POLICY

A student must be present at school for at least four periods of the school day to be eligible to participate in that day's activity. Exceptions will be evaluated on an individual basis by school administration. However, the school should be contacted if this type of situation arises prior to the student's absence.

ACTIVITY TRANSPORTATION POLICY

Noble High School students must use school transportation when traveling to all practices, games, contests, etc. In some cases parents may request for their child to ride with them on the return trip. The sponsor or coach must approve exceptions.

DISTRICT-WIDE POLICIES

ACCIDENT INSURANCE: STUDENTS	33
ATTENDANCE POLICY	34
<u>NHS ATTENDANCE/TARDIES</u>	34
COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974	36
<u>STATEMENT OF RIGHTS</u>	36
<u>PROCEDURES TO INSPECT EDUCATION RECORDS</u>	36
<u>USE OF STUDENT EDUCATION RECORDS</u>	37
<u>PROCEDURES TO SEEK TO CORRECT EDUCATION RECORDS</u>	38
DISTRICT ASBESTOS STATUS	38
DRESS CODE	39
DRUG-FREE SCHOOLS	44
FIRST AID - STUDENTS	46
GRADING	46
<u>NHS PROGRESS REPORTS</u>	46
GRIEVANCE PROCEDURE: SEX DISCRIMINATION/HARASSMENT	47
HARASSMENT	49
HAZING	50
INTERNET AND OTHER COMPUTER NETWORKS ACCEPTABLE USE AND INTERNET SAFETY POLICY	51
MEDICATION.....	60
MINUTE OF SILENCE	62
MULTIMEDIA RELEASE NOTIFICATION.....	62
NO CHILD LEFT BEHIND ACT OF 2001/ESSA 2015	63
NONDISCRIMINATION	63
<u>DISCRIMINATION COMPLAINTS PROCEDURES</u>	63
SEXUAL HARASSMENT OF STUDENTS.....	67

STUDENT CLUBS AND ORGANIZATIONS 70
 NHS CLUBS 70
STUDENT DIRECTORY INFORMATION..... 74
STUDENT DISCIPLINE 74
STUDENT RIGHTS AND RESPONSIBILITIES 78
NPS TRANSPORTATION 80
WARNING SYSTEMS/INCLEMENT WEATHER 83
TITLE ONE PARENT/STUDENT COMPACT86
STUDENT HANDBOOK AGREEMENT.....87
STUDENT PARKING AGREEMENT.....88

ACCIDENT INSURANCE: STUDENTS

It is the policy of the Noble Board of Education to select a reputable insurance company through which patrons may purchase accident insurance for their children. A packet will be available for each student during the first week of classes. The purchase of such insurance is entirely within the discretion of parents; however, students playing nine through twelve football must provide evidence of insurance coverage. Public schools may not legally pay insurance premiums or medical bills for students. **(Noble Board of Education, Policy FFD)**

ATTENDANCE POLICY

The board of education believes that attendance in regularly scheduled classes is a key factor in student achievement. Thus, any absence from those classes represents an educational loss to the student. The board recognizes, however, that the co-curricular program of the school also has educational benefit. Therefore, it is the policy of the board to minimize absenteeism from regular classes while providing students the opportunity to participate in co-curricular activities.

(38 Oklahoma Statute 37; Noble Board of Education, Policy FDC-R1)

NHS Attendance/Tardies

When a student is absent from school, it is the responsibility of the parent or guardian to contact the school. If the school has not been contacted by the parent/guardian, the student will receive an unexcused absence for that day or period. All court, doctor, or dental appointments will require a note from that agency for the absence to be excused and **must be turned in within 48 hours of the absence.**

If a student has more than 10 absences per semester they will receive an "F" for the semester if that was the grade earned. If a student successfully passes the course but has more than 10 absences, the student will receive an "NC" (No Credit) on their

transcript for that course. All absences, excused or unexcused, medical, religious ceremonies, etc., count toward the 10 absences per semester limit except for school activities. Attendance is critical for students to receive the instruction they need to be successful. Please make sure your child is in school on every possible day. Attendance rates have been declining during the last few years and this has contributed to many students losing credit for a class or classes. Illness or serious illness of immediate family, death in family or close relative, doctor or dental appointments, driver's license testing, required court appearances, school sponsored activities, educational trips, religious holidays and pre-arranged family trips are the only excused absences that will be accepted and only then if your parents call the school and/or a signed note is on file in the attendance office. Your parents will be called if they do not call the school. There will be an attendance committee of five staff members to hear appeals for any student that has exceeded the (10 absence) limit.

Excused absences allow the student to make up work missed. The number of days to make up the work will coincide with the days missed plus one. **It is the responsibility of the students, not the teacher, to make arrangements for make-up work.**

Unexcused absences will be given for absences that are not listed above. **If student is absent due to unexcused absence or placed in VISS (Virtual suspension mode), student is expected to stay current with work and is to be completed upon return. Any unexcused absence may result in a truancy citation and court appearance.**

Tardies are from the last bell to 14 minutes into the period. Entering the classroom 15 minutes after the last bell will result in an unexcused absence. Every 3 unexcused tardies per class equals one unexcused absence. This is cumulative for the semester.

Once a student accumulates five tardies for a nine (9) week grading period, they will be placed on the Do Not Release List. The process of accumulating tardies for the DNR List will be reviewed at the six and twelve week marks.

COMPLIANCE WITH FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974

Statement of Rights

Parents and eligible students have the following rights under the Family Education Rights and Privacy Act:

1. The right to inspect and review the student's educational record.
2. The right to exercise a limited control over other people's access to the student's education record;
3. The right to seek to correct the student's education record, in a hearing, if necessary;
4. The right to report violations of the FERPA to the Department of Education; and
5. The right to be informed about FERPA rights.

Procedures to Inspect Education Records

The parent of a student or an eligible student may inspect the student's education records upon request. In some circumstances, it may be mutually more convenient for the record custodian to provide copies of records. (Copy fees may apply.)

Since a student's records may be maintained in several locations, the school principals will offer to collect copies of records or the records themselves from locations other than a student's school, so they may be inspected at one site. However, if a parent or eligible student wishes to inspect records where they are maintained, school principals will make every effort to accommodate the wishes.

The principal (or other record custodian) will contact the parent of the student or the eligible student to discuss how access will be best arranged. The school administrator, or designee, may be present during the time the records are being reviewed.

The principal (or other record custodian) will make the needed arrangements as promptly as possible and notify the parent or eligible student of the time and place where the records may be

inspected. This procedure must be completed in 45 days or less from the receipt of the request for access.

If for any valid reason, such as working hours, distance between record location sites, or health, a parent or eligible student cannot personally inspect and review a student's education record, the school district will arrange for the parent or eligible student to obtain copies of the record. (Copy fees may apply.)

When a record contains information about students other than a parent's child or the eligible student, the parent or eligible student may not inspect and review the records of the other students.

Use of Student Education Records

To carry out their responsibilities, school officials will have access to student education records for legitimate educational purposes. The school district will use the following criteria to determine who are school officials. An official is:

1. A person duly elected to the school board;
2. A person certified by the state and appointed by the school board to an administrative or supervisory position;
3. A person certified by the state and under contract to the school board as an instructor;
4. A person employed by the school board as a temporary substitute for administrative, supervisory, or instructional personnel for the period of his or her performance as a substitute; or
5. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, the school board attorney or auditor, for the period of his or her performance as an employee or contractor.

School officials who meet the criteria listed above will have access to a student's records if they have a legitimate educational interest in doing so. A "legitimate educational interest" is the person's need to know in order to:

1. Perform an administrative task required in the school employee's position description approved by the school board;

2. Perform a supervisory or instructional task directly related to the student's education; or
3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid.

Procedures to Seek to Correct Education Records

The parent of a student or an eligible student has a right to seek to change any part of the student's record believed to be inaccurate, misleading, or in violation of student rights. (NOTE: under the FERPA, the district may decline to consider a request to change the grade a teacher assigns for a course.)

For the purpose of outlining the procedure to seek to correct education records, the term "incorrect" will be used to describe a record that is inaccurate, misleading, or in violation of student rights. The term "correct" will be used to describe a record that is accurate, not misleading, and not in violation of student rights. Also, in this section, the term "requester" will be used to describe the parent of a student or the eligible student who is asking the school district to correct a record.

To establish an orderly process to review and correct an education record for a requester, the district may make a decision to comply with the request for change at several levels in the procedure.

(Reference: Noble Board of Education, Policy FL-R)

DISTRICT ASBESTOS STATUS

In compliance with the Asbestos Hazard Emergency Response Act (AHERA) all buildings located on the campus of Noble Public Schools have been re-inspected for Asbestos containing materials. This Re-inspection was done by accredited Department of Labor Inspectors. Based on the Re-inspection, Asbestos Containing Building Materials (ACBM) were found in a few locations. In its present condition, these ACBM's are non-friable. Noble Public School will continue to maintain this

material as in the past and report any changes in the condition of this material to the Asbestos Coordinator. The management plan for the Noble Public School District is available for review in the Office of the Superintendent.

DRESS CODE

The Noble Board of Education believes that the majority of the students in the public schools recognizes their own individuality and has no need to express themselves in extreme dress or grooming styles. Generally, dress and grooming standards as determined by the students and their parents will not be questioned. The only requirements the board of education insists upon are that students' dress and grooming shall not lead school officials to reasonably believe that such dress or grooming will disrupt, interfere with, or detract from school activities, or create a health or other hazard to the student's safety or to the safety of others. Additionally, any clothing that interferes with the education function entrusted to the board of education is prohibited. **(70 Oklahoma Statute 6-114 (C); Noble Board of Education, Policy FNCA-R)**

In accordance with the policy of the board of education, the following regulation shall establish a dress and grooming code for the Noble Public School system. The building administrator shall have the authority to determine the appropriateness of any attire not specifically addressed below. In deciding, the administrator shall consider whether the clothing and/or accessory presents a safety hazard, is revealing, or may be reasonably believed to disrupt the teaching or learning environment. Attire that disrupts the educational process is prohibited.

The following dress code will be in effect for all students:

1. Skirts and Dresses: The skirt or dress must be within two inches of knee length while shoulders are relaxed and must not be revealing, disruptive or distracting to

the educational process. Skirt openings must not be more than two inches above the knee. Dresses may be sleeveless if they have fitted armholes. Mini-skirts are not allowed.

2. Tops: Any shirt, blouse, sweater or top may be worn with the following conditions:
 - Sleeveless Tops must have fitted armholes and not be revealing or show undergarments. Spaghetti straps, tank tops, muscle shirts, strapless tops, halter tops, racer back tops are not allowed.
 - Nothing translucent, sheer, of mesh, fishnet or revealing may be worn.
 - All tops must be properly buttoned and may not expose the midriff when arms are raised from the side. Tops that expose undergarments are not permitted.
 - Tops, dress and sleeve openings, must not expose undergarments, chest, breast, cleavage or any part of the torso. Tops may not have any type of plunging neckline.
3. Pants: Pants, jeans or slacks that are neat and clean are acceptable.
 - Pants that drag the floor are not allowed. Pants that are cut, slit, or have holes above mid-thigh are not allowed. Pants that have been patched are acceptable.
 - Form fitting pants, skin tight jeans, leggings, and jeggings are not allowed as an outer garment. They may be worn as an undergarment as long as the outer garment reaches within two inches of the knee. Pajama pants are not allowed.

- Sagging is not permitted at any time. Pants may not be worn low exposing the torso, back or undergarments.
4. Shorts: Shorts that are within two inches of the knee are acceptable for school dress.
- Shorts that are cut, slit or have holes are not allowed.
 - Form fitting shorts, biker shorts, spandex and mini-shorts, such as Soffes, are not allowed.
5. Shoes: Shoes must be worn at all times. Different programs require different types of shoe types. Students will be informed by their teachers as to the requirements for the particular class or program they are in. House Shoes, Shoes with rollers, wheels, or skates are not allowed.
6. Accessories: Accessories which are not acceptable include the following:
- Head coverings are permissible in common areas and teacher discretion will determine individual classroom policy. Failure to comply may result in disciplinary action. Administration reserves the right to adjust the policy based on circumstances and/or special events. (ex. Testing)
 - Wearing, possessing, using, distributing, displaying or selling of any clothing, jewelry, emblems, badges, symbols, signs, graffiti, or other items that are evidence of membership in or affiliation with a gang are prohibited.
 - Chains, Wallet chains, Biker chains, Collars, Fish Hooks, Jewelry such as earrings with loops that could pose a safety issue are prohibited.
 - Trench coats and other full length coats are prohibited.

7. Insignias, Monograms, Prints or Patches: Lettering or any type of sew-on patch, decal, print, insignia or design that conveys crude, vulgar, profane, violent, death-oriented, gang related, anything deemed to be insensitive in nature, sexually explicit or sexually suggestive messages or any advertising of tobacco, alcohol drugs or drug paraphernalia are specifically prohibited.
8. Makeup, Tattoos and Brands: Facial make-up, tattoos, brands or other body decorations whether temporary or permanent, that convey crude, vulgar, profane, violent, death-oriented, gang related, sexually explicit or sexually suggestive messages or advertise tobacco, alcohol, drugs or drug paraphernalia are specifically prohibited.
9. Clothing that is purposefully ripped, torn, and or cut in a manner that causes a distraction to the operation of the school and the educational process or is a safety risk is prohibited.
10. Activity/Spirit Days: Teams are allowed to wear uniforms as long as they are compliant with the dress code. Any uniform that in itself does not comply with the school dress code must be worn underneath proper outerwear. Exceptions to the dress code for special activities must be approved in advance by the school administration.
11. Exceptions to the dress code may be authorized by the building administrator or designee for a specific school-related activity on a case-by-case basis.
12. The dress code for Noble Public Schools is a minimum requirement dress code. Students are encouraged to dress in a professional manner above and beyond the dress code.
13. A Dress Code Log will be kept at each site documenting the name of the offender, the violation type and the date of the violation. All head principals will complete a

year-end Dress Code Log Report showing total numbers only of singular and repeat student violators as well as the types of violations recorded in their site log. All year-end site reports will be submitted to the superintendent and the school board. Student names will not be listed or reviewed. In addition, the school board reserves the right to solicit year-to-date site Dress Code Log Reports at any time during the school year.

Any student found out of compliance with the Noble Public Schools Dress Code will be sent to an administrator for resolution. Students will be given the option to change to appropriate clothing or have parents bring acceptable clothing. The parent will have an acceptable amount of time to provide the change of clothes. If a parent is unable to do so, the student will be sent to the ISD room or may be sent home. Students will be allowed to return to school/class after clothing has been changed and is compliant with the dress code.

Parents will be notified each time a student is in violation of the Dress Code if the issue is unable to be corrected on site. Parents will always be notified when repeat violations occur. Communication with parents will occur from the school office in these situations. Repeat offenses will result in the Disciplinary Process being followed according to the school site handbook. All disciplinary actions will be adjudicated in a private and confidential manner.

1. 1st Offense – Counsel/change of attire
2. 2nd Offense – 5 days detention or Community Service
3. 3rd Offense – Possible OSS

The Dress Code policy for Noble Public Schools will be reviewed on a regular basis and will be updated and modified at the discretion of the Noble Public Schools Board of Education. **(Noble Board of Education, Policy FNCA and FNCA-R)**

DRUG-FREE SCHOOLS

It is the policy of the Noble Board of Education that in recognition of the clear danger resulting from illicit drug and alcohol abuse and in good faith effort to promote the health, safety, and well-being of students, employees, and the community, the board has implemented a developmentally based drug and alcohol education and prevention program for grades Kindergarten through twelve (K-12).

Students are hereby notified that the use, possession, or distribution of illicit drugs and alcohol is wrong and harmful. Therefore, standards of conduct that are applicable to all schools in this district, prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students on school premises or as part of any of its activities.

Disciplinary sanctions will be imposed on students who violate standards of conduct required by this policy. Such sanctions will be consistent with local, state and federal laws, up to and including probation, suspension, and expulsion, as well as referral for prosecution. Completion of an appropriate rehabilitation program may also be recommended.

Information about drug and alcohol counseling and rehabilitation and reentry programs will be made available through the school office.

The standards of conduct and the disciplinary sanctions imposed by this policy includes the following: "The Drug Free Schools and Communities Act Amendments, P.L. 101-226 requires that State, as well as local educational agencies, must certify that it has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by

students and employees." (Federal Regulations can be examined through the school office.)

Parent/Guardian signature certifies receipt of a Student Handbook of Guidelines and Policies for Students and Parents which includes district policy relating to adoption and implementation of a drug prevention program for students.

("Public Law 101-226; 70 Oklahoma Statute 1210.221, et sequence; Noble Board of Education, Policy FNCF)

CROSS-REFERENCE: Policy DCC, Drug-Free Workplace; Police FFB, Teaching about Drugs, Alcohol, and Tobacco; Policy FFBA, Drug and Alcohol Use by Students; Policy FNCE, Reporting Students Under the Influence.

NHS DRUG-FREE SCHOOLS

In recognition of the school's obligation to our students and community, we stand ready to assist in dealing with drug or alcohol related problems. The faculty is obligated to inform the principal when it is suspected that a student is either under the influence of drugs or alcohol, in possession of drugs or alcohol, or distributing drugs or alcohol. When this is reported to the principal, both the superintendent and the parents are notified of this report. When this report is made, the principal will search the student, his locker, personal property, and car. Any student who has been suspended for possession or for being under the influence of alcohol and or illegal drugs shall receive the following consequences:

First offense: Out of School Suspension for 45 school days

Second offense: Out of School Suspension for the current semester and the next semester.

The student may be given the option to enter a counseling program and if recommended by a counselor, a treatment program. The parent/guardian must provide written verification from the program before the student shall be permitted to return to classes in the district following the suspension. Upon written verification of being enrolled in family counseling or a treatment program, the

student suspension could be reduced to a minimum of ten days.

Failure to complete the program will require the number of suspension days waived to be served.

Any student found to have distributed drugs or alcohol will not be allowed the opportunity to reduce their suspension by entering a drug counseling program .

FIRST AID - STUDENTS

The Noble Board of Education recognizes the school's responsibility for emergency handling of accidents and sudden illnesses occurring at school or on school property.

In order to obtain emergency medical care, a medical release form signed by a parent/guardian must be on file. If a medical release is not on file, emergency medical care will be provided in life-threatening situations only.

(Noble Board of Education, Policy FFAC)

GRADING

In accordance with the policy of the board of education the following grading system will be used for all subjects, including special education:

100 - 90	=	A
89 - 80	=	B
79 - 70	=	C
69 - 60	=	D
59 - Below	=	F

(Noble Board of Education, Policy EIA-R1)

NHS Progress Reports

Each student will be graded on an 18 week grading system. Progress Reports will be issued at the end of each semester. Progress reports are also available at any time on Power School.

GRIEVANCE PROCEDURE: SEX DISCRIMINATION/HARASSMENT

It is the policy of the Noble Board of Education that the superintendent designee shall serve as Title IX coordinator for this school district. The superintendent shall direct the implementing of educational amendments and regulations as they pertain to prohibition of sex discrimination in education or sexual harassment, and shall prepare a regulation governing sex discrimination/harassment grievance procedures.

The board shall appoint on a periodic basis a sex discrimination/harassment grievance committee which shall consist of an administrator, a parent, and a member of the certified teaching staff.

(Noble Board of Education, Policy FBA)

GRIEVANCE PROCEDURES SEX DISCRIMINATION/HARASSMENT

In accordance with the policy of the board of education, the following regulation governs the processing of student sexual harassment grievances in this school district.

1. Any student of this school district who wishes to file a sexual harassment grievance against another student or an employee of the district may file a written or oral (recorded, if possible) complaint with the superintendent, principal, or counselor. The administrator taking the complaint will document the time, place, complainant, and incident and immediately forward the complaint to the grievance committee. The grievance committee will appoint a senior administrator to investigate the grievance. The grievance shall set forth the circumstances of the incident and the identity of the student(s) or employee(s) involved.

2. The superintendent, or appointed administrator, shall initiate an investigation of the incident and shall protect the confidentiality of the grievant.
3. The investigation shall be completed within ten days of the filing of the grievance. Results of the investigation, along with recommendations and suggestions, shall be shared with the grievant, unless it violates another student's confidentiality.
4. If the grievant believes the issues are not resolved after considering the recommendations and suggestions of the superintendent or the investigating administrator, the grievant may request a hearing by the grievance committee.
5. Upon receiving a request for a hearing, the grievance committee shall schedule the hearing to occur within twenty days from the date of the request.
6. Both the grievant and the person against whom the complaint was made (respondent) may be represented by legal counsel at the hearing.
7. Within ten days of the hearing, the grievance committee shall furnish a written report of its findings and recommendations to both the grievant and the respondent while maintaining confidentiality.
8. The superintendent shall, within five days of the receipt of the grievance committee's report, act upon the recommendations of the committee or furnish a written report to the grievant explaining why the recommendations will not be implemented.
9. Upon receipt of the superintendent's report, the grievant may file a written appeal with the board of education. The board of education shall, within thirty days from the date the appeal was received, review the report and affirm, overrule, or modify the decision of the grievance committee.

(Noble Board of Education, Policy FBA-R)

HARASSMENT

It is the policy of this school district that threatening behavior, harassment, intimidation, and bullying of students by other students, personnel, or the public will not be tolerated. This policy is in effect while the students are on school grounds, in school transportation, or attending school-sponsored activities, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district.

Harassment is intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation; or the use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes but is not limited to harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability.

As used in the School Bullying Prevention Act, "harassment, intimidation, and bullying" means any gesture, written or verbal expression, electronic communication or physical act that a reasonable person should know will harm another student, damage another student's property, place another student in reasonable fear of harm to the student's person or damage to the student's property, or insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Harassment, intimidation, and bullying include, but are not limited to, a gesture or written, verbal, or physical acts, or electronic communication. Such behavior is specifically prohibited.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;

3. Implied or explicit threats concerning one's grades, achievements, etc.;
4. Demeaning jokes, stories, or activities directed at the student;
5. Unwelcome physical contact.

The superintendent has developed procedures providing for:

1. Prompt investigation of allegations of harassment;
2. The expeditious correction of the conditions causing such harassment;
3. Establishment of adequate measures to provide confidentiality in the complaint process;
4. Initiation of appropriate corrective actions;
5. Identification and enactment of methods to prevent reoccurrence of the harassment; and
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

(21 Oklahoma Statute 850.0; 70 Oklahoma Statute 24-100.2; Noble Board of Education, Policy FNCD)

HAZING

It is the policy of this school district that no student or employee of the district shall participate in or be members of any secret fraternity or secret organization that is in any degree related to the school or to a school activity. No student organization or any person associated with any organization sanctioned or authorized by the board of education shall engage or participate in hazing.

For the purposes of this policy, hazing is defined as an activity which recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization sanctioned or authorized by the board of education.

“Endanger the physical health” shall include, but is not limited to, any brutality of a physical nature, such as whipping; beating;

branding; forced calisthenics; exposure to the elements; forced consumption of any food, alcoholic beverage, drug, or controlled dangerous substance; or other forced physical activity which could adversely affect the physical health or safety of the individual.

“Endanger the mental health” shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.

Any hazing activity, upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by the board of education is conditioned, directly or indirectly, shall be presumed to be a forced activity, even if the student willingly participates in such activity.

This policy is not intended to deprive school district authorities from taking necessary and appropriate disciplinary action toward any student or employee. Students or employees who violate this policy will be subject to disciplinary action which may include expulsion for students and employment termination for employees.

(21 Oklahoma Statute 1190; Noble Board of Education, Policy FNCC)

CROSS-REFERENCE: Policy DAA-R, Racial Harassment; Policy FB, Sexual Harassment; Policy FMCAA, Gang Activity; Policy FNCD, Harassment; Policy FO, Student Discipline

INTERNET AND OTHER COMPUTER NETWORKS ACCEPTABLE USE AND INTERNET SAFETY POLICY

The Noble Public Schools district provides chrome books to students and staff, access to interconnected computer systems within the district and to the Internet, the worldwide network that provides access to significant educational materials and opportunities.

In order for the school district to ensure the continued accessibility of its computer network and Internet, all students and staff must take responsibility for appropriate and lawful use of this access. Students and staff must understand that one person’s misuse of the network and Internet access may jeopardize the ability of all students and staff to enjoy such access. While the school’s teachers and other staff will make reasonable efforts to supervise student use of network and Internet access, they must have student cooperation in exercising and promoting responsible use of this access.

Below is the Acceptable Use and Internet Safety Policy (“policy”) of the school district and the Data Acquisition Site that provides Internet access to the school district. Upon reviewing, signing, and returning this policy as directed, each student and staff member agrees to follow the policy and will be given the opportunity to enjoy Internet access at school. If a student is under 18 years of age, he or she must have his or her parents or guardians read and sign the policy. The school district shall not provide access to any student who, if 18 or older, fails to sign and submit the policy to the school as directed or, if under 18, does not return the policy as directed with the signatures of the student and his/her parent or guardian.

Listed below are the provisions of the agreement regarding computer network and Internet use. The district has designated a staff member to whom users may direct questions. If any user violates this policy, the user’s access will be denied or withdrawn, and the user may be subject to additional disciplinary action.

Personal Responsibility

By signing this policy, the user agrees not only to follow the rules in this policy, but also to report any misuse of the network to the person designated by the school for such reporting. Misuse means any violations of this policy or any other use that is not authorized under this policy, and having the effect of harming another or his or her property.

Term of the Permitted Use

A student or staff member who submits to the school, as directed, a properly signed policy and follows to which she or he has agreed will have computer network and Internet access during the course of the school year only. Students and staff will be asked to sign a new policy each year during which they are students or staff members in the school district before they are given an access account.

Acceptable Uses

1. **Educational Purposes Only.** The school district is providing access to its computer networks and the Internet for educational purposes *only*. If the user has any doubt about whether a contemplated activity is educational, the user may consult with the person(s) designated by the school to help you decide if a use is appropriate.
2. **Unacceptable Uses of Network.** Among the uses that are considered unacceptable and which constitute a violation of this policy are the following:
 - A. Uses that violate the law or encourage others to violate the law. Don't transmit offensive or harassing messages; offer for sale or use any substance the possession or use of which is prohibited by the school district's student discipline policy; view, transmit or download pornographic materials or materials that encourage others to violate the law; intrude into the networks or computers of others; and download or transmit confidential, trade secret information, or copyrighted materials. Even if materials on the networks are not marked with the copyright symbol, the user should assume that all materials are protected unless there is explicit permission on the materials to use them.
 - B. Uses that cause harm to others or damage to their property. For example, don't engage in defamation (harming another's reputation by lies); employ

another's password or some other user identifier that misleads message recipients into believing that someone other than the user is communicating or otherwise using his/her access to the network or the Internet; upload a worm, virus, "Trojan horse," "time bomb," or other harmful form of programming or vandalism; participate in "hacking" activities or any form of unauthorized access to other computers, networks, or information systems.

- C. Uses that jeopardize the security of student and staff access and of the computer network or other networks on the Internet. For example, do not disclose or share your password with others; do not impersonate another user.
 - D. Uses that are commercial transactions. Students, staff, and other users may not sell or buy anything over the Internet. The user should not give others private information about the users or others, including credit card numbers and social security numbers.
3. **Netiquette.** All users must abide by rules of network etiquette, which include the following:
- A. Be polite. Use appropriate language. No swearing, vulgarities, suggestive, obscene, belligerent, or threatening language.
 - B. Avoid language and uses that may be offensive to other users. Don't use access to make, distribute, or redistribute jokes, stories, or other material which is based upon slurs or stereotypes relating to race, gender, ethnicity, nationality, religion, or sexual orientation.
 - C. Do not assume that a sender of e-mail is giving his or her permission for the user to forward or redistribute the message to third parties or to give his/her e-mail address to third parties. This should be done only

with permission or when the user knows that the individual would have no objection.

- D. Be considerate when sending attachments with e-mail (where this is permitted). Be sure that the file is not too large to be accommodated by the recipient's system and is in a format which the recipient can open.

4. **Cyber Bullying.** Cyber bullying is when one or more people intentionally harm, harass, intimidate, or reject another person using technology. This includes but is not limited to the following:

- Sending mean or threatening messages via email, IM (instant messaging), or text messages.
- Spreading rumors about others through email, IM, or text messages.
- Creating a Web site or Facebook, Instagram (or other social-networking) account that targets another student or other person(s).
- Sharing fake or embarrassing photos or videos of someone with others via a cell phone or the Web.
- Stealing another person's login and password to send mean or embarrassing messages from his or her account.

It shall be the policy of Noble Public Schools that cyber bullying will not be tolerated under any circumstances. A student caught violating this policy will lose computer privileges and these actions may result in further disciplinary action including suspension or expulsion from school or the student(s) involved. In addition, violators and their parents/guardians may be subject to civil and/or criminal penalties as specified by Oklahoma and/or federal law.

Internet Safety

1. **General Warning; Individual Responsibility of Parents and Users.** All users and their parents/guardians are advised that access to the electronic network may include the potential for

access to materials inappropriate for school-aged students. Every user must take responsibility for his or her use of the computer network and Internet and stay away from these sites. Parents of minors are the best guides to materials to shun. If a student or staff member finds that other users are visiting offensive or harmful sites, he or she should report such use to the appropriate school designee.

2. **Personal Safety.** Be safe. In using the computer network and Internet, the user should not reveal personal information such as the user's home address or telephone number. The user should not use his/her real last name or any other information which might allow a person to locate the user without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone "met" on the computer network or Internet without a parent's permission (if the user is under 18). Regardless of your age, the user should never agree to meet a person the user has only communicated with on the Internet in a secluded place or in a private setting.
3. **"Hacking" and Other Illegal Activities.** It is a violation of this policy to use the school's computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.
4. **Confidentiality of Student Information.** Personally identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian or, if the student is 18 or over, the permission of the student. Users should

never give out private or confidential information about themselves or others on the Internet, particularly credit card numbers and Social Security numbers. A supervising teacher or administrator may authorize the release of directory information, as defined by law, for internal administrative purposes or approved educational projects and activities.

5. **Active Restriction Measures.** The school, either by itself or in combination with the Data Acquisition Site providing Internet access, will utilize filtering software or other technologies to prevent users from accessing visual depictions that are (1) obscene, (2) pornographic, or (3) harmful to minors. We are using C.I.P.A. compliant software for our technology protection measure (internet filtering software) to ensure that users are not accessing such depictions or any other material that is inappropriate for minors.

Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or school administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 17 and older.

The term “harmful to minors” is defined by the Communications Act of 1934 (47 USC Section 254 [h][7]), as meaning any picture, image, graphic image file, or other visual depiction that

- taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;

- taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

6. All students will be educated about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.

Privacy

Network and Internet access is provided as a tool for the user's education. The school district reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials.

Failure To Follow Policy

The user's use of the computer network and Internet is a privilege, not a right. A user who violates this policy, shall at a minimum, have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student's enrollment or the staff member's employment in the school district. A user violates this policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in such circumstances.

Warranties/Indemnification

The school district makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. It shall not be responsible for any claims, losses,

damages, or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user (or his or her parents or guardian) arising out of the user's use of its computer networks or the Internet under this policy. By signing this policy, users are taking full responsibility for his or her use, and the user who is 18 or older or the parent(s) or guardian(s) of a minor student are agreeing to indemnify and hold the school, the school district, the Data Acquisition Site that provides the computer and Internet access opportunity to the school district and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or parent(s) or guardian(s) of a minor student agree to cooperate with the school in the event of the school's initiating an investigation of a user's use of his or her access to its computer network and the Internet, whether that use is on a school computer or on another computer outside the school district's network.

Updates

Users, and if appropriate, the user's parents/guardians, may be asked from time to time to provide new or additional registration and account information or to sign a new policy reflecting developments in the law or technology or changes in district policy. Such information must be provided by the user (or his/her parents or guardian) or such new policy must be signed if the user wishes to continue to receive service. If after account information is provided, some or all of the information changes, the user must notify the person designated by the school to receive such information.

(21 Oklahoma Statute 1040.75, Oklahoma Statute 1040.76; Children's Internet Protection Act of 2000 (HR 4577, P.L. 106-554); Communications Act of 1934, as amended (47 U.S.C. 254[h], [l]); Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F); Noble Board of Education, Policy EFBCA)

NHS Denial of Internet Access

Noble Independent School District will be operating under an “opt out” policy for students regarding Internet access. This means that students will be assumed to have parent/guardian permission to access the Internet at Noble Independent School District unless the school has received a written statement from the student’s parent(s)/guardian(s) that the student does not have Internet access permission.

Please understand that in accessing the Internet at Noble Independent School District schools, students will be expected to adhere to the Noble Independent School District Schools Internet Acceptable Use Policy.

MEDICATION: ADMINISTERING TO STUDENTS

It is the policy of the Noble Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication or if circumstances exist that indicate it is in the best interest of the student that a non-prescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication only as follows:

1. Prescription medication must be in a container that indicates the following:
 - A. student's name,
 - B. name and strength of medication,
 - C. dosage and directions for administration,
 - D. name of physician or dentist,
 - E. date and name of pharmacy, and
 - F. the child has asthma or other disability which may require immediate dispensation of medication.

The medication must be delivered to the principal's office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. The medication will be accompanied by written

authorization from the parent, guardian, or person having legal custody that indicates the following:

- A. purpose of the medication,
 - B. time to be administered,
 - C. whether the medication must be retained by student for self-administration,
 - D. termination date for administering the medication, and
 - E. other appropriate information requested by the principal or the principal's designee.
2. Self-administration of inhaled asthma medication by a student for treatment of asthma or an anaphylaxis medication used to treat anaphylaxis is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma or anaphylaxis and is capable of, and has been instructed in the proper method of, self-administration of medication. Additionally:
- A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.
 - B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging, that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.
 - C. Permission for the self-administration of asthma or anaphylaxis medication is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.
 - D. A student who is permitted to self-administer asthma medication or anaphylaxis medication shall be

permitted to possess and use a prescribed inhaler or anaphylaxis medication at all times.

3. Nonprescription medication may be administered only with the written request and permission of a parent, guardian, or person having legal custody when other alternatives, such as resting or changing activities, are inappropriate or ineffective. The medication will be administered in accordance with label directions or written instructions from the student's physician.

The parent, guardian, or person having legal custody of the student is responsible for informing the designated official of any change in the student's health or change in medication.

(10 Oklahoma Statute 170.1; 59 Oklahoma Statute 353.1; 70 Oklahoma Statute 1-116, et sequence; Noble Board of Education, Policy FFACA)

MINUTE OF SILENCE

Per state law, public schools are to observe approximately one minute of silence each day for the purpose of allowing each student, in the exercise of his or her individual choice, to reflect, meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their individual choices.

(70 Oklahoma Statute 11-101.2)

MULTIMEDIA RELEASE NOTIFICATION

During the course of the year a student's image, likeness, or voice recording may be acquired for use in news releases, district print, electronic publications, and the District's Web Site. However, if a parent, guardian or eligible student determines that they do not want to permit such uses, they must advise the school district in writing via letter to the head administrator at the appropriate school within two weeks of enrollment. The parent, guardian, or eligible student may consent to the use of such images in one form but decline said use in other forms. The advisement

must detail in which forms such use is prohibited. All unlisted uses will be permitted. The district is released from any liability arising from such use and is not obligated to provide remuneration for such use.

NO CHILD LEFT BEHIND ACT OF 2001 Every Student Succeeds Act of 2015

At the beginning of each school year, federal law requires local educational agencies that receives federal funds to notify the parents of each student attending any school in the district that receive federal funds under this part that the parents may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following: (i) Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;(ii) Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived;(iii) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree;(iv) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

In addition to the information that parents may request, the school shall provide to each parent;(i) information on the level of achievement of their child in each of the State academic assessments as required under NCLB; and (ii) timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

NONDISCRIMINATION

It is the policy of the Noble Board of Education to provide equal opportunities without regard to race, color, national origin, gender, age, qualified handicap, or veteran in its educational programs and activities. This includes, but is not limited to, admissions, educational services, financial aid, and employment.
(Noble Board of Education, Policy DAA)

Discrimination Complaints Procedures

Noble Public Schools does not discriminate on the basis of race, color, national origin, gender, age, or qualified disability in admission to its programs, services, or activities, in access to them,

in treatment of individuals, or in any aspect of their operations. Noble School District also does not discriminate in its hiring or employment practices.

In an effort to ensure compliance with and coordination of all federal equity regulations, the district compliance coordinator is Mr. Frank Solomon, Superintendent, 405-872-3452.

Definitions

1. **Discrimination Complaint:** A written complaint alleging any policy, procedure, or practice to discriminate on the basis of race, color, religion, national origin, sex, qualified handicap, veteran status, or other perceived discrimination.
2. **Student Grievant:** A student of the Noble Public School District who submits a complaint alleging discrimination based on race, color, religion, national origin, sex, or qualified handicap.
3. **Employee Grievant:** An employee of the Noble Public School District who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.
4. **Public Grievant:** Any person other than a student or employee or employment applicant who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, age, qualified handicap, or veteran status.
5. **Title IX, 504 and ADA Coordinator (Coordinator):** The person(s) designated to coordinate efforts to comply with and carry out responsibilities under Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Americans With Disabilities Act of 1990, and other state and federal law addressing equal educational opportunity. The Coordinator is responsible for processing complaints and serves as moderator and recorder during hearings.

6. **Respondent:** The person alleged to be responsible for the violation alleged in a complaint. The term may be used to designate persons with responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint.
7. **Day:** Day means a working day. The calculation of days in complaint processing shall exclude Saturdays, Sundays, and holidays.

Procedure

1. Prior to filing a written complaint, the person making the complaint should discuss the complaint with the compliance coordinator, and a reasonable effort should be made to resolve the matter.
2. If the matter is not resolved, a written complaint may be filed with the compliance coordinator. The complaint will state the nature and date of the alleged violation, the names of the persons responsible (if known), and the requested action. The complaint must be filed within 30 days of the alleged violation.
3. The compliance coordinator will contact the person(s) named as responsible for the violation within 10 days and inform them of the allegations, and ask them to:
 - a. Confirm or deny the facts,
 - b. Indicate acceptance or rejection of the grievant's requested action, or
 - c. Outline alternatives.Respondents will have 10 days to submit answers to the compliance coordinator.
4. If the complaint is not resolved, the compliance coordinator will have 10 days to refer the complaint to the employee's supervisor. If the complaint was made by a student, the referral will be made to the building principal. The compliance coordinator will schedule a

- hearing with the grievant, respondent, and supervisor(s) or building principal(s).
5. Following the hearing, the supervisor or principal will issue a decision to all parties within 10 days.
 6. If either party is not satisfied with the decision, the compliance coordinator must be notified within 10 days and a hearing with the superintendent requested. The compliance coordinator will schedule such a hearing to take place with the grievant, respondent, and superintendent within 10 days of the request. The superintendent will issue a decision within 10 days following the hearing.
 7. If the grievant or respondent is not satisfied with the decision of the superintendent, the compliance coordinator must be notified within 10 days and a hearing with the board of education requested.
 8. The compliance coordinator will notify the board of education, via the superintendent, within 10 days of the request. The hearing will be conducted within 30 days from the date of notification of the board.
 9. The Noble Board of Education will conduct the hearing and issue a decision within 10 days. The decision of the board is final.

Provisions

1. Time limits may be extended by mutual consent of the parties involved.
2. The district will provide copies of all discrimination regulations upon request.
3. Grievant records will remain confidential unless permission is given for release. Such records will not be entered into the grievant's personnel file, but will be kept for three years.

(Noble Board of Education, Policy DAA-P)

SEXUAL HARASSMENT OF STUDENTS

The policy of this school district forbids discrimination against, or harassment of any student on the basis of sex. The Noble Board of Education will not tolerate sexual harassment by any of its employees or students. This policy applies to all students and employees including non-employee volunteers whose work is subject to the control of school personnel.

1. Sexual Harassment

For the purpose of this policy, sexual harassment includes:

- A. Verbal or physical sexual advances, including subtle pressure for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; and sexually-oriented "kidding" "teasing," double meanings, and jokes.
 - B. Demeaning comments about a girl's ability to excel in a class historically considered a "boy's" subject, privately talking to a student about sexual matters, hugging or touching a student inappropriately may constitute sexual harassment.
 - C. Writing graffiti which names a student or otherwise identifies a student is potentially slanderous and constitutes sexual harassment. Graffiti of any kind will not be tolerated on school property. The superintendent is directed to cause any graffiti or unauthorized writings to be removed immediately.
 - D. Any of the aforementioned conduct which effectively deprives a student of access to educational opportunities or benefits provided by the school.
- ### 2. Specific Prohibitions
- A. Administrators and Supervisors
 - 1. It is sexual harassment for an administrator, supervisor, support employee, or teacher to use

his or her authority to solicit sexual favors or attention from students.

2. Administrators, supervisors, support personnel, or teachers who either engage in sexual harassment of students or tolerate such conduct by other employees shall be subject to sanctions, as described below.
 3. The school district is not concerned with the "off-duty" conduct of school personnel unless the conduct has or will have a negative impact on the educational process of the school. Any romantic or sexual affiliation between school personnel and students, including students who have reached the age of majority (18), during school hours will have a negative impact on the educational process and shall constitute a violation of school policy. Such violations may result in suspension of the student and suspension or termination for the employee. Any sexual affiliation between teachers and students under the age of 18 may constitute a crime under state or federal law.
3. Report, Investigation, and Sanctions
 - A. It is the express policy of the board of education to encourage student victims of sexual harassment to come forward with such claims. This may be done through the Sexual Discrimination Grievance policy. The Office of Civil Rights relies on school administrators' judgment and common sense in meeting the requirements of the federal law.
 1. Students who feel that administrators, supervisors, support personnel, teachers, or other students are subjecting them to sexual harassment are encouraged to report these conditions, or have their parents report these conditions, to the appropriate administrator or teacher. If the

- student's immediate administrator or teacher is the alleged offending person, the report will be made to the next higher level of administration or supervision or to any responsible adult person.
2. Every attempt will be made to maintain confidentiality; however, absolute confidentiality cannot be guaranteed because of due process concerns which arise in sexual harassment investigations. No reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.
- B. In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The superintendent has the responsibility of investigating and resolving complaints of sexual harassment.
 - C. Any employee found to have engaged in sexual harassment of students shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.
 - D. Any student found to have engaged in sexual harassment of other students shall be subject to sanctions, including, but not limited to warning, suspension or other appropriate punishment subject to applicable procedural and due process requirements.
 - E. Special effort will be made to apprise district administrators, teachers, and counselors of their obligation to receive student complaints of sexual harassment, document such complaints, and forward them to the grievance committee.

(Title VII of the Civil Rights Act of 1964; 42 U.S.C. §2000e-2; 29 C.F.R. §1604.1, et sequence; Noble Board of Education, Policy FB)

STUDENT CLUBS AND ORGANIZATIONS

The Noble Board of Education believes that certain extracurricular and social activities can enhance the learning environment of our schools.

Parents or guardians of students will notify the school administration that they are withholding permission for their child(ren) to join or participate in one or more clubs or organizations. Parents or guardians shall be responsible for preventing their child from participating in a club or organization in which permission is withheld. Parents or guardians are also responsible for retrieving their child(ren) from attendance at a club or organization in which participation is withheld.

(70 Oklahoma Statute 24-105; Noble Board of Education, Policy FMC)

NHS CLUBS

ACE, Art Club Eccentrics - is an organization team of environmentalists. Their goal is to preserve and beautify the Noble campus by planting flowers, trees, and shrubs. Most of the landscaping materials are donated by local nurseries, but some things are bought using money from fundraisers. Sponsor – Mrs. Dressler

BPA, Business Professionals of America – The purpose of BPA is to develop leadership skills and knowledge. Sponsor – Ms. Wallis

DECA, Distributive Education Clubs of America – Students have the opportunity to attend leadership and career conferences, compete in marketing competitive events, and represent Noble High School on the local, state, and international level. Sponsor- Mrs. Owen

FCA – Fellowship of Christian Students – FCS is about seeing the world impacted for Jesus Christ through the influence of Christian adults and students. FCS provides a place for students with a common belief in God to come together to discuss their faith with one another.

NFFA – National Future Farmers of America – NFFA is a dynamic youth organization within agricultural education that changes lives and prepares students for premier leadership, personal growth, and career success. Today, nearly 500,000 student members are engaged in a wide range of agricultural education activities leading to over 300 career opportunities.

Sponsor – Mr. Lenhart

NHS National Honor Society – NHS is committed to academic achievement and community service. It promotes four objectives: scholarship, leadership, service, and character. Members sponsor blood drives, Christmas projects, and the Slaughterville Clean-up. Membership form and requirement lists are available in student services. Sponsor – Mrs. Crawford

Student Council – Stu-Co prepares the leaders of tomorrow and helps with numerous school activities including blood drives, homecoming activities, Senior Sendoff, community Christmas projects, as well as, daily announcements. Sponsor – Mrs. Tabor and Mrs. Blough

FCCLA, Future Career and Community Leaders of America – is a national career and technical student organization for young men and women in Family and Consumer Science classes. The club's focus is leadership, job readiness, and community service. Sponsor – Mrs. Hillis

TSA, Technical Students Association – Students in TSA have the opportunity for daily hands-on experiences to help them become technologically literate. TSA also promotes careers in technology options. It gives members an opportunity to participate in challenges, education, and fun activities. Sponsor – Mr. Davidson

Environmental Club – is an organization devoted to protecting the environment and sustainable lifestyles. Sponsor - Mrs. Musgrave

Special Olympics – founded in 1968 and are recognized by the International Olympic Committee. Today it is a worldwide movement which is active in more than 150 countries with more than 1.5 million athletes participating each year. Noble Special Olympics includes a variety of competitive sports and interest areas. Sponsor – Mr. Rohr

Unified Sports – Students are involved in an activity which is part of the Special Olympics. The sports pair a student with disabilities and one without disabilities. The athletes and their partners train and compete together in different events twice a year. Many of the partners of the Special Olympians are peer tutors. Sponsors – Mr. Rohr

Newspaper - Students in the newspaper class submit news articles every three weeks. They are required to do research and interview students, teachers, administrators, and other staff members for their newspaper articles. Articles are typed by the reporters and edited by the newspaper editorial staff. Students in the newspaper class are responsible for the production, sale, and distribution of the monthly newspaper, the Noble High Times. They also produce a special senior issue in May. Sponsor

Peer Tutors – Students earn credit as they help students with multiple disabilities succeed in school activities using a variety of compensation skills. The peer tutors work with students in Ms. Carter’s classes. Their responsibilities are reflective of students’ individual strengths and include making copies and distributing materials.

Yearbook – Students in the yearbook class create yearbook layouts, select and crop photos, and help editors meet their deadlines. All the yearbook pages are edited by the yearbook editorial staff. The senior, faculty, and student portraits, as well as, sports, clubs, and events are the responsibility of the editorial staff. All members of the yearbook class are responsible for the

production, sale, and distribution of the Noble High yearbook.

Sponsor – Ms. Hawkins

Band – Members perform at all football games and compete in numerous events across the state. Receiving many Division I Superior medals we pride ourselves with not just the ordinary but the extraordinary talents to reach this level of successes. Sponsor- Mr. Queen

Mu Alpha Theta – Students involved are members of an international high school math society. The club promotes interest in mathematics and mathematic activities. Students must have completed Algebra I and higher honors math courses with A's and B's to be eligible for membership. Sponsor –

Foreign Language Club – FLC offer students the opportunity to work together to study and learn about Spanish culture. The students participate in hands-on activities and community service. Sponsor – Mr. Finch

Ursidae – Latin for bears is the name for a group of Noble High School's most academically inquisitive and scholarly students. Members are given opportunities to enhance their high school experience through field trips, guest speakers, and academic meets, and Engineering Day. Sponsors – Mrs. Turner

Choir – Students in Choir are very busy performing and competing involving themselves in many concerts, performances at graduation, as well as, the many competitions all over the state. Sponsor is Mr. Graves

Communication Arts – The main goal of the communication arts department is to offer students opportunities for personal growth in their chose fine arts specialty. Students in communication arts classes participate in plays, compete in speech and drama tournaments, and attend plays. Sponsor is Mr. Hunter

Broadcast Journalism – Students record, edit, and produce a series of video journals and stories covering the school year. These are broadcast bi-weekly on our You tube channel Bears News Network (BNN). Sponsor is Ms. Wallis and Mr. Rowden

PRISM – The main goal of Prism, is to show love and acceptance to all who might be struggling with personal issues such as self-acceptance. PRISM, is a great way to explore why students feel the way they do, and talk about ways to build stronger and more resilient relationships. Sponsor is Ms. Epps.

Bear Buddies – The mission of the Bear Buddies Club is to help the community by participating as a group in volunteer opportunities that strengthen, beautify, and demonstrate team support for Noble citizens. Membership includes parents, students, and advocates of students with disabilities. Sponsor-Mr. Horath

STUDENT DIRECTORY INFORMATION

Parents and eligible students have two weeks to advise the school district in writing via a letter to the school principal of any or all of the items they refuse to permit the district to designate as directory information about that student. At the end of the two weeks, the student’s records will be appropriately marked to designate the items of directory information that may be released without prior written consent.

The following information is designated as "directory information": student's name, student’s class designation (i.e., first grade, tenth grade, etc.); student’s extracurricular participation; student’s achievement awards or honors; student’s weight and height if a member of an athletic team; student’s photograph; dates of attendance; and the school or school district the student attended before the student enrolled in this school district.

(51 Oklahoma Statute 24A.16-17; Noble Board of Education, Policy FLD)

STUDENT DISCIPLINE

The Noble Board of Education believes that the school's primary goal is to educate, not to discipline. However, education includes establishing norms of social behavior and assisting students in understanding and attaining those norms. When the behavior of an individual student comes into conflict with the

rights of others, corrective actions are necessary for the benefit of the individual and the school. The teacher in a public school has the same rights as a parent or guardian to control and discipline a child while the child is in attendance, in transit to or from the school, or participating in any authorized school function.

However, to avoid any appearance of impropriety, no teacher or administrator will be involved in the discipline of that teacher's or administrator's child except in cases of classroom supervision.

Disciplinary matters concerning children of school employees will be handled by the superintendent or the superintendent's designee. The superintendent's child will be disciplined by someone other than the superintendent.

Each student shall be treated in a fair and equitable manner. Disciplinary action will be based on a careful assessment of the circumstances of each infraction. The following are examples of these circumstances:

- The seriousness of the offense;
- The effect of the offense on other students;
- Whether the offense is physically or mentally injurious to other people;
- Whether the incident is isolated or habitual behavior;
- The manifestation of a disability;
- Other circumstances which may apply.

Standards of behavior for all members of society are generally a matter of common sense. The following examples of behavior are not acceptable in society generally, and in a school environment particularly. The involvement of a student in the kind of behavior listed below will generally require remedial or corrective action. These examples are not intended to be exhaustive and the exclusion or omission of unacceptable behavior is not an endorsement or acceptance of such behavior. When, in the judgment of a teacher or administrator, a student is involved or has been involved in unacceptable behavior, appropriate remedial or corrective action will be taken.

1. Unexcused lateness to school
2. Unexcused lateness to class
3. Cutting class
4. Leaving school without permission
5. Refusing detention/late room
6. Smoking
7. Truancy
8. Possessing or using alcoholic beverages or other mood-altering chemicals
9. Stealing
10. Forgery, fraud, or embezzlement
11. Assault, physical and/or verbal
12. Fighting
13. Possession of weapons or other items with the potential to cause harm
14. Distributing obscene literature
15. Destroying/defacing school property
16. Racial discrimination including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another student, an employee, or a visitor
17. Sexual Harassment
18. Gang related activity or action

In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education

will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school Detention
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances

Parents, guardians, and students residing in this school district are also advised by means of this policy statement and by the student handbook that students in this district shall have no reasonable expectation of privacy rights towards school officials, in school lockers, desks, or other school property. School personnel shall have access to school lockers, desks, and other school property at any time and no reason shall be necessary for such search. Student property may be searched with reasonable suspicion.

Teachers, parents, guardians, and students are invited and encouraged to participate in the formulation of disciplinary policies, rules, and regulations by suggesting to administrators appropriate means of discipline for specific infractions.

STUDENT RIGHTS AND RESPONSIBILITIES

All students have the same civil rights. These rights are limited by the capacity of each student to discharge the particular responsibilities necessarily linked to each right. The rights and responsibilities set forth in no way limit the legal authority of school officials to deal with disruptive students.

Rights

1. Students have the right to expect that attending school will be productive.
2. Rules and regulations should be developed as a cooperative venture on the part of all concerned and should be common knowledge to every student.
3. Students have the right to expect that materials presented in courses be relevant and appropriate to the maturity level and intellectual ability of the student and that the various views related to topics or materials will be presented or introduced.
4. Students will be permitted to use school facilities for approved extracurricular activities with proper faculty supervision and should be encouraged to participate in clubs, recreational events, and other related activities.
5. Students have a right to an education and to the equality of educational opportunity and the right to expect that punishments which deprive them of this right will be used only in extreme cases. Punishments should be reasonable, consistent, and fair, and resorted to only when students violate school rules.

Responsibilities

1. Students will attend school daily (except when ill), attend all classes and be on time.

2. Students will come to class prepared with proper materials, such as textbooks, pencils and/or pens, etc.
3. Students will be aware of all rules and regulations and/or changes in these rules and regulations defining proper student behavior. Students will conduct themselves according to these guidelines.
4. Students should be willing to volunteer information in disciplinary cases if they have knowledge.
5. Students should willingly and dutifully serve that segment of the student body which they represent.
6. Students will make sure that no individual or group of advocates are allowed to monopolize class time. Teachers will insist on courteous attention to unpopular views, including views contrary to the teacher's own personal opinions. The dignity of all should be respected and no one should be allowed to abuse others. This freedom can only be exercised as long as it does not interfere with the educational process.
7. Students will become involved actively in their own education after returning to school following absence for any reason. Students temporarily out of school should assume the responsibility for keeping up with work missed.
8. Students should develop the best school record of which they are capable.
9. Students will maintain a clean and pleasant atmosphere in the building and on the grounds.
10. Students will follow the directions of teachers, administrators and other responsible school officials.

A statement of student rights and responsibilities is contained in the student handbook distributed by each building principal.

Each student is provided with a handbook and is held responsible for the information it contains. The information serves as a guideline for administrators, all school personnel, students, parents, and other citizens of the school district.

NPS TRANSPORTATION

Bus Riders Rules and Regulations

Rules defining student conduct are designed to protect the passengers and shall be observed at all times. Bus safety rules shall include, but not be limited to, the following:

1. The bus driver is in charge of students on the bus. Students shall follow the driver's directions at all times.
2. Only authorized personnel and eligible bus students assigned to a specific bus are permitted to ride the bus.
3. Busses will stop at established stops only. Students will not be permitted to leave the bus until the bus arrives at an established bus stop or the appropriate school. Students shall load and unload at their designated bus stop only.
4. Students shall wait for a bus by remaining on the sidewalk. If there is no sidewalk, students will wait next to (but not in) the street. Students must wait until the bus comes to a full stop before boarding or leaving the bus.
5. Students will remain properly seated at all times and not block the center aisle. Any or all students may be assigned seats.
6. Students must keep their hands, head, feet and personal objects inside the bus at all times.
7. Scuffling, shoving, or fighting is prohibited on the bus and at all established bus stops.
8. Littering or throwing items inside or from the bus is prohibited.
9. Students are not allowed to consume food or drink on the bus. The use of all tobacco products is prohibited.
10. Students shall not deface or vandalize the bus or related equipment. Students who violate this rule will be required to pay for damages.

11. Students are not to engage in loud talking, yelling, the use of profanity, and/or inappropriate language or gestures on the bus.
12. Students are not allowed to bring animals or harmful objects (i.e. weapons, drugs, alcohol, fireworks, etc.) on the bus.
13. Students, while on the bus and when exiting or entering the bus, are required to comply with and will be subject to the Student Code of Conduct/Discipline Rules established by the School District.
14. Students, while on the bus, while entering or exiting the bus, and while at or in the general area of the designated loading and unloading zone areas are required to comply with these rules.

Bus Disciplinary Actions

Violations of said rules as listed, but not limited to those shown above, will be handled according to the nature and degree of the infraction. Infractions will be classified as such:

- ❖ Class I Minor Infraction
- ❖ Class II Moderate Infraction
- ❖ Class III Major Infraction

Classification of disciplinary infractions will be handled solely through the Noble Public Schools Transportation administration, as well as, site-specific administrators. The general guidelines used for classification are listed below. The nature and context of all infractions will be assessed prior to disciplinary action being taken. All violations are subject to changes in classification based on the nature and severity of the occurrence to include: suspension from the bus, suspension from school, and/or other forms of punishment as determined by the administration. A point system is used to determine further disciplinary action based on each student's bus discipline history. Each year, all students' values are reset to zero with the exception of violations that have extended into the ensuing semester.

Common Problems	Violation Class	Pt. Value
Electronics violations	1	1
Will not sit correctly	1	1
Will not stay in seat	1	1
Excessive noise	1	1
Eating or drinking on bus	1	1
Horseplay	1	1
Rude or discourteous	1	1
Throwing objects on bus	2	3
Head and/or arms out the window	2	3
Vandalism	2	3
Obscenities/Inappropriate language or material	2	3
Cursing towards the driver	3	10
Tobacco use	3	10
Bullying	3	10
Hitting, Shoving, or Kicking another student	3	10
Fighting	3	10
Referral Point Diagram	Our Action	Handled by:
1 thru 4	Parent Phone Call	NPS

		Transportation
5 thru 9	5 day Suspension	NPS Transportation
10 thru 19	10-15 Day Suspension	Transportation Director
20 Plus	20 plus day suspension	Transportation Director

For more information pertaining to NPS Transportation policies and procedures, please contact Mr. Frank Solomon or Dr. Jon Myers at 405-872-3455 or 405-872-3495.

WARNING SYSTEMS/INCLEMENT WEATHER

It is policy of the Noble Board of Education to dismiss school if weather conditions deteriorate to the extent that the safety of students may be jeopardized.

Should the superintendent or, in the superintendent's absence, the next person in line on the organization flow chart decide to dismiss school because of weather conditions, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC. Absent such announcements, students should assume that school will be in session.

Should it become necessary to dismiss school during a school day, the following media sources will be requested to make appropriate announcements: local television affiliates ABC, CBS, NBC.

During the tornado season, the school administration will be concerned with tornado watches and tornado alerts. School will not be dismissed because of a tornado watch or warning. However, if a parent is concerned about the safety of a child, the child will be released to the parent's custody at the school. School will be dismissed if the administration feels that it is safe to do so. Otherwise, children shall remain at school and appropriate safety measures shall be taken.

(Noble Board of Education, Policy CKBB)

NHS Fire, Tornado, Disaster, and Lockdown Drill

Every year hundreds of lives and millions of dollars worth of property are lost from natural disasters. Our state laws require that our school have a plan for evacuation; the procedures set forth below may save your life should we someday have such a disaster in our school. The most important thing to remember in the event of such an emergency is to keep quiet, calm, and move quickly to pre-arranged assembly points. Correct mistakes after each drill. Keep these procedures posted in each room.

Signals

The signal for fire or for fire drills will be a repeating tone w/flashing strobes. The signal for a tornado or tornado drill will be one long continuous bell. Disaster and Lock Down Drills will be announced on an individual basis.

NHS School/Parent Compact

To the Parent/Guardian of _____
This School - Parent Compact is in effect for the 2021-2022 school year.

School Responsibilities:

The Noble High School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:

All Teachers and staff will:

- encourage and support students' learning.
- believe that each student can learn.
- use positive actions and words.
- maintain and foster high standards of academic achievement and positive behavior.
- respectfully and accurately inform parents of their child's progress.
- have high expectations for students
- create a caring, inclusive, stimulating, and safe school/classroom setting.

Parent Responsibilities:

We, as parents, will support our children's learning in the following ways:

- see that my child attends school regularly and on time.
- provide the necessary material for class participation.
- maintain and foster standards of high academic achievement and positive behavior.
- make sure **all** homework is completed and returned on time.
- promote positive use of my child's extracurricular time.
- communicate on a regular basis with my child's teachers.
- encourage my child to practice reading and math activities at home.
- show respect and support for my child, the teachers, and the school.

Student Responsibilities:

I, as a student, will:

- **always do my best in my work and in my behavior.**
- work cooperatively with my classmates and teachers.
- show respect for myself, my school, teachers, and others.
- obey the school and bus rules.
- take pride in my school and school work.
- come to school prepared with my homework and my supplies.
- **believe that I can and will learn.**

NHS School/Parent Compact

I have read the Noble High School Parent Compact and acknowledge/understand that Noble High School is a Title I school.

Name of Student _____

Signature of Student _____

Name of Parent _____

Signature of Parent _____

Please detach this page, sign and return to front office.

STUDENT HANDBOOK AGREEMENT

Student Handbook Confirmation

I have acknowledged access and read the Noble High School Student Handbook(online) and agree to follow it as written.

www.nobleps.com –under High School-information

Name of Student _____

Signature of Student _____

Name of Parent _____

Signature of Parent _____

Please detach this page, sign and return to the student's 2nd hour teacher.



2021-2022 Student Parking Agreement

My signature indicates that I have read the Noble High School 2021-22 Student Parking Rules and Regulations and will adhere to them.

Student Signature

Date

Student's Printed Name

TO BE FILLED OUT BY NOBLE FRONT OFFICE STAFF MEMBER:

Parking Lot Section and Number

Make & Model

Color

Tag #

Staff Member Signature

Date