

**Bishop Unified School District  
Minutes of the Board of Trustees Meeting  
Regular Meeting • December 19, 2019 • 6:30 pm  
Carl Lind Board Room, Located in the Bronco Student Center at BUHS  
301 N. Fowler Street, Bishop, CA 93514**

*Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.*

*Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:  
Bishop Unified School District Office – 656 W. Pine Street, Bishop, CA 93514*

**1.0 CALL TO ORDER – 6:30 PM**

**2.0 FLAG SALUTE – Led by Arnie Palu**

**3.0 ACTION ITEM**

Each year on or about December 15<sup>th</sup>, the Board is required to conduct a reorganizational meeting before a public audience for the purpose of swearing in new Board members, if any, electing new officers, and appointing a Secretary to the Board. Dr. Ludwick moved to make K. Zack for President, Dr. C. Moya-Tanner for Vice President and V. Figueroa for Clerk. Trina Orrill seconded and vote 5/0.

**3.1 Election of New officers of the Board.**

- President – Kathryn Zack
- Vice President – Dr. Claudia Moya-Tanner
- Clerk – Virginia Figueroa

**4.0 RECOGNITION**

*The Board likes to take this time each month to recognize and say thank you to those among our student body, community and staff who have “gone the extra mile” for our students and/or the schools in our district.*

**4.1** Congratulations to the Bronco Varsity Football Team and coaches for winning the Central Section Division 6 Championship! Good luck at the State Bowl in Richmond, CA.

**4.2** American FFA Degree is a National Award for Ag Students – CDE Congratulated Buffington/Wickersheim (BUHS AG Teachers) for their program and BUHS Student, Sierra Yeager, who was successfully awarded. Sierra was 1 of 479 FFA members to be nominated for this prestigious 2019 award. (enclosure)

## **BUSD Regular Meeting**

**12.19.2019**

**Page 2**

- 4.3 Congratulations to Rachel Fitt for winning the Girls Cross Country CIF Championship for all levels in the Central Section. Rachel finished 4<sup>th</sup> in the State.
- 4.4 Bishop Elementary School would like to thank Paiute Palace Casino for their donation of 300 decks of playing cards for students to use for math games.
- 4.5 The District would like to thank Thom Batchelder, Tim Batchelder, Kyle Batchelder, Clancy Batchelder, Kaliegh Batchelder, Jeff Boothe, Mike Galvin and Kario Chudy for clearing the snow off the football field for the 11.30.19 CIF Playoff Game, LADWP for donating the snow removal equipment, and Zack Ranch for donating large tarps for the middle of the field. The game would not have been possible without all their help.

Kathy also commented on how fabulous the band concert was, as well as the wonderful Dual Winter Traditions.

- 5.0 PUBLIC Concerning Items of Interest not Addressed on the Formal Agenda:**  
*This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues not on the agenda. No action may be taken, but items may be placed on a future agenda.*

## **6.0 PUBLIC HEARING**

The Board has requested a Public Hearing to meet posting requirements and receive input on the following agenda items:

- 6.1 Disclosure of Annual Financial Report dated June 30, 2018 Bishop Unified School District, posted 12.09.2019 (enclosure) – No comments from the public. Kathy Zack shared that there was nothing alarming in the annual report.

## **7.0 REPORTS AND PRESENTATIONS**

- 7.1 **ASB President Report – Tylar Banta**  
Tylar shared 12/13/19 was their 1<sup>st</sup> hosted Movie night of the year. They used a portable/blow up movie screen to show Rudolph for the kids and Home Alone for the adult movie. They've been busy selling holiday candy grams. This week, ASB decided to host a Spirit Week to lighten the mood for files and prepare for the holidays.
- 7.2 **PGHS student presentation from last month's field trip with Mrs. Sabo to L.A. to see the play "Always Running" and visit the Getty.**  
Ms. Sabo and a couple of students share a picture slide show of their trip to Gettysburg and the play "Always running. They decided on this play after a student read the book.

**7.3 Katie Kolker, BUSD Interim Superintendent**

**7.3.1 Attendance** - enrollment is up 100 students from last year, current enrollment at 2088.

**7.3.2 Site Level MAP Recommendations** – BES benchmarks EL/Math, grade levels with share results w/other grade levels. HSMS/BUHS MAP assessment set for Feb/Mar 2020, targeting growth is helpful. Alt. Ed. is doing Eng/Math too.

**7.3.3 California School Dashboard** – 2019 achievement level stable but went up slightly.

Chronic absence rate is about the same. BUHS suspension rate is 7% down from 7.2% last year.

**7.3.4 Other**

**8.0 BOARD MEMBERS**

*This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.*

**8.1 Next Regular Board Meeting – January 16, 2020 at 6:30 pm**  
Carl Lind Board Room, Located in the Bronco Student Center at BUHS  
301N. Fowler St., Bishop, CA 93514

**9.0 CONSENT AGENDA**

*Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.*

**9.1 Approval, Minutes of the Regular Board Meeting, November 21, 2019 (enclosure)**

**9.2 Approval, Minutes of the Special Board Meeting, December 2, 2019 (enclosure)**

**9.3 Approval, 2020 Board Meeting Schedule (enclosure)**

**9.4 Approval, Sport and Academic Trips (enclosures)**

**9.4.1 Autumn Nelson – 1/24/20-1/26/20, Drill Team/Color Guard, Sierra Vista HS, Baldwin Park, CA**

**9.4.2 Robert Jellison – 2/7/20-2/9/20, Math Counts Competition, CSU Bakersfield, CA & Exposition Park, Los Angeles, CA**

**9.4.3 Annette Holland – 2/10/20-2/15/20, BUHS Fashion Club, New York City, NY**

**9.4.4 Candice Tonseth – 3/28/20-3/30/20, ASB CASL Leadership Conference, Ontario Convention Center, Ontario, CA**

- 9.4.5 Autumn Nelson – 1/24/20, BUHS Dance Team Competition, Sierra Vista HS, Baldwin Park, CA.  
2/7/20, BUHS Dance Team Competition, Etiwanda HS, Etiwanda, CA  
2/21/20, BUHS Dance Team Competition, Universal Studios, Universal City, CA

9.5 Surplus – 2006 Brother Sewing Machine from BUHS Fashion Class (enclosure)

**ACTION:** A motion to approve 9.1 through 9.5 was made by Dr. Taylor Ludwick, seconded by Dr. Claudia Moya-Tanner. None opposed, no abstentions and the motion carried by 5-0

**10.0 ACTION/DISCUSSION ITEMS**

- 10.1 Discussion, Timeline and Process for Superintendent Search by ICOE Superintendent, Barry Simpson – Mr. Simpson shared a detailed timeline and the process in which he plans to aid BUSD in our search for a new Superintendent.
- 10.2 Approval, Acceptance of Annual Financial Report/Audit Certification, Bishop Unified School District (enclosure) – Kathy Zack thanked Midge for her stellar report. Katie Kolker shared it was a team effort from all in the District Office.

**ACTION:** A motion to approve was made by Virginia Figueroa, seconded by Trina Orrill. None opposed, no abstentions and the motion carried by 5-0

- 10.3 Approval, 2018/2019 Audit Response dated 12/02/2019. Bishop Unified School District (enclosure)

**ACTION:** A motion to approve was made by Trina Orrill, seconded by Dr. Taylor Ludwick. None opposed, no abstentions and the motion carried by 5-0

- 10.4 Approval, High School Graduation Requirements (2<sup>nd</sup> Read) (enclosures)

**ACTION:** A motion to approve was made by Trina Orrill, seconded by Virginia Figueroa. None opposed, no abstentions and the motion carried by 5-0

- 10.5 Approval, 20/21 School Calendar (enclosures)

**ACTION:** A motion to approve was made by Dr. Taylor Ludwick, seconded by Trina Orrill. None opposed, no abstentions and the motion carried by 5-0

- 10.6 Discussion, Class Action Lawsuit against JUUL, Vaping Manufacturer (Enclosure) – Katie shared with the Trustees that LAUSD filed a class action lawsuit against JUUL. Perhaps if we join the lawsuit, we could use the settlement towards vape detectors. Trina asked what the end result for LAUSD is (financial)? Kathy Zack asked Katie to proceed with more follow up.
- 10.7 Discussion, School Resource Officer Grant from Bishop Police Department – Katie shared that Chief Stec had a 3 year grant for the SRO Officer. This grant is tied to TUPE, so the majority of the SRO's roll would be TUPE, a little attendance. BUSD will be able to write the job description for their role in our district, it must be the right personality and fit for our district. There was a lengthy discussion on this from the staff, parents and community members.

10.8 Approval, BUHS, AP American Government Curriculum Adoption (enclosure)

**ACTION:** A motion to approve was made by Trina Orrill, seconded by Dr. Claudia Moya-Tanner. None opposed, no abstentions and the motion carried by 5-0

10.9 Approval, Site SPSA Reports (enclosures)

10.9.1 Dr. Gretchen Skrotzki/Garrett Carr Bishop Elementary School Principal/A.P.

10.9.2 Patrick Twomey/Danielle Grate, Home Street Middle School Principal/A.P.

10.9.3 Katie Kolker, Alternative Education Principal (Palisade Glacier High School, Keith Bright and Bishop Independent Study)

10.9.4 Dave Kalk/Derek Moisant, Bishop Union High School Principal/A.P.

**ACTION:** A motion to approve was made by Dr. Claudia Moya-Tanner, seconded by Dr. Taylor Ludwick. None opposed, no abstentions and the motion carried by 5-0

**11.0 CLOSED SESSION**

11.1 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Katie Kolker, Interim Superintendent

11.2 Approval, First Year Probationary Contract, Ann Camacho, 100% FTE English Teacher at Bishop Union High School, 2019-2020 school year (enclosure)

**ACTION:** A motion to approve was made by Trina Orrill, seconded by Dr. Claudia Moya-Tanner. None opposed, no abstentions and the motion carried by 5-0

11.3 Approval, Temporary/Part-Time Certificated Employment Contract, Barbara Morrone, Alternative Education, 1.6.20-6.5.20 (enclosure)

**ACTION:** A motion to approve was made by Dr. Taylor Ludwick, seconded by Virginia Figueroa. None opposed, no abstentions and the motion carried by 5-0

11.4 Approval, Wild Fire Fighting Instructors, Angel Avila and Victor Guillen to teach second semester at BUHS. Under ICOE, CTE Credential, Paid for by Ca. Dept. of Forestry (enclosure)

**ACTION:** A motion to approve was made by Trina Orrill, seconded by Virginia Figueroa. None opposed, no abstentions and the motion carried by 5-0

**12.0 RECONVENE TO OPEN SESSION**

12.1 Report out of closed session – 11.2, 11.3 and 11.4 were approved (see above for details).

**13.0 ADJOURNMENT – 8:48 PM**

\_\_\_\_\_  
Kathryn Zack, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Virginia Figueroa, Clerk

\_\_\_\_\_  
Date

Respectfully Submitted by:  
Marnie Casteel  
BUSD Administrative Assistant

# **Bishop Unified School District**

## **SCHOOL BOARD RESPONSIBILITIES**

- 1. Set Direction**
- 2. Establish the Structure**
- 3. Demonstrate Support**
- 4. Ensure Accountability**
- 5. Demonstrate Community Leadership**

## **Mission Statement**

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

### **Governance Team Priorities 2018-2019**

- 1. Raise academic performance levels K-12 and maintain a balanced curriculum**
- 2. Support and monitor annual academic growth through regular review of LCAP metric, assessment and California School Dashboard data**
- 3. Ensure positive student engagement, morale and school connectedness**
- 4. Provide safe and secure campuses**
- 5. Recruit, retain and value a dedicated teaching staff**
- 6. Maintain fiscal solvency**

## **Addressing the Board**

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.