

Cape Elizabeth School Board  
Regular Business Meeting  
Tuesday September 10, 2019  
6:30 p.m.  
Town Council Chambers

☐ Heather  
Altenburg

☐ Kimberly  
Carr

☐ Susana  
Measelle  
Hubbs

☐ Elizabeth  
Scifres

☐ M. Nasir  
Shir

☐ Hope Straw

☐ Laura  
deNino

☐ Piper Strunk

☐ Ally Lynch

**AGENDA**

**Call to Order/Pledge of Allegiance**

1. Adjustments to Agenda
2. Approval of Board Minutes: June 11, 2019

Motion:		Second:		Vote:	
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3. Comments by Student Representatives
4. Comments from Public on Agenda Items (per SB BEDH)
5. Presentations
  - Update on Summer Facilities Work
6. Administrative Reports
  - a) Principals' Updates
  - b) Director of Special Services
  - c) Director of Teaching and Learning
  - d) Business Manager
    - GENERAL FUND EXPENDITURES
  - e) Superintendent
    - ENROLLMENT NUMBERS
7. New Business
  - A. Consideration to approve applications for the School Revolving Renovation Fund Grant.

Motion:		Second:		Vote:	
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- B. Consideration to approve the student educational trip for the Cape Elizabeth Model UN to Providence, Rhode Island on November 8<sup>th</sup> to the 10<sup>th</sup>, 2019.

Motion:		Second:		Vote:	
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- C. Consideration and action to approve the following 2019-2020 Coaching nominations:

<b>Coaching Recommendations</b>				
Cross Country	School Funded	Not a new hire	Not a new position	Joe Doane
Cross Country	School Funded	Not a new hire	Not a new position	Joey Doane
Field Hockey	School Funded	Not a new hire	Not a new position	Suzanne Pillsbury-Martin
Field Hockey	School Funded	Not a new hire	Not a new position	Elizabeth Neuts
7 <sup>th</sup> Grade Girls Soccer	School Funded	Not a new hire	Not a new position	Sarah Jordan
8 <sup>th</sup> Grade Girls Soccer	School Funded	Not a new hire	Not a new position	Fritz Maddrell
7 <sup>th</sup> Grade Boys Soccer	School Funded	Not a new hire	Not a new position	Morgan Kerr
Tennis	School Funded	Not a new hire	Not a new position	Christopher Drake
8 <sup>th</sup> Grade Boys Soccer	School Funded	Not a new hire	Not a new position	Jake Haugavik

Motion:		Second:		Vote:	
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- D. Consideration and action to approve the following 2019-2020 administrative personnel nominations:

<b>School</b>	<b>Position</b>	<b>Nominee</b>
CEMS	Team Leader 5	Heather Giekie
CEMS	Team Leader 6	Allison Caruso
CEMS	Team Leader 7	Kris Moniz
CEMS	Team Leader 8	Terese Roberts
CEMS	Team Leader Special Services (5-8)	Cheryl Joys
CEMS	Team Leader-World Language	Laura Trippe
CEMS	Team Facilitator-Allied Arts	Marguerite Lawler-Rohner
CEMS	MS Student Support Team Leader	Cheryl Joys

CEMS	MS Student Support Team Members (max \$ amt/tb shared)	S. Hanson/Joe Doane Sr./L. Ellis/J. Haugevik
CEMS	Curriculum leader-ELA (50/50)	Joanne Payne (7-8)/Claire Ramsbotham (5-6)
CEMS	Curriculum leader-math	Per Noreus
CEMS	Curriculum leader-science	Sashi Kaufman
CEMS	Curriculum leader-social studies	Laura Briggs
CEMS	Chewonki Coordinator	Josh Chase
CEMS	Chorus (7-8)	Emily LeBorgne
CEMS	Debate	Alison Hawkes
CEMS	Drama (5-8)	Lisa Boucher-Hartman
CEMS	Technical Director-Drama	Stephen Price
CEMS	Drama Asst	Jacklyn Grigg
CEMS	Instr Music (5-8)	Caitlin Ramsey
CEMS	Math Team (5-6)	Allison Caruso
CEMS	Math Team (7-8)	Adam Killip
CEMS	Performance Center Director	Stephen Price
CEMS	Publishing Studio	TBD
CEMS	Robotics (5-6)	Thomas Charltray
CEMS	Robotics (7-8)	Thomas Waecker
CEMS	Speech	Alison Hawkes
CEMS	Student Council (5-8)	Allison Caruso
CEMS	Variety Show (5-8)	Stephen Price
CEMS	Yearbook (5-8)	Jack Duffy
CEMS	Chess Club	Kelly Gordon
CEHS	Dept Head English	Matt Clements
CEHS	Dept Head Guidance	Brandy Lapointe
CEHS	Dept Head Arts & Technology	Betsy Nilsen
CEHS	Dept Head Foreign Language	Ali Gwyther
CEHS	Dept Head Social Studies	Mark Ashe/Mary Page (50/50)
CEHS	Dept Head Math	Andrew Lupien
CEHS	Dept Head Science	Kathy Bock
CEHS	Dept Head Health	Scott Shea
CEHS	Dept Head Special Services (9-12)	Ben Raymond
CEHS	Dept Head Research Coordinator	Carolyn Young
CEHS	Senior Transition Project Coordinator	Tom Kohan/Ted Jordan (50/50)
CEHS	Debate	Lisa Melanson
CEHS	Drama Performance-Fall	Christine Marshall
CEHS	Drama Performance-Spring	Christine Marshall
CEHS	Environmental Club	Lauren Tarantino
CEHS	Freshman Advisor	Kim Huchel

CEHS	Gay Straight Alliance	Courtney Ferrell
CEHS	Interact/Volunteer Club	Chris Newell
CEHS	Jazz Band I	Mike Scarpone
CEHS	Jazz Band II	Mike Scarpone
CEHS	Jazz Band III	Jason St Pierre
CEHS	Jazz Combo I & II	Jason St Pierre/Tony Gaboury (50/50)
CEHS	Junior Advisor	Marie Cross
CEHS	Literary Magazine (Bartleby)	Erin Hill
CEHS	Math Team	Roger Rioux/Christine Newell
CEHS	Mock Trial	Mary Page
CEHS	National Honor Society	Sarah McKeown
CEHS	Robotics Team	Tom Waecker
CEHS	Science Olympiad	Bill Brewington
CEHS	Senior Advisor	Tom Kohan
CEHS	Senior to Senior	Tom Kohan
CEHS	Sophomore Advisor	Sarah McKeown
CEHS	Speech	Lisa Melanson
	Speech Asst Coach	Jack Melanson
CEHS	Student Advisory Council	Joan Moriarty
CEHS	Technical Director (set design)	Stephan Price
CEHS	Theater Assistant	Christine Marshall
CEHS	Theater Class Productions	Christine Marshall
CEHS	Theater Management	Christine Marshall
CEHS	Visual Arts (1st semester)	Sarah Collins
CEHS	Visual Arts (2nd semester)	Sarah Collins
CEHS	World Affairs Council/Model UN	Melissa Oliver
CEHS	Yearbook	Janna DeWan
CEHS	volunteer - Science Olympiad	Tom Mikulka

Motion:		Second:		Vote:	
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A. Consideration and action to approve the following 2019-2020 Co-Curricular Stipends:

E-PE/PG STEERING COMMITTEE

SUSAN DANA	CEEA
MARY DULAC	District Non-classroom Teacher
KRIS MONIZ	CEMS Classroom Teacher
TERESE ROBERTS	CEEA
CAM ROSENBLUM	PCES Classroom Teacher
MICHAEL YOUNG	CEHS Classroom Teacher

PLCSS STEERING COMMITTEE

MARY DULAC	PCES
ALISON HAWKES	CEMS
CHRIS NEWELL	CEHS
WIN PHILIPS	CEEA
KRIS WEST	Ed Tech

PEER MENTORS

CHERYL JOYS	KATTE HAALAND
JOANNE LEE	MIKE SCARPONE
LISA LUND	MIKE GIAMPETRUZZI
CHRIS NEWELL	ALEX ANESKO
ANGELA SCHIPANI	MONTERRAT TORRAS-SALVADOR

Motion:		Second:		Vote:	
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8. School Board Agenda Requests

9. Announcement of Upcoming Meetings

- Technology Committee
- Policy Committee-September 24, 2019
- School Board Retreat- September 24, 2019, 11:30 am to 3:00 pm, Venue TBD

**10. Consideration to enter into Executive Session pursuant to 1 M.R.S.A. §405(6)E) for the purpose of consultation between school unit and its attorney.**

Motion:		Second:		Vote:	
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11. Consideration to Adjourn

Motion:		Second:		Vote:	
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## PUBLIC PARTICIPATION AT BOARD MEETINGS

### BEDH

Regular, special and emergency meetings of the Board are open to the public. The Board wishes to provide opportunities for citizens to express their interests, concerns and suggestions related to matters under consideration by the Board. The public is cordially invited to attend and participate in these meetings as set forth in this policy.

In order that the Board may fairly and adequately discharge its overall responsibilities, citizens or groups wishing to address the Board on a topic not otherwise on the agenda must submit a request in writing to the Superintendent at least one full week in advance of the scheduled meeting. The Superintendent and/or Board Chair may add the item to the agenda at their discretion.

As the elected representative body of the school unit, the Board conducts meetings to carry out the official business of the schools. These meetings are not public forums, but are meetings at which the Board does its business in public. An agenda is prepared and published in advance of each meeting in accordance with Board policy. Anyone desiring additional information about any item on the agenda should direct inquiries to the Superintendent's Office.

Generally, opportunities for the public to speak on agenda items will take place prior to the Board's vote on those items.

The Board Chairperson is responsible for ensuring the orderly conduct of Board meetings. The following ground rules shall guide public participation at Board meetings:

- A. Citizens, employees, students and others with a legitimate interest in the Board's business is welcome to participate as provided in this policy.
- B. Orderly conduct of a meeting does not permit spontaneous discussion from the audience. Speakers are to identify themselves by name before they begin speaking and to direct their comments and questions to the Board Chairperson. Board members wishing to address a speaker are asked to direct their comments through the Board Chairperson.
- C. In order to make the most efficient use of meeting time, groups or organizations are asked to designate spokespersons to present their comments. Speakers are also requested to avoid duplication or repetition of remarks made by others. The Board Chairperson has the prerogative to limit the time allotted for comments on a particular topic as well as the time each individual may speak.
- D. Gossip, defamatory comments, and abusive, vulgar, or threatening language are not permitted. The Board Chairperson has the prerogative to stop any presentation which violates this rule or which would violate the privacy interests of any individual
- E. Complaints concerning individual students or employees will not be aired in public at Board meetings, but will be referred to the administration for resolution

as appropriate.

- F. Employees and employee groups may not discuss matters at Board meetings for which other, more appropriate forums are provided by law or contract.

Legal Reference: 1 M.R.S.A. Section 401 et seq.  
20-A M.R.S.A. Section 1001

Cross Reference: BEDB – Agenda

ADOPTED: March 8, 2005 (Replaced original BEDH)

Revised: June 14, 2011  
April 9, 2013