

**MINUTES
REGULAR MEETING
BISHOP BOARD OF EDUCATION
December 9, 2019 – 12:00PM
Library – Bishop Public School
2204 SW Bishop Road, Lawton, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma will hold a **Regular** meeting on **December 9, 2019, at 12:00 o'clock p.m.**, at the Library, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: *Thresa Seabolt, Arlene Timbo, Willie Guest*
Absent: *None*
Quorum: *3*
Staff Present: *Howard Hampton, Cindy Pennington, Christie Tugmon, Suzan Wait*
Others Present: *Reginald Lewis*

II. HEARING OF CITIZENS

- A. Any citizen who wishes to make a presentation to the board concerning any agenda item
- B. Any citizen who would like to address the board concerning an item for future consideration

Mr. Reginald Lewis expressed concerns about student harassment.

III. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

- A. November 7, 2019, Regular Meeting

Motion: *To approve the November 7, 2019, Regular Meeting.*

Motion made by: *Mr. Guest*
Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

Motion: *To approve Emergency Transfer Requests.*

Motion made by: *Mr. Guest*
Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

V. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer’s Report

Cyenthia Pennington presented the monthly treasurer’s report.

B. Superintendent’s Report

- 1. 2020-2021 Pre K Enrollment – January 6, 2020

Mr. Hampton said that the 2020-2021 Pre K Enrollment will begin on January 6, 2020.

- 2. District Roof Repair Update

Mr. Hampton reported that Bishop School has been working with CMS Willowbrook, Construction Management Service, and with Tecta America Oklahoma, Roofers, to find the best method to fix the roof leaks. He said that Tecta America Oklahoma will be sending a quote to seal the roof.

- 3. Extended Day Program

Mr. Hampton stated that approximately 60 students stay for the Extended Day Program. He said that many students staying after school are being tutored. Mr. Hampton said that most of the outstanding balances are owed by student drop-ins.

- 4. 2019-2020 Activity Calendar

Mr. Hampton presented the 2019-2020 January-May Calendar.

- 5. Land Purchase – Closing

Mr. Hampton reported that the new land purchase would close on December 13, 2019.

- 6. 2020-2021 Professional Development

Information for the 2020-2021 Professional Development will be made available at the January 9, 2020, Regular Meeting.

- 7. School Security

Mr. Hampton said that he has been discussing with the Sheriff’s Department the possibility of having two off-duty officers present at Bishop during the morning and afternoon traffic at a cost of \$30 per day, and the officers would be covered by Bishop School’s Workman’s Compensation.

VI. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

- A. General Fund #250-256
- B. General Fund Payroll #70046, 70132-70133
- C. Building Fund #3
- D. Child Nutrition #12-13
- E. Child Nutrition Payroll None
- F. Bond Fund None
- G. Change Orders GF #96, 109, 130, 145,
GF Payroll #70028-70029, 70039-70042

Motion: *To approve Warrants and Encumbrances as listed. [Item VI.A-G]*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:

<i>Seabolt</i>	<i>Yes</i>
<i>Timbo</i>	<i>Yes</i>
<i>Guest</i>	<i>Yes</i>

Motion carried.

VII. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

A. Discuss and vote to adopt or not to adopt the following resolutions:

1. District Resolution: One-Time Stipend to Certified and Non-Certified Staff

Motion: *To approve District Resolution: One-Time Stipend to Certified and Non-Certified Staff.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

B. Discuss and vote to approve or disapprove compensation amounts for the 2019-2020 school year effective January 6, 2020:

- | | | | |
|----|----------------|--------------|-------------|
| 1. | Academic Tutor | Kayla Durgin | \$ 2,500.00 |
| 2. | Academic Tutor | Laura Mansel | \$ 2,500.00 |

Motion: *To approve compensation amounts for the 2019-2020 school year effective January 6, 2020, for Kayla Durgin as an Academic Tutor for \$2,500 and Laura Mansel as an Academic Tutor for \$2,500.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

C. Discuss and vote to approve or disapprove Boynton Williams & Associates as Architects for the Classroom Area/Safe Room Project.

Motion: *To approve Boynton Williams & Associates as Architects for the Classroom Area/Safe Room Project.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

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D. Discuss and vote to approve or disapprove CMS Willowbrook, Inc. as Construction Managers for the Classroom Area/Safe Room Project.

Motion: *To approve CMS Willowbrook, Inc., as Construction Managers for the Classroom Area/Safe Room Project.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

E. Discuss and vote to approve or disapprove surplus of items on attachment A.

Motion: *To approve surplus of items on Attachment A.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

VIII. VOTE TO ADJOURN

Motion: *To adjourn. (The time was 12:20PM.)*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

Agenda and notice of this meeting were posted on the **6th day of December, 2019 at 11:45AM** at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the **12th day of October, 2018**.

APPROVED THIS 9TH DAY OF JANUARY, 2020.

Board President

Board Vice-President

Board Clerk