

Date to be Returned/Mailed: _____

Letter of Recommendation Form

Class Rank: _____ out of _____ Cumulative GPA: _____

Activity	Years Participated	Offices Held, Letters, Honors, Awards, and Year Received
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[illegible][illegible][illegible]

Employer	Position/Title	Hours Worked per Week	Length of Employment
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COLLEGE/CAREER GOALS AND ACADEMIC INTEREST

1. Please list colleges you are considering and explain why.
2. What major/area of study are you considering (“undecided” is okay)?
3. Do you feel that your transcript accurately reflects your academic efforts and ability?
If not, explain what factors/circumstances have interfered with your academic performance?
4. List three academic faculty members (preferably junior year) who would give you a positive appraisal.
 - A.
 - B.
 - C.
5. What personal experience, summer experience, school/work experience, or travel has been of significant importance to you, and why?
6. What special interests and/or hobbies do you pursue outside of school?
7. What are your proudest *personal* accomplishments? (be specific)
8. Describe yourself in five adjectives and provide a brief example of how each word applies to you.

Examples:

I am very creative. I work on the school newspaper and had some of my photos featured in a publication. I work part time designing gift baskets.

I am very analytical. I can quickly solve problems in math and science classes. I was the “mathlete” for several weeks in advanced algebra, earning the highest score on the first semester final exam. I have been a member of the scholastic bowl team since freshman year.

9. Anything else? Significant factual information about you, your record, your personality, your hopes for the future, or perhaps unusual family circumstances (illness, strong parental support, travel, changes in school due to moving) would be helpful. Is there any information you would like for me to emphasize in the recommendation to help the colleges make a more accurate appraisal of you?