

## **CERTIFICATION OF ADMINISTRATIVE AND INSTRUCTIONAL PERSONNEL**

**6.19**

No person shall be employed or continued in employment if (s)he does not hold or is ineligible to hold a Florida Educator's Certificate, a local certificate, or a certificate issued by a Florida school district that has a reciprocal agreement with the School District or holds a professional license. However, a person may be employed under emergency conditions, pursuant to Florida Statutes, or may qualify as non-certificated instructional personnel pursuant to School Board rule. The staff member shall be responsible for maintaining a valid certificate. The staff member shall register his/her certificate and each certificate reissuance or renewal in the District office as soon as the Department of Education issues the new validity period on the certificate.

- I. The Superintendent shall designate a certification contact person to work directly with the Bureau of Educator Certification, Florida Department of Education, to assist personnel with certification issues.
  - A. If an individual employed by the District does not achieve a passing score on any subtest of the general knowledge examination, the District must provide information regarding the availability of state-level and district level supports and instruction to assist in achieving a passing score.
  - B. Information must include state-level test information guides, school district test preparation resources and preparation courses offered.
  
- II. An individual nominated for an instructional position shall be properly certificated, be eligible for certification, meet conditions prescribed in State Board of Education rules or qualify for employment or re-employment as a non-degreed vocational education or adult education teacher based on School Board rule.

<i>STATUTORY AUTHORITY:</i>	<i>1001.41, 1012.22, 1012.23, F.S.</i>
<i>LAW(S) IMPLEMENTED:</i>	<i>1001.43, 1011.60, 1012.24, 1012.22, 1012.56, 1012.57, F.S.</i>
<i>STATE BOARD OF EDUCATION RULE(S):</i>	<i>6A-1.0501, 6A-1.0502, 6A-1.0503</i>
<i>HISTORY:</i>	<i>Adopted: 1.00 Revision Date(s): 8.00, 11.02, 2.06, 10.19 Formerly:</i>