



**Board of Trustees
Regular Meeting Minutes
November 21, 2019**

Work Session

Ideas were discussed about creating a Parent Action Team to help promote the school.

Regular Meeting

Meeting was called to order by Chairman Greenwood at 7:03 pm.

Roll call was taken by the Clerk, Chairman Greenwood, Vice-Chairwoman Smith, Trustees Castaneda, Estes, and Wright was present, Trustee Hays was absent. Quorum was present. Also in attendance were Charter Administrator, Mr. Tony Richard, Board Clerk, Ms. Candie Massey and In-House Council, Mr. Chris Yorgason.

Pledge of Allegiance

Chairman Greenwood read Our Vision and Our Mission

Public Input - none

Approve Meeting Minutes of October 17th, 23rd, and November 1st, 2019

Motion to approve the meeting minutes for October 17, 23, and November 1, 2019 was made by Trustee Wright and seconded by Trustee Castanada, after discussion to amend minutes from November meeting a new motion was made by Vice-Chairwoman Smith and seconded by Trustee Wright, all ayes, motion passed.

Website Reports for October

Motion to approve the website report was made by Trustee Castanada and seconded by Trustee Wright. A question was asked about a duplicate check number on payroll report and on accounts payable. Ms. Massey will look into why there are duplicate numbers and email board. Motion withdrawal and item to be tabled by Trustee Castanada and seconded by Trustee Wright, all ayes, motion carried.

Teacher Contracts

Motion was made by Trustee Wright to release teachers from their contracts and seconded by Trustee Castanada, all ayes, motion passed. Motion was made by Vice-Chairwoman Smith to approve new teacher contracts and seconded by Trustee Wright, all ayes, motion passed.

Parent Action Team – Discussion, no action taken

Board Training

Motion was made by Trustee Wright to proceed with scheduling board training and seconded by Trustee Castanada, all ayes, motion passed.

Board Recruiting

Trustee Castanada has set up a process for recruiting new board members. A link will be set up on the website and applications will be available at the school for pick up.

PTO Report

Pancake Breakfast raised \$457.00 that will go towards the 4th grade field trip. PTO had several 4th grade parents volunteer. Barnes and Noble Night raised \$4154.00 PTO profit from that was \$408.00 in the form of a gift card, all teacher requests were filled.

Teacher Liaison Report

Written statement was provided to the board written by Mrs. Stephanie Wright who attended the Expo event on November 9th.

Finance Report

Trustee Wright inquired if the Cap Ed account had been made available to the PTO yet. Ms. Massey stated she will work with Mr. Adam Holcomb to get the check written. Trustee Wright also asked about loan proceeds revenue account. Ms. Massey stated the wire transfers being receipted there may need to move to different revenue account and would work with Mr. Holcomb to ensure proper coding. Trustee Castaneda had a question about purchase services in maintenance account in regards to Restoration Pro. Trustee Castaneda asked about the accounts that start "dnu" as we do not use those accounts. Trustee Wright stated a previous Business Manager had put those on there and suggested that it be looked into that those accounts may not be hitting a report.

Stakeholder Update

There is nothing new to report from the bondholders but they are still requesting updates.

Enrollment Update and Marketing Events

Total enrollment is 341. We are over the cap in 2nd, 4th, and 5th grades. This is being handled by having paras push into the classes. No marketing events are planned at this time. TVCS has been working with the Stull's to create videos of interviews with Mr. Richard, staff, and students to be edited and put on the website. Mr. Richard asked about having a cut off for enrollment. The board left that decision with administration and Mr. Richard stated with our academics and culture being so strong right now he would like to close December 2nd. There was discussion about funding loss if we don't increase our enrollment and discussion about the lottery.

Facilities/Management

Mr. Richard will continue the process in regards to the mold issue and the records request he filed with the city. Due to the contraction of classes two of the three special education classes have moved into the main portion of the building and one of those vacant classrooms has been converted into a library. The school has about \$10,000 with Scholastic that we can spend on additional books and to help construction the library. Trustee Castaneda asked what would happen in regard to next year if we needed to increase our classroom would the library dissolve due to special education needing to move back. Chairwoman Smith asked about changing to a single start time.

Charter Administrator Report/Academic Update

Mr. Richard presented a flyer he received in the mail from Idaho Education News. Mr. Richard presented our last test scores showing we have a significant growth in Language Arts and Math.

Executive Session

Motion to move into executive session was made by Chairwoman Smith and seconded by Trustee Wright. Roll call vote, motion passed.

Clerk was excused from executive session.

Chairman Greenwood left at 9:15.

Meeting adjourned 9:43 pm.

Dated the ____ day of _____, 2019.

Board Chairman

Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Regular Board Meeting with posted agenda