

Cook County School District - ISD 166

School Board Agenda

January 2, 2020

Regular Board Meeting

(to follow the Organizational Meeting)

Jane Mianowski Conference Center

101 W 5<sup>th</sup> St., Grand Marais, MN

***SUCCESS FOR  
EACH, RESPECT  
FOR ALL***

The Cook County School District is committed to academic excellence. We promote **success for each** student through high expectations and responsiveness to the individual student's needs.

Our culture fosters **respect for all** members of the school community, recognizing and welcoming our diversity. We provide a safe environment in which mental and physical health is a priority.

We honor collaboration with student, family, and community stakeholders in the educational process. We work together to set and meet goals that will fulfill our vision.

In a mutual effort of vigilance we will monitor and adapt our performance.

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SISSY LUNDE  
School Board Member

RENA ROGERS  
School Board Member

DAN SHIRLEY  
School Board Member

CARRIE JANSEN  
School Board Member

DEBRA WHITE  
School Board Member

DR. WILLIAM CRANDALL  
Superintendent

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AGENDA

- 1.0 Call to Order
- 2.0 Recognition of Visitors
- 3.0 Approve Meeting Agenda
- 4.0 Community Comments  
Community Comments is an opportunity for the public to address the school board on an item included in this agenda in accordance with guidelines printed at the end of the agenda.
- 5.0 Consent Agenda
  - 5.1 Approve Minutes-December 12, 2019
  - 5.2 Approve Payment of Bills-December 9, 2019, December 18, 2019 and December 18, 2019 Wire Payment.
  - 5.3 Electronic Funds Activity-December 2019
- 6.0 Discussion/Action Items
  - 6.1 Culinary Arts and Industrial Arts Update
  - 6.2 Goals Report
  - 6.3 Bond Update
  - 6.4 Approve Expenditure Revenue Report, December 2019.
  - 6.5 Travel Club Update-School Liability
  - 6.6 Discuss Custodial Position for the County-YMCA
- 7.0 Administrative Reports
  - 7.1 Principals Report-highlight item
  - 7.2 Superintendent Report-highlight item
- 8.0 Adjourn

## I.S.D. 166 Guidelines for Community Comments

Revised 1/16/2018

Approved 2/15/2018

1. Anyone indicating a desire to speak will be acknowledged by the Board Chair. When called upon to speak, please state your name and topic.
2. All remarks shall be addressed to the board as a whole, not to any specific member(s) or to any person who is not a member of the board.
3. If there are a number of individuals present to speak on the same topic, please designate a spokesperson to summarize the issue.
4. Please provide at least 8 copies of any documents that you plan to share.
5. If you need electronic equipment or other assistance setting up, please contact the District Office and the district will try to accommodate your request(s).
6. Please answer the following questions (if appropriate) within your presentation:
  - a. What agenda item does the proposal relate to?
  - b. How would students benefit from the proposal?
  - c. How does the proposal impact the future educational services and financial responsibility of the district?
  - d. What data or research supports the proposal?
7. Please limit your comments to three minutes. Longer time may be granted at the discretion of the Board Chair.
8. If you have written comments, the board would like to have a copy, which will help them better understand, investigate and respond to your proposal.
9. During *Community Comments* the board and administration listen to comments. Responses will be shared at the next regularly scheduled board meeting. Board members or the Superintendent may ask questions of you in order to gain a thorough understanding of your concern, suggestion or request.
10. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to the principal, then to the superintendent and then in writing to the board.
11. Please refrain from making comments at other times during the board meeting.
12. If you have a concern which arises after Community Comments have been presented, please make note of your concern and share it with the board chair following the meeting.
13. After Community comments have been heard refrain from interrupting the meeting. Personal comments, opinions, grammatical corrections, etc. should not be made during the meeting.

**INDEPENDENT SCHOOL DISTRICT 166****101 W. 5th St., Grand Marais, MN 55604****Regular Meeting Minutes****December 12, 2019**

The School Board of Independent School District 166 met for a Regular Meeting December 12, 2019 at 5:00 p.m., in the Jane Mianowski Conference Center, 101 W 5<sup>th</sup> St., Grand Marais, MN. Chair Lunde called the meeting to order at 5:01 p.m. Members present were Lunde, Jansen, Rogers, Shirley, and White. Also present were Superintendent Crandall, Assistant Principal Dorr, Facilities/Transportation Supervisor Tom Nelson, Business Manager Lori Backlund, and Recording Secretary Pamela Puskala. The meeting opened with The Pledge of Allegiance. Chair Lunde recognized and welcomed visitors.

White moved, seconded by Shirley, to approve the meeting agenda. The motion was approved unanimously.

Community Comments is an opportunity for the public to address the school board on a school-related item, in accordance with guidelines printed at the end of the agenda. There were no community comments.

White moved, seconded by Shirley, to Approve the Consent Agenda. The motion was approved unanimously.

The Diversity Committee Members-Emma Spoon & Amanda Beal presented the Common Ground Summit Update.

Superintendent Crandall Presented the Goals Report and the Bond Update. There were no changes to the Bond Update.

Shirley moved, seconded by Jansen, to Approve Expenditure Revenue Report-November 2019. The motion was approved unanimously.

Business Manager Backlund gave the Truth in Taxation Presentation at 6:00 pm.

Jansen moved, seconded by White, to Approve Final Levy Certification for 2019 in the Amount of \$1,866,950.92. The motion was approved unanimously.

Rogers moved, seconded by Jansen, to Approve the Indian Policies and Procedures with no changes. The motion was approved unanimously.

The Meeting Date for the Organizational Meeting in January 2020 is set for January 2, 2020 at 5:00pm in the Jane Mianowski Conference Center, with the regular meeting to follow.

Shirley moved, seconded by Rogers, to Approve Board Member White to represent the School Board on the Athletic Hall of Fame Committee. The motion was approved unanimously.

Travel Club Advisor Beal reported to the board regarding the Yearly Travel Program. The board would like Superintendent Crandall to look into what the Districts liability is for students to travel. The board would like an update regarding liability at the January 2, 2020 meeting.

Assistant Principal Dorr and Superintendent Crandall presented the Administrative reports to the board.

White moved, seconded by Shirley, to Adjourn the regular meeting at 6:37 pm. The motion was approved unanimously.

Bill Payments  
12-9-19

Cook County SMART Finance  
Check Register by Bank and Check

5.2

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0166	1	30995	60383	Check	1255		BERNICKS	Yes	No	No	USD	12/09/2019	482.16
		30981	60384	Check	00743		BSN SPORTS INC	Yes	No	No	USD	12/09/2019	5,090.00
		31009	60385	Check	3641		CINTAS CORPORATION NO 2	Yes	No	No	USD	12/09/2019	30.41
		30992	60386	Check	02672		COMO OIL & PROPANE	Yes	No	No	USD	12/09/2019	7,207.20
		31011	60387	Check	3692		COOK COUNTY HOME CENTER	Yes	No	No	USD	12/09/2019	19.96
		30978	60388	Check	00165		COOK COUNTY HWY DEPT	Yes	No	No	USD	12/09/2019	7,071.63
		30980	60389	Check	00712		COOK COUNTY WHOLE FOODS CO	Yes	No	No	USD	12/09/2019	11.27
		30984	60390	Check	00919		CW TECHNOLOGY INC	Yes	No	No	USD	12/09/2019	276.00
		30983	60392	Check	00888		DALCO	Yes	No	No	USD	12/09/2019	1,410.10
		30977	60393	Check	00130		DEMCO, INC	Yes	No	No	USD	12/09/2019	130.82
		31014	60394	Check	3834		EDUCATION INNOVATION PARTNER	Yes	No	No	USD	12/09/2019	213.14
		31003	60395	Check	2558		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	12/09/2019	180.77
		31017	60396	Check	4026		FIRST CHOICE	Yes	No	No	USD	12/09/2019	36.08
		31000	60397	Check	1620		GRAND MARAIS ART COLONY	Yes	No	No	USD	12/09/2019	597.42
		30976	60398	Check	00101		GRAND MARAIS PUBLIC UTILITIES	Yes	No	No	USD	12/09/2019	8,433.04
		30986	60399	Check	01058		GRAYBAR ELECTRIC CO INC	Yes	No	No	USD	12/09/2019	812.34
		30990	60400	Check	01634		HOGLUND BUS CO, INC	Yes	No	No	USD	12/09/2019	223.50
		31010	60401	Check	3647		JOHN BAYLOR PREP	Yes	No	No	USD	12/09/2019	3,168.00
		30975	60402	Check	00045		JOHNSONS FOODS	Yes	No	No	USD	12/09/2019	405.34
		30998	60403	Check	1438		MARKS PLUMBING SUPPLIES	Yes	No	No	USD	12/09/2019	223.50
		31008	60404	Check	3369		METRO SALES INC	Yes	No	No	USD	12/09/2019	1,290.54
		30999	60405	Check	1505		MN DEPT OF HEALTH	Yes	No	No	USD	12/09/2019	1,290.00
		31002	60406	Check	2479	p1	MN DEPT OF HUMAN SERVICES	Yes	No	No	USD	12/09/2019	49.00
		30991	60407	Check	02139		MN DEPT OF LABOR & INDUSTRY	Yes	No	No	USD	12/09/2019	100.00
		31005	60408	Check	2934		NEOFUNDS BY NEOPOST	Yes	No	No	USD	12/09/2019	400.00
		30993	60409	Check	02787		NORDIC ELECTRIC	Yes	No	No	USD	12/09/2019	190.00
		31006	60410	Check	3312		NORTH SHORE WASTE	Yes	No	No	USD	12/09/2019	2,992.88
		31004	60411	Check	2933		NORTHERN WILDS MEDIA INC	Yes	No	No	USD	12/09/2019	435.00
		30994	60412	Check	02817		NORTHLAND FIRE & SAFETY, INC	Yes	No	No	USD	12/09/2019	695.00
		31013	60413	Check	3820		OTIS-MAGIE	Yes	No	No	USD	12/09/2019	13,630.00
		31001	60414	Check	2186		PAN O GOLD BAKING CO	Yes	No	No	USD	12/09/2019	192.00
		31016	60415	Check	4024		PEAR DECK, INC	Yes	No	No	USD	12/09/2019	149.99
		30988	60416	Check	01356		PETROCHOICE	Yes	No	No	USD	12/09/2019	1,688.32
		31012	60417	Check	3720		RATWIK, ROSZAK & MALONEY, PA	Yes	No	No	USD	12/09/2019	4,727.24
		30996	60418	Check	1263		REINHART FOOD SERVICE	Yes	No	No	USD	12/09/2019	4,659.56
		30979	60419	Check	00529		SAWTOOTH MOUNTAIN CLINIC	Yes	No	No	USD	12/09/2019	206.00
		30985	60420	Check	00921		SCHOOL SPECIALTY INC	Yes	No	No	USD	12/09/2019	652.36
		31007	60421	Check	3331	P1	SECTION 7A	Yes	No	No	USD	12/09/2019	1,025.00
		30989	60422	Check	01554		SYSCO FOOD SERVICES OF MN	Yes	No	No	USD	12/09/2019	1,991.20
		31015	60423	Check	3995		TRUE NORTH BROADBAND	Yes	No	No	USD	12/09/2019	110.00
		30987	60424	Check	01120		UPPER LAKES FOODS, INC	Yes	No	No	USD	12/09/2019	1,941.20

### Cook County SMART Finance Check Register by Bank and Check

Batch Co	Bank	Pynt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Currency	Date	Amount
0166	1	31018	60425	Check	1	00529	SAWTOOTH MOUNTAIN CLINIC	Yes	No	No	USD	12/09/2019	103.00
		31019	60426	Check	1	1334	p1 HOBART SALES & SERVICE	Yes	No	No	USD	12/09/2019	66.40
Bank Total: 1													\$74,607.37
Report Total:													\$74,607.37

**Cook County SMART Finance**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund Description</b>	<b>Total</b>
01 General	\$49,144.64
02 Food Services	\$8,994.22
03 Pupil Transportation	\$14,074.33
04 Community Service	\$751.19
05 Capital Expenditure	\$695.00
06 Bldg Construction	\$812.34
11 Student Activities	\$135.65
<b>Report Total</b>	<b>\$74,607.37</b>

*Bill Payments*  
12/18/19

**Cook County SMART Finance**  
Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
0166	1	31032	60427	Check	1867		AMAZON CREDIT PLAN	Yes	No	No	USD	12/18/2019	3,777.89
		31034	60428	Check	2739		ARROWHEAD LIBRARY SYSTEM	Yes	No	No	USD	12/18/2019	259.75
		31024	60429	Check	00743		BSN SPORTS INC	Yes	No	No	USD	12/18/2019	616.00
		31028	60430	Check	02256		CENTURYLINK	Yes	No	No	USD	12/18/2019	966.39
		31029	60431	Check	02672		COMO OIL & PROPANE	Yes	No	No	USD	12/18/2019	7,444.80
		31023	60432	Check	00590		ELAN FINANCIAL SERVICES	Yes	No	No	USD	12/18/2019	5,358.57
		31021	60433	Check	00212		ESC SYSTEMS	Yes	No	No	USD	12/18/2019	1,523.40
		31036	60434	Check	3295		HUNT ELECTRIC CORPORATION	Yes	No	No	USD	12/18/2019	995.00
		31031	60435	Check	1742		ISD 6076	Yes	No	No	USD	12/18/2019	15,261.89
		31037	60436	Check	3369		METRO SALES INC	Yes	No	No	USD	12/18/2019	389.33
		31033	60437	Check	2186		PAN O GOLD BAKING CO	Yes	No	No	USD	12/18/2019	68.50
		31038	60438	Check	3676		PERRIN MOBILE MEDICAL	Yes	No	No	USD	12/18/2019	150.00
		31026	60439	Check	01399		RANGE ASSOCIATION OF	Yes	No	No	USD	12/18/2019	1,250.00
		31030	60440	Check	1263		REINHART FOOD SERVICE	Yes	No	No	USD	12/18/2019	1,270.79
		31022	60441	Check	00529		SAWTOOTH MOUNTAIN CLINIC	Yes	No	No	USD	12/18/2019	206.00
		31039	60442	Check	3850		STARR COMMONWEALTH	Yes	No	No	USD	12/18/2019	199.00
		31027	60443	Check	01554		SYSCO FOOD SERVICES OF MN	Yes	No	No	USD	12/18/2019	1,750.52
		31035	60444	Check	3250		TUMBLEWEED PRESS, INC	Yes	No	No	USD	12/18/2019	799.00
		31025	60445	Check	01120		UPPER LAKES FOODS, INC	Yes	No	No	USD	12/18/2019	1,698.58

Bank Total: 1  
Report Total:

\$43,985.41  
\$43,985.41

**Cook County SMART Finance**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund Description</b>	<b>Total</b>
01 General	\$34,335.55
02 Food Services	\$4,562.75
03 Pupil Transportation	\$414.48
04 Community Service	\$944.49
05 Capital Expenditure	\$2,518.40
11 Student Activities	\$1,209.74
<b>Report Total</b>	<b>\$43,985.41</b>



*12/18/19 wire payment*

### Cook County SMART Finance Detail Payment Register By Check

Co	Bank	Check No	Code	Red	Vendor	Pmt/Void Date	Pmt Type
0166	1		3120		PNC EQUIPMENT FINANCE LLC		Wire
			E 01		005 850 000 000 581	Interest Cap. Lease	\$834.55
			E 01		005 850 000 000 580	Principal Cap. Lease	\$5,148.02
PO#:		Voucher #:	48470		Invoice	Invoice No: 6583390	12/18/2019
						Paid Amt:	\$5,982.57
						Check Amount:	\$5,982.57
						Report Total:	\$5,982.57

**Cook County SMART Finance**  
**Detail Payment Register By Check**  
**Fund Summary**

<b>Fund Description</b>	<b>Total</b>
01 General	\$35,895.42
<b>Report Total</b>	<b>\$35,895.42</b>

Electronic Funds Activity

Dec19

<u>Acct #</u>	<u>Product</u>	<u>Date</u>	<u>Amount</u>	<u>Deposit Acct</u>	<u>Description</u>
MSDLAF	MAX	12/10/19	\$ 250,000.00	Grand Marais State Bank	Payroll
MSDLAF	MAX	12/9/2019	\$ 50,000.00	Grand Marais State Bank	Bill Payments
PMA	101 OP	12/18/2019	\$ 5,982.57	PNC Bank Loan	Bill Payment
MSDLAF	MAX	12/23/2019	\$ 40,000.00	Grand Marais State Bank	Bill Payments
MSDLAF	MAX	12/24/2019	\$ 250,000.00	Grand Marais State Bank	Payroll

Additional Electronic Activity

<u>Acct #</u>	<u>Product</u>	<u>Date</u>	<u>Amount</u>	<u>Deposit Acct</u>	<u>Description</u>
Grand Marais State Bank Payroll Items			\$ 100,044.23	TRA, PERA, State & Fed Tax, MSRS, H.S.A, 403B De	
Grand Marais State Bank Payroll Items			\$ 97,896.01	TRA, PERA, State & Fed Tax, MSRS, H.S.A, 403B De	