

MILTON-UNION EXEMPTED VILLAGE SCHOOLS

School Board Meeting
Board Conference Room
6:30 p.m.

Unofficial

The Regular Meeting of Milton-Union Exempted Village Board of Education was called to order by President Lori Ginn Parsons on November 18, 2019.

The location of the meeting was moved from the Board conference room to the media center to accommodate the number of people in attendance.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Others Present: Dr. Brad Ritchey, Superintendent, Mrs. Kay Altenburger, Treasurer, Mr. Dan Baisden, Operations Manager

SUPERINTENDENT REPORT

Dr. Ritchey announced that May 2019 is the date of the last revised food service policy. The District is in compliance with federal and state regulations.

Flyers detailing the upcoming Parent Engagement Series were distributed.

HEARING OF THE PUBLIC

1. Jason Tinnerman verbalized several concerns:

- a. Milton-Union HS designated as a Focus School and the need for ODE to intervene, lack of transparency, decline of the Local Report Card since 2016

Dr. Ritchey responded that he asked the State Support Team 10 to come to the District and assist. It was not a requirement.

- b. Downward trend of the ES Local Report Card

Dr. Ritchey explained the interventions in place to address these concerns such as Teacher Based Teams and the Ohio Improvement Process. Staff members drill down on data. MU is working to narrow the gaps through the Strategic Plan. He explained what has been identified. He further explained that the Focus School designation is a Federal requirement.

- c. The lack of transparency concern stems from the Local Report Card grade not being discussed in a newsletter. He believes most citizens are not focused on the grade. What does the District use to judge the health of the School?

Dr. Ritchey responded that staff analysis of Local Report Card data, health of the District Leadership Team (DLT), discipline data and teacher evaluations are all used to judge District health. The DLT and administrators are further exploring other measures to utilize.

- d. Why is physical education not offered in the Middle School?

Dr. Ritchey stated that the course is a required offering, and it is offered. Mrs. Hartley, Middle School Principal, further explained that not all students take the course. A representative from the Ohio Department of Education was consulted and confirmed that not all students need to take the course.

- e. Some students are intimidated by authority figures in the school.

- f. He appreciates the District is unable to discuss dealings with Ms. Shaw. His wife has a high regard for Ms. Shaw. Make sure you know what you are doing. He supports Ms. Shaw.

Dr. Ritchey responded that this is a personnel issue, and there is no comment.

2. Allen Brown expressed his support for Ms. Shaw and described how she has helped his son. He is concerned why he was not informed that she is on paid administrative leave.

Dr. Ritchey responded that this is a personnel issue, and there is no comment. Arrangements are being made to help with the workload in the guidance office.

3. Savannah Pemberton, a 2018 graduate, expressed her support for Ms. Shaw and explained how Ms. Shaw helped her when she was a student.
4. Tabitha Eaton stated she doesn't know Ms. Shaw personally, but would like to have known that Ms. Shaw is not in the office.
5. Richard Schatz stated he is concerned that the School did not notify parents Ms. Shaw is not in the office. He thinks the School and teachers are amazing. He has chosen to send his children to Milton-Union. He credited the success of his son to God and Ms. Shaw.

Mr. Dehus explained the process the Board is following.

6. Renee Nevels stated she sent an email to Ms. Shaw three weeks ago and it was not answered. Why were parents not notified of Ms. Shaw's leave?

Dr. Ritchey explained that staff has been working to forward Ms. Shaw's emails and voice mails. He will further investigate.

Mr. Long, Board Member, stated that this is largest crowd at a Board meeting in the past 16 years. He thanked those in attendance and stated community members are part of the team. The Board needs more feedback from the community. He commented that he was present when Paula received an award for her work. However, this is a personnel issue that cannot be discussed.

7. Alice Martin stated she is active in the community and it is good to see a crowd at the Board meeting. She stated the Board and administrators are wonderful, and she wants to see more people involved.
8. Mr. Tinnerman stated that silence is consent, and it is assumed that empty meetings are a compliment.

Dr. Ritchey commented that he would follow-up with Mr. Tinnerman to answer questions.

TREASURER'S REPORT

2019-168: Approval of Board of Education Minutes:

A motion was presented by Mr. Thompson and seconded by Mr. Long to approve the minutes from October 16, 2019 Special Meeting, October 21, 2019 Regular Meeting, and October 24, 2019 Special Meeting.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons
Nays: None

MOTION PASSED

2019-169: Approval of October Financial Report

A motion was presented by Mr. Thompson and seconded by Mrs. Brumbaugh to approve the financial report.

Treasurer Altenburger explained that revenue as of October 31, 2019 is 2.4% higher than projected and expenditures are 4.29% less than expected.

These numbers are based on the May 2019 forecast. The monthly financial report for November will be based on the November Five Year Forecast. More financial details will be explained during the Five Year Forecast presentation.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

AGENDA CONFIRMATION

Additions and Deletions to Agenda

None

2019-170: Approval of the Agenda

A motion was presented by Mr. Long and seconded Mr. Dehus to approve the agenda.

Vote: Yays: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

OTHER SPECIAL REPORTS

MUEA

Mrs. August reported the raffle raised \$520 for the Council of Churches.

The winners of the framed jersey gave it to the school, and it is on display in the athletic entrance.

OAPSE

None

OLD BUSINESS

NEW BUSINESS

2019-171: Transfers

A motion was presented by Mr. Dehus and seconded by Mr. Thompson to approve of the following.

- Transfer \$482,570.76 from PI (003) to Debt Service (002).

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2019-172: Five Year Forecast

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Long for the (FY2020 - FY2024) Five Year Forecast and Assumptions as required by O.R.C 5705.391.

Mrs. Altenburger gave a presentation on the Five Year Forecast and assumptions.

After the presentation, Mr. Thompson commented that Mrs. Altenburger does a good job for the District.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2019-173: Resolution - Alternative Tax Budget

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Dehus to approve the following resolution.

**THE BOARD OF EDUCATION
OF
MILTON-UNION EXEMPTED VILLAGE SCHOOL DISTRICT,
MIAMI COUNTY, OHIO**

A RESOLUTION DECLARING THE INTENTION TO PROCEED UNDER THE ALTERNATIVE TAX DOCUMENT FORMAT PROVIDED UNDER SECTION 5705.281 OF THE OHIO REVISED CODE AND TO REFRAIN FROM THE PREPARATION OF A TAX BUDGET FOR THE FISCAL YEAR 2021, AND AUTHORIZING AND DIRECTING THE CHIEF FISCAL OFFICER OF THE MILTON-UNION SCHOOL DISTRICT TO PREPARE AND TO SUBMIT TO THE MIAMI COUNTY BUDGET COMMISSION SUCH INFORMATION AND DOCUMENTS AS ARE NECESSARY INCIDENT TO SAID PROCESS AND SUBMISSION, AND TO TAKE SUCH OTHER ACTIONS AS MAY BE REASONABLY NECESSARY INCIDENT THERETO.

WHEREAS, Section 5705.281 of the Ohio Revised Code authorizes and empowers a county budget commission, by an affirmative vote of a majority of its members, including an affirmative vote by the auditor of the county, to waive the requirement that a taxing authority of a subdivision or other taxing unit adopt a tax budget, as is provided under Section 5705.28 of the Ohio Revised Code, and require such taxing authority to provide such information as may be required by the commission to perform its duties under Chapter 5705 of the Ohio Revised Code, including dividing the rates of each of the subdivision's or taxing unit's tax levies as provided under Section 5705.04 of the Ohio Revised Code; and

WHEREAS, pursuant to the terms and provisions of Section 5705.281 of the Ohio Revised Code, the Miami County Budget Commission, by an affirmative vote of a majority of its members, including an affirmative vote by the Auditor of Miami County, Ohio, has authorized and permits the taxing authority of a subdivision or other taxing unit within Miami County, Ohio, to refrain from adopting a tax budget, and has designated the information which the said Budget Commission requires of each taxing authority of a Subdivision or other taxing unit to permit the Budget Commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

WHEREAS, it is the desire and intention of Board of Education, as the taxing authority of Milton-Union Exempted Village School District, to elect to refrain from adopting a tax budget for the fiscal year 2021, and, in the alternative, to submit to the Budget Commission the information and documents which it has indicated will be necessary in the absence of such adoption; and

NOW, THEREFORE, BE IT RESOLVED, by the Milton-Union Exempted Village School District Board of Education, Miami County, Ohio, that:

1. The Board of Education of the Milton-Union Exempted Village School District hereby declares the intention of the Board of Education to proceed under the alternative tax document format provided under Section 5705.281 of the Ohio Revised Code and to refrain from the preparation of a tax budget for the fiscal year 2021; and
2. The Board of Education of the Milton-Union Exempted Village School District hereby authorizes and directs the Chief Fiscal Officer of Milton-Union Exempted Village School District to prepare and to submit to Miami County Budget Commission such information and documents as are necessary incident to said process and submission, and to take such other actions as may be reasonably necessary incident thereto; and
3. The Board of Education of the Milton-Union Exempted Village School District hereby finds and determines that all deliberations and actions related to the foregoing were effected in open and public session and in full compliance with Section 121.22 of the Ohio Revised Code, and otherwise as is provided by law; and THE STATE OF OHIO ss: MIAMI COUNTY

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons, Mrs. Brumbaugh

Nays: None

MOTION PASSED

2019-174: Supervisory/Confidential Benefit Schedule

A motion was presented by Mr. Dehus and seconded by Mrs. Brumbaugh for the Supervisory/Confidential Benefit Schedule as modified, effective December 1, 2019.

Vote: Yays: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2019-175: Donations

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Thomspaon accepting the following donations:

- a. \$500.00 from Michael Doyle for NJHS/Student Council Adopt-a-Family Project.
- b. \$843.00 from Milton Union Football Parents Association for Helmet Stickers.
- c. \$500.00 from Troy Fish & Game for PE Archery Equipment.

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2019-176: Resolution

A motion was presented by Mr. Thompson and seconded by Mr. Dehus to approve reimbursement for accommodation expenses for the National SAT Advisory Committee in January 2020 and any similar arrangements related to advisory committee participation organized by The College Board for the remainder of the current fiscal year.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2019-177: Consent Calendar

A motion was presented by Mr. Dehua and seconded by Mrs. Brumbaugh to approve all matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Calendar. The Superintendent and administrative staff recommend approval of all Consent Calendar agenda items.

1. Employ the following certificated substitute personnel for the 2019-2020 school year, on first eligible date, rate of \$95.00/day.
 - a. Kelley Jones
 - b. Megan Bryson
 - c. Vicki Bataille
 - d. Colton Troutwine
 - e. Natasha Chamberlain
 - f. Tony Tijerina
 - g. Susan Disabatino
 - h. Karen Wellbaum
2. Accept the following resignation
 - a. Rasha Abouelezz - Certificated Sub
Effective - October 25, 2019

3. Employ the following personnel on supplemental contracts for the 2019-2020 academic year:

POSITION	PERSONNEL	STIPEND	STEP
<u>Athletic:</u>			
HS Res. Volleyball	Kaylee Swartztrauber	\$1,940.00	1
HS Asst. Wrestling	Andrew Slonkosky	\$3,880.00	1
HS Head Track	Mike Meredith	\$4,850.00	4
HS Head Baseball	Mark Gunston	\$4,074.00	4
HS Head Softball	Curt Schaefer	\$4,074.00	4
HS Boys Head Tennis	Roger Davidson	\$3,298.00	4
MS Girls Track	Katie Roose	\$2,037.00	4

4. Employ the following classified substitute personnel for the 2019-2020 school year, on the first eligible date, as per salary schedule:

- a. Brenda McKee
- b. Janet DeMange

5. Grant Unpaid Family Medical Leave to the following certificated personnel, effective October 28, 2019 thru January 3, 2020.

- a. Breanna Ely

6. Accept the following resignation:

- | | | |
|-----------------------|---|-------------------|
| a. Anthony DiSabatino | - | Psychologist |
| Effective | - | November 29, 2019 |

Mr. Thompson asked if the school psychologist position would be replaced. Dr. Ritchey explained he is currently working to get a replacement.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

COMMITTEE REPORTS

Legislative & Student Achievement

None

Policy Update

There was a policy committee meeting before the Board meeting.

Building & Transportation

Mrs. Brumbaugh commented that one bus is down. The malfunction should be covered under warranty.

Mr. Baisden stated the leak above the media center is slated to be fixed. Workers will be mindful to minimize the noise.

MVCTC

None

Milton-Union Education Foundation

Mrs. Brumbaugh reported that approximately \$14,000 in classroom grants were awarded.

The Virginia Rammel Technology Grant was also awarded in the amount of \$1,660. This is the final year of that Grant.

The Foundation raises money by hosting the Spring Sling, which will be held March 14, 2020 and the Bulldog Golf Classic in June.

Audit/Finance Committee

Mrs. Altenburger reported that State Auditors are continuing to work on the FY19 audit.

Facility Complex Committee

None

INFORMATION and DISCUSSION ITEMS

Organizational Meeting Date

The Organizational Meeting is scheduled for January 7, 2020 at 6:30 p.m. in the Board Office Conference room.

First Reading of the following policies. Copies are on file and may be reviewed at the Central Office during business hours, 8:00 a.m. to 3:00 p.m. Monday thru Friday.

Policy:

1310	EMPLOYMENT OF THE TREASURER	Administration
1340	NON-REEMPLOYMENT OF THE TREASURER	Administration
2431	INTERSCHOLASTIC ATHLETICS	Program
5113.02	SCHOOL CHOICE OPTIONS	Students
5200	ATTENDANCE	Students
5230	LATE ARRIVAL AND EARLY DISMISSAL	Students
5350	STUDENT MENTAL HEALTH AND SUICIDE PREVENTION	Students
5460	GRADUATION REQUIREMENTS	Students
7300	DISPOSITION OF REAL PROPERTY/PERSONAL PROPERTY	Property
7440.03	SMALL UNMANNED AIRCRAFT SYSTEMS	Property
8500	FOOD SERVICE	Operations
1615	USE OF TOBACCO BY ADMINISTRATORS	Administration
3215	USE OF TOBACCO BY PROFESSIONAL STAFF	Professional Staff
4215	USE OF TOBACCO BY CLASSIFIED STAFF	Classified Staff
7434	USE OF TOBACCO ON SCHOOL PREMISES	Property

BOARD ANNOUNCEMENTS (Meetings)

Regular Board of Education Meeting

December 11, 2019

6:30 p.m.

Board Conference Room

2019-178: EXECUTIVE SESSION

A motion was presented by Mr. Dehus and seconded by Mr. Long to enter into executive session to discuss employment and compensation of a public employee, to discuss the investigation of complaints against a public employee and matters required to be kept confidential by federal or state laws.

Vote: Yays: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

Entered executive session at 8:20 pm.

The Board, Dr. Ritchey, Mrs. Altenburger and Mrs. Meyer, Board Counsel, moved to the Board conference room.

Exited executive session at 10:06 pm.

2019-179: ADJOURNMENT

A motion was presented by Mr. Thompson and seconded by Mr. Long to adjourn.

President Ginn Parsons adjourned at 10:07 pm.