

**Richmond High School / Middle School**

**Activities Handbook**



*“Home of the Spartans”*

**Richmond R-XVI School District**

**Richmond, Missouri**

*approved by the Richmond R-XVI Board of Education on June 13, 2019*

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## **INTRODUCTION**

This handbook is intended to set forth expectations and guidelines for co-curricular and extra-curricular activities that include MSHSAA-sponsored or MSHSAA-sanctioned activities or activities sanctioned by another outside agency.

Activities covered by this handbook include the following:

Band	Scholar Bowl	Middle School Music Festival
Choir	FFA	Math Team Competitions
Speech	FBLA	
Debate		

## **WELCOME**

Welcome to Richmond R-XVI School District activities program. Hopefully, your decision to take advantage of our extra-curricular and co-curricular program will be educational, rewarding, and challenging. This handbook is given to you so that you might be more aware of the programs that are available and their inter-relationships. The Richmond R-XVI School District encourages you to take advantage of as many programs as your time and talent will permit. The Richmond R-XVI School District does encourage students to experience a variety of activities, including sports, rather than specialization in one activity. Naturally, due to conflicts in seasons, practice times, and schedules, some choices will have to be made by you. Good luck to you as you strive to grow emotionally, mentally, socially and physically through activities.

## **CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES**

These two terms are quite similar in nature. Co-curricular activities refer to those activities which are typically connected to a course or courses offered during the school day. The co-curricular activities complement what the students learn in class. Typically, students do receive grades for the courses in which they are enrolled, and students fall under both academic class guidelines and MSHSAA guidelines. Co-curricular activities include Band, Choir, FFA, FBLA, and Speech and Debate Team.

Extra-curricular activities are activities in which any student may participate. Typically, these activities are not connected to any course and students do not receive a grade. Extra-curricular activities include National Honor Society, Scholar Bowl, and Math Team.

Students in co-curricular and extra-curricular activities must meet MSHSAA guidelines in order to participate in MSHSAA-sponsored or MSHSAA-sanctioned activities.

## **PHILOSOPHY**

We believe that interscholastic activities supplement the secondary curricular program, and as such, become a vital part of a student's total educational experiences. These experiences contribute to the development of learning skills and emotional patterns that enable students to make maximum use of their education.

Student participation in any of the activities programs is a privilege which carries with it responsibility to the school, to the activity, to the student body, to the community and to the students themselves. This participation will help to develop students physically, mentally, socially, and emotionally.

## **GOAL STATEMENT**

Student activities are an integral part of the total secondary educational program, providing experiences not otherwise attainable, which will help students to acquire knowledge, skills, and emotional patterns necessary as attributes of good citizenship.

## **GUIDELINES FOR PARTICIPATION**

### **I. ELIGIBILITY**

Eligibility to represent the Richmond R-XVI School District in interscholastic activities is a **privilege** to be attained by meeting the standards of eligibility cooperatively set by the member schools through the Missouri High School Activities Association and the additional standards set by the Richmond R-XVI School District for its own students. (MSHSAA Rule 2.1.2 Participation)

In order to represent Richmond R-XVI School District in interscholastic activities, participants must

- be a bona fide student
- be 18 years old or younger on June 30<sup>th</sup>
- meet all academic eligibility requirements, and
- be a creditable citizen.

Students who turn 19 years of age prior to July 1 are ineligible for the next school year.

### **II. BONA FIDE STUDENT**

To be a bona fide student means that the student must be enrolled in and regularly attending classes at Richmond High School. Participants are expected to be in school all day to be eligible to practice or participate in a event or contest that day. Participants are also expected to be in school all day on the day following a event or contest. See the section on “BASIC GUIDELINES FOR ATTENDANCE AND PARTICIPATION” in this handbook for additional information on attendance expectations.

### **III. ACADEMIC ELIGIBILITY**

For a Richmond High School student to be academically eligible to participate in MSHSAA sponsored or MSHSAA sanctioned events, the student must:

- have passed at least six of the seven classes taken in the previous semester, and
- be currently enrolled in and regularly attending seven classes.

For a Richmond Middle School student to be academically eligible to participate in MSHSAA sponsored or MSHSAA sanctioned events, the student must:

- have passed at least six of the seven classes taken in the previous quarter, and
- be currently enrolled in and regularly attending seven classes.

For a student to be academically eligible to participate, MSHSAA rules require that the student must have passed at least six of the seven classes taken in the preceding semester of attendance. In addition, the student must be enrolled in and regularly attending at least three units of credits (i.e., at least six classes) during the current semester. (MSHSAA Rule 2.1.2 Participation)

Students promoted for the first time into 9<sup>th</sup> grade are considered academically eligible for the first semester after promotion.

## **CREDITABLE CITIZEN**

To be a creditable citizen means that the student is in good standing. Students whose conduct and character are satisfactory to the school and district administration would be considered creditable citizens. Students whose character or conduct brings discredit to themselves or to the school are not considered creditable citizens.

Students who are suspended are not considered creditable citizens during the term of the suspension, this includes in-school and out-of-school suspensions, long term and short term suspensions. Students who are arrested by the police for violations of municipal ordinances or state statutes are not considered creditable citizens. This includes charges for misdemeanor and felony offenses. See the sections on “ALCOHOL, DRUGS, AND SUBSTANCE ABUSE” and “OTHER VIOLATIONS OF LAW” in this handbook for additional information on citizenship expectations.

**MSHSAA Rule 2.2.1 Citizenship:** Students who represent a school in interscholastic activities must be creditable citizens and judged so by the proper authority. Those students whose character or conduct is such as to reflect discredit upon themselves or their schools are not considered “creditable citizens.” Conduct shall be satisfactory in accordance with the standards of good discipline.

**MSHSAA Rule 2.2.2 Law Enforcement:** A student who commits an act for which charges may be or have been filed by law enforcement authorities under any municipal ordinance, misdemeanor, or felony statute shall not be eligible until all proceedings with the legal system have been concluded and any penalty (e.g., jail time, fine, court costs) or special conditions of probation (e.g., restitution, community service, counseling) have been satisfied. If law enforcement authorities determine that charges will not be filed, eligibility will be contingent upon local school policies. Moving traffic offenses shall not affect eligibility, unless they involve drugs, alcohol, or injuries to others. After a student has completed all court appearances and penalties and has satisfied all special conditions of probation and remains under general probation only, local school authorities shall determine eligibility.

**MSHSAA Rule 2.2.4 Student Responsibility to Self-Report:** Each student is responsible to notify the school of any and all situations that would affect his / her eligibility under the above standards. If the student does not notify the school of the situation prior to the school’s discovery, then the student shall be ineligible for up to 365 days from discovery, pending review by the Board of Directors.

#### IV. BASIC GUIDELINES FOR ATTENDANCE AND PARTICIPATION

1. If it is necessary to be absent from a scheduled band or choir rehearsal outside of the school day, the student is expected to obtain permission from the sponsor prior to the scheduled rehearsal.
2. Students are **expected to be in school all day** to be eligible to practice or participate in a event or contest that day (note that the 8 a.m. rule applies - students arriving after 8:00 a.m. are counted as absent to first period and therefore are not counted as being in school all day). Unless students have pre-approval from the building principal or his designee, they are expected to be in attendance for all classes both the day of and the day after events.

**Preapproval means** getting approval from the building principal or his designee before school starts on the day in question. Preferably, pre-approval would be done the day before, but certainly no later than the take-up bell for first period. Doctor and dentist appointments are examples of absences eligible for pre-approval. Documentation of the visit must still be provided upon return to school even if pre-approval has been arranged. Calling in sick or “running late” in the morning does not constitute preapproval.

Exceptions to the rule about being in school all day to be eligible to practice or participate can be granted only by the building principal or his designee.

3. A student who is absent any portion of the day on Friday or the last school day before a scheduled practice or event will not be allowed to participate in **weekend practices or events** or in practices or events held on a day school is not in session without pre-approval from the building principal or his designee.
4. Students are expected to be in school all **day the day after a event** or contest. Under MSHSAA rules, students who are not in school all day the day after a event or contest who have not obtained pre-approval from the building principal or his designee, are not eligible to play in the next event or contest. Exceptions can be made only by the building principal or his designee.
5. Any student who **skips class** or is absent from any class without obtaining prior approval from the building principal or his designee may not participate in practice, events, or contests on the day that he or she is absent.
6. In the event that a student is assigned an **afterschool detention** because of a classroom problem, he or she is not allowed to use the excuse of “I have practice, so I can’t stay.” **THE CLASSROOM OBLIGATION ALWAYS COMES FIRST.** The student is responsible for notifying the sponsor that he or she will be absent from or late to practice.



7. Any student who is assigned to **Out of School Suspension (OSS)** will not be allowed to practice or participate in any event or contest or attend any school activity until the suspension has been served and the student is reinstated by the building principal or his designee.

Typically, the student will not be reinstated until the start of the next school day following the last day of the OSS (e.g., a student who is suspended out of school on Tuesday and Wednesday would not be reinstated until the start of the school day on Thursday).

Likewise, if a student is suspended Thursday and Friday, the student would not be reinstated until the start of the school day on Monday, and would therefore not be able to participate in any Friday practice or activity or any weekend practice or activity.

8. Any student who is assigned to **In-School Suspension (ISS)** will not be allowed to practice or participate in any event or contest until he or she has fulfilled all of the disciplinary requirements set forth in the ISS assignment. Typically, a student will have fulfilled the disciplinary requirements of the ISS assignment when he or she has served all of the ISS time assigned (e.g., a student who is assigned in school suspension for Tuesday and Wednesday would not be eligible to practice or participate in a contest on Tuesday, but would be eligible to practice or participate in a contest on Wednesday).

Students who accumulate **more than five days of ISS** during a school year will not be eligible to practice or participate in a event or contest until the start of the next school day following the last day of the ISS (e.g., a student who has a cumulative total of more than five days and who is then assigned another two days of ISS would not be eligible to practice or participate in a event or contests until the day after the last day of the current suspension).

## V. ALCOHOL, DRUGS, AND SUBSTANCE ABUSE

To maintain status as a Creditable Citizen in the Richmond R-XI School District, students shall not possess, use, consume, sell, distribute or be under the influence of any beverage containing alcohol, any controlled substance, any imitation controlled substance, any steroid, or any substance defined by law as an illegal drug, nor shall students possess any drug paraphernalia. These restrictions are in place from the first day of summer vacation to the last day of school for all students enrolled in grades 7-12 in the Richmond R-XVI School District.

Students will be considered in violation of this policy if the violation is substantiated verbally and/or in writing by the student himself/herself or by a

1. law enforcement officer
2. member of the prosecuting attorney's office
3. medical official
4. faculty member
5. school administrator
6. parent of the student participant
7. coach or sponsor

Hearsay and/or anonymous sources alone will not be sufficient to find a student in violation of this policy.

**MSHSAA Rule 2.2.4 Student Responsibility to Self-Report:** Each student is responsible to notify the school of any and all situations that would affect his / her eligibility under the above standards. If the students does not notify the school of the situation prior to the school's discovery, then the student shall be ineligible for up to 365 days from discovery, pending review by the Board of Directors.

## **CONSEQUENCES**

The following are minimum guidelines. Coaches and sponsors have the right to impose additional consequences with the participants in their programs. If violations of these policies occur at school, practices, events, contests, or other school activities, school discipline policies will also apply.

### **A. Tobacco Substances**

1. **First Violation Penalty:** the student shall lose eligibility to compete for a minimum of one event. The event to be jointly determined by the sponsor and the Activities Director. Student will be able to practice or rehearse at the sponsor's discretion.
2. **Second Violation Penalty:** the student shall lose eligibility to compete for a minimum of two events. The events to be jointly determined by the sponsor and the Activities Director. Student will be able to practice or rehearse at the sponsor's discretion.
3. **Third Violation Penalty:** consequence to be jointly determined by the sponsor and the Activities Director. Consequences range from loss of eligibility for a set number of events up to and including removal from the team or program for 365 days.

### **B. Alcohol**

1. **First Violation Penalty:** the student shall lose eligibility to compete for a minimum of two events. The events to be jointly determined by the sponsor and the Activities Director. Student will be able to practice or rehearse at the sponsor's discretion.
2. **Second Violation Penalty:** consequence to be jointly determined by the sponsor and the Activities Director. Consequences range from loss of eligibility for a set number of events up to and including removal from the team or program for 365 days.

### **C. Drugs**

If a student is caught in possession or under the influence of any legally defined drug, the following minimum consequences apply.

1. **First Violation Penalty:** the student shall lose eligibility to compete for a minimum of two events. The events to be jointly determined by the sponsor and the Activities Director. Student will be able to practice or rehearse at the sponsor's discretion.
2. **Second Violation Penalty:** consequence to be jointly determined by the sponsor and the Activities Director. Consequences range from loss of eligibility for a set number of events up to and including removal from the team or program for 365 days.

#### **D. Prescription Drugs**

If a student is caught in possession or under the influence of any prescription drug not specifically prescribed for that student, the following minimum consequences apply.

1. **First Violation Penalty:** the student shall lose eligibility to compete for a minimum of two events. The events to be jointly determined by the sponsor and the Activities Director. Student will be able to practice or rehearse at the sponsor's discretion.
2. **Second Violation Penalty:** consequence to be jointly determined by the sponsor and the Activities Director. Consequences range from loss of eligibility for a set number of events up to and including removal from the team or program for 365 days.

#### **E. Distribution of Drugs**

If a student is convicted of distribution of drugs, consequence to be jointly determined by the sponsor and the Activities Director. Consequences range from loss of eligibility for a set number of events up to and including removal from the team or program for 365 days.

**Consequence Chart**

<b>Infraction</b>	<b>1st Offense</b>	<b>2nd Offense</b>	<b>3rd Offense</b>
<b>Tobacco</b> <sup>1</sup>	ineligible for one event	ineligible for two events	consequence to be determined. Can range up to student losing eligibility for up to 365 days.
<b>Alcohol</b> <sup>1</sup>	ineligible for two events	consequence to be determined. Can range up to student losing eligibility for up to 365 days.	
<b>Drugs</b> <sup>1</sup>	ineligible for two events	consequence to be determined. Can range up to student losing eligibility for up to 365 days.	
<b>Prescription Drugs</b> <sup>1</sup>	ineligible for two events	consequence to be determined. Can range up to student losing eligibility for up to 365 days.	
<b>Distribution of Drugs</b> <sup>1</sup>	consequence to be determined. Can range up to student losing eligibility for up to 365 days.		

<sup>1</sup> Students are prohibited from representing the school during suspension and/or until all legal responsibilities have been resolved, whichever is greater.

<sup>2</sup> Suspension may be reduced through completion of an approved alcohol/drug counseling program at the parents' expense.

<sup>3</sup> All suspensions will carry over to the next activities season in which the student participates or to the next school year, as necessary.

## VI. OTHER VIOLATIONS OF LAW

To maintain status as a Creditable Citizen in the Richmond R-XI School District, students shall not violate municipal ordinances or state laws. In addition to the MSHSAA Rule on Law Enforcement shown below, students in violation of municipal ordinance or state laws will face possible suspension and loss of eligibility. These restrictions are in place from the first day of summer vacation to the last day of school for all students enrolled in grades 7-12 in the Richmond R-XVI School District.

**MSHSAA Rule 2.2.2 Law Enforcement:** A student who commits an act for which charges may be or have been filed by law enforcement authorities under any municipal ordinance, misdemeanor, or felony statute shall not be eligible until all proceedings with the legal system have been concluded and any penalty (e.g., jail time, fine, court costs) or special conditions of probation (e.g., restitution, community service, counseling) have been satisfied. If law enforcement authorities determine that charges will not be filed, eligibility will be contingent upon local school policies. Moving traffic offenses shall not affect eligibility, unless they involve drugs, alcohol, or injuries to others. After a student has completed all court appearances and penalties and has satisfied all special conditions of probation and remains under general probation only, local school authorities shall determine eligibility.

Students will be considered in violation of this policy if the violation is substantiated verbally and/or in writing by the student himself / herself or by a

1. law enforcement officer
2. member of the prosecuting attorney's office
3. medical official
4. faculty member
5. school administrator
6. parent of the student participant
7. coach or sponsor

Hearsay and/or anonymous sources alone will not be sufficient to find a student in violation of this policy.

**MSHSAA Rule 2.2.4 Student Responsibility to Self-Report:** Each student is responsible to notify the school of any and all situations that would affect his / her eligibility under the above standards. If the students does not notify the school of the situation prior to the school's discovery, then the student shall be ineligible for up to 365 days from discovery, pending review by the Board of Directors.

## **CONSEQUENCES**

The following are minimum guidelines. Coaches and sponsors have the right to impose additional consequences with the participants in their programs. If violations of these policies occur at school, practices, events, contests, or other school activities, school discipline policies will also apply.

### **A. Theft or Vandalism**

1. **First Violation Penalty:** the student shall lose eligibility to compete for a minimum of one event. The event to be jointly determined by the sponsor and the Activities Director. Student will be able to practice or rehearse at the sponsor's discretion.
2. **Second Violation Penalty:** the student shall lose eligibility to compete for a minimum of two events. The events to be jointly determined by the sponsor and the Activities Director. Student will be able to practice or rehearse at the sponsor's discretion.
3. **Third Violation Penalty:** consequence to be jointly determined by the sponsor and the Activities Director. Consequences range from loss of eligibility for a set number of events up to and including removal from the team or program for 365 days.

### **B. Misdemeanor**

1. **First Violation Penalty:** the student shall lose eligibility to compete for a minimum of one event. The event to be jointly determined by the sponsor and the Activities Director. Student will be able to practice or rehearse at the sponsor's discretion.
2. **Second Violation Penalty:** the student shall lose eligibility to compete for a minimum of two events. The events to be jointly determined by the sponsor and the Activities Director. Student will be able to practice or rehearse at the sponsor's discretion.
3. **Third Violation Penalty:** consequence to be jointly determined by the sponsor and the Activities Director. Consequences range from loss of eligibility for a set number of events up to and including removal from the team or program for 365 days.

### **C. Felony**

If a student is convicted of a felony, consequence to be jointly determined by the sponsor and the Activities Director. Consequences range from loss of eligibility for a set number of events up to and including removal from the team or program for 365 days.

Per MSHSAA Rule 2.2.2 above, any student who commits an act for which charges may be or have been filed by law enforcement authorities shall not be eligible until all proceedings with the legal system have been concluded and any penalty or special conditions of probation have been satisfied.

Any events missed as a result of this ineligibility will be factored in to the additional school penalties as shown in the chart below. The penalties as described in the chart below are based on the charges for which the student was convicted or pled guilty.

**Consequence Chart for Other Violation of Law**

Infraction	1st Offense	2nd Offense	3rd Offense
Theft or Vandalism <sup>1</sup>	ineligible for one event	ineligible for two events	consequence to be determined. Can range up to student losing eligibility for up to 365 days.
Misdemeanor <sup>1</sup>	ineligible for one event	ineligible for two events	consequence to be determined. Can range up to student losing eligibility for up to 365 days.
Felony <sup>1</sup>	consequence to be determined. Can range up to student losing eligibility for up to 365 days.		

<sup>1</sup> Students are prohibited from representing the school during suspension and/or until all legal responsibilities have been resolved, whichever is greater.

<sup>2</sup> Suspension may be reduced to 20% through completion of an approved alcohol/drug counseling program at the parents' expense.

<sup>3</sup> All suspensions will carry over to the next activities season in which the student participates or to the next school year, as necessary.



## HAZING AND BULLYING

In order to promote a safe learning environment for all students, the Richmond R-XVI School District prohibits all forms of hazing, bullying and student intimidation. Students participating in or encouraging inappropriate conduct will be disciplined in accordance with JG-R. Such discipline may include, but is not limited to, suspension or expulsion from school and removal from participation in activities. Students who have been subjected to hazing or bullying are instructed to promptly report such incidents to **the building principal**.

**In addition, district staff, coaches, sponsors and volunteers shall not permit, condone or tolerate any form of hazing or bullying or plan, direct, encourage, assist, engage or participate in any activity that involves hazing or bullying. District staff will report incidents of hazing and bullying to the building principal. The principal shall promptly investigate all complaints of hazing and bullying and shall administer appropriate discipline to all individuals who violate this policy.**

**Hazing** - For purposes of this policy, hazing is defined as any activity, on or off school grounds, that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or activities team including, but not limited to, a grade level, student organization or school-sponsored activity.

**Bullying** - For purposes of this policy, bullying is defined as intimidation or harassment of a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name calling, putdowns, extortion, or threats; or threats of retaliation for reporting such acts. Bullying may also include cyberbullying or cyber threats. Cyberbullying is sending or posting harmful or cruel text or images using the Internet or other digital communication devices. Cyber threats are online materials that threaten or raise concerns about violence against others, suicide or self-harm.

### VII. SUNDAY/SATURDAY/HOLIDAY PRACTICES

**Sunday Practices** – Practice or rehearsal is permissible on Sunday between the hours of 1:30 p.m. and 5:30 p.m. Practice times must be approved ahead of time by the activities director and principal.

**Saturday Practices** - Saturday practices are permissible and may be scheduled with the approval of the activities director and principal.

**Holiday Practices** - Holiday practices are permissible and may be scheduled with the approval of the activities director and principal. Sponsors recognize that holidays are often times for family trips.

Participants who will be out of town with their families during a holiday break are responsible for notifying the sponsor ahead of time.

### **VIII. INCLEMENT WEATHER**

**Practices** - In the event that school is cancelled or dismissed early due to inclement weather (e.g., snow or ice), there shall be no required practices that same day. Voluntary practices may be scheduled only with the permission of the activities director and principal.

In the event that school is cancelled or dismissed early on a Friday due to inclement weather (e.g., snow or ice), there shall be no required practices that same day or on that weekend. Voluntary practices for that Friday or Saturday may be scheduled only with the permission of the activities director and principal.

**Events or Activities** - In the event that school is cancelled or dismissed early due to inclement weather (e.g., snow or ice), events or activities, home or away, will be cancelled or postponed. Exceptions may be made only with the recommendation of the activities director and principal and approval by the superintendent.

In the event that school is cancelled or dismissed early on a Friday due to inclement weather (e.g., snow or ice), events or activities, home or away, will be cancelled or postponed for Friday and for Saturday. Exceptions may be made only with the recommendation of the activities director and principal and approval by the superintendent.

### **IX. HEAT SCHEDULES AND PRACTICES**

Richmond High School teams and coaches will follow the heat acclimation schedules as set forward by the Missouri High School Activities Association.

In addition, whenever the heat index is predicted to reach 100 degrees or higher, sponsors will meet with the activities director to determine when practices will be held and what accommodations (e.g., water breaks) will be made.

### **X. COMMON SENSE STATEMENT**

No handbook can contain policies for every eventuality. Any action or circumstance not specifically covered by the handbook, but contrary to the mission of the school or the philosophy of the Richmond R-XVI Activities Handbook, will be reviewed by the building principal and activities director and may result in disciplinary action.

## **XI. EQUIPMENT / CARE OF EQUIPMENT / EQUIPMENT CHECK-IN**

1. Each participant is responsible for the use and care of the uniforms, equipment, and materials (e.g., sheet music, music folders, scripts, and binders) issued to him/her by the school. Participants are expected to keep uniforms and equipment, and materials in good condition.
2. Participants are not allowed to use uniforms or school owned equipment for summer activities that are not sponsored by the school.
3. Participants are not allowed to borrow, exchange, or loan equipment or uniforms to another teammate. If an exchange is needed, such exchange should be handled by the sponsor or director to make sure that all records of equipment and uniforms issued are kept current.
4. Participants are responsible for reporting to the sponsor or director any protective equipment that does not fit properly or has any defective parts should be reported
5. It is the responsibility of the participant to turn in all uniforms and equipment issued to him / her at the end of the season, on the day(s) set by the coach.
6. It is the responsibility of the participant to notify the coach of any lost or stolen uniforms or equipment as soon as practicable once it is discovered that the uniform or equipment is missing. Participants should not wait until the end of the season to report missing uniforms or equipment.
7. Any uniform or equipment that is not turned in at the end of the season must be paid for by the participant to whom the equipment was issued.
8. Any uniform or equipment that is not returned in good condition at the end of the season must be paid for by the participant to whom the equipment was issued.
9. At the end of the season, the sponsor or director is responsible for providing the activities director with a list of students who have not turned in all of the uniforms or equipment issued to them. The activities director is responsible for providing to the principal a list of all students who have not turned in all of the uniforms or equipment issued to them. The names of students who have not turned in all of the uniforms and equipment issued to them will be added to the school debtor list.
10. Participants will not be eligible to participate in another sport or activity until all uniforms and equipment have been turned in or until the debt is cleared.

## **XII. STUDENT PLEDGE**

If I am selected to represent the Richmond R-XVI Schools Activities Program, I will sincerely endeavor to contribute my best to the success of that program. I understand that I represent my family, school, and community. I understand that my participation in the Richmond R-XVI Activities Program is not a right, but a privilege. It is important that I present a positive image and serve as role models for others. Therefore, I agree to abide by the provisions of the “Code of Ethical Behavior”. I am also aware that if I do not live up to this agreement. I must accept the consequences for my behavior, which may include dismissal from the activities program(s).

I realize that if school policies are violated; the procedure and penalties of those policies will be enforced in addition to those described in the following rules of conduct for participants.

**Richmond R-XVI School District**  
**Code of Ethical Behavior Student Agreement**  
**For Participation in District Activities Programs**  
**For Grades 9-12**

I have read the Richmond High School Activities Handbook and understand what is expected of me in regards to academics, citizenship, and staying drug/alcohol/tobacco free while enrolled in school and representing Richmond High School in activities.

I understand that violations of these policies and guidelines will have consequences and affirm that I will be fully responsible for my own actions and will accept the consequences of my actions and choices.

I attest that I have not committed any act for which charges may be or have been filed by law enforcement authorities under any municipal ordinance, misdemeanor, or felony statute; further, I am not currently serving court assigned probation, court assigned community service, nor do I owe any fine or restitution.

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Student Signature

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Date

---

Student Printed Name

**Richmond R-XVI School District  
Code of Ethical Behavior Student Agreement  
For Participation in District Activities Programs  
For Grades 7 and 8**

I have read the Richmond Middle School Activities Handbook and understand what is expected of me in regards to academics, citizenship, and staying drug/alcohol/tobacco free while enrolled in school and representing Richmond Middle School in activities.

I understand that violations of these policies and guidelines will have consequences and affirm that I will be fully responsible for my own actions and will accept the consequences of my actions and choices.

I attest that I have not committed any act for which charges may be or have been filed by law enforcement authorities under any municipal ordinance, misdemeanor, or felony statute; further, I am not currently serving court assigned probation, court assigned community service, nor do I owe any fine or restitution.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Printed Name

**Richmond R-XVI School District  
Code of Ethical Behavior Parent Agreement  
For Participation in District Activities Programs  
For Grades 7-12**

I have read the Richmond High School/Middle School Activities Handbook and understand what is expected of my student in regards to academics, citizenship, and staying drug / alcohol / tobacco free while enrolled in school and representing Richmond High School in activities.

I understand that violations of these policies and guidelines will have consequences and affirm that my student named below will be fully responsible for his / her own actions and will accept the consequences of his / her actions and choices.

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Parent Signature

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Date

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Student Printed Name