



**BUTTONWILLOW UNION SCHOOL DISTRICT**  
42600 Highway 58  
Buttonwillow, CA 93206

**Minutes of Regular Board Meeting**  
**Held on September 9, 2019**

**Members Present:**

Regina Houchin, President  
Megan Lucas  
Richard Garcia  
Maria De La Rosa

**Members Absent:**

Marie Parsons

**Administrators Present:**

Stuart Packard, Superintendent  
Hiedi Witcher, Assistant Superintendent/Principal

**1.0 Convene Open Session**

- 1.1 The meeting was called to order at 6:02 p.m. by  
President, Regina Houchin.

**2.0 Courtesy to Visitors**

- 2.1 No visitors addressed the board.

**3.0 Consent Items**

3.1-3.5

Motion: Lucas

AYES: 4

NOES: 0

Second: DeLa Rosa

ABSENT: 1

**4.0 Communications**

- 4.1 Mr. Packard announced calendar events.  
4.2 Introduction of new staff members: Yacquelin Gonzales, 2<sup>nd</sup> grade  
Alexandra Rodriguez, 4<sup>th</sup> grade; Mary Lopez, Preschool;  
Samantha Skowron, Speech Teacher  
4.3 The board chose not to nominate a person for CSBA Directors-at-  
Large.

**5.0 Reports**

- 5.1 Superintendent: Mr. Packard discussed  
a. Enrollment/Attendance  
b. Social media  
c. StopIt – online bullying report program offered through KCSOS  
d. Sports program

- e. Trustee verification of sexual harassment training or attendance at workshop schedule for October 28
- 5.2 Assistant Superintendent: Mrs. Witcher discussed
  - a. Williams visit – unannounced; positive report
  - b. Discussion of take-home device program allowing students to access internet; program to be funded by Title IV funds.
  - c. Approval of Federal Addendum to expend funds in Titles I through IV
- 5.3 M&O Report: Mr. Santillan discussed
  - a. maintenance and operations activities.
- 5.4 Trustees Report: Discussion of drop-off in the morning for short preschool program; request for tables for Fall Farm Festival; question regarding Provision 2 lunch program

## 6.0 Discussion/Action

- 6.1 No items were pulled from the Consent Agenda.

Motion:	Garcia	Second:	DeLa Rosa
AYES:	4	NOES:	0
		ABSENT:	1

- 6.2 Woody Colvard, Management Consultant for KCSOS discussed future facility needs:
  - a. life expectancy of roofing;
  - b. replacement of asphalt driveways;
  - c. upgrade of drinking fountains;
  - d. state regulations regarding air quality, specifically in the gymnasium
  - e. future of gym floor
  - f. new construction – preschool containment; student safety

Mr. Colvard informed board members that state money will be available to districts that fail to pass a bond. The state is scheduled to offer funding for districts that provide all day preschools and a certain amount will be set aside for small school districts.

Mrs. Houchin added that federal money may be available as the gym has been allocated as a shelter in the event of an emergency or natural disaster.

- 6.3 Approval of Interdistrict Attendance Agreement Request from parent of 8<sup>th</sup> grade student to attend Buttonwillow Union School District; student to maintain 95% attendance and provide own transportation.

Motion:	Garcia	Second:	Lucas
AYES:	4	NOES:	0
		ABSENT:	1

- 6.4 Approval of Interdistrict Attendance Agreement Request of parent of 1<sup>st</sup>, 4<sup>th</sup>, and 6<sup>th</sup> grade students to attend Buttonwillow School.

Motion:	Lucas	Second:	DeLa Rosa
AYES:	4	NOES:	0
		ABSENT:	1

- 6.5 A Public Hearing was opened at 7:13 p.m. to hear comments regarding the sufficiency of textbooks and instructional materials in core subjects. Having no comments from the public, the Public Hearing was closed at 7:14 p.m.
- 6.6 Approval of adoption of Resolution No. 20-0002 certifying District provides each pupil with sufficient textbooks and instructional materials in the core subjects.  
Motion: DeLa Rosa Second: Lucas  
AYES: 4 NOES: 0 ABSENT: 1
- 6.7 Approval of adoption of Resolution No. 20-0003 Establishing Appropriations Limit under Government Code section 7900, et. seq.  
Motion: Garcia Second: Lucas  
AYES: 4 NOES: 0 ABSENT: 1
- 6.8 Approval of quotation from Kajeet (ConnectEdNow Program) as discussed in Assistant Superintendent's report.  
Motion: DeLa Rosa Second: Lucas  
AYES: 4 NOES: 0 ABSENT: 1
- 6.9 Approval of Licensing Agreement with Document Tracking Services.  
Motion: Lucas Second: DeLa Rosa  
AYES: 4 NOES: 0 ABSENT: 1
- 6.10 Approval of the addition of one 6.75 hour per day Maintenance and Operations Worker position.  
Motion: Lucas Second: Garcia  
AYES: 4 NOES: 0 ABSENT: 1
- 6.11 Approval of Memorandum of Understanding between Buttonwillow Union School District and Buttonwillow Teachers Association regarding the Insurance Package.  
Motion: Lucas Second: DeLa Rosa  
AYES: 4 NOES: 0 ABSENT: 1
- 6.12 Discussion regarding Trimester and Quarter grading periods.
- 6.13 Approval of Unaudited Actual Financial Report for 2018-2019.  
Motion: Garcia Second: Lucas  
AYES: 4 NOES: 0 ABSENT: 1
- 7.0 Adjournment**
- 7.1 Having no further business, President Regina Houchin adjourned the meeting at 7:47 p.m.