

**Lincoln Lutheran School Association Board of Directors**  
**MEETING Minutes**  
**Monday, November 25, 2019 – 6:00pm**

Opening Devotion and Prayer – **Led by Pastor Wing**

1. Recording of Members Present / Recognition of Guests  
**Present: Scott Ernstmeyer, Joel Rodencal, Chris Schaedel, Tina Barrett, Pastor Wing, Matt Heibel, Bill Miller, Greg Sunderman, Jill Fiddler, Ruth Tewes**  
**Absent: Treva Ptascheck**  
**Guests: Katie Bockelman & Grace Fahleson - Student Council, Dustin Freng (LL 8<sup>th</sup> grade student working on a Boy Scout merit badge)**
2. Agenda Review  
**Motion by Ruth Tewes, Second by Chris Schaedel to accept the agenda as presented by Bill Miller. Motion Carried.**
3. Consent Agenda
  - a. Approval of Prior Meeting's Minutes – October 2019 – **Doc 2**
  - b. Approval of Financial Reports
    - October 31 Account Balances – **Doc 3a**
    - October 31 Balance Sheet – **Doc 3b**
    - October 31 Financial Statement and Treasurer's Report – **Doc 3c**
  - c. Advancement Report – **Doc 4**
  - d. Principal Report – **Doc 5**
  - e. Executive Director Report – **Doc 6**
  - f. Policy 5.9 – Major Gifts Policy – **Doc 7**
  - g. Ratification of Electronic Vote – Health Care Plans – November 18, 2019 – **Doc 8****Motion by Joel Rodencal, Second by Tina Barrett to accept the consent agenda as presented by Bill Miller. Motion Carried.**
4. Board Education
  - a. Student Council Presentation - **Grace Fahleson, Junior StuCo Representative, walked the Board through the roles of StuCo members and the events they facilitate through the year in the areas of - Spiritual, Social, Service & Publicity. She and Ms. Bockelman did a Q&A with Board members answering additional questions after the presentation.**
  - b. 5.12 - Registration/Tuition Payment Policy – **Doc 9 - Bill walked the board through the one small proposed change to clarify the multi-child discount structure to add flexibility for a family with 4 or more children.**
5. Reports
  - a. Executive Director
    - Strategic Planning Update – **Doc 10 - Scott updates made to date and the remaining action item schedule for rest of 2019-2020 school year.**
    - Long-Range Site Committee Update – **Doc 11 - As committee chair, Chris Schaedel, updated the Board on progress made in the first couple of meetings and distributed a Ministry Parameters for Board members to rank top priorities and the perceived ability to meet them. Board members completed and submitted their rankings to Chris. The same feedback form will also be completed by the committee to use with the Board's feedback to assist the committee with its work.**
    - Website Update - **Scott informed the Board the website & app are up and running and most feedback received has been positive.**

- December Board Meeting – December 16 @ 6:00 pm - **proposed date but possible conflict with LL Home Reserve basketball game**
  - Delegate Assembly Date – Thursday, January 9 @ 7:00 pm - **proposed date and must give a 30 day notice to Assembly members**
  - All Boards Retreat Date – Monday, January 6 (time TBD) - **proposed date - Board expressed concern as will be first date back to work for many after holidays**
  - Christmas Gifts for Staff – **Doc 12 - Scott reviewed proposal and that even with a tight budget this year, feel important for staff. Reflects amount similar to last year.**
- b. Principal
- School Calendar – 2020-2021 – **Doc 13 - Matt reviewed proposed calendar. Very little leeway, but try to align quarter breaks with elementary schools. Really the only difference between this year and next year is Christmas break is two days shorter.**
6. Action Items:
- a. December Board Meeting  
**Motion to move December Board meeting to Monday, December 16th, 2019 at 6pm by Joel Rodencal, Seconded by Chris Schaedel. Motion Carried.**
  - b. Delegate Assembly Meeting  
**Motion to schedule the Delegate Assembly on Thursday, January 9 or 16th, 2020 at 7:00 pm, pending administration review of calendar by Tina Barrett, Second by Joel Rodencal. Motion Carried.**
  - c. Christmas Gifts for Staff  
**Motion to approve recommended Christmas gifts for staff by Jill Fiddler, Second by Ruth Tewes. Motion Carried.**
  - d. School Calendar – 2020-21  
**Motion to approve proposed 2020-2021 School Calendar by Chris Schaedel, Second by Joel Rodencal. Motion Carried.**
7. Discussion Agenda
- Siemens – Performance Grade Audit – **Doc 14 - Scott updated the Board that the Governance committee met last week and reviewed the updated proposed timeline for Siemens. We are probably a year away from realistically wanting to do something. Recommended that the Board put this on pause until later summer/early fall 2020 at which point we can consider moving forward with the same process. Projected audit cost \$36,000.**
8. Closed Session
- Motion to enter closed session by Jill Fiddler, Second by Tina Barrett. Motion Carried.**
- Motion to leave closed session by Chris Schaedel, Second by Greg Sunderman. Motion Carried.**
9. Closing & Adjournment
- Motion to close and adjourn the meeting by jill Fiddler, Second by Tina Barrett. Motion Carried. Pastor Wing led a closing prayer.**

Next Meeting – Monday, December 16, 2019 @ 6:00 pm