

## Arkansas

## School Parent and Family Engagement Plan

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<b>District Name:</b>	Booneville School District
<b>Grades Levels:</b>	10-12
<b>Building Facilitator:</b>	Ginger Ulmer
<b>District Coordinator:</b>	Scotty Pierce
<b>Percent Free and Reduced Lunch:</b>	CEP

**Title I Status**

- ☒ Schoolwide  
☐ Targeted Assistance  
☐ Non-Title I School

**Parent and Family Engagement Committee Members***(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Karen	Halford	Media Specialist
Toni	Catlett	Parent
Carrie	Ray	Parent
Amy	Goers	Administrator
Ginger	Ulmer	Counselor/Parent & Family Engagement Coordinator
Tiffany	Woodhull	Process Manager

**1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.**
**Hint**

The school will distribute a monthly newsletter to parents that is developed with participation of the parent-school organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills. Ginger Ulmer-online webpage and paper at school.

The school's counselor and parent volunteers will create a pamphlet explaining the school's involvement with the state's reading initiative and how the parents can be involved in supporting the goals of this initiative. It will be distributed at parent orientation night and other public meetings. Ginger Ulmer  
ginger.ulmer@boonevilleschools.com 479-675-3277

The school will utilize HAC or Home Access Center to house Web sites for each teacher. Homework assignments and pertinent classroom information will be available on classroom Web sites. Also, parents can access their child's grades using a login and password received at the beginning of the school year. Parents may use e-mail to communicate with members of the school staff. Ginger Ulmer ginger.ulmer@boonevilleschools.com

Teachers will routinely contact parents on an individual basis to communicate about their progress. Amy Goers will check that teachers are posting grades at least once a week as well as post lesson on HAC. Amy Goers  
amy.goers@boonevilleschools.com

The school will provide to parents reports/report cards every four weeks with information regarding their child's academic progress and upcoming classroom and school events. Ginger.Ulmer@boonevilleschools.com

The school will send parents a parent-friendly letter in the first report card that explains their child's test results and standardized test scores. Ginger Ulmer ginger.ulmer@boonevilleschools.com

The school will offer parents a special workshop each year on the school's approach to school improvement. Ginger Ulmer Parent Night Oct 2, 2018

The school will send brochures home with students, post notices in school facilities and public buildings, and provide information for local newspapers and radio stations about parent workshops and meetings. Ginger Ulmer-Remind; Karen Halford karen.halford@boonevilleschools.com Electronic Marquee; Laina Holt Facebook & Twitter

The school will use the student handbook, school Web site, signage at the school entrance, and parent orientation meetings about the Schoolwide Title I Plan and how to get a copy upon request. Amy Goers amy.goers@boonevilleschools.com

**2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)**

**Hint**

These meetings will include parent training sessions to help parents understand how to enhance their child's education. - Ginger Ulmer ginger.ulmer@boonevilleschools.com October 2, 2018; November 6, 2018; December 4, 2018; January 15, 2019; Feb 5, 2019, April 8, 2019.

These meetings will include a series of family reading nights that provide an opportunity for parent and their child to experience the school situation in a positive and helpful manner while school staff may provide any needed assistance or encouragement. Library media club is working with the local library club to provide scholarships for students joining the library club. They receive one book a month and have a book club meeting once a month to discuss the book. At least four times a year the club invites in guest authors to speak to the entire student body. Karen Halford karen.halford@boonevilleschools.com

The meetings will be held at various times during the day or evening to better accommodate parents. Meetings are held during Encore, Lunch, and at night.

Outside speakers will provide parents with more information concerning ways to make their child's academic life more successful. Karen Halford karen.halford@boonevilleschools.com (author visits through out the school year as well as SHARE visits to include former BHS graduates and where they are now.).

The school will hold an orientation for parents at each grade level to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the School's Title I Plan. Orientation was held on August 8, 2018 from 4-7 p.m. Amy.Goers@boonevilleschools.com

Teachers will hold conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. Parent Teacher Conferences September 16, 2018 and February 7, 2019 2-7:00 p.m. Amy.Goers@boonevilleschools.com

The school will offer parents a special workshop each year to provide an explanation of the statewide assessment system, standards, and other accountability measures. Parent Night is October 2 to discuss test scores and accountability. ginger.ulmer@boonevilleschools.com

The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:

Library assistant

Friends of the Bearcats

Service Learning Opportunities

Book fair helpers 2 a year through BHS Library Media club

Awards day presentation /AP Awards in December/Class Night Awards May 14, 2019

Field day volunteers /Operation Graduation/

Orientation presentations August 8, 2018

Open House August 8, 2018

Parent-school organization

Red Ribbon week Oct 23-31, 2018

Choir concerts

Operation Graduation-Toni Catlett parent chair

Various committees/Workforce Ed Committee Meetings

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### 3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

#### Hint

The school will provide opportunities for parents and community members to support the instructional program through such programs as Friends of the Bearcat [tcattlett@fwbank.com](mailto:tcattlett@fwbank.com) , FCA Princess Reveal [debbie.green@boonevilleschools.com](mailto:debbie.green@boonevilleschools.com), Friends of the Library [halford.karen@boonevilleschools.com](mailto:halford.karen@boonevilleschools.com).

The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts during orientation of parents. Teachers will explain the requirements to parents and encourage them to become involved in the school. Brief training sessions will provide parents and community members with the information they need to participate as school volunteers in order to put them at ease and make the experience pleasant and successful. We have Operation Graduation meetings monthly to engage and train parents to become in the success and assurance of graduation as well as success beyond high school.

The school will work with Booneville Junior High School to help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities. The school will host special orientation programs for parents and students to help with the transition. Parents will have the opportunity to meet the new teachers at the end of the school year.

STATE REQUIREMENT – Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. Orientation Night August 8, 2018 2-7:00 p.m.

STATE REQUIREMENT (Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parent and family engagement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. [trent.goff@boonevilleschools.com](mailto:trent.goff@boonevilleschools.com)

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### 4. How will your school work with parents to create a School-Parent-Compact?

#### Hint

School staff, parents, and students will develop a school, parent, student compact. This compact will outline

how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

The parental engagement committee members will help develop the compact from the meetings and each school year the compact will be part of the the student handbook and must be signed by all students and parents and or guardians.

**5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

**Hint**

The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way. ginger.ulmer@boonevilleschools.com

The school will ask parents to serve on curricular and instructional review committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way. ginger.ulmer@boonevilleschools.com

The school will engage parents in decision making about the allocation of its Title I, Part A funds for parent and family engagement. ginger.ulmer@boonevilleschools.com

STATE REQUIREMENT - To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. Our SHARE program through Karen Halford media specialist invites former alumni to come into the school to share on their current occupations and how BHS contributed to their education and road to success. Key speakers scheduled this year are Engineers Seth Halford, Poultry Specialist Cody Tabler, as well as Robert Herrera President of First Western Bank Booneville Branch.

STATE REQUIREMENT - The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school. tonicatlett@fwb.com

Coordinate and integrate parent and family engagement strategies with parent and family engagement strategies under other programs, such as the Head Start Program, Reading First Program, Early Reading First Program, Even Start Program, Parents as Teachers Program and, Home Instruction Programs for Preschool Youngsters, and state-run pre school programs. scotty.pierce@boonevilleschools.com

**6. How will your school provide resources for parents?**

**Hint**

Parent Resource Center is located next to the guidance office. It contains materials, volunteer applications, as well access to WIFI and a computer. The contact person for the resources is the school Parental Engagement coordinator Ginger Ulmer ginger.ulmer@boonevilleschools.com 479-675-3277.

Parents may check out materials, use the computer to check grades, and visit educational Web sites. Parents will be encouraged to view the Title I Plan located in the parent resource center or media center. A suggestion sheet will also be available for parental input. The school will open the resource center at hours that are convenient to parents.

STATE REQUIREMENT - The school will distributed Informational packets each year that includes a copy of the school's parent and family engagement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parent and family engagement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...). laina.holt@boonevilleschools.com (Facebook, Twitter, & Gabbart Communication).

STATE REQUIREMENT - To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.

Create a parent center.

STATE REQUIREMENT - Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.

STATE REQUIREMENT - The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator. ginger.ulmer@boonevilleschools.com

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**7. How will your school engage parents in the evaluation of your parent and family engagement efforts?****Hint**

The school will engage parents in the annual evaluation of the Title I, Part A Program's parent and family engagement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parent and family engagement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parent and family engagement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. ginger.ulmer@boonevilleschools.com, October 2, 2018

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**8. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?****Hint**

The school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. Currently a student needs survey as well as parent interest survey is available on the Booneville High School Website under counselor Ginger Ulmer ginger.ulmer@boonevilleschools.com.

The school will use the results of the parent interest survey will be used to plan the parent and family engagement activities for the year.

The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parent and family engagement plan evaluation.

STATE REQUIREMENT – Sponsor seminars to inform the parents of high school students about how to be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities. ginger.ulmer@boonevilleschools.com

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**9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)****Hint**

The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program. October 2, 2018 ginger.ulmer@boonevilleschools.com

The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.

For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.

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***\*After completion of this form, the school should to the district for review, feedback, and approval. Once approved, the school is required to post their School Parent Plan on their website.***

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**District Feedback:**