

LITTLE AXE BOARD OF EDUCATION
REGULAR MEETING
Minutes
October 8, 2018

The Little Axe Board of Education met in regular session, Monday, October 8, 2018 in the Administration Building meeting room. Cathey Miller, Board Clerk posted the agenda and meeting notices between 1-5 p.m. Thursday, October 4, 2018. The President, Beverly Felton, called the meeting to order and the following members were present:

Beverly Felton – President
Al Heitkamper- Member

Tessa Proffitt- Vice President
Rickey Gourley- Member

A quorum was established. Let the minutes reflect Tommy Hamilton was absent.

FLAG SALUTE

Mrs. Felton led the flag salute.

RECOGNITION OF VISITORS

Two high school students along with Mr. Harp explained to the Board the purpose of the Special Olympics Unified Leadership Club which they have named Students4Students.

CONSENT DOCKET

1. Approval of Minutes from the September 10, 2018 regular meeting.
2. Consider a request to approve a resolution calling for the 2019 Little Axe School Board (post # 4, five year term) election February 12, 2019, with run-off election, if necessary, on April 2, 2019 and vote to approve the publication of a press release and legal notice in the Norman Transcript to announce that statutorily qualified individuals interested in running as a candidate for the # 4 seat (five year term) on the Little Axe Board of Education may file to run as a candidate for one of these seats at the Cleveland County Election Board between the hours of 8:00 a.m. and 5:00 p.m., December 3 through December 5, 2018.
3. Consider a request to vote to approve the Little Axe Public School 2018-2019 Estimate of Needs plus the Expenditure Budget Summary.
4. Consider a request and vote to approve the following requests within the Activity Fund Accounts:

- a. Transfer of \$15.00 from Line Drive account #854 to Pink Out account #888 for the sale of softball shirt uniform.
- b. Transfer of \$765.00 from Football account #853 to Pink Out account #888 for the sale of Pink Out game shirts.

On motion by Mr. Gourley, and seconded by Mr. Heitkamper the board voted to approve items 1, 2, 3, and 4 a and b under the Consent Docket.

Ms. Proffitt – aye	Mr. Heitkamper - aye
Ms. Felton- aye	Mr. Gourley - aye

REQUESTS

- 1. Consider a request and vote to terminate / not terminate contract with Alcohol & Drug Testing Inc.

On motion by Mr. Gourley, and seconded by Mr. Heitkamper, the Board voted to approve to terminate contract with Alcohol & Drug Testing Inc.

Ms. Proffitt – aye	Mr. Heitkamper - aye
Ms. Felton- aye	Mr. Gourley - aye

- 2. Consider a request and vote to approve / not approve entering into a contract agreement with Convergence Solutions Laboratory.

On motion by Ms. Proffitt, and seconded by Mr. Gourley, the Board voted to approve entering into a contract agreement with Convergence Solutions Laboratory.

Ms. Proffitt – aye	Mr. Heitkamper - aye
Ms. Felton- aye	Mr. Gourley – aye

- 3. Discussion and possible action concerning Principals attending Board meetings.

Discussion about principals giving monthly written reports and attending meetings quarterly. No action and no votes taken.

REPORTS

Treasurer Report by Tammy Thele, Treasurer.

The principals talked about the Pink Out events that are going on in their buildings. Principal Thomas said all ACT testing was pushed back and Principal Tupper said the Book Fair was going well.

FINANCE CONSENT

1. Vote to accept Treasurer's report.
2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds:

- a. 2018-2019 General Fund Encumbrances for Approval Purchase Orders 305-345 Attachment (A)
- b. 2018-2019 General Fund Warrants for Approval 9-01-2018 through 9-30-2018 (Report Date: 10-03-2018)

BUILDING FUND

- a. 2018-2019 Building Fund Encumbrances for Approval Purchase Orders: 5-7 Attachment (B)
- b. 2018-2019 Building Fund Warrants for Approval 9-01-2018 through 9-30-2018 (Report Date: 10-03-2018)

CHILD NUTRITION FUND

- a. 2018-2019 Child Nutrition Encumbrance for Approval Purchase Order: 18-20 Attachment (C)
- b. 2018-2019 Child Nutrition Warrants for Approval 9-01-2018 through 9-30-2018 (Report Date: 10-03-2018)

BUILDING BOND

- a. 2018-2019 Building Bond 2016 Encumbrances 9-01-2018 through 9-30-2018 (Report Date: 10-03-2018)

3. Vote to approve expenditures for the following cash funds for the 2018-2019 school year as listed in the October 8, 2018 board meeting financial packet.

- a. Activity Fund

On motion by Mr. Gourley, and seconded by Mr. Heitkamper, the Board voted to approve the following under Finance Consent: 1, and 2 a, and b; Building Fund a and b; Child Nutrition a and b; Building Bond a; and 3 a. Activity Fund.

Ms. Proffitt – aye	Mr. Heitkamper-aye
Ms. Felton- aye	Mr. Gourley - aye

NEW BUSINESS

No New Business

PERSONNEL

Discussion and vote on a motion to convene in executive session to discuss the following items listed under Personnel. 25 O.S Section 307 (B) (1)

1. Resignation from Diane Terrell, High School Registrar, due to retirement.
2. Resignation from Ivette Shepard, Middle School Full Time Substitute, effective October 2, 2018.
3. Change the employment status of Brittany Doiron from High School Attendance Clerk to High School Registrar for the remainder of the 2018-2019 school year.
4. Employment of part time computer technician for the remainder of the 2018-2019 school year.

On motion by Mr. Gourley and seconded by Ms. Proffitt, the board voted to enter into executive session at 6:50 p.m.

Ms. Proffitt – aye	Mr. Heitkamper-aye
Ms. Felton- aye	Mr. Gourley-aye

Acknowledge Board’s return to open session.

Let the minutes reflect that the Board returned to Open Session at 8:11 p.m.

Executive session minutes compliance announcement.

Ms. Felton announced the following people were present during executive session: Board Members; Beverly Felton, Al Heitkamper, Rickey Gourley and Tessa Proffitt long with Cathey Miller, Board Clerk and Superintendent Thomas.

Mrs. Felton announced that while in executive session the Board discussed the items listed under Personnel with no votes taken.

7. Vote to approve / not approve resignation from Diane Terrell, High School Registrar, due to retirement.

On motion by Mr. Gourley and seconded by Ms. Proffitt, the board voted to approve resignation from Diane Terrell, High School Registrar, due to retirement.

Ms. Proffitt – aye Mr. Heitkamper-aye
Ms. Felton- aye Mr. Gourley-aye

8. Vote to approve / not approve resignation from Ivette Shepard, Middle School Full Time Substitute, effective October 2, 2018.

On motion by Mr. Gourley and seconded by Ms. Proffitt, the board voted to approve resignation from Ivette Shepard, Middle School Full Time Substitute, effective October 2, 2018.

Ms. Proffitt – aye Mr. Heitkamper-aye
Ms. Felton- aye Mr. Gourley-aye

9. Vote to approve / not approve the employment status of Brittany Doiron from High School Attendance Clerk to High School Registrar for the remainder of the 2018-2019 school year.

On motion by Mr. Gourley and seconded by Ms. Proffitt, the board voted to approve the employment status of Brittany Doiron from High School Attendance Clerk to High School Registrar for the remainder of the 2018-2019 school year.

Ms. Proffitt – aye Mr. Heitkamper-aye
Ms. Felton- aye Mr. Gourley-aye

10. Vote to employ / not employ part time computer technician for the remainder of the 2018-2019 school year, pending drug testing and back ground check.

On motion by Mr. Gourley and seconded by Ms. Proffitt, the board voted to employ Taylor Doss as computer technician for the remainder of the 2018-2019 school year, pending drug testing and back ground check.

Ms. Proffitt – aye Mr. Heitkamper-aye
Ms. Felton- aye Mr. Gourley-aye

ADJOURNMENT

The board adjourned at 8:13 p.m.

Respectfully submitted,

Cathey Miller
Board Clerk

APPROVAL OF MINUTES
