

HomeTech Charter School  
Governing Board Minutes  
November 4, 2019

1.0 Opening Business:

1.1 Board meeting was called to order at 3:02 p.m.

Present:	Tom Brogden	Krista Enos
	Gail Kemp	Wendy Lightbody
	Tina Hamm	Eric Rein

Absent: Kristine Greer

1.2 Pledge of Allegiance.

2.0 Mrs. Lightbody motioned for the approval of the November agenda. Mr. Rein seconded. The board approved.

3.0 Communications/Reports

3.1 No reports from the board.

3.2 Principal's Report

1.0 Mrs. Kemp presented the board with a chart that breaks down monthly enrollment by grade level. There are currently 80 students enrolled.

2.0 Mrs. Kemp scheduled a board training for December 4<sup>th</sup> and invited Paradise Charter Middle School to participate.

3.0 Mrs. Kemp reported that HomeTech's booth at Patrick's Ranch was very successful.

4.0 Mike Ervin forwarded emails to Mrs. Kemp to help with the transition of duties.

5.0 Mrs. Kemp set in place a back-up battery and phone system along with a Johnny-on-the-Spot in the event that another PSPS occurs. A bid is being requested for the installation of a generator for both the septic system and building.

6.0 Mrs. Reinolds and Mrs. Hamm attended a training for DocuSign today and will hopefully implement the system by December.

7.0 Mrs. Kemp and Mrs. Reinolds met with Jenna Springer and Travis Haskill from BCOE on Friday, November 1st to review HomeTech's interim budget.

4.0 Discussion Items

4.1 Due to a typing error, the LCAP Funding sources was reported to the board as \$58,000, but should have been reported as \$154,619. Mrs. Kemp wanted the board to be aware of the change. The correct amount was accurately reported to the state.

5.0 Action Items

5.1 Item 5.1, consideration and approval of the E-rate contract will be tabled until the December board meeting when an official contract from Rachel White has been submitted.

- 5.2 Mr. Rein motioned for the consideration and approval of the 2019-2020 Education Protection Account. Mrs. Lightbody seconded. The board approved.
- 5.3 Consideration and Approval of Contracts
- 1.0 Mr. Rein motioned for the consideration and approval of the MTSS coordinator contract for Marion Gorr. Mr. Brogden seconded. The board approved.
- 2.0 Mrs. Lightbody motioned for the consideration and approval of the elective teacher contract for Marion Gorr. Mr. Brogden seconded. The board approved.
- 3.0 Mrs. Hamm motioned for the consideration and approval of the food services site manager contract for Marion Gorr. Mrs. Lightbody seconded. The board approved.
- 4.0 Mr. Rein motioned for the consideration and approval of the elective teacher contract for Michelle Mattern. Mr. Brogden seconded. The board approved.
- 6.0 Consent Agenda
- 6.1 Mrs. Hamm motioned for the consideration and approval of the October 14, 2019 regular board meeting minutes. Mrs. Lightbody seconded. The board approved.
- 6.1 Item 6.1 consideration and approval of administrative calendar has been tabled until the December board meeting. Mrs. Kemp will present a calendar with up-to-date work days listed.
- 7.0 No items from the public.
- 8.0 The next regular meeting is scheduled for Monday, December 9, 2019 at 3:00 p.m.
- 9.0 Adjourned 3:51 p.m.



Danielle Reinolds