

## BOARD OF EDUCATION AGENDA

For the **Special Board Meeting** of Tuesday, **December 17, 2019, at 5:00 p.m.**, in the **STEM ROOM – Room 17**, at Sunnyside Elementary School, 21644 Avenue 196, Strathmore, California.

### I. CALL TO ORDER

#### A. Attendees

##### BOARD OF EDUCATION

	Present	Absent	Late
Schuyler Glover	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> : _____
Andy Manning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> : _____
Humberto Quezada	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> : _____
Kimberly Braziel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> : _____
Humberto Cárdenas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> : _____

### II. ADA ACCOMMODATION REQUIREMENT

- A.** Persons who are in need of a disability-related modification or accommodation to participate in the board meeting must request in writing to the District Office of the Superintendent-Principal, 21644 Avenue 196, Strathmore, California, 559-568-1741 x. 203. A request or accommodation should specify the nature of the modification or accommodation requested, including any necessary auxiliary aids or services required and the name and telephone number of the person making the request. The written request should be done as soon as possible and no later than two days before the meeting. The agenda, agenda packet and any written documents distributed to the board during a public meeting will be made available in appropriate alternative formats upon request by a person with a disability as required by the Americans with Disabilities Act.
- B.** Written documents concerning agenda items are available for public inspection during normal business hours within 72 hours of a regular board meeting at the Sunnyside Union School District Office, 21644 Avenue 196 in Strathmore, California.

### III. GENERAL BUSINESS

- A.** Pledge of Allegiance (Student Presented Video)
- B.** Welcome (visitors please sign-in on visitor's sheet)
- C.** Annual Election of Officers of the Governing Board

#### 1. President

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Votes \_\_\_\_\_

K. Braziel			H. Cardenas			S. Glover			A. Manning			H. Quezada		
Yes	No	Other	Yes	No	Other	Yes	No	Other	Yes	No	Other	Yes	No	Other

**Board of Trustee:** Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada

**Administration:** Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager

Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary



# SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - [www.sunnysideunion.com](http://www.sunnysideunion.com)

**Newly Elected President will take the gavel at this time.**

## 2. Vice President

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Votes \_\_\_\_\_

K. Braziel			H. Cardenas			S. Glover			A. Manning			H. Quezada		
Yes	No	Other	Yes	No	Other	Yes	No	Other	Yes	No	Other	Yes	No	Other

## 3. Clerk

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Votes \_\_\_\_\_

K. Braziel			H. Cardenas			S. Glover			A. Manning			H. Quezada		
Yes	No	Other	Yes	No	Other	Yes	No	Other	Yes	No	Other	Yes	No	Other

## IV. NEW BUSINESS (NON ACTION ITEMS)

- A. Sign Authorized Signatures for Calendar Year 2019
- B. Sign Certification of District Clerk Election
- C. Sign Statement of Facts Roster of Public Agencies Filing
- D. Governing Board Member Information Sheet

## V. GENERAL BUSINESS

- A. Approve the Agenda of the December 17, 2019 Special Board Meeting

**MOTION BY:** \_\_\_\_\_ **SECOND BY:** \_\_\_\_\_ **VOTES:** \_\_\_\_\_

## VI. PUBLIC COMMENTS

Members of the public may address the board on any items within the board's jurisdiction, but which are not on the agenda (Public input for agenda items are accepted, at the time the matter is considered. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The total time limit for input on each item is 15 minutes).

## VII. ROUTINE MATTERS – ACTION REQUIRED

### A. CONSENT CALENDAR

#### General Business

- a. Approve Pay Vouchers/Purchase Orders for November 26<sup>th</sup> and December 5<sup>th</sup> of 2019

**MOTION BY:** \_\_\_\_\_ **SECOND BY:** \_\_\_\_\_ **VOTES:** \_\_\_\_\_

**Board of Trustee:** Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada

**Administration:** Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager

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## VIII. NEW BUSINESS

## ACTION ITEMS

- A. Approve the Annual Report of Developer Fees  
MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_
- B. Approve and establish Regular Board Meeting Dates and Time  
MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_
- C. Approve the Nomination of Board Representative to Vote in the 2020 Election of County Committee  
MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_
- D. Approve the Nomination of Board Representative to Vote in the 2020 CSBA Delegate Assembly Election  
MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_
- E. Approve district Surplus Non Usable List for Sale or Destruction  
MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_
- F. Approve the Say Something Anonymous Reporting System (SS-ARS) Memorandum of Understanding (MOU) between Sandy Hook Promise Foundation and the School Districts (Affiliated(s) or District(s) listed as Signatories to the MOU who are affiliates of the Tulare County Office of Education.  
MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_
- G. Approve donations for Student Fundraising Events  
MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_
- H. Approve the Committee on Assignments Members for the 2019-2020 SY  
MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ VOTES: \_\_\_\_\_

## IX. INFORMATION AND DISCUSSION

### A. INSTRUCTIONAL SERVICES

1. Preliminary review and discussion of the 2020-2021 School Calendar

## X. NEXT SCHEDULED BOARD MEETING

- A. Regular Board Meeting January 14, 2019 (6:00 PM)

## XI. ADJOURNMENT \_\_\_\_\_ PM

**Board of Trustee:** Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada

**Administration:** Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager

Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary

## AUTHORIZED SIGNATURES FOR CALENDAR YEAR 2020

SUNNYSIDE UNION SCHOOL DISTRICT

To: Tulare County Superintendent of Schools  
Attention: Shelly DiCenzo, Business Services

In accordance with Education Code 42633, the governing board of the above school district hereby files with the county superintendent of schools the verified signature of each person authorized to sign orders in its name.

At a special/regular meeting of the governing board of the above-captioned school district, held on the 17 day of December, 2019, the following person(s), or a majority of them, each and every one of whom is an OFFICER or EMPLOYEE of the school district and whose signature appears opposite his/her name below, was/were authorized to sign orders in the name of said governing board.

**THIS AUTHORIZATION SUPERSEDES ALL PREVIOUS AUTHORIZATIONS.**

Type or Print Name Here:

Signature Here:

1. Kimberly Brazier

2. Humberto Cárdenas

### 3. Schuyler Glover

A horizontal timeline illustrating the progression of the COVID-19 pandemic from 2019 to 2022. The timeline is marked with vertical lines and includes the following key events:

- 2019**:
  - 12-2019: First cases of COVID-19 in Wuhan, China.
- 2020**:
  - 1-2020: First cases of COVID-19 in the United States.
  - 2-2020: First cases of COVID-19 in the United Kingdom.
  - 3-2020: First cases of COVID-19 in Italy.
  - 4-2020: First cases of COVID-19 in Spain.
  - 5-2020: First cases of COVID-19 in France.
  - 6-2020: First cases of COVID-19 in Germany.
  - 7-2020: First cases of COVID-19 in the Netherlands.
  - 8-2020: First cases of COVID-19 in Belgium.
  - 9-2020: First cases of COVID-19 in Sweden.
  - 10-2020: First cases of COVID-19 in Norway.
  - 11-2020: First cases of COVID-19 in Denmark.
  - 12-2020: First cases of COVID-19 in Finland.
- 2021**:
  - 1-2021: First cases of COVID-19 in Iceland.
  - 2-2021: First cases of COVID-19 in Portugal.
  - 3-2021: First cases of COVID-19 in Greece.
  - 4-2021: First cases of COVID-19 in Turkey.
  - 5-2021: First cases of COVID-19 in India.
  - 6-2021: First cases of COVID-19 in Brazil.
  - 7-2021: First cases of COVID-19 in Mexico.
  - 8-2021: First cases of COVID-19 in Argentina.
  - 9-2021: First cases of COVID-19 in Chile.
  - 10-2021: First cases of COVID-19 in Peru.
  - 11-2021: First cases of COVID-19 in Colombia.
  - 12-2021: First cases of COVID-19 in Venezuela.
- 2022**:
  - 1-2022: First cases of COVID-19 in South Africa.
  - 2-2022: First cases of COVID-19 in Egypt.
  - 3-2022: First cases of COVID-19 in Israel.
  - 4-2022: First cases of COVID-19 in Jordan.
  - 5-2022: First cases of COVID-19 in Lebanon.
  - 6-2022: First cases of COVID-19 in Syria.
  - 7-2022: First cases of COVID-19 in Iraq.
  - 8-2022: First cases of COVID-19 in Iran.
  - 9-2022: First cases of COVID-19 in Afghanistan.
  - 10-2022: First cases of COVID-19 in Pakistan.
  - 11-2022: First cases of COVID-19 in Bangladesh.
  - 12-2022: First cases of COVID-19 in India.

4. Andy Manning

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5. Humberto Quezada

6.

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\_\_\_\_\_

8.

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10.

BY ORDER OF THE GOVERNING BOARD OF THE

SUNNYSIDE UNION SCHOOL DISTRICT

Date: December 17, 2019

By \_\_\_\_\_  
Clerk/Secretary of the Board

To: Tulare County Superintendent of Schools  
Attention: Shelly DiCenzo, Business Services

SUNNYSIDE UNION SCHOOL DISTRICT

board member, was duly elected clerk of the district.

Signatures of Members of the Board

Instructions: Pursuant to Education Code 35143, each year school district governing boards must elect one of its members as clerk of the district at the organizational meeting (held annually during the 15-day period beginning on the second Friday in December). File this form with Shelly DiCenzo, Business Services.



# State of California Secretary of State

## STATEMENT OF FACTS ROSTER OF PUBLIC AGENCIES FILING (Government Code section 53051)

### Instructions:

1. Complete and mail to: Secretary of State,  
P.O. Box 942870, Sacramento, CA 94277-2870 (916) 653-3984
2. A street address must be given as the official mailing address or as  
the address of the presiding officer.
3. Complete addresses as required.
4. If you need additional space, attach information on an 8½" X 11" page, one sided and legible.

New Filing ☐ Update ☒

(Office Use Only)

Legal name of Public Agency: Sunnyside Union School District

Nature of Update: Change of Officers

County: Tulare

Official Mailing Address: 21644 Avenue 196, Strathmore California 93257

Name and Address of each member of the governing board:

**Chairman, President or other Presiding Officer** (Indicate Title): President

Name: \_\_\_\_\_ Address: \_\_\_\_\_

**Secretary or Clerk** (Indicate Title): Clerk

Name: \_\_\_\_\_ Address: \_\_\_\_\_

### Members:

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

RETURN ACKNOWLEDGMENT TO: (Type or Print)

NAME Sunnyside Union Elementary School

ADDRESS 21644 Avenue 196

CITY/STATE/ZIP Strathmore California 93267

Date

Signature

Steve Tsuboi, Superintendent-Principal  
Typed Name and Title

# Tulare County Office of Education

*Tim A. Hire, County Superintendent of Schools*

## Governing Board Member Information Sheet

During the year, it is necessary for this office to contact governing board members for various reasons (notifications, general correspondence, upcoming events and/or workshops sponsored by TCOE, etc.). Please ask your governing board members to provide the following information. File this form with Shelly DiCenzo, Business Services  
(This information is intended for Tulare County Office of Education internal use only.)

### District:

Name:	Kimberly Braziel		
Title:	(Board President, Vice President, Clerk, Board Member)		
Mailing Address:			
	<input type="checkbox"/> Check this box if you prefer to receive mail at the school district address.		
	<u>Optional</u>	Email	
Phone number:		address:	kbraziel@sunnysideunion.com

Name:	Humberto Cárdenas		
Title:	(Board President, Vice President, Clerk, Board Member)		
Mailing Address:			
	<input type="checkbox"/> Check this box if you prefer to receive mail at the school district address.		
	<u>Optional</u>	Email	
Phone number:		address:	hcardenas@sunnysideunion.com

Name:	Schuyler Glover		
Title:	(Board President, Vice President, Clerk, Board Member)		
Mailing Address:			
	<input type="checkbox"/> Check this box if you prefer to receive mail at the school district address.		
	<u>Optional</u>	Email	
Phone number:		address:	sglover@sunnysideunion.com

Name:	Andy Manning		
Title:			
	<i>(Board President, Vice President, Clerk, Board Member)</i>		
Mailing Address:			
	<input type="checkbox"/> Check this box if you prefer to receive mail at the school district address.		
	<u>Optional</u>		
Phone number:	Email address:	amanning@sunnysideunion.com	

Name:	Humberto Quezada		
Title:			
	<i>(Board President, Vice President, Clerk, Board Member)</i>		
Mailing Address:			
	<input type="checkbox"/> Check this box if you prefer to receive mail at the school district address.		
	<u>Optional</u>		
Phone number:	Email address:	hquezada@sunnysideunion.com	

Name:			
Title:			
	<i>(Board President, Vice President, Clerk, Board Member)</i>		
Mailing Address:			
	<input type="checkbox"/> Check this box if you prefer to receive mail at the school district address.		
	<u>Optional</u>		
Phone number:	Email address:		

Name:			
Title:			
	<i>(Board President, Vice President, Clerk, Board Member)</i>		
Mailing Address:			
	<input type="checkbox"/> Check this box if you prefer to receive mail at the school district address.		
	<u>Optional</u>		
Phone number:	Email address:		





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## AGENDA ITEM SUMMARY SHEET

### Agenda Heading

- ☐ Closed Session
- ☐ Acknowledgement and Reports
- ☒ Routine Matters – Consent Calendar
- ☐ Information and Discussion
  - ☐ Business
  - ☐ Maintenance, Operations, and Transportation
  - ☐ Instruction
  - ☐ Board
- ☐ Local Control Accountability Plan
- ☒ Action Items

**Agenda Item:** IX. A. b. Approve Pay Vouchers/Purchase Orders for November 26<sup>th</sup> and December 5<sup>th</sup> of 2019.

**Date:** December 17, 2019

**Presented By:** Dena Tallerico or Candy Alari

**Attachments:** Yes ☒ No ☐

### Summary

The following pay vouchers cover invoices processed and paid on November 26<sup>th</sup> and December 5<sup>th</sup> of 2019, numbering from 200583 - 200650, totaling \$180,685.55.

**Board of Trustee:** Kimberly Brazier | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada  
**Administration:** Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager  
Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary

49 Sunnyside Union Elementary School I Tulare County Office of Education  
Accounts Payable Final Prelist - 11/26/2019 6:16:11AM

11/26/2019  
6:16:11AM

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APY500

\*\*\* FINAL \*\*\*  
Batch No 311

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013630	AAA TRUCK SERVICE INC.	PV-200583	11/8/2019		45073		010-07230-0-00000-36000-56000-0-0000	\$312.64		
							BUS REPAIRS			
								<b>Total Check Amount:</b>		
								\$312.64		
012019	AG IRRIGATION SALES INC.	PV-200584	11/13/2019		33668		010-00000-0-00000-81000-43000-0-0000	\$3.27		
							MAINTENANCE SUPPLIES			
								<b>Total Check Amount:</b>		
								\$3.27		
013923	AMY CAMACHO	PV-200585	11/14/2019		AC-NOV19		010-00000-0-00000-31400-43000-0-0000	\$21.68		
							NURSES SUPPLIES			
								<b>Total Check Amount:</b>		
								\$21.68		
013929	Dan's Air Conditioning & Heat	PV-200586	11/18/2019		14362		010-81500-0-00000-81100-56000-0-0000	\$223.70		
							AC/HEAT REPAIRS			
								<b>Total Check Amount:</b>		
								\$223.70		
013574	FLYERS ENERGY, LLC	PV-200587	11/15/2019		CFS-2112236		010-07230-0-00000-36000-43000-0-0000	\$331.65		
	FLYERS ENERGY, LLC		11/15/2019		CFS-2112236		BUS AND COMPANY CAR FUEL			
							010-00000-0-00000-81000-43000-0-0000	\$145.69		
								<b>Total Check Amount:</b>		
								\$477.34		
013849	GOLDEN EAGLE CHARTER INC	PV-200588	11/13/2019		16719		010-07200-0-11100-10000-58000-0-0405	\$450.00		
							TRANSPORTATION - 6TH-8TH FIELD TRIP			
								<b>Total Check Amount:</b>		
								\$450.00		
013823	HENDRICK, JEFF	PV-200589	11/14/2019		394977/394983		130-53100-0-00000-37000-47000-0-0000	\$757.62		
	HENDRICK, JEFF		11/21/2019		394989/394995		DAIRY PRODUCTS			
							130-53100-0-00000-37000-47000-0-0000	\$844.80		
								<b>Total Check Amount:</b>		
								\$1,602.42		
013409	KNIGHT GUARD ALARM	PV-200591	12/1/2019		47730/47731		010-00000-0-00000-81000-58000-0-0000	\$210.89		
							FIRE AND BURGLAR MONITORING			
								<b>Total Check Amount:</b>		
								\$210.89		
013597	LAWRENCE TRACTOR CO., INC.	PV-200592	11/15/2019		385152		010-00000-0-00000-81000-43000-0-0000	\$6.40		
							MAINTENANCE SUPPLIES			
								<b>Total Check Amount:</b>		
								\$210.89		

49 Sunnyside Union Elementary School I      Tulare County Office of Education      11/26/2019  
Accounts Payable Final Prelist - 11/26/2019 6:16:11AM      6:16:11AM

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APY500

\*\*\* FINAL \*\*\*  
Batch No 311

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013685	MATA, DIANA	PV-200593	11/14/2019		DM-NOV19		010-90271-0-81000-59000-43000-0-1822	\$363.04		
							VROOM SUPPLIES			
								<b>Total Check Amount:</b>		
								\$363.04		
013377	MEDICAL BILLING TECHNOLOGIES	PV-200595	11/11/2019		AR-30734		010-00008-0-00000-27000-58000-0-0000	\$33.00		
							MEDI-CAL BILLING SERVICES			
								<b>Total Check Amount:</b>		
								\$33.00		
013808	Merzorian, Neil	PV-200594	11/12/2019		NM-NOV19		010-07200-0-11100-10000-43000-0-0406	\$31.87		
							GARDEN SUPPLIES			
								<b>Total Check Amount:</b>		
								\$31.87		
013711	MISSION LINEN SUPPLY	PV-200597	11/20/2019		261597		* 130-53100-0-00000-37000-58000-0-0000	\$180.27		
							LINEN SERVICE			
							* 010-00000-0-00000-81000-58000-0-0000	\$84.33		
								<b>Total Check Amount:</b>		
								\$264.60		
013711	MISSION LINEN SUPPLY	PV-200596	11/20/2019		280032		* 120-61050-0-00010-10000-58000-0-0000	\$98.13		
							PRESCHOOL LINEN SERVICE			
								<b>Total Check Amount:</b>		
								\$98.13		
013366	PALO VERDE UNION ELEMENTARY	PV-200598	11/19/2019		SOCCER		010-00000-0-11100-42000-53000-0-0000	\$100.00		
							SOCCER TOURNAMENT - ENTRANCE FEE			
								<b>Total Check Amount:</b>		
								\$100.00		
013406	SHERWIN-WILLIAMS CO.	PV-200599	11/14/2019		4207-6790-7		010-81500-0-00000-81100-43000-0-0000	\$152.94		
							MAINTENANCE SUPPLIES			
								<b>Total Check Amount:</b>		
								\$152.94		
013392	SOUTHWEST SCHOOL & OFFICE	PV-200600	11/1/2019		PINV0649903		010-07200-0-11100-10000-43000-0-0202	\$57.54		
							PD SUPPLIES			
							120-61050-0-00010-10000-43000-0-0000	\$30.32		
							PRESCHOOL SUPPLIES			
								<b>Total Check Amount:</b>		
								\$152.94		

## Accounts Payable Final Prelist - 11/26/2019 6:16:11AM

\*\*\* FINAL \*\*\*  
Batch No 311

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Audit Flag	Amount	EFT
013392	SOUTHWEST SCHOOL & OFFICE	PV-200602	11/12/2019	200002	PINV0652875		010-11000-0-11100-10000-43000-0-0000		\$140.32	
	SOUTHWEST SCHOOL & OFFICE	PV-200603	11/12/2019	200002	PINV0652889	CLASSROOM SUPPLIES	010-11000-0-11100-10000-43000-0-0000		\$32.86	
	SOUTHWEST SCHOOL & OFFICE	PV-200604	11/18/2019	200002	PINV0655311		010-11000-0-11100-10000-43000-0-0000		\$54.10	
	SOUTHWEST SCHOOL & OFFICE	PV-200605	11/14/2019	200002	PINV0653854	OPERATIONS SUPPLIES	010-00000-0-00000-81000-43000-0-0000		\$112.06	
	SOUTHWEST SCHOOL & OFFICE	PV-200606	11/15/2019	200002	PINV0654608	CLASSROOM SUPPLIES	010-11000-0-11100-10000-43000-0-0000		\$56.69	
	SOUTHWEST SCHOOL & OFFICE	PV-200607	11/4/2019	200002	PINV0650109		010-11000-0-11100-10000-43000-0-0000		\$49.51	
	SOUTHWEST SCHOOL & OFFICE	PV-200608	10/31/2019	200002	PINV0649102		010-11000-0-11100-10000-43000-0-0000		\$25.84	
	SOUTHWEST SCHOOL & OFFICE	PV-200609	11/14/2019	200002	PINV0653670		010-11000-0-11100-10000-43000-0-0000		\$10.01	
									<b>\$569.25</b>	
012474	SYSO FOOD SERVICES OF MODESTO	PV-200610	11/14/2019		284232929		130-53100-0-00000-37000-43000-0-0000		\$53.97	
	SYSO FOOD SERVICES OF MODESTO		11/14/2019		284232929	CAFETERIA FOOD AND SUPPLIES	130-53100-0-00000-37000-47000-0-0000		\$530.33	
									<b>\$584.30</b>	
013165	TECHNICAL SMOKE TESTING	PV-200611	11/19/2019		819655		010-07230-0-00000-36000-58000-0-0000		\$300.00	
						SMOKE OPASITY TESTING			<b>\$300.00</b>	
013197	TSUBOI, STEVE	PV-200612	11/21/2019		ST-NOV19		010-30100-0-00000-24950-43000-0-0000		\$1,953.43	
						UCLA FIELD TRIP SUPPLIES			<b>\$1,953.43</b>	
013955	VALLEY EXPETEC	PV-200613	12/1/2019		W002931		010-00000-0-00000-72000-58000-0-0000		\$378.00	
						BDR AGREEMENT			<b>\$378.00</b>	
013221	VALLEY FOOD SERVICE	PV-200614	11/15/2019		376893		130-53100-0-00000-37000-43000-0-0000		\$122.90	
	VALLEY FOOD SERVICE		11/15/2019		376893	CAFETERIA FOOD AND SUPPLIES	130-53100-0-00000-37000-47000-0-0000		\$949.64	
	VALLEY FOOD SERVICE	PV-200615	11/22/2019		377314		130-53100-0-00000-37000-47000-0-0000		\$651.05	
	VALLEY FOOD SERVICE		11/22/2019		377314		130-53100-0-00000-37000-43000-0-0000		\$105.85	

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Tulare County Office of Education

11/26/2019  
6:16:11AM

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Accounts Payable Final Prelist - 11/26/2019 6:16:11AM

\*\*\* FINAL \*\*\*

Batch No 311

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate		Amount	Audit Flag	EFT	
						Check	Account Code				
Total Check Amount:									\$1,829.44		

\$1,829.44

Accounts Payable Final Prelist - 11/26/2019 6:16:11AM

\*\*\* FINAL \*\*\*

Batch No 311

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
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Total District Payment Amount: \$9,966.34

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11/26/2019  
6:16:11AM

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Accounts Payable Final Prelist - 11/26/2019 6:16:11AM

\*\*\* FINAL \*\*\*

Batch No 311

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Audit Flag	EFT
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Batch No 311

Total Accounts Payable:

\$9,966.34

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 9,966.34 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature Steve Puck

Date 11/26/2019

Fund Summary	Total
010	\$5,641.46
120	\$128.45
130	\$4,196.43
Total	\$9,966.34

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Batch No 312

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013718	A T & T MOBILITY - ROC	PV-200619	11/16/2019		287257890202		010-07230-0-00000-36000-59000-0-0000	\$26.44		
							BUS BARN ALARM			
								<b>Total Check Amount:</b>		
								\$26.44		
013371	A.C.S.A.	PV-200617	12/1/2019		97534		010-00000-0-00000-72000-53000-0-0000	\$72.99		
	A.C.S.A.		12/1/2019		97534		010-00000-0-00000-71500-53000-0-0000	\$108.52		
								<b>Total Check Amount:</b>		
								\$181.51		
013605	AMERICAN INCORPORATED	PV-200618	11/22/2019		7106972/7106973		130-53100-0-00000-37000-56000-0-0000	\$483.20		
							CAFETERIA REPAIRS			
								<b>Total Check Amount:</b>		
								\$483.20		
013821	BANK OF THE SIERRA	PV-200650	11/14/2019		2924		010-07200-0-11100-10000-43000-0-0202	\$130.17		
	BANK OF THE SIERRA		11/14/2019		2924		010-07200-0-11100-10000-52000-0-0202	\$951.56		
	BANK OF THE SIERRA		11/14/2019		2924		010-00000-0-00000-72000-44000-0-0000	\$182.94		
	BANK OF THE SIERRA		11/14/2019		2924		010-07200-0-11100-10000-43000-0-0101	\$171.50		
	BANK OF THE SIERRA		11/14/2019		2924		010-90271-0-81000-59000-43000-0-1822	\$30.89		
	BANK OF THE SIERRA		11/14/2019		2924		010-00000-0-00000-81000-43000-0-0000	\$207.71		
	BANK OF THE SIERRA		11/14/2019		2924		010-00000-0-00000-71500-43000-0-0000	\$126.97		
	BANK OF THE SIERRA		11/14/2019		2924		010-07200-0-11100-10000-43000-0-0601	\$25.98		
	BANK OF THE SIERRA		11/14/2019		2924		130-53100-0-00000-37000-43000-0-0000	\$396.63		
	BANK OF THE SIERRA		11/14/2019		2924		010-00000-0-00000-73000-52000-0-0000	\$531.87		
	BANK OF THE SIERRA		11/14/2019		2924		010-00000-0-00000-72000-55000-0-0000	\$19.95		
	BANK OF THE SIERRA		11/14/2019		2924		010-00000-0-00000-31400-43000-0-0000	\$6.63		
	BANK OF THE SIERRA		11/14/2019		2924		010-11000-0-11100-10000-43000-0-0000	\$57.09		
							<b>Total Check Amount:</b>	\$2,839.89		
013785	CDW GOVERNMENT LLC	PV-200620	11/18/2019		200047 VTL6602		010-07200-0-11100-10000-43000-0-0101	\$161.63		
							HEADPHONES			
							<b>Total Check Amount:</b>	\$161.63		
013309	CENTRAL TULARE COUNTY SCHOOLS	PV-200621	11/19/2019		20		010-00000-0-00000-72000-54500-0-0000	\$6,093.00		
							S.I.R. FUND CONTRIBUTION			



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Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Total Check Amount:	Amount	Flag	EFT
013980	DARRELL W. BLASINGAME	PV-200622	11/27/2019		14389		140-06205-0-00000-81100-56000-0-0000	\$6,093.00	\$1,297.76		
							RAIN GUTTERS				
							010-81500-0-00000-81100-56000-0-0000	\$5,202.24			
	DARRELL W. BLASINGAME		11/27/2019		14389			Total Check Amount:	\$6,500.00		
013574	FLYERS ENERGY, LLC	PV-200623	11/30/2019		CFS-2123156		010-07230-0-00000-36000-43000-0-0000	\$935.27			
							BUS AND COMPANY CAR FUEL				
							010-00000-0-00000-81000-43000-0-0000	\$116.94			
	FLYERS ENERGY, LLC		11/30/2019		CFS-2123156			Total Check Amount:	\$1,052.21		
013797	FRESNO MOBILE RADIO INC.	PV-200624	11/30/2019		41-84955		010-07230-0-00000-36000-59000-0-0000	\$152.00			
							RADIO SERVICE				
								Total Check Amount:	\$152.00		
013795	FRONTIER COMMUNICATIONS	PV-200625	11/19/2019		55956822770602925		010-00000-0-00000-81000-59000-0-0000	\$66.53			
							PHONE CHARGES				
								Total Check Amount:	\$66.53		
013849	GOLDEN EAGLE CHARTER INC	PV-200626	11/13/2019		16719		010-07200-0-11100-10000-58000-0-0405	\$5,547.00			
							FIELD TRIP TRANSPORTATION - 6TH - 8TH				
								Total Check Amount:	\$5,547.00		
013463	GUNDERMAN, JODY	PV-200627	11/6/2019		JG-NOV19		010-07200-0-00000-24950-43000-0-0502	\$34.44			
							SCHOOL SUPPLIES				
								Total Check Amount:	\$34.44		
013710	LAWSON, GINGER	PV-200628	11/16/2019		200027 GL-NOV19		010-07200-0-11100-10000-42000-0-0203	\$64.44			
							CLASSROOM LIBRARY				
								Total Check Amount:	\$64.44		
013377	MEDICAL BILLING TECHNOLOGIES	PV-200629	12/2/2019		AR-30763		010-00008-0-00000-27000-58000-0-0000	\$250.00			
							MAA RMTS INVOICE PREPARATION				

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013808	Merzorian, Neil	PV-200630	11/20/2019	200031	NM-NOV19		010-11000-0-11100-10000-43000-0-0000 CLASSROOM SUPPLIES	\$12.39		
							<b>Total Check Amount:</b>	<b>\$250.00</b>		
013742	MID VALLEY DISPOSAL	PV-200631	11/30/2019		1713060		010-00000-0-00000-81000-55000-0-0000 UTILITIES	\$186.38		
							<b>Total Check Amount:</b>	<b>\$186.38</b>		
013711	MISSION LINEN SUPPLY	PV-200632	11/27/2019		280032		120-61050-0-00010-10000-58000-0-0000 PRESCHOOL LINEN SERVICE	\$32.71		
							<b>Total Check Amount:</b>	<b>\$32.71</b>		
012673	OFFICE DEPOT CREDIT PLAN	PV-200633	11/20/2019		28293059		010-00000-0-00000-72000-43000-0-0000 OFFICE SUPPLIES	\$73.10		
							<b>Total Check Amount:</b>	<b>\$73.10</b>		
013575	ROCKFORD SCHOOL DISTRICT	PV-200634	12/1/2019		INS-SH		010-00000-0-11100-10000-34010-0-0000 HEALTH INSURANCE-SNIDER HENDRICKSON	\$600.17		
							<b>Total Check Amount:</b>	<b>\$600.17</b>		
013665	SHRED-IT USA LLC	PV-200635	11/30/2019		8128652425		010-00000-0-00000-72000-58000-0-0000 SHREDDING SERVICES	\$110.78		
							<b>Total Check Amount:</b>	<b>\$110.78</b>		
012831	SISC III	PV-200636	12/1/2019		72181		010-00000-0-00000-71100-34010-0-0000 HEALTH INSURANCE	\$10,087.96		
	SISC III		12/1/2019		72181		010-00000-0-00000-00000-95028-0-0000	\$4,368.70	G	
	SISC III		12/1/2019		72181		010-00000-0-00000-00000-95024-0-0000	\$49,759.70	G	
							<b>Total Check Amount:</b>	<b>\$64,216.36</b>		
012867	SMART & FINAL STORES CORP.	PV-200637	12/2/2019		3687572		010-00000-0-11100-10000-43000-0-0000 CAFETERIA AND SCHOOL SUPPLIES	\$124.62		
	SMART & FINAL STORES CORP.		12/2/2019		3687572		130-53100-0-00000-37000-47000-0-0000	\$136.15		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
012867	SMART & FINAL STORES CORP.	PV-200637	12/2/2019		3687572		130-53100-0-00000-37000-43000-0-0000	\$20.08		
							CAFETERIA AND SCHOOL SUPPLIES			
							<b>Total Check Amount:</b>	<b>\$280.85</b>		
013392	SOUTHWEST SCHOOL & OFFICE	PV-200638	11/19/2019	200002	PINW0656016		010-11000-0-11100-10000-43000-0-0000	\$22.78		
							SCHOOL SUPPLIES			
							<b>Total Check Amount:</b>	<b>\$22.78</b>		
012637	STRATHMORE PUBLIC	PV-200639	11/30/2019		10017P-00		010-00000-0-00000-81000-55000-0-0000	\$189.47		
							UTILITIES			
							130-53100-0-00000-81000-55000-0-0000	\$10.18		
							<b>Total Check Amount:</b>	<b>\$199.65</b>		
005388	THE GAS COMPANY	PV-200640	11/27/2019		17621639008		010-00000-0-00000-81000-55000-0-0000	\$491.42		
							UTILITIES			
							130-53100-0-00000-81000-55000-0-0000	\$26.40		
							<b>Total Check Amount:</b>	<b>\$517.82</b>		
013197	TSUBOI, STEVE	PV-200641	12/3/2019		ST-DEC19		010-07200-0-11100-10000-43000-0-0601	\$221.86		
							SECURITY SUPPLIES			
							<b>Total Check Amount:</b>	<b>\$221.86</b>		
013111	TULARE CO. OFFICE OF EDUCATION	PV-200642	11/14/2019		200808		010-42030-0-11100-10000-52000-0-0000	\$1,600.00		
							BEST RESULTS FOR ENGLISH LEARNERS			
							010-07200-0-11100-10000-58000-0-0201	\$7,687.50		
							PROFESSIONAL CONSULTING - SISEMORE			
							010-07200-0-11100-10000-58000-0-0201	\$49,200.00		A
							PROFESSIONAL CONSULTING - CAHILL, BRAY			
							010-07200-0-11100-10000-58000-0-0201	\$8,200.00		
							PROFESSIONAL CONSULTING - RAY			
							010-07200-0-11100-10000-58000-0-0201	\$6,150.00		
							PROFESSIONAL CONSULTING - GOYETTE			

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013111	TULARE CO. OFFICE OF EDUCATION	PV-200647	11/20/2019		200893		010-07200-0-11100-10000-58000-0-0201	\$7,687.50		
						PROFESSIONAL CONSULTING - PAREDES				
						<b>Total Check Amount:</b>		<b>\$80,525.00</b>		
013722	VAST NETWORKS	PV-200648	12/1/2019		19411		010-00000-0-00000-72000-59000-0-0000	\$52.50		
						INTERNET CONNECTION				
	VAST NETWORKS		12/1/2019		19411		010-00000-0-00000-27000-59000-0-0000	\$122.50		
						<b>Total Check Amount:</b>		<b>\$175.00</b>		
006227	WEISENBERGERS ACE HARDWARE	PV-200649	11/30/2019		58867		010-81500-0-00000-81100-43000-0-0000	\$92.07		
						MAINTENANCE SUPPLIES				
						<b>Total Check Amount:</b>		<b>\$92.07</b>		

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Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Total District Payment Amount: \$170,719.21

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Batch No 312

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
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Batch No 312

Total Accounts Payable: \$170,719.21

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 170,719.21 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
 Authorizing Signature

12/5/19  
 Date

Fund Summary		Total
010		\$168,316.10
120		\$32.71
130		\$1,072.64
140		\$1,297.76
Total		\$170,719.21

**ANNUAL REPORT OF DEVELOPER FEES**  
**AS REQUIRED BY GOVERNMENT CODE SECTIONS 66001 AND 66006**

<b>School District Name:</b>	<u>Sunnyside Union Elementary School District</u>
<b>Reporting Period:</b>	<u>July 1, 2018-June 30, 2019</u>
<b>Date Report Made Available to the Public:</b>	<u>December 13, 2019</u>
<b>Date Report Presented to the Board:</b>	<u>December 17, 2019</u>

**DESCRIPTION OF THE TYPE AND AMOUNT OF THE FEE**

This District has levied school facilities fees pursuant to various resolutions, the most recent of which is dated 12/12/16. These resolutions were adopted under the authority of Government Code Section 65995 for the purpose of funding the construction or reconstruction of school facilities.

The purpose of the fees imposed and collected on new residential, commercial and industrial development within the District is to fund additional school facilities required to serve the students of the District generated by that new development. There is a proportional, reasonable relationship between the new development upon which the fees are charged and the need for additional school facilities by reason of the fact that additional students will be generated by additional development within the District and the District does not have student capacity in the existing school facilities to accomodate these new students. The School Facilities Needs Assessment and Fee Justification Study dated March 2016 establishes this relationship.

The amount collected by this District is \$3.48 per square foot of assessable space of residential construction; and \$.56 per square foot of covered and enclosed space of commercial/industrial construction; but subject to the District's determination that a particular project is exempt from all or part of these fees.

Pursuant to Education Code Section 17623 and an agreement with the District(s) sharing territory with the District, generally only 69.23% of the maximum fee specified above is distributed to this District.

**ANNUAL DEVELOPER FEE REPORT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**FOR THE YEAR ENDED \_06/30/2019 \_\_\_\_\_**

DESCRIPTION	ACCOUNT CODE	TOTALS	PROJECT NO. 1	PROJECT NO. 2	PROJECT NO. 3	PROJECT NO. 4	PROJECT NO. 5
<b>BEGINNING BALANCE</b>		3,452.67	3,452.67	-	-	-	-
<b>REVENUE</b>							
Mitigation/Developer Fees (Schedule A)	8681	1,499.83	1,499.83	-	-	-	-
Interest Income	8660	34.87	34.87	-	-	-	-
Net decrease in Fair Value of Investments	8662	47.43	47.43	-	-	-	-
<b>TOTAL REVENUE</b>		1,582.13	1,582.13	-	-	-	-
<b>EXPENDITURES</b>							
Salaries & Benefits	1000-3999	-	-	-	-	-	-
Administration		-	-	-	-	-	-
Services, Other Operating Expenses	5000-5999	-	-	-	-	-	-
Travel & Conference		-	-	-	-	-	-
Rentals, Leases and Repairs		-	-	-	-	-	-
Other Services & Operating Expenses		-	-	-	-	-	-
Capital Outlay	6000-6599	-	-	-	-	-	-
Sites & Improvements of Sites		-	-	-	-	-	-
Buildings & Improvements		-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>		-	-	-	-	-	-
<b>OTHER FINANCING SOURCES/USES</b>							
Transfers Out (Schedule C)	7610-7629	3,500.00	3,500.00	-	-	-	-
Uses	7630-7699	-	-	-	-	-	-
<b>TOTAL OTHER SOURCES/USES</b>		3,500.00	3,500.00	-	-	-	-
<b>ENDING BALANCE</b>		\$ 1,534.80	\$ 1,534.80	\$ -	\$ -	\$ -	\$ -



**ANNUAL DEVELOPER FEE REPORT  
SCHEDULE OF MITIGATION/DEVELOPER FEES  
FOR THE PERIOD ENDED 6-30-2019**

[illegible]

**ANNUAL DEVELOPER FEE REPORT  
SCHEDULE OF INTERFUND TRANSACTIONS  
AS OF June 30, 2019**

## INTERFUND TRANSFERS

Date	Fund	Amount	Public Purpose Identify the public improvement on which the transferred fees will be expended
12/21/2018	35	3,500.00	Funds were transferred to Fund 35 for the modernization project
Totals		3,500.00	

## INTERFUND LOANS

Fund	Balance 7/1/1996	Additions/ New Loans	Deductions/ Amounts Repaid	Balance 6/30/1997	Estimated Repayment Date	Interest Rate	Public Purpose  Identify the public improvement on which the fees will be expended
				-			
				-			
				-			
				-			
				-			
				-			
				-			
				-			
				-			
				-			
				-			
				-			
				-			
				-			
				-			
Total	-	-	-	-			

## AS OF June 30, 2016

[illegible]

## **Regular Board Meeting Dates and Times**

**Board meetings are held on the second Tuesday of each month at 6:00 pm**

**2019 – 2020 and 2020 – 2021 SY, until December, 2020**

January 14, 2020

February 11, 2020

March 10, 2020

April 14, 2020

April 28, 2020

May 12, 2020

May 26, 2020

June 9, 2020

June 23, 2020

July 14, 2020

August 11, 2020

September 8, 2020

October 13, 2020

November 10, 2020

December 8, 2020

<p style="text-align: center;"><b>BOARD REPRESENTATIVE TO VOTE IN 2020 ELECTION OF COUNTY COMMITTEE MEMBERS</b></p>
---

SUNNYSIDE UNION SCHOOL DISTRICT

To: Tulare County Superintendent of Schools  
Attention: Shelly DiCenzo, Administrative Services

Pursuant to Education Code 35023, at its annual organizational meeting, this governing board has selected the following board member:

\_\_\_\_\_

as its representative to participate in the 2020 election of members to the County Committee on School District Organization.

It is understood that the responsibility of the above representative is to take part in the 2020 election of county committee members which takes place at the annual Tulare County School Boards Association dinner/Fall Institute (usually held in November after election day).

Date: December 17, 2019

By \_\_\_\_\_  
Clerk/Secretary of the Board

*File a copy with Shelly DiCenzo, Business Services.*

# SUNNYSIDE UNION SCHOOL DISTRICT

21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - [www.sunnysideunion.com](http://www.sunnysideunion.com)

## Electronic E-Waste

Brand	Model	Asset Tag/Zoom ID	Estimated Value	Item Count
Hewlett Packard	LaserJet 1020	None	\$0	2
Hewlett Packard	Screen Stands	None	\$1 each	1
Caliphone	None	None	\$0	8
Koss Headphones	None	None	\$0	3
ParonilSpeakers	None	2500-2563	\$0	1
Hewlett Packard	LaserJet P1102W	JH16198	\$0	1
Dell	Monitor	2500-2560	\$25	1
Axxes Telephone	Intertell	None	\$0	1
Cisco Firewall	ISA570	None	\$0	1
Broken Screens	Chromebooks	None	\$0	6
Sony Cassettee Player	TCM929	None	\$0	6
Charger Cables	Miscellaneous	None	\$20 Total	Multiple
Backup Battery – APC	REC123	None	\$0	1

**Board of Trustee:** Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada  
**Administration:** Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager  
Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary



**Say Something Anonymous Reporting System (SS-ARS) Memorandum of Understanding (MOU) between  
Sandy Hook Promise Foundation and the School Districts (Affiliate(s) or District(s) listed as Signatories to the MOU  
who are affiliates of the Tulare County Office of Education**

This Memorandum of Understanding ("MOU") is entered into by Sandy Hook Promise Foundation ("SHPF"), a non-profit IRC 501(c) (3) organization, located at 13 Church Hill Road, Newtown, Connecticut 06470, and Affiliates delineated on the attached signature page. SHPF and Affiliates may also each be referred to herein individually as a "Party" or collectively as the "Parties."

**1. PURPOSE.**

SHPF and Affiliates agree to educate middle and high school students about SHPF's no-cost Say Something Anonymous Reporting System (SS-ARS) on or about October 2019. SS-ARS teaches students how to look for warning signs, signals and threats, especially in social media, from individuals who may want to hurt themselves or others and to Say Something to a trusted adult or by using the Anonymous Reporting System (App, Website or 24/7 Crisis Telephone Line) to get them help.

**2. DUTIES.**

The Parties shall perform the duties described generally below, attached hereto and made a part hereof.

**A. SHPF will perform the following duties:**

- i. Program coordination and delivery: From setup, delivery, materials/collateral, etc ... SHPF will provide full student, educator and administrator training on SS-ARS.
- ii. Program sustainability: Provide support, activities and framework (if needed) to embed SS-ARS into a new or existing student club and provide ongoing awareness materials (posters, stickers, etc) at no cost to Affiliates.
- iii. Compliance: SHPF shall adhere and comply with Affiliates' guidelines, policies, and applicable federal and State laws.
- iv. SS-ARS Program Specifics: SHPF agrees with SS-ARS Agreement (Exhibit A) and corresponding Terms of Use (Exhibit B), Privacy Agreement (Exhibit C), Life Safety and Non-Life Safety Tip Definitions (Exhibit D) and Reporting Process and Protocols (Exhibit E).
- v. Background Checks: All SHPF employees, agents and volunteers who may have contact with students will undergo and must pass a background checks before interacting with students. Copies of the background checks shall be provided to each Affiliate.

**B. Affiliates will perform the following duties:**

- i. Communication: Affiliates will communicate the benefits of SS-ARS, provide support with scheduling and outreach and, where needed, communication on presentations/training.
- ii. Recruitment: Affiliates will help identify "adult champions" within each school receiving training (for example - educator, administrator) who will coordinate and be the main contact with SHPF staff.
- iii. Liaison: Affiliates' representatives will participate in agreed upon communication calls and/or meetings



with SHPF for updates.

- iv. Policies and Procedures: Affiliates will inform SHPF on the relevant Affiliates' policies and procedures applicable to the services SHPF is providing. Affiliates to coordinate visitor passes for Program Coordinator, Presenters and, as needed, SHPF support staff.
- v. Special Event Support: Affiliates to support identified and agreed to special events and SHPF "Call to Action" Weeks including VIP management, media management and venue management.
- vi. SS-ARS Program Specific: Affiliates agree with SS-ARS Agreement (Exhibit A) and corresponding Terms of Use (Exhibit B), Privacy Agreement (Exhibit C), Life Safety and Non-Life Safety Tip Definitions (Exhibit D) and Reporting Process and Protocols (Exhibit E)

3. FUNDING. SHPF shall fund program development, implementation and sustainability. This MOU does not include or anticipate the exchange of any funds between the Parties excluding materials and collateral requested above and beyond allocated amounts provided to each school. Note: SHPF does not cover the cost of educators and/or administrators time away from the classroom or school as well as meals or snacks during training sessions.

4. TERM AND TERMINATION. This MOU shall be effective from the date the last Party signs through June 30, 2022. This MOU may be terminated, in whole or in part, by any Party hereto, upon thirty (30) calendar days' advance written notice to the other Party. However, the MOU shall remain in effect for all other entities. This MOU may be amended at any time by the mutual agreement of the Parties; provided, however, that before any amendment shall be operative or valid, it shall be reduced to writing and signed by the authorized representatives of the Parties, including any amendments to any and all Exhibits of this MOU.

#### 5. CONFIDENTIALITY

- A. SHPF shall not use any communications or information obtained from Affiliates for any purpose other than the performance of this MOU, without the individual Affiliates' written prior consent. SHPF understands and agrees that it is subject to all Affiliates' policies relating to the confidentiality of student information. SHPF acknowledges and agrees to comply with the Family Educational Rights and Privacy Act ("FERPA") and all state and federal laws relating to the confidentiality of student records.
- B. At the conclusion of the performance of this MOU, SHPF shall return to Affiliates all written materials constituting or incorporating any communications or information obtained from Affiliates. Upon individual Affiliate's specific written approval, SHPF may retain copies of such materials, subject to the requirements of Subsection 5(A), above.
- C. SHPF may disclose to any sub-contractor, or individual Affiliate's approved third parties, any information otherwise subject to Subsection 5(A), above, that is reasonably required for the performance of the sub-contractor's work under this MOU. Prior to any such disclosure, SHPF shall obtain the sub-contractor's written MOU to the requirements of Subsection 5(A), above and shall provide a copy of such MOU to Affiliates.
- D. SHPF represents that it shall not publish or cause to be disseminated through any press release, public statement, or marketing or selling effort any information which relates to this MOU, nor shall SHPF make representations about the Affiliates in oral or written form without the prior written approval of individual Affiliates.





E. SHPF's obligation of confidentiality with respect to information submitted or disclosed to SHPF by Affiliates hereunder shall survive termination of this MOU.

6. LIABILITY. The Affiliates, including its employees, agents, volunteers, and Board of Trustees both individually and collectively, shall have no liability whatsoever for the actions of, or failure to act by, or with respect to any claim or cause of action that arises from the actions of omissions or for any SHPF officers, employees, agents, volunteers, subcontractors, or assigns or with respect to personal injury or property damage sustained by SHPF, its officers, employees, agents, volunteers, or subcontractors in the performance of this MOU, whether caused by the Affiliates, their officers, employees, or by third persons. SHPF covenants and agrees that SHPF shall be solely responsible for and with respect to any claim or cause of action arising out of or with respect to any act, omission or failure to act by the SHPF or its employees, agents, officers, volunteers, or subcontractors.

7. INDEPENDENT CONTRACTOR. While engaged in performance of this MOU, the SHPF is an independent contractor and is not an officer, agent, or employee of the Affiliates. SHPF is not entitled to benefits of any kind to which Affiliates' employees are entitled, including but not limited to unemployment compensation, worker' compensation, health insurance and retirement benefits. SHPF assumes full responsibility for the acts and/or omissions of SHPF's employees or agents as they relate to performance of this MOU. SHPF assumes full responsibility for workers' compensation insurance, and payment of all federal, state and local taxes or contributions, including but not limited to unemployment insurance, social security, Medicare and income taxes with respect to SHPF and SHPF's employees and agents. SHPF warrants its compliance with the criteria established by the U.S. Internal Revenue Service (I.R.S.) for qualification as an independent contractor, including but not limited to being hired on a temporary basis, having some discretion in scheduling time to complete contract work, working for more than one employer at a time, and acquiring and maintaining its own office space and equipment. SHPF agrees to indemnify Affiliates for all costs and any penalties arising from audits by state and/or federal tax entities related to services provided by SHPF's employees and agents under this MOU.

8. CONFLICT OF INTEREST. SHPF represents that SHPF has no existing financial interest and will not acquire any such interest, direct or indirect, which could conflict in any manner or degree with the performance of services required under this MOU and that no person having any such interest shall be subcontracted in connection with this MOU or employed by SHPF. SHPF shall not conduct or solicit any Affiliate business while on Affiliate property or time.

- A. SHPF will also take all necessary steps to avoid the appearance of a conflict of interest and shall have a duty to disclose to the Affiliates prior to entering into this MOU any and all circumstances existing at such time which pose a potential conflict of interest.
- B. SHPF warrants that it has not directly or indirectly offered or given, and will not directly or indirectly offer or give, to any employee, agent, or representative of Affiliates any cash or noncash gratuity or payment with view toward securing any business from Affiliates or influencing such person with respect to the conditions, or performance of any contracts with or orders from Affiliates, including without limitation this MOU. Any breach of this warranty shall be a material breach of each and every contract between Affiliates and SHPF.
- C. Should a conflict of interest issue arise, SHPF agrees to fully cooperate in any inquiry and to provide the Affiliates with all documents or other information reasonably necessary to enable the Affiliates to determine whether or not a conflict of interest existed or exists.
- D. Failure to comply with the provisions of this section shall constitute grounds for immediate termination of this MOU, notwithstanding Section 4, "Term and Termination," above, in addition to whatever other remedies the Affiliates may have.



9. EQUAL EMPLOYMENT OPPORTUNITY. It is the policy of the Affiliates that, in connection with all work performed under Affiliates MOUs, there shall be no discrimination against any employee or applicant for employment because of race, color, religious creed, national origin, ancestry, marital status, sex, sexual orientation, age, disability or medical condition and, therefore, the SHPF agrees to comply with applicable federal and state laws. In addition, the SHPF agrees to require like compliance by its employees, agents, and all sub-contractors employed on the work.

10. NON-DISCRIMINATION. The Affiliates prohibit discrimination, harassment, intimidation and/or bullying and actual or perceived sex, sexual orientation, gender, gender identity, gender expression, race or ethnicity, ethnic group identification, ancestry, nationality, national origin, religion, color, mental or physical disability, age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity it conducts or to which it provides significant assistance. The SHPF agrees to comply with applicable federal and state laws. In addition, the SHPF agrees to require like compliance by its employees, agents, and all sub-contractors employed on the work.

11. GOVERNING LAW. The validity, interpretation and performance of this MOU shall be determined according to the laws of San Diego County, California.

12. FINGERPRINTING and BACKGROUND CHECKS. The SHPF shall perform the following acts:

A. As required by Affiliates, SHPF shall have all current and subsequent employees, agents and volunteers of who may enter a school site during the time that students are present submit their fingerprints in a manner authorized and required by Affiliates;

B. Prohibit employees, agents and volunteers of SHPF from coming into contact with students until Affiliates and/or SHPF have ascertained that the employee, agent or volunteer has not been convicted of a felony;

C. Certify in writing to the Affiliates that neither SHPF nor any of SHPF's employees, agents or volunteers who may enter a school site during the time that students are present have been convicted of a felony; and

D. As required, provide a list of the names of SHPF's employees, agents and volunteers who may have contact with students to the Affiliates administrator for this MOU.

13. INSURANCE SHPF shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this MOU, the following insurance coverage from a licensed, admitted or authorized insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficiently estimated to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with SHPF's fulfillment of any of its obligations under this MOU:

A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

- \$1,000,000 per occurrence
- \$ 100,000 fire damage
- \$ 5,000 med expenses
- \$1,000,000 personal & adv. injury
- \$3,000,000 general aggregate
- \$3,000,000 products/completed operations aggregate

B. **Business Auto Liability Insurance** for owned scheduled, non-owned or hired automobiles with a combined single limit of no less than \$1 million per occurrence.



- C. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering SHPF's full liability under applicable state and federal laws, as follows:  
Part A – Statutory Limits  
Part B - Employers Liability: \$1,000,000/\$1,000,000/\$1,000,000
- D. **Errors & Omissions** (Professional Liability) coverage, as follows:  
\$1,000,000 per occurrence/ \$1,000,000 aggregate
- E. **Sexual Abuse and Molestation** coverage, as follows:  
\$1,000,000 per occurrence/\$1,000,000 aggregate
- G. SHPF, upon execution of this MOU and periodically thereafter upon request, shall furnish the Affiliates with certificates of insurance evidencing such coverage. SHPF shall name each Affiliate as additionally insured and SHPF agrees to provide policy endorsements stating, "such policies are primary and any insurance carried by District is secondary and noncontributing with such policies."

14. **INDEMNIFICATION.** SHPF shall indemnify and hold harmless Affiliates and its Board Members, administrators, employees, agents, and attorneys (collectively, "Indemnitees") against all liability, loss, damage, claims, suits, actions and expense (including reasonable attorneys' fees) resulting from, arising out of or in connection to this MOU or its performance, whether such loss, expense, damage or liability was proximately caused in whole or in part by the negligent or willful act or omission of SHPF, including, without limitation, its agents, employees, sub-contractors, volunteers, or anyone employed directly or indirectly by it.

By entering into this MOU, Affiliates and their respective Board Members, administrators, employees, agents, attorneys or representatives have not agreed to indemnify SHPF, third party beneficiaries or any individuals and/or entities against any liability, loss, damage, claims, suits, actions and expense (including attorneys' fees) resulting from, arising out of or in connection to this MOU or its performance, whether such loss, expense, damage or liability was proximately caused in whole or in part by the negligent or willful act or omission of SHPF, including without limitations, its agents, employees, sub-contractors, volunteers, or anyone employed directly or indirectly by it.

15. **NOTICES.** All notices to be given, or documents, samples, or other materials to be delivered by either Party to the other pursuant to this MOU will be sent by prepaid first-class mail, electronic mail, telephone facsimile, or hand-delivered, to the addresses set forth below. Any such notices, documents, samples, or other materials will be deemed to have been given or delivered forty-eight (48) hours after posting, if sent by first class mail; when received, if sent by electronic mail or telephone facsimile; or when delivered, if delivered by hand.

To SHPF:

Name: Anatheia Simpkins  
Title: Deputy National Director, SS-ARS  
Company: Sandy Hook Promise  
Address: 13 Church Hill Road, Newtown, CT 06470  
Telephone: 202.516.1018  
Facsimile: N/A  
Email: [anatheia.simpkins@sandyhookpromise.org](mailto:anatheia.simpkins@sandyhookpromise.org)

To Affiliates: see attached signature page



16. DISPUTE RESOLUTION. Should any problem or conflict arise in the course of the delivery of services under this MOU, it is understood that the parties will work with each other to accomplish an effective resolution through discussion.

17. ENTIRE MOU/AMENDMENT. This MOU, all exhibits to this MOU constitute the entire agreement between the parties to the MOU and supersede any prior or contemporaneous written or oral understanding or agreement, and may be amended only by written amendment executed by both parties to this MOU, as described in Section 4, above.

[SIGNATURE PAGE FOLLOWS]



**SANDY HOOK PROMISE FOUNDATION**

*Anathea Simpkins*

10/11/19

Anathea Simpkins, Deputy Director, SS-ARS, Sandy Hook Promise Foundation

Date

**AFFILIATES OF TULARE COUNTY OFFICE OF EDUCATION**

Gary Mekeel, Superintendent, Alpaugh Unified School District

Date

Rob Hudson, Superintendent, Alta Vista School District

Date

Carole Mederos, Superintendent, Buena Vista Elementary School District

Date

Sergio Mendoza, Superintendent, Burton Elementary School District

Date

Yolanda Valdez, Superintendent, Cutler-Orosi Joint Unified School District

Date

Joe Hernandez, Superintendent, Dinuba Unified

Date

Philip Nystrom, Superintendent, Earlimart

Date

George Eddy, Superintendent, Exeter Unified

Date

Paul Sevillano, Superintendent, Farmersville Unified

Date

Melanie Matta, Superintendent, Hope

Date



Tom Byars, Superintendent, Hot Springs Elementary	Date
Sherry Martin, Superintendent, Kings River Union	Date
Anjelica Zermeno, Principal, La Sierra Military Academy	Date
Keri Montoya, Superintendent, Liberty	Date
Tom Rooney, Superintendent, Lindsay	Date
Chris Meyer, Superintendent, Monson-Sultana	Date
Heather Pilgrim, Superintendent, Oak Valley	Date
Derrick Bravo, Superintendent, Outside Creek	Date
Phil Anderson, Superintendent, Palo Verde	Date
Monty Dunbar, Superintendent, Pixley	Date
Mark Odsather, Superintendent, Pleasant View	Date
Nate Nelson, Superintendent, Porterville Unified	Date



Mario Milan, Superintendent, Richgrove	Date
Carol Borba, Superintendent, Rockford	Date
Courtney Castle, Superintendent, Saucelito,	Date
Perry Jensen, Superintendent, Sequola Union	Date
Connie Owens, Superintendent, Springville	Date
Chris Kemper, Superintendent, Stone Coral	Date
Shelly Long, Superintendent, Strathmore Union	Date
Terri Rufert, Superintendent, Sundale Union	Date
Steve Tsuboi, Superintendent, Sunnyside Union	Date
Nicole Rocha, Administrator, TCOE Court/Community	Date
Guadalupe Roma, Superintendent, Terra Bella Union	Date
Donya Wheeler, Superintendent, The Academies Charters	Date
Sue Sherwood, Superintendent, Three Rivers	Date
Cherie Solian, Principal, Tipton	Date
Tammy Aldaco, Asst. Superintendent, Tulare Joint Union High	Date



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Eric Thiessen, Principal, University Prep High

Date

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Lori Lackey, Superintendent, Valley Life Charter

Date

---

Tamara Ravalin, Superintendent, Visalia Unified

Date

---

Deanna Cardoza, Superintendent, Waukena Joint Union

Date

---

Alfonso Gamino, Superintendent, Woodlake Unified

Date

---

Lou Saephan, Superintendent, Woodville Union

Date





## **EXHIBIT A – SS-ARS PROGRAM SPECIFICS**

SHPF and Affiliates agree to this agreement as follows:

SHPF will perform the following duties:

1. SHPF shall provide training and support of SS-ARS to Affiliates' students and assigned personnel on the Affiliates' contact list. SHPF will manage and maintain the 24/7 call center, App and Website for students, educators, administrators and parents of Affiliates' students to use to submit anonymous tips. Students will not require an account or be required to provide any identifying information in order to submit anonymous tips.
2. SHPF shall implement SS-ARS by retaining qualified persons (Instructors), digital-download instruction and interactive training video to provide training and technical assistance to Affiliates.
3. SHPF shall manage the 24/7 call center and provide them with Affiliates' developed and approved Life Safety and Non-Life Safety Tip Definitions (Exhibit D), Reporting Process and Protocols (Exhibit E) and contact list.
4. SHPF 24/7 Call Center will, per Affiliates direction, triage all tip submissions prior to trafficking to Affiliates.
5. SHPF 24/7 Call Center will provide crisis management to any tip submission per Affiliates' developed and approved Life Safety and Non-Life Safety Tip Definitions (Exhibit D), Reporting Process and Protocols (Exhibit E), state and federal laws.
6. SHPF shall share and/or provide immediate, direct access to Affiliate all information gathered using SS-ARS – including number of participants, schools, tip details and dispositions.
7. SHPF will provide prompt, support of SS-ARS via phone, in-person and/or email and make available prompt and reasonable online training for all types of users who may interact with the system.
8. SHPF shall not under any circumstances sell any SS-ARS information or other data or information received or generated as a result of this agreement to any advertiser or third party. Furthermore, and except as to Affiliate district, SHPF shall always maintain the anonymity of all data and other information received in connection with the SS-ARS program, including the identity of anyone providing a tip and the specifics of any incident responded to or averted unless otherwise demanded under state or federal law.
9. SHPF grants to Affiliates a limited, non-exclusive, non-transferable, revocable subscription SS-ARS license during the term of this MOU, solely for Affiliates' purposes – including (a) to use, perform, and digitally display SS-ARS and (b) to access, display, search, analyze, reformat, download, and print reports of any submissions and/or results generated by the authorized use of SS-ARS.
10. SHPF will provide each user identified on Affiliate's contact list with a unique username and password to enable such users to access SS-ARS pursuant to this agreement. SHPF may alternatively provide an assigned Affiliate Administrator with a unique username and password, which such Administrator will use to create and issue additional unique usernames and passwords for Affiliate's additional users. SHPF may change or update these username and passwords, with notice to Affiliate. Each username and password may only be used to access SS-ARS during one (1) concurrent login session. SHPF reserves the right to terminate any username and password which SHPF reasonably determines may have been used by an unauthorized third party or by any user or individual other than the user to whom such username and password was originally assigned.



## **EXHIBIT A – SS-ARS PROGRAM SPECIFICS (CONTINUED)**

Affiliates will perform the following duties:

1. Affiliates to provide SHPF with their definition of Life Safety and Non-Life Safety Tip Definitions (Exhibit D) for use by SHPF call center to triage all tip submissions.
2. Affiliates to provide and update SHPF with the Reporting Process and Protocols (Exhibit E) and contact list for the SHPF call center to follow for all tip submissions.
3. Affiliates acknowledge and agree with SS-ARS Terms of Use (Exhibit B) and Privacy Agreement (Exhibit C) provided to the Affiliates' users upon use of SS-ARS App and Website. Users of the 24/7 Call Center will be provided on-line links to both if requested.
4. Affiliates acknowledge and agree that only users are entitled to receive a username and password and to access the Services. Affiliates will provide to SHPF information and other assistance as necessary to enable SHPF to establish usernames for users, and Affiliates will verify all user requests for account passwords. Affiliates will ensure that each username and password issued to a user will be used only by that user. Affiliates are responsible for maintaining the confidentiality of all users' usernames and passwords, and are solely responsible for all activities that occur under these usernames. Affiliates agree (a) not to allow a third party to use its account, usernames or passwords at any time, and (b) to promptly notify SHPF in writing of any actual or suspected unauthorized use of its account, usernames or passwords, or any other breach or suspected breach of the obligations contained in this Section. In the event of a data breach, SHPF shall timely notify Affiliates, take prompt and deliberate action in response to the breach, and provide all such notifications as required under law, as well as perform any other legally required functions in response to the data breach.
5. Affiliates acknowledge and agree to act upon all known SS-ARS submissions in accordance with Affiliates policies and procedures.



## EXHIBIT B – SS-ARS TERMS OF USE

The Say Something mobile application ("App"), SaySomething.net website ("Site"), and 844-5-SAYNOW Telephone ("Phone") anonymous reporting system products and services are offered by Sandy Hook Promise Foundation ("SHPF") through its service providers AnderSoft Software, LLC ("AnderSoft") and JCS Switchboard (collectively "Technology and Service Providers").

By downloading the Say Something App, accessing the Site at [www.saysomething.net](http://www.saysomething.net), and/or calling the 24/7 Phone at 844-5SAYNOW, you indicate that you understand and agree to be bound by the following Terms of Use. IF YOU DO NOT AGREE WITH ALL THE PROVISIONS OF THESE TERMS OF USE, DO NOT ACCESS OR USE THE APP, SITE OR PHONE.

**1. Eligibility.** Anyone under 11 years old is strictly prohibited from accessing and/or creating an account.

**2. Changes to Terms of Use.** SHPF reserves the right, in our sole discretion, to change, modify, add, or remove portions of the Terms of Use at any time. You agree to review the Terms of Use periodically. Your continued use of the Say Something App, Site and Website after any such changes become effective constitutes your acceptance of such updated and/or revised Terms of Use.

**3. Online Privacy Policy.** The Say Something App, Site and Phone privacy policy describes our practices concerning information that you provide or that we may collect, and by accepting these Terms of Use, you consent to our collection, use, disclosure and transfer of information in compliance with our privacy policy.

**4. Say Something App and Site Licensee.** Subject to these Terms of Use, you are hereby granted a non-exclusive, limited, non-transferable, freely revocable license to use the App and Site for your personal, non-commercial use only and as permitted by the features of the App. SHPF reserves all rights not expressly granted herein in the App and Site and as defined below. SHPF and/or AnderSoft may terminate this license at any time for any reason or no reason. Except as expressly authorized in this Section 4, you agree not to display, distribute, license, perform, publish, reproduce, duplicate, copy, create derivative works from, modify, sell, resell, exploit, transfer or upload for any commercial purposes, any portion of the App or Site, including in each case any content contained therein, other than the content that you legally upload to the App and/or Site.

**5. Mobile Services.** To the extent you access the App or Site through a mobile device, your wireless service carrier's standard charges, data rates and other fees may apply. In addition, downloading, installing, or using certain mobile services may be prohibited or restricted by your carrier, and not all mobile services may work with all carriers or devices.

### **6. Say Something App Password and School Affiliation**

To operate the app, the user agrees to create a password and select his or her affiliated school. SHPF strongly encourages users to set "difficult" passwords (use a combination of numbers, symbols, and upper and lower case letters). Password and school affiliation can be changed within the setup section of the App. You are solely responsible for the activity that occurs on your account, and you must keep your account password secure. You agree to notify SHPF immediately by email at [saysomething@sandyhookpromise.org](mailto:saysomething@sandyhookpromise.org) of any unauthorized use of your account. SHPF and our Technology and Service Providers will not be liable for any losses caused by any unauthorized use of your account.



## EXHIBIT B – SS-ARS TERMS OF USE (CONTINUED)

### 7. Tip Submission and Related Policies

Tip submission is done through use of the App, Site or Phone. You can write and speak (Phone only) the tip and/or submit photographs, videos, audio files or other content or information. You acknowledge and agree that tips may be disclosed to law enforcement, your selected affiliated school, and other third parties as we deem appropriate in our sole discretion to protect your personal safety or the safety of others or prevent any unlawful, harmful, inappropriate or dangerous activity. By submitting a tip, you acknowledge and agree that SHPF, its Technology and Service Providers and your selected affiliated school, are authorized but not obligated to take any steps they deem appropriate in their sole discretion to follow up on such tips. **SHPF, ITS TECHNOLOGY AND SERVICE PROVIDERS AND YOUR SELECTED AFFILIATED SCHOOL ARE NOT RESPONSIBLE AND SHALL HAVE NO LIABILITY TO YOU OR ANYONE ELSE, WITH RESPECT TO ANY TIP YOU CHOOSE TO SUBMIT USING THE APP, SITE OR PHONE, OR WITH RESPECT TO ANY ACTION OR INACTION UNDERTAKEN OR NOT UNDERTAKEN IN RESPONSE TO YOUR TIP.** You are solely responsible for any submitted tip you report through the App, Site or Phone, including any submitted tip that is viewed as being obscene, offensive, inappropriate, defamatory, untruthful, illicit, harassing, threatening, stalking, discriminatory, abusive, or profane. SHPF and its Technology and Service Providers reserve the right to reject and/or remove any submitted tip.

The following additional policies and rules apply:

- a. Always call 911 immediately in the event of an emergency. The App, Site and Phone are not a substitute for reporting incidents of concern to law enforcement, medical and emergency personnel.
- b. You and your submitted tip are subject to applicable laws, regulations, and your affiliated school's policies.
- c. You agree not to engage in illegal, inappropriate, or other prohibited activities in connection with the app or website, including without limitation: (i) copying, distributing, or disclosing any part of the App or Site in any form; (ii) using any automated system, such as robots to access and submit a tip that results in multiple submissions; (iii) attempting to interfere with, compromise the system integrity or security or decipher any transmissions to or from the servers running the app or website; (iv) taking any action that imposes, or may impose at our sole discretion an unreasonable or disproportionately large load on our infrastructure; (v) uploading invalid data, viruses, worms, or other software agents through the App or Site; (vi) using the App, Site or Phone for any commercial advertising or solicitation purposes; and (vii) impersonating another person or otherwise misrepresenting your affiliation with a person or entity, or conducting fraud.
- d. SHPF and/or its Technology and Service Providers reserve the right to investigate and take appropriate legal action against anyone who, in SHPF's and/or its Technology and Service Providers sole discretion, violates these Terms, including without limitation, removing the offending content from the Say Something App and/or Site, suspending or terminating the account of such violators and reporting you to the law enforcement authorities.

### 8. Our Proprietary Rights

Except for your submitted tip only, the App, Site, Phone and all materials therein or transferred thereby, including, without limitation, software, images, text, graphics, illustrations, logos, patents, trademarks, service marks, copyrights, photographs, audio, videos, and all intellectual property rights related thereto, are the exclusive property of SHPF, and where applicable, its Technology and Service Providers. Except as explicitly provided herein, nothing herein shall be deemed to create a license in or under any such intellectual property rights, and you agree not to sell, license, rent, modify, distribute, copy, reproduce, transmit, publicly display, publicly perform, publish, adapt, edit or create derivative works from the Say Something App, Site or Phone or any content thereon. Use of the App, Site or Phone content for any purpose not expressly permitted by these Terms of Use is strictly prohibited. You agree not to copy, modify, create a derivative work of, reverse engineer, reverse assemble or otherwise attempt to discover any source code, sell, assign, sublicense, or otherwise transfer any right in the technology and software underlying the App, Site or Phone.



## **EXHIBIT B – SS-ARS TERMS OF USE (CONTINUED)**

The Say Something, Say Something Anonymous Reporting System (SS-ARS), and Sandy Hook Promise Foundation names, logos and other trademarks are the sole and exclusive property of SHPFF. The AnderSoft names, logos, and other trademarks are the sole and exclusive property of AnderSoft. Nothing in these Terms or the App, Site or Phone should be construed as granting, by implication, estoppel, or otherwise, any license or right to use any of foregoing trademarks or other trademarks displayed through the App, Site or Phone without SHPF's and/or AnderSoft's prior written permission in each instance. As between you and SHPF and/or AnderSoft, all goodwill generated from the use of such trademarks will inure to SHPF's and/or AnderSoft's exclusive benefit.

You acknowledge and agree that any questions, comments, suggestions, ideas, feedback, and other information about the App, Site or Phone ("Feedback") you provide to SHPF or our Technology and Service Providers is non-confidential, and SHPF will be entitled to the unrestricted use and dissemination of this Feedback for any purpose, commercial or otherwise, without acknowledgment or compensation to you.

### **9. App Store Providers Terms**

Apple Inc., Google, Inc., or Microsoft Corporation will be a third-party beneficiary to these Terms of Use if you access them for applications developed for Apple iOS, Android, or Microsoft Windows-powered mobile devices, respectively. These third-party beneficiaries are not parties to this agreement and are not responsible for the provision or support of the app in any manner. Your access to the app is subject to terms set forth in the applicable third-party beneficiary's terms of service. The following additional terms apply to your use of the app obtained through the Apple Store:

- a. You will only use the App in connection with a device that you own or control;
- b. You acknowledge and agree that Apple has no obligation whatsoever to furnish any maintenance and support services with respect to the App;
- c. You acknowledge and agree that SHPF, and not Apple, is responsible for addressing any claims you or any third party may have in relation to the application;
- d. You acknowledge and agree that, in the event of any third-party claim that the App or your possession and use of the App infringes that third party's intellectual property rights, SHPF, and not Apple, will be responsible for the investigation, defense, settlement and discharge of any such infringement claim; and
- e. Both you and SHPF acknowledge and agree that, in your use of the App, you will comply with any applicable third-party terms of agreement which may affect or be affected by such use.

### **10. Indemnity**

You agree to defend, indemnify and hold harmless SHPF, its Technology and Service Providers, and its and their affiliates, officers, directors, employees, contractors, agents, representatives and licensors from and against any and all claims, damages, obligations, losses, liabilities, costs or debt, and expenses (including but not limited to attorney's fees) arising from: (a) your use of and access to the App, Site and Phone, including any data or content transmitted or received by you; (b) your violation of any term of these Terms of Use; (c) your violation of any third-party right, including without limitation any right of privacy or intellectual property rights; (d) your violation of any applicable law, rule, regulation or affiliated school policy; (e) any claim or damages that arise as a result of any of your submitted tips; or (f) any other party's access and use of the App, Site or Phone using your password, case number or other appropriate security code. We reserve the right to assume the exclusive defense and control of any matter subject to indemnification by you, and in such case, you agree to cooperate with our defense of such claim and to reimburse us for the reasonable costs and expenses thereof. If you are a California resident, you waive



## **EXHIBIT B – SS-ARS TERMS OF USE (CONTINUED)**

California Civil Code Section 1542, which says: “A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor.” If you are a resident of another jurisdiction, you waive any comparable statute or doctrine.

### **11. No Warranty**

YOUR USE OF THE APP, SITE OR PHONE ARE AT YOUR SOLE RISK. ANY INFORMATION OR DATA WITHIN THE APP OR SITE MAY NOT BE ACCURATE. SAY SOMETHING APP, SITE AND PHONE ARE PROVIDED ‘AS IS’ AND WE AND OUR TECHNOLOGY AND SERVICE PROVIDERS MAKE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. SHPF AND OUR TECHNOLOGY AND SERVICE PROVIDERS DO NOT WARRANT THAT THE APP, SITE OR PHONE WILL BE UNINTERRUPTED, TIMELY, SECURE, OR FREE FROM DEFECTS OR ERRORS, OR THAT THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF THE APP, SITE OR PHONE WILL BE ACCURATE OR RELIABLE. ANY RELIANCE YOU PLACE ON SUCH INFORMATION IS THEREFORE STRICTLY AT YOUR OWN RISK. BY DOWNLOADING THE APP AND/OR ACCESSING THE SITE OR PHONE YOU EXPRESSLY AGREE TO HOLD SHPF AND ITS TECHNOLOGY AND SERVICE PROVIDERS HARMLESS FROM ANY LOSS, HARM, INJURY, OR DAMAGE WHATSOEVER ARISING FROM OR ARISING OUT OF YOUR USE. THE APP, SITE AND PHONE ARE PROVIDED FOR CONVENIENCE ONLY, AND SHPF AND ITS TECHNOLOGY AND SERVICE PROVIDERS MAKE NO REPRESENTATION OR WARRANTY THAT ANY ACTION WILL BE TAKEN IN RESPONSE TO ANY TIPS SUBMITTED OR THAT ANY ACTIONS UNDERTAKEN WILL BE ABLE TO ADDRESS THE SITUATION REPORTED OR PREVENT ANY HARM.

### **12. Limitation of Liability**

TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL SHPF, ITS TECHNOLOGY AND SERVICE PROVIDERS OR ANY OF THEIR AFFILIATES, OFFICERS, DIRECTORS, EMPLOYEES, EMPLOYEES, AGENTS, REPRESENTATIVES, SUPPLIERS OR LICENSORS BE LIABLE FOR ANY DIRECT, INDIRECT, PUNITIVE, INCIDENTAL, SPECIAL, CONSEQUENTIAL OR EXEMPLARY DAMAGES, INCLUDING WITHOUT LIMITATION DAMAGES FOR LOSS OF PROFITS, GOODWILL, USE, DATA OR OTHER INTANGIBLE LOSSES, THAT RESULT FROM THE USE OF, OR INABILITY TO USE, THE APP, SITE OR PHONE OR FROM ANY ACTIONS OR INACTIONS WITH RESPECT TO INFORMATION REPORTED THEREON. UNDER NO CIRCUMSTANCES WILL SHPF BE RESPONSIBLE FOR ANY DAMAGE, LOSS OR INJURY RESULTING FROM HACKING, TAMPERING OR OTHER UNAUTHORIZED ACCESS OR USE OF THE APP, SITE OR PHONE OR THE INFORMATION CONTAINED THEREIN.

TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, SHPF ASSUMES NO LIABILITY OR RESPONSIBILITY FOR ANY (I) ERRORS, MISTAKES, OR INACCURACIES OF CONTENT; (II) PERSONAL INJURY, PROPERTY DAMAGE, OR OTHER CLAIMS OF ANY NATURE WHATSOEVER, RESULTING FROM YOUR ACCESS TO OR USE OF OUR APP, SITE OR PHONE OR FROM ANY ACTIONS OR INACTIONS TAKEN BY OR ON BEHALF OF SHPF, ITS TECHNOLOGY AND SERVICE PROVIDERS OR ANY OF THEIR AFFILIATES, OFFICERS, DIRECTORS, EMPLOYEES, AGENTS OR REPRESENTATIVES WITH RESPECT TO INFORMATION REPORTED THEREON; (III) ANY UNAUTHORIZED ACCESS TO OR USE OF OUR OR OUR TECHNOLOGY AND SERVICE PROVIDERS’ SECURE SERVERS AND/OR ANY AND ALL PERSONAL INFORMATION STORED THEREIN; (IV) ANY INTERRUPTION OR CESSATION OF TRANSMISSION TO OR FROM THE APP, SITE OR PHONE; (V) ANY BUGS, VIRUSES, TROJAN HORSES, OR THE LIKE THAT MAY BE TRANSMITTED TO OR THROUGH OUR APP, SITE OR PHONE BY ANY THIRD PARTY; (VI) ANY ERRORS OR OMISSIONS IN ANY CONTENT OR FOR ANY LOSS OR DAMAGE INCURRED AS A RESULT OF THE USE OF ANY CONTENT POSTED, EMAILED, TRANSMITTED, OR OTHERWISE MADE AVAILABLE THROUGH THE APP, SITE OR PHONE; AND/OR (VII) USER CONTENT OR THE DEFAMATORY, OFFENSIVE, OR ILLEGAL



CONDUCT OF ANY THIRD PARTY. IN NO EVENT SHALL SHPF, ITS TECHNOLOGY AND SERVICE PROVIDERS OR ANY OF THEIR AFFILIATES, AGENTS, DIRECTORS, EMPLOYEES, SUPPLIERS, OR LICENSORS BE LIABLE TO YOU FOR



## EXHIBIT B – SS-ARS TERMS OF USE (CONTINUED)

ANY CLAIMS, PROCEEDINGS, LIABILITIES, OBLIGATIONS, DAMAGES, LOSSES OR COSTS IN AN AMOUNT EXCEEDING \$100.00.

THIS LIMITATION OF LIABILITY SECTION APPLIES WHETHER THE ALLEGED LIABILITY IS BASED ON CONTRACT, TORT, NEGLIGENCE, STRICT LIABILITY, OR ANY OTHER BASIS, EVEN IF SHPF HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE. THE FOREGOING LIMITATION OF LIABILITY SHALL APPLY TO THE FULLEST EXTENT PERMITTED BY LAW IN THE APPLICABLE JURISDICTION.

SOME STATES DO NOT ALLOW THE EXCLUSION OF IMPLIED WARRANTIES OR THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE LIMITATIONS OR EXCLUSIONS MAY NOT APPLY TO YOU. THIS AGREEMENT GIVES YOU SPECIFIC LEGAL RIGHTS, AND YOU MAY ALSO HAVE OTHER RIGHTS WHICH VARY FROM STATE TO STATE. THE DISCLAIMERS, EXCLUSIONS, AND LIMITATIONS OF LIABILITY UNDER THIS AGREEMENT WILL NOT APPLY TO THE EXTENT PROHIBITED BY APPLICABLE LAW. IF YOU ARE DISSATISFIED WITH ANY PORTION OF THE APP, SITE OR PHONE OR WITH THESE TERMS, YOUR SOLE AND EXCLUSIVE REMEDY IS TO DISCONTINUE USE OF OUR SERVICES.

**13. Governing Law.** You hereby submit to the exclusive jurisdiction of, and waive any venue objections against, federal and state courts located in San Diego County, California.

**14. Third Party Beneficiary.** The Technology and Service Providers are third-party beneficiaries to this Agreement between SHPF and Affiliates and is entitled to the rights and benefits hereunder, including without limitation the limitation of liability and indemnification provisions, and may directly enforce the provisions hereof as if any one of the Technology and Service Providers were a party to this Agreement.

**15. General.** These Terms of Use constitute the entire agreement between you and SHPF and govern your use of the App, Site and Phone, superseding any prior agreements between you and SHPF with respect the subject hereof. The failure of SHPF to exercise or enforce any right or provision of these Terms of Use will not constitute a waiver of such right or provision. If any provision of these Terms of Use is found by a court of competent jurisdiction to be invalid, the parties nevertheless agree that the court should endeavor to give effect to the parties' intentions as reflected in the provision, and the other provisions of these Terms remain in full force and effect. You agree that regardless of any statute or law to the contrary, any claim or cause of action arising out of or related to use of the App, Site or Phone or these Term of Use must be filed within one (1) year after such claim or cause of action arose or be forever barred. SHPF may assign or transfer these Terms of Use, in whole or in part, without restriction. The section titles in these Term of Use are for convenience only and have no legal or contractual effect. Notices to you may be made via either email or regular mail. We may also provide notices to you of changes to these Term of Use or other matters by displaying notices or links to notices generally on the App, Site or by message with use of the Phone.

**16. Contact Us.** Please contact us at the following address:  
Sandy Hook Promise  
13 Church Hill Road  
Newtown, CT 06470  
Or contact us by email at [programs@sandyhookpromise.org](mailto:programs@sandyhookpromise.org)

Last modified on: July, 2017.





## EXHIBIT C – SS-ARS PRIVACY AGREEMENT

This Privacy Policy describes how we at Sandy Hook Promise (“SHPF”), together with our partners AnderSoft Software, LLC and JCS Switchboard (collectively, our “Partners”), collect, use, share and maintain information from you when you use our Say Something mobile app (the “App”) or related website, [www.saysomething.net](http://www.saysomething.net) (the “Site”) and telephone crisis line, 844-5-SAYNOW (the “Phone”). The App, Site and Phone are designed to maximize your privacy, by providing you with a means to anonymously report events or issues of concern to you. Accordingly, we do not require you to provide any personally identifiable information when you use the App, Site or Phone. However, you may provide such information at your discretion.

By using the App, Site and/or the Phone, you consent to the use, disclosure, transfer and processing of information we collect from you as set forth in this Privacy Policy.

Please note that when you use the App, Site or Phone, you may connect with your school, which, along with SHPF, helps triage and act on the information you provide. Once the information is received by your school, it will no longer be governed by this Privacy Policy. If you wish to know about the data privacy practices of your school, please contact officials directly.

### **What information do we collect?**

Information You Provide: SHPF and our Partners collect information from you when you provide it through the App, Site and/or Phone. You provide information, for example, when you initially select a school; report and/or update a tip; submit pictures, videos, audio files, or other content; make informational inquiries using topic tabs on the App and website and, update your school location (via the App only).

### **How do we use this information?**

SHPF and our Partners may use the information we collect for legitimate purposes, such as:

- helping you in an emergency, such as by directing your tips and other communications to operators and responding via secure, anonymous live chat;
- providing you with additional or added products, services, or information as it relates to your submission;
- providing you with information about the App, Site or Phone required notices;
- improving the App, Site or Phone services we provide, such as by using analytics to improve and enhance the performance and ease of use;
- generating and analyzing statistics about your anonymous use of the App, Site and/or the Phone;
- detecting, preventing, and responding to fraud, intellectual property infringement, violations of our Terms of Use, violations of law, or other misuse of the App, Site and/or Phone; and
- to support our business performance and operations (e.g., reports, trends, etc.).

### **When and to whom do we disclose the information?**

We disclose the information you provide through the App, Site or Phone to the affiliated school you designate on the App, Site or on the Phone.



## EXHIBIT C – SS-ARS PRIVACY AGREEMENT (CONTINUED)

We also may disclose information we collect from you:

- to public safety officials and other government entities on an emergency basis or when requested by you;
- as required by law, such as to comply with a subpoena or other legal process, or to comply with government reporting obligations;
- when we believe in good faith that disclosure is necessary (a) to protect our rights, the integrity of the App, Site and Phone, the rights of the schools with which we partner, or your safety or the safety of others, or (b) to detect, prevent, or respond to fraud, intellectual property infringement, violations of our Terms and Conditions for the App, Site and Phone, violations of law, or other misuse of the App, Site and/or Phone; and
- to another organization in the event we were to combine with or be acquired by that organization.

We do not share any personal information with third parties for their marketing purposes.

### **Security of Collected Information**

SHPF and our Partners use reasonable efforts to maintain the security, confidentiality, and integrity of information we collect through the App, Site and Phone. Your account on the App is password-protected, so unless you share your password, only you can access and view the information in the account. You are responsible for maintaining the secrecy of your password and any account information.

### **Information from Children**

Because our site is a serious tool used to help prevent violence and victimization in schools, we do not allow anyone under the age of 11 to use our App, Site or Phone. If you believe we have received information from someone under age 11, please contact us at the email address provided at the end of this Policy.

### **Retention of Information**

We are not obligated to you to retain your information. We may retain your submitted tip and information regarding your affiliated school for as long as necessary to fulfill the purposes described in this Privacy Policy, as required by law, or for legitimate business purposes to the extent permitted by applicable law.

### **Changes to this Privacy Policy**

We may update this Privacy Policy periodically and without prior notice to you. to reflect changes in our information practices. Whenever we update the Policy, we will post new (revised) Privacy Policy within the App or on the Site.

### **Contact us**

If you have any questions about this Privacy Policy or our use of your information collected through the App or the Site, please contact us at [saynow@sandyhookpromise.org](mailto:saynow@sandyhookpromise.org).

Last modified on: July, 2017.



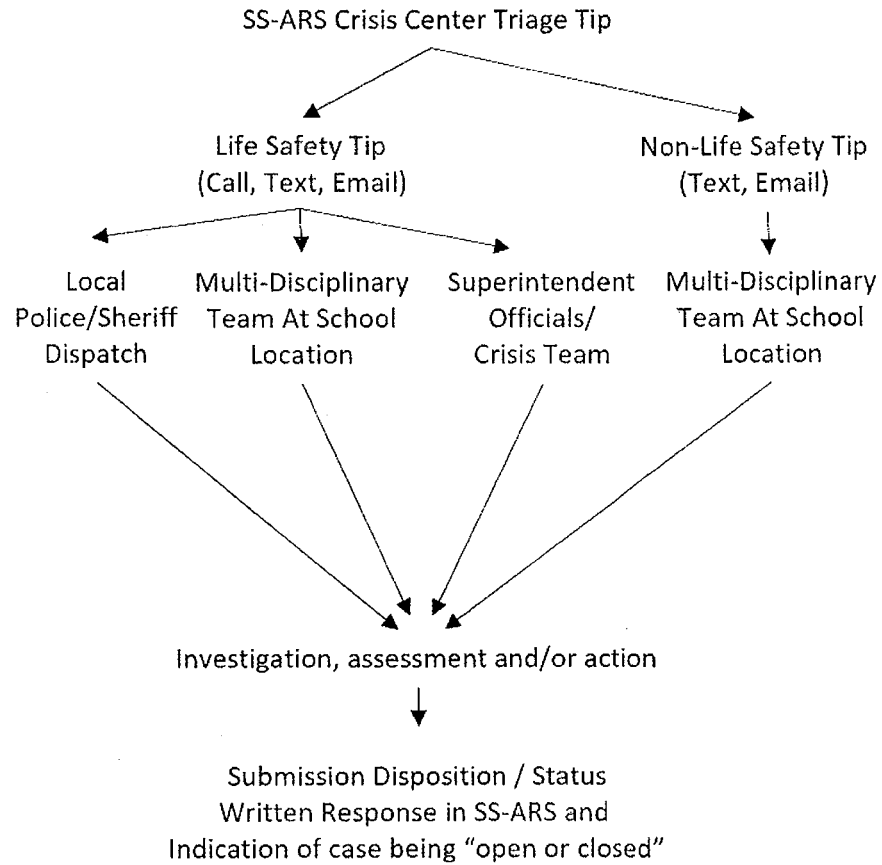
## EXHIBIT D – SS-ARS LIFE SAFETY AND NON-LIFE SAFETY TIP DEFINITIONS

Life Safety and Non-Life Safety Definitions	
Life Safety – IMMINENT and IN-PROGRESS	Non-Life Safety
Have attempted suicide and are requesting help	Bullying / Cyber-Bullying / General Teasing
Intend/threaten/ideate to commit suicide	Sexting – words and/or photos
Intend/threaten/ideate to harm another person	Distribution of inappropriate photos
Intend/threaten/ideate to harm building/property	Anger issues / management
Bodily injury and/or emergency condition	Depression / anxiety
Active shooter or presence of explosive device	Discrimination
Presence of weapons (eg guns, knives, explosive)	Truancy / Skipping School
Drug use, distribution/sale and/or substance abuse	Graffiti and/or other defacing of property
Physical abuse	Planned parties
Terrorism threat and/or ideation	General school complaint
Human Trafficking	Theft – NOT active/in progress
Dating violence	Breaks District Code of Conduct – eg academic misconduct
Individual is unconscious / unresponsive	In appropriate behavior, language, gestures
Planned attack, shooting, fight/assault	General harassment students, staff
Reckless driving on school property	Inappropriate bus behavior
Drunk and/or disorderly/dangerous conduct	Inappropriate use of technology / school equipment
Emergency building condition – fire, collapse, explosion	Forgery / falsifying documents
Theft / Vandalism – active/in progress	Inappropriate / intimidating physical contact
Animal cruelty	Mean/cruel behavior toward others
Domestic violence / victimization	Possession of lighter, matches
Gang violence / formation / threats	Threat / ideation of performing false alarm
Sexual assault – Rape	Smoking tobacco, e-cigs, vapes
Missing / Lost Student, Educator and/or Administrator	Vandalism
Child Predator	Creating a hostile environment
	Cannabis / Other Drug Paraphernalia
	Alcohol possession or use
	Intention, discussion and/or planning of any hazing
	Eating Disorder / Anorexic / Bulimia
	Drug use NOT in progress
	Verbal Abuse
	Sexual Harassment
	Hate crime / Hate speech



## EXHIBIT E – REPORTING PROCESS AND PROTOCOLS

### Standard Protocol and Process



**\*THIS IS A TEMPLATE. PLEASE DOWNLOAD AND COMPLETE SEPARATELY.\* All fields are required. Please fill out school information and team member information.**

	District Office	Address	City	State	Zip Code	School Phone Number

	First Name	Last Name	Title	Office Phone	Cell Number	Email	Team Lead (please choose 1 team lead who will update team information)
1							
2							
3							
4							
5							

# DISTRICT PLAN FOR COMMITTEE ON ASSIGNMENTS

**PURPOSE:** A district may establish a Committee on Assignments as outlined in EC §44258.7(c) and (d) to review and approve assignments of teachers employed on a full-time basis in grades K-12 who have special skills and preparation outside of his or her credential authorization, to teach an elective course. An "elective course" is a course other than English, Mathematics, Science, or Social Studies.

**Submit this form to the Credentials Department, County Office of Education**

1. This is to certify the establishment of our District Committee on Assignments in accordance with provisions of EC 44258.7(d).

Sunnyside Union School District

DISTRICT NAME

SIGNATURE OF SUPERINTENDENT

SIGNATURE OF PRESIDENT OR CHAIRPERSON  
OF DISTRICT GOVERNING BOARD

2. Effective date of establishment of Committee on Assignments: \_\_\_\_\_

3. District administrative contact person relative to the Committee on Assignments:

NAME: Steve Tsuboi PHONE: 559-568-1741 ext. 208

TITLE: Superintendent-Principal

4. Procedures for selection of the committee membership in accordance with EC 44258.7(c) (list or attach):

1. Continued with previous members. Asked staff if anyone wanted to join or be remove (November 2019)

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. Term of office for Committee on Assignments members:

Teacher Representative(s)	Date	Length of Term
Joshua Tredway	December 4, 2019	2019-2020
Yesica Bedolla	December 4, 2019	2019-2020
Theresa Armas	December 4, 2019	2019-2020
Ginger Lawson	December 4, 2019	2019-2020

## Administrator Representatives(s)

Jody Gunderman, Vice Principal-Categorical Manager	December 4, 2019	Ongoing
Steve Tsuboi, Superintendent-Principal	December 4, 2019	Ongoing
_____	_____	_____

6. Criteria for determining teachers' qualifications for assignments pursuant to EC 44258.7(c-d) (list or attach):

1. Prior Experience/Course Work

2. Oral Interviews

3. \_\_\_\_\_

AUGUST						
M	T	W	TH	F	S	S
3	4	5	6	7		
10	11	12	13	14		
17	18	19	20	21		
24	25	26	27	28		
31						

SEPTEMBER						
M	T	W	TH	F	S	S
	1	2	3	4		
7	8	9	10	11		
14	15	16	17	18		
21	22	23	24	25		
28	29	30				

OCTOBER						
M	T	W	TH	F	S	S
			1	2		
5	6	7	8	9		
12	13	14	15	16		
19	20	21	22	23		
26	27	28	29	30		

NOVEMBER						
M	T	W	TH	F	S	S
2	3	4	5	6		
9	10	11	12	13		
16	17	18	19	20		
23	24	25	26	27		
30						

DECEMBER						
M	T	W	TH	F	S	S
	1	2	3	4		
7	8	9	10	11		
14	15	16	17	18		
21	22	23	24	25		
28	29	30	31			

JANUARY						
M	T	W	TH	F	S	S
4	5	6	7	8		
11	12	13	14	15		
18	19	20	21	22		
25	26	27	28	29		

FEBRUARY						
M	T	W	TH	F	S	S
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8	9	10	11	12		
15	16	17	18	19		
22	23	24	25	26		

MARCH						
M	T	W	TH	F	S	S
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8	9	10	11	12		
15	16	17	18	19		
22	23	24	25	26		
29	30	31				

APRIL						
M	T	W	TH	F	S	S
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5	6	7	8	9		
12	13	14	15	16		
19	20	21	22	23		
26	27	28	29	30		

MAY						
M	T	W	TH	F	S	S
3	4	5	6	7		
10	11	12	13	14		
17	18	19	20	21		
24	25	26	27	28		
31						

JUNE						
M	T	W	TH	F	S	S
1	2	3	4			
7	8	9	10	11		
14	15	16	17	18		
21	22	23	24	25		
28	29	30				

### FIRST TRIMESTER

- First Certificated Day August 10
- First Day of School August 12
- Back to School Night August 27
- Labor Day September 7
- Parent Conferences September 22 - September 23
- Lunch on the Lawn September 23
- Small Schools Conference October 12
- Prof. Development October 13
- Fall Carnival October 29
- End of Trimester November 9

### SECOND TRIMESTER

- Veteran's Day November 11
- Grandparent's Day November 20
- Turkey Trot November 20
- Thanksgiving Break November 23 - November 27
- Early Release (1 PM) December 15
- Winter Break December 18
- Winter Break December 21 - January 8
- Martin Luther King Day January 18
- Parent Conferences January 19 - January 21
- Lunch Time Parent Activity January 20
- Lincoln's Birthday February 8
- President's Day February 15
- End of Trimester March 5

### THIRD TRIMESTER

- Professional Development March 18
- Professional Development March 19
- Spring Break March 29 - April 5
- Parent Conferences April 20 - April 22
- Lunch Time Parent Activity April 21
- Cinco de Mayo - Health Fa May 5
- Memorial Day May 31
- 8th Grade Awards Dinner June 3
- 8th Grade Graduation June 9
- Last Day of School June 10
- Early Release (1 PM) June 10
- Last Teacher Work Day June 11

	Days	Wed Pd	Mon Pd	Tu Pd
AUGUST	13	2	3	0
SEPTEMBER	21	4	3	3
OCTOBER	20	4	3	0
NOVEMBER	15	2	5	0
DECEMBER	14	3	2	1
JANUARY	14	2	2	3
FEBRUARY	18	4	2	0
MARCH	18	4	4	1
APRIL	19	4	3	3
MAY	20	4	4	0
JUNE	8	2	1	1
	180	35	32	12