

PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES
Pender Public Schools – Room #207
November 11, 2019 – 8:00 p.m.

The Pender Public Schools Board of Education met in regular session in Room 207 on Monday, November 11, 2019. President Matt Peters called the meeting to order at 8:02 p.m. with the following members present: Matt Heineman, Jason Roth, JJ Maise and Matt Peters. Absent: Jean Karlen and Mandy Johnson. Board member Johnson arrived at 8:15 pm. Also present were Superintendent Jason Dolliver, SPED Director/Elementary Principal Kelly Ballinger, Secondary Principal Eric Miller, and Deanna Hansen, Recording Secretary.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting and the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion was made by Heineman and seconded by Roth to approve the agenda as amended. President Peters stated the motion and the result of roll call vote being all ayes motion carried.

A motion to excuse the absence of Karlen was made by Maise and seconded by Roth. President Peters stated the motion and the result of roll call vote being all ayes (4-0, Karlen and Johnson absent), motion carried.

Student Council representative Londyn Nelson shared a report from the Student Council. She reviewed the babysitting night that was held during the recent Parent Teacher Conferences; it was well attended, and they plan to do it again during spring conferences. She told the Board that members of the Student Council, some FFA members and a couple of elementary Honor Choir members presented a shortened version of the Veterans Day program for the residents at Legacy Gardens. Lastly, she shared about the coat-check project that they plan to hold during home basketball games. Board members asked questions about the Student Council. President Peters thanked Londyn for attending the meeting.

A motion to approve the minutes of the October 14, 2019 regular meeting was made by Maise, seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Fred Weber of Porter & Co. joined us via Facetime to review the 2018-2019 fiscal-year audit they recently completed for us. He walked thru the audit booklet with the Board and stated that no deficiencies were found. Board members asked questions and they were answered. President Peters thanked Mr. Weber for taking time to join us and review the audit.

Mr. Miller shared that Mrs. Flores has been working to plan a trip for students in Spanish classes to a Spanish speaking country. She had planned to attend the meeting and present her ideas for a

summer 2020 trip, but after recently attending the NILA conference she wants to gather more information and plan a summer 2021 trip. More information will come to the board at a later day.

Financial Reports was a new agenda item that will be seen monthly. Superintendent Dolliver stated this will be a time to share big-picture financial information with Board members. Specifically, he presented financial reports for the Activity Fund, School Nutrition Fund and General Fund; these are the funds where the majority of the monthly expenses occur. The purpose of this monthly item is to draw attention to district finance in a way that is more engaging for Board Members.

A motion to approve financial reports as presented and payment of bills as follows: General Fund - \$290,672.36; School Nutrition Fund - \$25,668.32; Payroll - \$201,116.50; Activity Fund - \$16,022.22; Employee Benefit Fund - \$1,750.76 and Special Building Fund \$7,040.88 was made by Roth, seconded by Johnson. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Secondary Principal Eric Miller, Elementary Principal Kelly Ballinger and Superintendent Jason Dolliver presented their administrative reports. These reports can be seen in their entirety by logging on to the Pender School website (<http://www.penderschools.org>), clicking on the Board of Education tab and selecting eMeetings. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

<u>Superintendent</u>	<u>Secondary Principal</u>	<u>Elementary Principal</u>
Mission Statement	Mission Statement	Mission Statement
Conferences, Workshops, Meetings	Past Events	Professional Goals
School Improvement	Testing	Workshops/Meetings Attended
Mumps	Secondary Principal Goals	2 nd Annual Dig Cit Week
Net at Nitzschke	Secondary Schedule Change	Golden Spoon
Pathways 2 Tomorrow	Threat Assessment Training	Red Ribbon Week
EHP Track Cooperative	Guidance	Buddy Bench Ribbon Cutting
Booster Club Donations	Winter Activity Numbers	Kindness Challenge
December Board Meeting	Spanish Trip	NSCAS Recognition
	Wall of Honor	Thanksgiving Challenge
	Upcoming Events	Mission Monday
		Good Word Wednesday
		Nov. 27 – No Elem School
		Elementary PRIDE
		Upcoming Events

Activity Director Mr. Ferg provided a printed report with information about winter sports parent meeting dates, as well as a recap of fall sports and accolades received by student athletes.

President Peters implemented the Procedures for Public Comment. No one took advantage of the opportunity to address the Board of Education.

A copy of the 2018-2019 audit of district funds completed by Porter & Company, P.C. was shared with all Board members. Superintendent Dolliver noted that no compliance issues were

cited in the audit. A copy is kept at the district office and is available to the public during regular office hours. Dr. Dolliver recommended approval of the 2018-2019 audit as presented.

A motion to accept the 2018-2019 financial audit report prepared by Porter & Company, P.C was made by Heineman and seconded by Roth. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver shared with the Board that he received a letter with a \$10,000 donation from Jim Heyne to the District for the purpose of permanent improvements to Heyne Memorial Field. He told the Board that he followed up the letter with a phone call thanking Jim for the extremely generous donation. Dr. Dolliver recommended approval of the donation per Board Policy 3202.

A motion was made by Johnson and seconded by Heineman to accept the \$10,000 donation and thank him for his generosity. President Peters restated the motion and following roll call vote begin all ayes, motion carried.

Superintendent Dolliver shared with Board members that Pender Elementary School was named a 2019 ESEA National Distinguished School by the National Association of ESEA State Program Administrators. This recognition is awarded to 2 schools per state per year. In other words, only 100 schools in 2019 will be recognized. It is an extremely high honor for our District to receive. It is on the same level as the National Blue Ribbon PPS was awarded in 2017, and about 340 schools received that award. The reason we received the award is because of Pender Elementary Schools exceptional student performance and academic growth for two or more consecutive years on NSCAS assessments.

Dr. Dolliver shared that the award will be presented at the 2020 National ESEA Conference in Atlanta, Georgia in February. The plan is to send 5 staff members to the conference to receive the award and represent Pender Public Schools. Dr. Dolliver recommended approving approximately \$12,000 for make this trip happen, of which \$5,000 will be reimbursed by NDE.

A motion to approve up to \$12,000 (of which \$5,000 is reimbursed) for 5 staff members to attend the National ESEA Conference to receive the 2019 National Distinguished Award was made by Maise and seconded by Roth. President Peters restated the motion and the result of roll call vote being all ayes, motion carried.

President Peters reviewed with Board members the process for evaluating Superintendent Dolliver. The same Google Doc tool used in 2018 to evaluate the superintendent will be used for the 2019 evaluation. He asked that if Board members have suggestions for changes / improvements to please let him know. A link to the tool will be emailed to Board members along with steps to complete the evaluation and a due date. Superintendent Dolliver will also complete a self-evaluation using the same tool. A formal review of the Superintendent's evaluation will occur during the regular December meeting.

Superintendent Dolliver gave an update on the progress of the Pendragon Sports Complex. The mailer is being finalized and should be in District patron mailboxes by November 25, 2019.

A motion to move into executive session for a strategy session with respect to real estate purchases clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law was made by Heineman and seconded by Maise. President Peters restated the motion and result of roll call vote being all ayes, motion carried.

President Peters restated the motion prior to moving into executive session. The Board entered executive session at 11:02 p.m.

A motion to come out of executive session and reconvene in open session was made by Maise and seconded by Johnson. President Peters restated the motion and the result of roll call vote being all ayes, motion carried.

The Board entered open session at 11:16 p.m. No action was taken as a result of executive session.

A motion to move into executive session for a strategy session with collective bargaining clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual in compliance with the law was made by Roth and seconded by Heineman. President Peters restated the motion and result of roll call vote being all ayes, motion carried.

President Peters restated the motion prior to moving into executive session. The Board entered executive session at 11:17 p.m.

A motion was made by Roth and seconded by Heineman to come out of executive session and resume the meeting in open session. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

The board entered open session at 12:01 a.m. No formal action was taken as a result of executive session.

President Peters reminded Board members that the next Board meeting will be December 9, 2019 at 7:00 p.m. If interested in attending the 2019 State Education Conference in Omaha November 20-22, let Dr. Dolliver know.

A motion to adjourn was made by Roth and seconded by Heineman. President Peters stated the motion and the result of roll call vote being all ayes the meeting was adjourned at 12:03 a.m.

Jason Roth, Secretary

Deanna Hansen, Recording Secretary

Pender Public Schools

November Payables

Check Number	Payee	Description	Amount
37804	AFLAC-12	November Payroll	\$1,126.25
37805	AFLAC-10	November Payroll	\$148.04
EFT	AxisPlus Benefits	November Payroll	\$2,653.97
37806	Blue Cross Blue Shield of NE	November Payroll	\$58,492.39
37807	Credit Management Services, Inc.	November Payroll	\$385.09
37808	Department of Revenue	November Payroll	\$9,564.63
EFT	Employee Benefit Fund	November Payroll	\$1,514.61
37809	Frontier Bank	November Payroll	\$62,606.35
37810	Madison National Life Ins Co, Inc	November Payroll	\$1,669.55
37811	Nebraska School Retirement	November Payroll	\$49,625.30
37812	Pender General Fund	November Payroll	\$40.00
37813	PTEC Foundation	November Payroll	\$547.23
37814	Vision Service Plan	November Payroll	\$856.64
EFT	HSA Account Deposits	November Payroll	\$3,954.12
37758	Amazon Capital Services	Supplies	\$613.62
37759	American Broadband	Telephone	\$301.83
37760	Appeara	Rug Rental	\$40.95
37761	Breitbarth One Stop	Car Wash Tokens	\$140.00
37762	Canon Financial Services	Copier/Printer Lease	\$2,141.44
37763	Carpenter Paper Company	Custodial Supplies	\$1,169.22
37764	CTL	Chromebook Chargers	\$400.00
37765	Cubby's	Fuel & Supplies	\$2,833.69
37766	Educational Service Unit #1	1st Qtr. SPED Services	\$48,070.19
37767	Educational Service Unit #8	Registration Fees	\$392.65
37768	Egan Supply Company	Custodial Supplies	\$333.42
37769	ESU #10	Ecollect Software & Digital Citizenship	\$1,690.00
37770	First National Bank	Bank Card Payment	\$1,148.97
37771	Gralheer Insurance Agency LLC	Insurance Premium	\$3,735.00
37772	Harris	Annual Aptafund Software Renewal	\$7,390.28
37773	HireRight, LLC	Professional Fees	\$40.95
37774	Janke Auto Co.	Van/Car Maintenance	\$351.20
37775	Jensen Sprinkler	Sprinkler Maintenance	\$275.00
37776	John Deere Financial	Maintenance Supplies	\$8.48
37777	Jostens, Inc.	Diplomas/Covers	\$260.27
37778	KSB School Law	Professional Fees	\$200.00
37779	Lamp Auto Parts	Transportation Supplies	\$129.11
37780	Logan View Public School	Professional Development	\$26.04
37781	Lorensen Lumber & Grain	Maintenance Supplies	\$12.27
37782	Matheson Tri-Gas, Inc.	Welding Gas	\$55.11
37783	Midwest HVAC Solutions	Building Maintenance	\$5,787.00
37784	Midwest Music Center	Elementary Music Supplies	\$145.00
37785	Northwest Area Education Agency	Newsletter Printing	\$170.78
37786	Office Systems Co.	Office Machine Supplies	\$188.42
37787	One Source	Background Check	\$5.00
37788	Pender Ace Hardware	Maintenance Supplies	\$340.97
37789	Pender Community Center	Rent	\$60.00
37790	Pender Community Hospital	Professional Services	\$551.00
37791	Pender Municipal Utilities	October Utility Usage	\$12,642.50
37792	Pender School Nutrition Fund	Reimbursement	\$1,011.64
37793	Petty Cash Fund	Reimbursement	\$764.42
37794	Puckett Florist	NSCAS Assembly	\$65.00

37795	Pyramid School Products	Classroom Supplies	\$1,286.77
37796	Quality Inn & Suites - Grand Island	Lodging	\$145.90
37797	Rasmussen Mechanical Services	Building Maintenance	\$1,110.24
37798	Rays Midbell	Instrument Repair	\$159.32
37799	Safe-N-Secure	Key Fobs	\$295.59
37800	Sturek Media, Inc.	Printing	\$686.93
37801	TAESE/USU	Registration Fee	\$210.00
37802	Verizon Wireless	Wi-Fi	\$80.02
37803	Welsh's Pizza	Supplies	\$22.00
General Fund			\$290,672.36
School Nutrition Fund			\$25,668.32
Activity Fund			\$16,022.22
Employee Benefit Fund			\$1,750.76
Special Building Fund			\$7,040.88
November Payroll			\$201,116.50