

Exhibit 2

EDGEWATER BOARD OF EDUCATION
WORK SESSION MEETING
AGENDA
NOVEMBER 14, 2019

CALL TO ORDER WORK SESSION by Mr. Thomas Quinton, President at 6:40 PM

ROLL CALL

Mrs. Bartolomeo, Ms. Ling, Mrs. Stefani-Rackow, Mr. Quinton. All Ayes.
Mrs. Klein – Arrived at 6:45 PM

A. Open Public Meeting Act Statement:

Mr. Quinton read the following: “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. In accordance with this Act, a legal notice of this meeting has been posted on the official bulletin board at the school, Borough Hall, and sent to the Record and the Star Ledger.”

B. Pledge of Allegiance

C. Public Attendance:

Chief School Administrator: Dr. Kerry Postma

Board Attorney: Anthony Sciarrillo, Esq.

Board Secretary: Mr. Gary Grembowiec

Members of Public: None

Members of the Staff: Jarlyn Veras and Xanthy Karamanos

Members of the Press: None

Others Present: None

TO OPEN PUBLIC ADDRESS (3 MINUTES PER PERSON, 15 MINUTES MAX)

Motion by Mrs. Stefani-Rackow

2nd by Mrs. Bartolomeo

ROLL CALL

Mrs. Bartolomeo, Ms. Ling, Mrs. Stefani-Rackow, Mr. Quinton. All Ayes.
Mrs. Klein – Absent

ACTION OF THE BOARD: APPROVED

NO COMMENTS

TO CLOSE PUBLIC ADDRESS

Motion by Mrs. Stefani-Rackow

2nd by Ms. Ling

ROLL CALL

Mrs. Bartolomeo, Ms. Ling, Mrs. Stefani-Rackow, Mr. Quinton. All Ayes.
Mrs. Klein – Absent

ACTION OF THE BOARD: APPROVED

EDGEWATER BOARD OF EDUCATION
WORK SESSION MEETING
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ADJOURNMENT OF WORK SESSION

Motion by Mrs. Stefani-Rackow seconded by Mrs. Klein, that the Edgewater Board of Education adjourned the meeting at 7:30 PM. All Ayes.

Respectfully submitted,



by Gary J. Grembowiec
Business Administrator/Board Secretary

**EDGEWATER BOARD OF EDUCATION
REGULAR MEETING
MINUTES
NOVEMBER 14, 2019**

CALL TO ORDER REGULAR MEETING by Mr. Thomas Quinton, President at 7:30 PM

ROLL CALL

Mrs. Bartolomeo, Mrs. Klein, Ms. Ling, Mrs. Stefani-Rackow, Mr. Quinton. All Ayes.

A. Open Public Meeting Act Statement:

Mr. Quinton read the following: "The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. In accordance with this Act, a legal notice of this meeting has been posted on the official bulletin board at the school, Borough Hall, and sent to the Record and the Star Ledger."

B. Pledge of Allegiance

C. Public Attendance:

Chief School Administrator: Dr. Kerry Postma

Board Attorney: Anthony Sciarrillo, Esq.

Board Secretary: Mr. Gary Grembowiec

Members of Public: Steven Greenspan, Laurie Molina, John Schaber, Khali Harris, Giovanna C. Policastro, Molly Gunther and Angelique Ortiz Cameron.

Members of the Staff: Jarlyn Veras, Xanthy Karamanos and Dimitri Nannas.

Members of the Press: None

Others Present: Approximately 63 attendees present

I. **CHIEF SCHOOL ADMINISTRATOR REPORT**: Dr. Kerry Postma

Dr. Postma congratulated the Board and Association on the tentative agreement reached Tuesday night regarding contract negotiations.

Dr. Postma reported on the recent and upcoming submission deadlines for the following:

- School Safety and Security Plan Annual Review Statement of Assurance
- QSAC DPR
- NJSMART October 15th reports

Dr. Postma thanked teacher Pauline Chrisanthopoulos and Jacqueline Vougiatzis and congratulated them on the award of BCUA grants for recycling materials and LED lighting at both schools.

Dr. Postma reported on administrators' Ms. Karamanos's and Ms. Veras's trips to China and Japan, respectively.

Dr. Postma reported on the status of the strategic plan, and distributed copies to the Board to review the four goals.

Dr. Postma reported on the status of the Future Ready distinction, which will be earned by the end of this school year.

Dr. Postma reported on the workshops attended at NJSBA's Workshop in Atlantic City, including Sustainable Jersey.

Dr. Postma reported on the Commissioner's convocation which focused on social-emotional learning, and what our district is doing in this area, including Responsive Classroom approach.

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I. CHIEF SCHOOL ADMINISTRATOR REPORT: Dr. Kerry Postma - continued

Dr. Postma reported on the submission of the application for the Magna award for the afterschool programs run at EVG School.

Dr. Postma reported on the website tagline "Building a Better World, One Student at a Time" and congratulated the 5th grade student council and their advisors on its development.

Dr. Postma reported that parent conferences were held yesterday and today.

Dr. Postma reported that the next Leonia-Edgewater Math summit will be held Tuesday, and the Edgewater Math Curriculum Selection Team met this week.

Dr. Postma distributed an article by EdLawGroup to the Board regarding confidentiality laws.

II. REPORT OF BOARD SECRETARY Mr. Gary Grembowiec

Webinar training of SNEARS (School Nutrition Electronic Application and Reimbursement System) 2019 certifications electronically from NJ Department of Agriculture.

Continued communications with IT staff and USF regarding the school district video systems connection with the Edgewater Police Department, seeking a confirmation of services/use date, access started on Tuesday, 10/22/2019.

Continued communications with D. McKeever's office by providing supporting documentation of budget, staff & salary details for negotiations. Also, providing accurate salary figures to Dr. Postma in reference to recent announcements.

Forwarding the district's Long Range Facilities Plan (LRFP) most recent correspondence regarding functional capacity to Dr. Postma.

On site audit preparation and development with J. Lauria, M. Andriola, A. Branco, A. Kastrati and M. Rocha. The business office providing supporting documentation, hard copy PO's and FY2019 reports, initiated on Monday, 10/21/2019, and reviewed on Tuesday, 11/5/2019.

Preparation and submission (on 10/30/2019) of the FY2019 IDEA Final report, IDEA Basic, IDEA Preschool and budget worksheet files due 10/31/2019.

Continuing collection of 2019 ASSA (Application of School State Aid) student attendance data districtwide, snapshot on 10/15/2019, due 12/1/19.

Submission of 2019 DRTRS (District Report of Transported Resident Students) student transportation activities districtwide, snapshot on 10/15/2019.

III. LEONIA BOARD REPORT: Mrs. Sandy Klein

Mrs. Klein updated the board on the following LHS matters; the Science Academy UX/UI, Visions Federal Credit Union program and possible pilot program on the Food Network for the Hospitality and Culinary Arts Academy.

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IV. COMMITTEE REPORTS:

Mrs. Bartolomeo reported on the status of negotiations and the tentative agreement between the Edgewater Education Association and the Edgewater Board of Education.

Mrs. Bartolomeo commented on the retirement of the School Business Administrator, Mr. Grembowiec, and thanked him for his service and dedication to the district.

Mr. Quinton also commented on the retirement of the Business Administrator and detailed events of the five years. Mr. Quinton thanked Mr. Grembowiec for his service to the district and wished him well in retirement.

Mr. Grembowiec thanked Mr. Quinton, Mrs. Bartolomeo, members of the Board of Education, Administration, teachers and the Business Office for all of their support and commitment during his tenure in the district.

V. PUBLIC COMMENTS ON AGENDA ITEMS MAXIMUM 3 MINUTES

To permit the fair and orderly expression of comments we ask that:

1. A participant must be recognized by a presiding officer and must preface comments by an announcement of his/her name, place of residence and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to a three minute duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer; no participant may address or question board members individually.

VI. TO OPEN PUBLIC ADDRESS (3 MINUTES PER PERSON, 15 MINUTES MAX)

Motion by Mrs. Klein

2nd by Ms. Ling

ROLL CALL

Mrs. Bartolomeo, Mrs. Klein, Ms. Ling, Mrs. Stefani-Rackow, Mr. Quinton. All Ayes.

ACTION OF THE BOARD: APPROVED

NO COMMENTS

VII. TO CLOSE PUBLIC SESSION

Motion by Mrs. Klein

2nd by Ms. Ling

ROLL CALL

Mrs. Bartolomeo, Mrs. Klein, Ms. Ling, Mrs. Stefani-Rackow, Mr. Quinton. All Ayes.

ACTION OF THE BOARD: APPROVED

VIII. CORRESPONDENCE - None

**EDGEWATER BOARD OF EDUCATION
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IX. Action items: Buildings and Grounds

1. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education approve the use of facilities for the NYU Student Film on one of the following: November 17 from 10:00am to 8:00pm (expect to be wrapped by 6:00pm) (exhibit 1B attached) (Pending certificate of liability of insurance).
2. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education approve Whitehall to conduct the annual demographic update for 2019-2020 at a fee not to exceed \$1500.00.

Motion by Mrs. Stefani-Rackow

2nd by Mrs. Bartolomeo

ROLL CALL

Mrs. Bartolomeo, Mrs. Klein, Ms. Ling, Mrs. Stefani-Rackow, Mr. Quinton. All Ayes.

ACTION OF THE BOARD: APPROVED

X. Action Items: Finance, Insurance & Policy

1. **RESOLVED**, by the Edgewater Board of Education, that the November 14, 2019 Bills and Claims (exhibit 1 attached) be approved. Total Amount: \$1,317,273.47.
2. **RESOLVED**, by the Edgewater Board of Education, that the November 14, 2019 supply and textbooks Bills and Claims (exhibit 1A attached) be approved. Total Amount: \$68,316.56.
3. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education approve the minutes of the Combined Work Session, Regular Meeting, and Executive Session of October 10, 2019 (exhibit 2 attached).
4. **RESOLVED**, that the Board of Education approves the transfer of funds for the month of October 2019 as certified by the Business Administrator and authorized by the Superintendent of Schools (available at meeting).
5. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education approve Board Secretary Report and Treasurer's Report for October 2019; and

WHEREAS, in compliance with N.J.A.C.6A:23A-13.3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23A-13.3, the Board of Education certifies that, after review of the Secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23A-13.3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and

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X. Action Items: Finance, Insurance & Policy - continued

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary's monthly financial report and certification that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the financial reports for the months be accepted and shall become a part of the official minutes of this meeting (available at meeting).

- 6 **RESOLVED**, that upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, accept a grant from the Bergen County Utilities Authority for the 2019 BCUA Environmental Awareness Challenge Grant in the amount of \$1000.00 for Playground Recycling Containers at the Eleanor Van Gelder School.
7. **RESOLVED**, that upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, accept a grant from the Bergen County Utilities Authority for the 2019 BCUA Environmental Awareness Challenge Grant in the amount of \$997.75 for Recycling Boxes and LED Lighting at the George Washington School.
8. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the revised tuition contract with Ridgely Public Schools for the 2019-2020 school year from July 1, 2019 and ending October 11, 2019:

<u>Student ID #</u>	<u>Tuition</u>	<u>Additional Services</u>
27669804146	\$6506.00	\$90.00 per 30 min session for O/T P/T

9. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the Joint Transportation Agreements and Transportation Services Agreements for the 2019-2020 school year for the Choice students from Edgewater attending Dwight Morrow High School in Englewood, NJ, in the amount of \$2,000.00.
10. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, post approve the tuition contract with the Leonia Board of Education for the 2019 Extended School Year program beginning June 24, 2019 through August 2, 2019 at cost of \$8500.00 for student ID #6626024577.
11. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education approve the contract with Bergen Pediatric Therapy Center, LLC from July 1, 2019 to June 30, 2020 for occupational therapy for student #6087466547 at a rate of \$200.00 for one session a week for 1 hour.
12. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education approve agreement with Nisonoff & Taylor School Financial Consultants to provide school business financial consulting services for the 2019-2020 school year, total fees not to exceed \$4,000.

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X. Action Items: Finance, Insurance & Policy - continued

13. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve attendance at the following workshops/meetings:

Name: Amanda Jaggi, Diana Smith, Jessica Palmieri and Xanthy Karamanos
Workshop: 2019 AMTNJ (Association of Math Teachers of NJ) 11th Annual Special Education and Mathematics Conference
Date of Workshop: December 4, 2019
Approx. Cost: per person: \$169.00 for a total of \$676.00
Mileage reimbursed @ OMB rate

Name: Dimitri Nannas
Workshop: NJAHPERD – New Jersey Association for Health, Physical Education Recreation and Dance
Date of Workshop: February 24, 2020
Cost: per person: \$75.00
Mileage reimbursed @ OMB rate

14. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approves the agreement with School Based Therapy Service, P.C. from July 1, 2019 to June 30, 2020.

Occupational Therapy per 30 minute individual treatment session at a rate of \$55.00
Occupational Therapy per 30 minute group treatment session at a rate of \$55.00
Occupational Therapy consultation per thirty minutes at a rate of \$55.00
Occupational evaluations at a rate of \$250 each

Motion by Mrs. Bartolomeo

2nd by Mrs. Klein

ROLL CALL

Mrs. Bartolomeo, Mrs. Klein, Ms. Ling, Mrs. Stefani-Rackow, Mr. Quinton. All Ayes.

ACTION OF THE BOARD: APPROVED

X. Action Items: Finance, Insurance & Policy Addendum

1. **RESOLVED**, by the Edgewater Board of Education, that the November 14, 2019 Addendum Bills and Claims (exhibit 1C attached) be approved. Total Amount: \$149,452.85.

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X. Action Items: Finance, Insurance & Policy Addendum - continued

2. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve attendance at the following workshops/meetings:

Name: Melissa Salandra

Workshop: BER.org – Practical Co-teaching strategies to effectively support your English Language Learners in inclusive classrooms

Date of Workshop: December 18, 2019

Cost: per person: \$279.00

Mileage reimbursed @ OMB rate

Motion by Mrs. Stefani-Rackow

2nd by Mrs. Bartolomeo

ROLL CALL

Mrs. Bartolomeo, Mrs. Klein, Ms. Ling, Mrs. Stefani-Rackow, Mr. Quinton. All Ayes.

ACTION OF THE BOARD: APPROVED

XI. Action Items: Personnel

1. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the substitute list for the 2019-2020 School Year (exhibit 3 attached).
2. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, post approve the resignation of Eleni Georgiou as PM Bus Aide in the Edgewater School District effective October 21, 2019.
3. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, post approve Gloria Quiroga as PM Bus Aide in the Edgewater School District at an hourly rate of \$15.00 for the 2019-2020 school year effective October 23, 2019.
4. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve a FMLA/NJFLA leave for employee ID # 95720058, to commence on March 16, 2020 with the use of 25 accumulated sick days . Following this leave, an unpaid child rearing leave in accordance with the EBOE-EEA contract to commence on April 27, 2020 and end on June 23, 2020 (Pending physician certification).
5. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve an intermittent FMLA leave during the 2019-2020 school year, for employee ID # 72851645, per physician's certification.
6. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the retirement of Gary J. Grembowiec, Business Administrator/Board Secretary effective January 1, 2020.

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XI. Action Items: Personnel - continued

7. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve an FMLA leave for employee ID # 50684257, to commence on December 13, 2019 through March 12, 2020, per physician certification. Employee will use 27 accumulated sick days during leave.

Motion by Mrs. Klein

2nd by Ms. Ling

ROLL CALL

Mrs. Bartolomeo, Mrs. Klein, Ms. Ling, Mrs. Stefani-Rackow, Mr. Quinton – Abstained from #1. All Ayes.

ACTION OF THE BOARD: APPROVED

XI. Action Items: Personnel Addendum

1. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the resignation of Mr. Federico Velez, Full Time Custodian in the Eleanor Van Gelder effective January 1, 2020 (exhibit 4 attached).

Motion by Mrs. Bartolomeo

2nd by Ms. Ling

ROLL CALL

Mrs. Bartolomeo, Mrs. Klein, Ms. Ling, Mrs. Stefani-Rackow, Mr. Quinton. All Ayes.

ACTION OF THE BOARD: APPROVED

XII. Action Items: Administration

1. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the submission of the 2019-2020 QSAC DPR Document to NJDOE.
2. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the submission of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2019-2020 school year.
3. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the submission of the DRTRS 2019.
4. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the following NJSmart Submissions which have been completed and are due on November 14, 2019:

State Submission

Special Education Submission

5. **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the submission of NJFamily Care Report to NJDOE.

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XII. Action Items: Administration- continued

- 6 **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the final report of the IDEA for the 2018-2019 School Year.
- 7 **RESOLVED**, that, upon the recommendation of the Chief School Administrator, the Edgewater Board of Education, approve the School Bus Emergency Evacuation Drill Report for the George Washington School and the Eleanor Van Gelder School.

Motion by Mrs. Klein

2nd by Ms. Ling

ROLL CALL

Mrs. Bartolomeo, Mrs. Klein, Ms. Ling, Mrs. Stefani-Rackow, Mr. Quinton. All Ayes.

ACTION OF THE BOARD: APPROVED

XIII. TO OPEN PUBLIC ADDRESS (3 MINUTES PER PERSON, 15 MINUTES MAX) @ 7:50 PM

Motion by Mrs. Stefani-Rackow

2nd by Mrs. Klein

ROLL CALL

Mrs. Bartolomeo, Mrs. Klein, Ms. Ling, Mrs. Stefani-Rackow, Mr. Quinton. All Ayes.

ACTION OF THE BOARD: APPROVED

Parent from 99 Gorge Road, commented on the Edgewater teachers being the lowest paid and marginal increases in salary are not adequate.

Mr. Quinton commented on the status of negotiations and that the guides need to be addressed and may not be fixed in one cycle.

Khali Harris from 24 Hudson Terrace, commented on 1) safety concerns at EVG and dropping off her 3rd grader at 7:30 am at the back of the school with no supervision. 2) the distance to walk to school for a 3rd grader is strenuous and taxing.

Dr. Postma commented that early morning supervision begins at 7:40 am.

John Schaber, 539 Undercliff Avenue, commented on the difficulty of getting his child to school because of a broken foot and questioned if busing is possible.

Shirley Finn, Imperiale raised questions regarding home schooling.

Parent from 305 Undercliff Avenue, questioned if school notifications can be posted on the website so parents can access student class assignments.

Parent from 63 Edgewater Place, questioned if the district had a Gifted and Talented program in the lower grades.

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President Quinton commented on courtesy busing, subscription busing, EVG walkers and hazardous route concerns.

XIV. TO CLOSE PUBLIC ADDRESS @ 8:25 PM

Motion by Mrs. Stefani-Rackow

2nd by Ms. Ling

ROLL CALL

Mrs. Bartolomeo, Mrs. Klein, Ms. Ling, Mrs. Stefani-Rackow, Mr. Quinton. All Ayes.

ACTION OF THE BOARD: APPROVED

XV. ADJOURNMENT TO EXECUTIVE SESSION

Motion by Mrs. Mrs. Stefani-Rackow seconded by Ms. Ling, that the Edgewater Board of Education adjourned the meeting at 8:25PM. All Ayes.

Action May be Taken

Respectfully submitted,



by Gary J. Grembowiec
Business Administrator/Board Secretary