

CORRECTIVE ACTION PLAN
For the Fiscal Year Ended June 30, 2017

Submit a CAP only if there are findings in the CAFR and/or the AMR
Upload to the CAFR Repository with file name: CAP.PDF

SCHOOL DISTRICT/CHARTER/RENAISSANCE SCHOOL PROJECT

PALMYRA BOARD OF EDUCATION

COUNTY BURLINGTON

CONTACT PERSON TODD REITZEL

TYPE OF AUDIT ANNUAL

TELEPHONE NUMBER (856) 786-9300

DATE OF BOARD MEETING 13 DECEMBER 2017

EMAIL ADDRESS treitzel@palmyra.k12.nj.us

RECOMMENDATION NUMBER	CORRECTIVE ACTION REQUIRED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	PLANNED COMPLETION DATE OF IMPLEMENTATION
2017-001	Adhere to Statutory deadline of EOY BSR submission to County office	Proper scheduling for and knowledge of deadlines	School Business Administrator	9/01/2017


CHIEF SCHOOL ADMINISTRATOR

12/5/2017
DATE


BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

12/5/17
DATE