

STUDENTS**ACCETABLE USE POLICY FOR MOBILE DEVICES (AUPMD)**

The Tuxedo Union Free School District recognizes that mobile phones and digital devices (“mobile devices”) are now an integral part of our students’ culture and way of life and can have considerable value, particularly in relation to individual safety. It is also recognized that such technology will play a significant part in the education of the 21st century student. The ability to use mobile devices in school is a privilege, not a right, and there are rules and guidelines that must be followed in order to prevent classroom disruption, student misuse and teacher difficulties.

The School District further recognizes that the use of mobile devices in schools presents a host of potential problems and disadvantages. For instance: expensive mobile devices may be damaged, lost or stolen; students can be bullied by text messaging or other means; mobile devices can be used to access, store and communicate inappropriate material; such devices can disrupt the learning environment; camera functions can lead to child protection and data protection issues with regard to inappropriate capture, use or distribution of images; and in some instances data or usage fees on mobile devices may increase.

In an effort to prevent these problems and disadvantages and to provide a safe learning environment for the students, the School district has developed and will enforce this policy. It is expected that parents will read the policy and discuss it with their child prior to allowing them to bring a mobile device to school.

Definitions

The term “mobile device,” as used in this policy, includes but is not limited to smart phones and other mobile phones, laptop computers, tablet devices such as the iPad or Android OS devices, e-readers such as Kindle or Nook devices, iPod Touch devices, or any similar mobile electronic or digital device that can access either the School District network or an independent Internet connection.

No Expectation of Privacy

The use of mobile devices on the School District’s property is a privilege and not a right. The School District maintains its own computer network, which provides faculty, staff, and students with Internet access and other technology use. Any network equipment, all hardware owned or maintained by the School District, and all computerized files and data (including, but not limited to, programs, documents, email, accessed Web pages, etc.) accessed through the School District network (“technology”) are the property of the Tuxedo Union Free School District. The School District reserves the right to access all such files and data to monitor lawful and appropriate usage of its technology. Consequently, no user of the School District’s technology should have any expectation of privacy with respect to any files or data saved on or accessed through the School District technology resources.

General Conditions for Mobile Device Use

As a condition of using one's own mobile device at the School District, students and their parents/guardians must read and sign the Acceptable Use Policy for Mobile Devices (AUPMD).

Files Storage on the School District's network or cloud computing services registered to and/or maintained by Tuxedo Union Free School District is limited to school-related files and data only, up to 7G per student. Files and data not directly related to school can be removed by an authorized school employee or agent.

This policy also applies to the use of mobile devices by students during field trips, excursions, and extracurricular activities.

The decision to bring mobile devices to school or school sponsored events rests with the individual student and his/her parents/guardians. The responsibility for such devices rests solely with the individual student. The School District assumes no responsibility or liability whatsoever in the event that a mobile device is damaged, destroyed, misused by others, misplaced or stolen during the school day, when on school property or when in attendance at a school sponsored event, whether on or off school property. The School District further assumes no responsibility or liability for any communication bill or data plans or fees associated with the authorized or unauthorized use of said devices and all such costs. District technicians will not service, repair, or maintain any personal mobile device. The School District will not be held liable for personal content housed on the personal mobile device. Any software residing on the personal mobile device must not interfere with the normal operation of district owned resources and must be properly licensed.

Filtering of Mobile Devices

Personally owned devices used in the school are not permitted to connect to the Internet through a 3G, 4G, or other content service provider. Personally owned devices must access the Internet via the School District's content filtered wireless network.

In order to ensure the safety of students, the effectiveness of instruction, and compliance with federal law, the School District maintains Internet filtering, which limits students' access to inappropriate material, as further outlined in the School District's Internet Safety Policy.

Acceptable Use of Mobile Devices

Each teacher has the right to allow or disallow the use of mobile devices to support student learning or achievement during instructional time as he/she deems appropriate. If the teacher allows the use of mobile devices for instructional purposes, his/her students shall not use such devices in any manner or place that is disruptive to the normal routine of the class/school, nor in any way inconsistent with the School District's AUPMD, Code of Conduct or other policies or rules.

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Unless express permission is granted, mobile phone should not be used to make calls, send text messages, surf the Internet, take photos or use any other application during instructional time, including educational activities, such as assemblies.

The following uses of mobile phone or other devices are prohibited:

- The use of mobile phones or devices to bully or threaten students or others;
- The use of vulgar, derogatory, or obscene language (in written or abbreviated form) while using a mobile device;
- Any use of a mobile device that interferes with or disrupts the normal procedures of the school or classroom, including activities that occur off school property and outside of school hours if the result of that activity causes a substantial disruption to the educational environment.
- The use of a mobile device to photograph, audio record or video record any individual on school property or in school facilities or at a school function, whether on or off property, without that individual's knowledge, as well as the dissemination of any photograph or recording without the individual's permission;
- The use of a mobile device to photograph or record in a zone where an individual has a reasonable expectation of privacy, including but not limited to locker rooms, lavatories, Nurse's office;
- The use of a mobile device to possess, view, send or share pictures or text having sexual content ("sexting") in school or at school activities, or from off-campus and which are received at school or during school sponsored activities and which are disseminated in school or during school sponsored activities.

Any student engaging in such conduct will lose the privilege of using a personal mobile device in school or during school sponsored activities and may be subject to disciplinary action as sanctioned by the School District's Code of Conduct.

In order to ensure examination security, except as specifically permitted by an individual classroom teacher, the possession and/or use of any personal mobile device is prohibited during any test, quiz, examination, etc. A student discovered to be in possession of a mobile device once testing has begun may be subject to disciplinary actions and may cause the test in progress to be marked "no score" or receive a "zero."

All students are prohibited from bringing cell phone and other mobile devices into a classroom or other location where a State examination is being administered. Test protectors, test monitors, and school officials shall retain the right to collect and hold any prohibited electronic devices prior to the start of the test administration. Admission to the test shall be denied to any student who is in possession of a cell phone or

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other prohibited device and who refuses to relinquish it. If any such devices or related technology is in the possession of, or used for any reason and under any circumstances in violation of the Policy and State Education Department Guidelines, the student will either be denied admission to the examination, or will be ejected from the examination and the examination will be invalidated and no score will be calculated for the student.

Any student caught using a mobile device during a local or State examination or assessment in an unauthorized manner will face academic and/or disciplinary sanctions.

Tuxedo Union Free School District's Rights and Responsibilities

The School District will provide a safe, filtered network according to the Children's Internet Protection Act (CIPA) and the School District's Internet Safety Policy and will attempt to ensure all students will access the Internet only through this network. In addition, the School District will educate students in identifying, promoting, and encouraging best practices and Internet safety.

The School District may remove the user's access to the network and suspend the right to use the personal mobile device on the School District's property if it is determined that the user is engaged in unauthorized or illegal activity or is violating the School District's rules, regulations, procedures or policies established for the use of district owned equipment.

Legal References: The Children's Internet Protection Act (CIPA), and the Neighborhood Children's Internet Protection Act (NCIPA) (Public Law 106-554), and the Broadband Data Improvement Act, Title II: Protecting Children in the 21st Century Act (Public Law 110-385), codified at 20 U.S.C. §§ 7001 and 9134, and 47 U.S.C. §§ 254, 503, 609, and 902. District Code of Conduct, Section 225 Education Law.

Reviewed: 7/1/13, 5/18/17
Adoption Date: 8/22/13

USER AGREEMENT AND PARENT PERMISSION FORM

Any parent/guardian permitting their child to use a personally owned technology device in accordance with this agreement on/in The Tuxedo Union Free School District (including school functions, whether on or off school property) must read the Acceptable Use Policy for Mobile Devices and this User Agreement/Parent Permission Form (“Agreement”), sign and return this agreement and submit it to the school office.

1. The Student is responsible for keeping his/her device in their possession or properly securing it at all times. The District and District personnel are not responsible for the security or condition of the student’s personal device.
2. The student is responsible for the proper care of personal mobile devices, including all maintenance and repair, replacement, modifications, and software updates necessary to effectively use the device.
3. The District reserves the right to confiscate personal mobile devices if there is reason to believe it was used to violate policy, procedures, rules or for general misconduct.
4. Violations may result in the loss of privilege to use a personal mobile device in school, and/or disciplinary and legal action as appropriate.
5. The student must comply with a staff member’s request to refrain from using the device or to turn off the device.
6. The student may not use any devices to record, transmit, or post photos or video of a person without their knowledge and consent. Images, video and audio files recorded at school may not be transmitted or posted at anytime, without the expressed permission of a district faculty member.
7. The student should only use their device to access relevant school data and files.
8. All users are required to utilize the District’s secured wireless network to access the Internet. **Use of 3G & 4G wireless connections is NOT allowed.**

COMPLETE, DETATCH & RETURN THIS PORTION TO THE SCHOOL OFFICE. KEEP INFORMATION ABOVE FOR YOUR RECORDS:

I have read the Tuxedo Union Free School District’s Acceptable Use Policy for Mobile Devices (AUPMD). I fully understand and agree to abide by this policy when utilizing a mobile device. I understand that the violation of this policy may result in suspension and/or revocation of my mobile device, network, and Internet privileges. I also understand that the violation of this policy may result in disciplinary action.

Name of Student: _____

Student Signature: _____ Date: _____

As a parent or legal guardian of this student, I have read the terms, conditions, and guidelines in the Tuxedo Union Free School District’s Acceptable Use Policy for Mobile Devices (AUPMD). I understand that this agreement is designed for educational purposes and the School District has taken available precautions to eliminate controversial material. However, I also recognize that it is impossible for the School District to restrict access to all controversial materials and will not hold the District responsible for materials acquired on my child’s mobile device. Further, I accept full responsibility for supervision if and when my child’s use is not in a school setting. I hereby grant permission for my child to use his/her personal mobile device at school in accordance with the Tuxedo Union Free School District’s Acceptable Use Policy for Mobile Devices (AUPMD).

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