PALMYRA BOARD OF EDUCATION BOARD MEETING MINUTES

December 10, 2014

1. Call to Order

The meeting was called to order at 7:02 p.m. Mr. Ozalis read the Opening Public Meetings statement.

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, Philadelphia Inquirer, and the Trend on December 5, 2014.

2. Moment of Silent Meditation

3. Salute to the Flag

The Charles Street Kindergarten Choir sang the Pledge of Allegiance

4. Roll Call:

Ms. Nancy Brett, Vice President

Mr. Keith Austin

Ms. Sandra Cintron

Mrs. Lori Gilmore

Mr. John Gural

Mr. John Kay

Mr. Stanley Ozalis, President

Mr. John Quigg

Mr. Mark Russell

Mr. Warnock, Riverton Representative

Ms. Mary Ellen Knudson, Beverly Representative

Mr. Giovanni Gravano, Student Representative

Present: Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Ozalis, Mr. Russell, Mr. Warnock,

Mr. Gravano

Absent: Ms. Cintron, Mr. Quigg, Ms. Knudson

Presentations/Recognition:

5.01 Student Recognition

High School students participating in athletics and marching band were recognized by the Board for their accomplishments during the Fall Seasons

5.02 Students of the Month

Mr. Ozalis, Mr. McBride and Mr. Pease presented the award for student of the month at

Charles Street High School to:

Jacob Nault - 6th Grade

Mr. Ozalis, Mr. McBride and Mr. Martin presented the award for student of the month at Palmyra High School to:

Tania Harris - 7th/8th Grade Jeton Cocaj - 9th/10 Grade

Walter Fischer - 11th/12th Grade

5.03 Palmyra PTA

Past and current members of the PTA Executive Board presented a SmartBoard to Charles Street School and 3 ChromeBooks to the High School

- 5.04 2013-2014 Audit Presentation by Bowman & Company, LLP
 Mr. Marrone and Ms. Krueger presented an overview of the audit to include an explanation of the
 two recommendations. Mr. Ozalis noted that these recommendations seemed minor; Mr. Marrone
 confirmed. Mr. Ozalis then inquired about the overall financial position of the district. Mr.
 Marrone explained that the district was in a good position financially.
- 5.05 NJSBA Strategic Plan Presentation

 Jean Kershner from New Jersey School Boards made a presentation to the Board regarding support which NJSBA can provide to assist the Board in creating a strategic plan for the district.
- 5.06 Recognition of Service

WHEREAS, Valerie Flournoy, member of the Palmyra Borough Board of Education; and

WHEREAS, in recognition of his dedication to the students of the Borough of Palmyra for the period of

May 1, 2002 – January 12, 2014

WHEREAS, he honorably served the community of Palmyra Borough with fairness and professionalism;

NOW THEREFORE BE IT RESOLVED, that we, the Members of the Board, do hereby extend to Stanley Ozalis our sincere and grateful appreciation for his dedicated service to the Palmyra Board of Education, and our best wishes to him for continued success, happiness, and good health in the years to come.

WHEREAS, Stanley Ozalis, member of the Palmyra Borough Board of Education; and

WHEREAS, in recognition of his dedication to the students of the Borough of Palmyra for the period of

2005-2014

WHEREAS, he honorably served the community of Palmyra Borough with fairness and professionalism;

NOW THEREFORE BE IT RESOLVED, that we, the Members of the Board, do hereby extend to Stanley Ozalis our sincere and grateful appreciation for his dedicated service to the Palmyra Board of Education, and our best wishes to him for continued success, happiness, and good health in the years to come.

On a motion by Ms. Brett, seconded by Mr. Gural, the two resolutions passed with unanimous consent.

6. Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Palmyra Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 9:15 p.m. this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the

following reason(s) as outlined in N.J.S.A. 10:4-12: Any matter which, by express provisions of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public. Any matter in which the release of information would impair a right to receive funds from the federal government. Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy. Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collection bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public. Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed. Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law. Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Any matter involving the employment, appointment, termination of employment, terms and X conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employee or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public. Personnel Assignments Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the

Voice Vote by Full Board

Motion:

Mr. Austin

responding party bears responsibility.

Second:

Ms. Brett

Vote:

Unanimous

Time:

8:48 p.m.

7. Return from Closed Session

Voice Vote by Full Board

Motion:

Ms. Gilmore

Second: Vote:

Mr. Austin

Time:

<u>Unanimous</u> 9:22 p.m.

8. Reports

8.01 Superintendent's Report

1. QSAC

a. Palmyra cohort scheduled for full QSAC in 2015

- b. DOE announcement: Streamlined QSAC Process to eliminate redundancy in DPR
 - i. Use of metrics to review performance in each of the 5 categories of DPR
 - ii. Palmyra is rated "High Performing" in 4 of the 5 categories
 - 1. Instruction & Program did not qualify; 3/6 of metrics achieved
 - 2. State assessments accounted for the 3 non-achieved metrics
 - 3. ECS indicated that PARCC replacing NJASK thus 3 metrics are unattainable at this time
 - a. ECS will review plan to address student learning needs
- c. District to submit scored DPR in January (Jan. BOE approval required)
- 2. Burlington County Education Program Specialist/Special Needs site visit
 - a. District site visit conducted with Ms. Deborah Magee on 12/10
 - b. Invited at the request of Mrs. Kane, CST Supervisor
 - c. Met with CST members, teaching staff, administrators
 - d. Visited classrooms to observe student/teacher interactions
- Special thank you:
 - a. maintenance/custodial staff for moving all the furniture for tonight's meeting
 - b. teaching & administrator staff for arranging student recognitions
 - c. parents/students for making it out on cold and rainy night
- 4. Beverly Board of Education meeting visit
 - a. Scheduled for 12/17/2014
 - b. Confirmed with Ms. Giacobbe
- Recognition
 - Special thank you to Mr. Ozalis for his service to the students, community, staff of the Palmyra School District.
 - b. Personal thank you for the unwavering support and guidance provided to the Superintendent over the last 3 school years!
- 6. January Board meeting Reorganization Meeting
 - a. Scheduled for January 7th 2015 beginning at 7 p.m. in the Delaware Avenue School multipurpose room
- Merry Christmas, Happy Holidays, and a Happy New Year!

8.02 Board Committees

8.02a Policy & Curriculum

Ms. Brett reported that the committee met on 12/10/14 to discuss intervention programs and review and recommend the curriculum contained in this agenda.

8.02b Finance & Physical Plant

Mr. Kay reported that the committee met on 11/19/14 to consider and recommend the financial reports contained in this agenda. He noted that the committee discussed the 2015-2016 budget as it pertains to reserves, the 2013-2014 audit, and the Core Learning program contained in the current agenda. Mr. Kay also presented the November Buildings and Grounds report.

8.02c Human Resources & Negotiations

Mr. Ozalis reported that the committee met on 11/20/14 to consider personnel contracts.

8.03 Sending District Reports

8.03a Beverly - no report

8.03b Riverton

Mr. Warnock took the opportunity to mention his appreciation for the support and collegial style exhibited by the Buildings and Grounds Department when supporting activities taking place in the district.

8.04 Student Representative

Mr. Gravano reported on various student activities which took place at Charles Street and Palmyra High School during the month of November.

8.05 PTA

Ms. Hartman provided the PTA report.

- 1. Amazon smile: the PTA has found a new way to raise funds without selling. Amazon offers nonprofit organizations .5% of orders when you log on to Amazon smile and choose Palmyra PTA as your organization to benefit.
- 2. American education week: the PTA supplied bagels and coffee to the teachers and staff of Charles street, the high school and Delaware Avenue on November 18th for American education week. We also purchased a new upper case alphabet for the schools die cut machine.
- 3. Mitten tree: the annual mitten trees are up at Charles Street. The PTA is collecting any unused and tagged mittens, hats & scarves until December 18.
- 4. Holiday shop: The PTA had its annual holiday shop from December 1-5th. This gives all the kids an opportunity to purchase items for their family.
- 5. The next meeting will be January 12th, 2015 at 7 p.m. in the Charles street art room.

9. <u>Correspondence</u>

None at this time.

10. Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

No member of the public wished to be recognized at this time.

11. Routine Business

- 11.01 BE IT RESOLVED that the following reports are hereby accepted and approved:
 - 11.01a +Enrollment Report November, 2014
 - 11.01b +Health Report November, 2014
 - 11.01c +HIB Report November, 2014

11.01e +Fire/Emergency Drills - November, 2014

11.01f <u>Substitutes</u>:

- Approve the application and submission of required documents to the Burlington County Office of Education for a substitute teaching certificate for Robyn Shaara (\$70.00/day)
- Approve the application and submission of required documents to the Burlington County Office of Education for a substitute teaching certificate for Brian Straeter (\$70.00/day)

11.01g <u>Volunteers</u>:

- Paraprofessional Athletic Aides for Girls Basketball pending approval by the Burlington County Office of Education: Christiana Quinton, Moral Best
- Vicki Agnew, Michelle Pizzo
- Theater Club: Mrs. Janowicz, Mr. & Mrs. Foedisch, Mrs. Robinson, Mrs. Weiner, Mr. & Mrs. Philippoussis, Mrs. Yansick, Mr. & Mrs. Leusner, Mrs. Eckhardt, Mrs. Graeff

Voice Vote by Full Board

Motion: Second:	Mr. Russell Ms. Brett	
Vote:	<u>Unanimous</u>	
11.02	BE IT RES 11.02a 11.02b 11.02c 11.02d 11.02e 11.02f	OLVED that the following reports are hereby accepted and approved: +Check Register for December, 2014 representing hand and machine checks in the amount of \$1,708,571.13 +Board Secretary Report for October, 2014 and the Treasurer Report for October, 2014 which have found to be in agreement. +Cafeteria Report – November, 2014 +Transfer Report – November, 2014 +Minutes of Regular Meeting of November 12, 2014 Travel and Professional Development

Staff Member	Name/Date of Workshop	<u>Workshop</u> Cost	<u>Workshop</u> Location
Jenna Mackey	What's New in Second Grade on 1/7/15	\$235.00	Voorhees, NJ
Gina Lewis	Suicide & Self-Mutilation on 1/15/15	\$99.99	Cherry Hill, NJ
Jeffrey Moore	All South Jersey High School Band Rehearsal/Concert 1/16 & 1/18/15	\$18.91	Glassboro, NJ
Jeffrey Moore	All South Jersey Choir Rehearsal/ Concert 1/25/15	\$9.30	Voorhees, NJ
Karla O'Connell	PARCC in the Elementary School: Grades 3 to 5 on 1/30/15	\$135.00	Glassboro, NJ
Melanie Gerner	PARCC in the Elementary School: Grades 3 to 5 on 1/30/15	\$135.00	Glassboro, NJ

Jennifer Allen	PARCC in the Elementary School: Grades 3 to 5 on	\$135.00	Glassboro, NJ
Lindsay Brooks	1/30/15 PARCC in the Middle School: Grades 6 to 8 on	\$135.00	Glassboro, NJ
Katie Merrill	1/29/15 Best, New Online Tools to Use With Your Interactive White Board to Teach Mathematics	\$229.00	Voorhees, NJ
Catherine Blatchley	With Your Interactive White Board to Teach Mathematics	\$229.00	Voorhees, NJ
Frank Hiller	on 2/3/15 PARCC in the High School: Grades 9 to 12 on 2/5/15	\$135.00	Glassboro, NJ
Karen DeCesare	PARCC in the High School: Grades 9 to 12 on 2/5/15	\$135.00	Glassboro, NJ
Laura Masich	PARCC in the High School: Grades 9 to 12 on 2/5/15	\$135.00	Glassboro, NJ
Jeffrey Moore Jeffrey Moore	All State Choir Rehearsal 2/8/15 NJMEA State Music Convention And All State Choir Rehearsal 2/19 to 2/21/15	\$50.00 \$120.00	Iselin, NJ East Brunswick, NJ
Jeffrey Moore	All South Jersey High School Band Concert 3/1/15	\$57.66	Cape May, NJ
Kristin Tyler	Best Practices to Ensure Your School Library Program Helps Students Meet and Exceed State Standards on 3/25/15	\$239.00	Voorhees, NJ

Voice Vote by Full Board

Motion: Mr. Gural
Second: Mr. Austin
Vote: Unanimous

12. <u>Old Business</u> None at this time

13. Policy and Curriculum

13.01 BE IT RESOLVED that the following policy and curriculum actions are hereby approved as recommended by the Superintendent:

13.01a Authorize the establishment of an educational component within the After School Care Program in accordance with the program outline.

13.01b Authorize the establishment of an After School SAT Preparation Course in accordance with program requirements.

13.01c <u>Job Descriptions</u> After School Care – Academic Staff (revised) After School Care - Academic Coordinator (new)

13.01d Second reading and approval of the following policies/regulations:

P & R 5306 Health Services to Nonpublic Schools

P 5339 Screening for Dyslexia P 5756 Transgender Students

13.01e Curriculum

• The History of the Supreme Court

17.

Sports and Entertainment Marketing

Roll Call Vote Full Board

Motion: Ms. Brett Second: Mr. Austin

Ayes: (8) Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Russell,

Mr. Warnock, Mr. Ozalis

Nays: (0) none Abstentions: (0) none

13.02 BE IT RESOLVED that the following policy and curriculum actions are hereby approved as recommended by the Superintendent:

13.02a	Field Trips		
	Date	<u>Destination</u>	<u>Grade/Subject</u>
	12/15/14	Charles Street School	Gr. 7-12/Mr. Moore
		for holiday concert	
	12/16/14	Merriam Theater in	Gr. 9-12/Ms. Gallagher
		Philadelphia	
	12/17/14	Riverton School	Gr. 9-12/Mr. Moore
		for holiday concert	•
	3/16 & 3/20/2015	Burlington County College	Gr. 7-12/Mr. Budden

The Board would like to recognize the PTA for its financial support, which helps to make many of these trips possible.

13.02b Homebound Instruction

SID Initial Date of Instruction
6902608800 To Be Determined

13.02c Student Placements/Services - None

13.02d Student Activities/Fund Raisers

- Class of 2016 (Eric Mehler)
 Will collect 25 cents from each student in December to buy holiday hams for a soup kitchen in Philadelphia
- German Club (Katie DeMarco)
 - Dress down day originally scheduled for 11/14 is going to be changed to 1/16/15 because of a scheduling conflict.
 - Spaghetti dinner date change from 12/5 to 1/9/15 because of a scheduling conflict. The spaghetti dinner will take place in the high school cafeteria.

- Field Hockey Team (Tracy Wolf)
 Dress down days on 5/7/15 and 5/8/15 to raise funds for the field hockey team.
- Future Educators Association teens for jeans (Jamie Patchel)
 From 1/5 to 1/30/15 students will collect slightly used jeans for a local homeless shelter.
- PHS Wrestling (Jack Geisel)
 Use concession stand on the following dates to support the wrestling team:
 12/27/14, 1/3/15, 1/9/15, 1/10/15, 1/17/15, 1/21/15, 1/24/15, 1/26/15, 2/11/15,
 2/13/15
- 13.03 BE IT RESOLVED that the following policy and curriculum actions are hereby approved as recommended by the Superintendent:
 - 13.03a Authorize the submission of an application pursuant to the National School Lunch Program Equipment Assistance Grant.

Roll Call Vote Full Board

Motion: Ms. Gilmore

Second: Mr. Russell

Ayes: (8)

Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Russell,

Mr. Warnock, Mr. Ozalis

Nays: (0)

none

Abstentions: (0) none

BE IT RESOLVED that the following policy and curriculum actions are hereby approved as recommended by the Superintendent:

13.04a <u>Curriculum</u>

- Math Grade 2
- Math Grade 3
- Math Grade 4
- Health/ PE Grade K
- Health/ PE Grade 1
- Health/ PE Grade 2
- Health/ PE Grade 3
- Health/ PE Grade 4
- Health/ PE Grade 5
- Health/ PE Grade 6

13.04b Field Trips

<u>Date</u> 1/29/15 <u>Destination</u> Adventure Aquarium in Grade/Subject Gr. 2/Mrs. Mackey,

Camden, NJ

Ms. Blatchley, Ms. Merrill,

Mrs. Lucas

The Board would like to recognize the PTA for its financial support, which helps to make many of these trips possible.

13.04c <u>Homebound Instruction</u> - None

13.04e Student Activities/Fund Raisers

Palmyra PTA

Amazon Smile (Kathy Hartman) all year long.
PTA will receive a percentage of items purchased on Amazon if the Palmyra
PTA is selected as the charity on an individual's Amazon smile account.

- Spring Pictures (Kathy Hartman) on 3/5/15

Roll Call Vote Palmyra Board

Motion: Ms. Brett Second: Ms. Gilmore

Ayes: (7) Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Russell,

Mr. Ozalis

Nays: (0) none Abstentions: (0) none

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14. Human Resource

BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

14.01a Appointments

- Approve the following After School Academic Coordinator appointments at a rate of \$32.50 per hour for the period of 12/15/14 through 3/6/15 in accordance with program requirements: Deborah Falcone, Christopher Tracey.
- Approve the following After School Academic Staff appointments at a rate of \$32.50 per hour for the period of 1/5/15 through 3/6/15 in accordance with program requirements: Catherine Blatchley, Jennifer Allen, Karla O'Connell, Agatha Williams, Tracy Wolf, Lindsay Brooks, Karen DeCesare, Jamie Patchel, Kelly Gallagher, Casey Welsh (substitute), Amanda Ehret (substitute).
- Approve Stacy Saia as the Supervisor for the After School Academic Program and authorize a stipend of \$1200.00.
- Approve Mr. Richard L. Sinclair to provide routine transportation services as may be required for the 2014/2015 school year at a rate of \$18.75/hr.

14.01b Additional Stipends

- Approve the compensation, as per the Collective Bargaining Agreement, to the following staff members for additional preparation due to the inclusion of additional students in the LLD program effective November 17, 2014:
 - Danielle Willard \$2,200 pro-rated
 - William Donley \$2,200 pro-rated
 - Michael Tumelty \$2,200 pro-rated
 - Gail White \$2,200 pro-rated
- Approve Gail White, as per the Collective Bargaining Agreement, to teach a supplemental skills class at a rate of \$6,200 (pro-rated), effective November 17, 2014.
- Approve Frank Hiller and William Donley, as per the Collective Bargaining Agreement, for Algebra I class coverage from November 3 – December 23, 2014 at a rate of \$6,200 (pro-rated).

14.01d Request to Enroll in Graduate Course and Apply for Tuition Reimbursement, as per

the Collective Bargaining Agreement:

<u>Staff Member</u>

Course/Dates/University

Reimbursement Cost

\$1,986.00

Samantha Crean CHR8880-001 Psychopathology/ January-May 2015/Villanova

14.01e Student Practicum/Clinical Practice

Approval for Joseph Carroll, a student from Rutgers University, to do his practicum from January 26 through May 1, 2015, under the guidance of Christopher Tracey.

14.01f Homebound Instructor

Approve Mrs. Jamie Patchel as a homebound instructor for the 2014/2015 school year, at a rate of \$30.00/hr., as per the Collective Bargaining Agreement.

Roll Call Vote Full Board

Motion: Mr. Russell

Second: Ms. Brett

Ayes: (8)

Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Russell,

Mr. Warnock, Mr. Ozalis

Nays: (0)

none

Abstentions: (0) none

14.02 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

14.02a Appointments - None

14.02b Extracurricular Activities

Approve Lauren Quinn as the Advisor for Perfection Plus Tutoring Gr. 1 at a stipend of \$464.00, retroactive to September 2014.

14.02c Student Practicum/Clinical Practice

- Approval for Erin MacArthur, a student at TCNJ, to do her student teaching at Charles Street School from January 26 through May 8, 2015 under the guidance of Nicole Michaels and Kathy Myers.
- Approval is requested for Kandace Schweighofer, a student at TCNJ, to do her student teaching at Charles Street School from January 26 through May 8, 2015 under the guidance of Jacqueline Stevenson and Catherine Blatchley.

14.02d Request to Enroll in Graduate Course and Apply for Tuition Reimbursement, as per

the Collective Bargaining Agreement:

Staff Member

Course/Dates/University

Reimbursement Cost

\$1,551.00

Lauren Quinn EDAM 275351C School Finance &

Records/January – March 2015/

Rowan University

Roll Call Vote Palmyra Board

Motion: Ms. Brett Second: Mr. Austin

Ayes: (7)

Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Russell,

Mr. Ozalis

Nays: (0)

none

Abstentions: (0) none

Business, Finance and Operations

15.01 Certification

Pursuant to NJAC 6:20-2.13(e), we certify that as of October 31, 2014, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call Vote Full Board

Motion: Mr. Austin Second: Ms. Gilmore

Ayes: (8)

Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Russell,

Mr. Warnock, Mr. Ozalis

Nays: (0)

none

Abstentions: (0) none

- BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:
 - 15.02a Accept the 2013/2014 audit as presented and discussed. A copy of the audit summary has been made available to the public and for distribution.
 - 15.02b Accept audit recommendations 2014-1 and 2014-2 as presented and discussed.
 - 15.02c Approve the 2013/2014 corrective action plan, signed by the Superintendent and the School Business Administrator as presented and discussed.
- BE IT RESOLVED that the following business, finance and operations actions are hereby approved as recommended by the Superintendent:
 - Void the following FY14 checks and return the balances to the corresponding fund accounts:

Check	<u>Amount</u>	<u>Explanation</u>
36281	104.00	Ref Fee
36851	78.00	Ref Fee
36865	16.74	mileage reimbursement

15.03b Transfer \$5,274.71 in Student Activity funds in accordance with District Policy 6660 which states that, "Any funds accumulated in an individual student activity account that are unexpended or unallocated for use after the student activity is no longer active, discontinuance of the activity or a class has graduated shall revert to the school's class accounts in an equal proportion," as follows:

From:

Class of 2014 - \$794.30 and Disney World 2014 - \$1329.47

To:

Class of 2015 - \$530.94

Class of 2016 - \$530.94 Class of 2017 - \$530.94 Class of 2018 - \$530.94

15.03c Salary Adjustments Due to Completed Graduate Coursework, as per the Collective Bargaining Agreement:

Ms. Jacqueline Stevenson from \$54,559 (BA+30, Step 3) to \$55,559 (MA, Step 3), effective 2/1/15.

Mr. Frank Hiller from \$56,695 (BA+30, Step 6) to \$57,695 (MA, Step 6), effective 2/1/15.

Roll Call Vote Full Board

Motion: Mr. Kay Second: Mr. Austin

Ayes: (8) Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Russell,

Mr. Warnock, Mr. Ozalis

Nays: (0) none Abstentions: (0) none

BE IT RESOLVED that the following business, finance and operations actions are hereby approved as recommended by the Superintendent:

As N.J.S.A. 40A:11-11 authorizes contracting units to establish a Cooperative Pricing Agreement for its administration and as the County of Burlington, acting as the lead agency, has offered voluntary participation in its Cooperative Pricing System for the purchase of goods and services, the Palmyra Board of Education hereby authorizes the School Business Administrator to enter into a cooperative pricing agreement with the County of Burlington effective on this date and extending through 31 December 2020 and each renewal thereafter unless the Board of Chosen Freeholders of Burlington County elects to formally withdraw from the system.

Roll Call Vote Full Board

Motion: Mr. Russell Second: Mr. Gural

Ayes: (8) Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Russell,

Mr. Warnock, Mr. Ozalis

Nays: (0) none Abstentions: (0) none

16. Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

16.01a Recognition of members of the public

A High School student spoke to the dress code and his support for a change to the dress code policy

16.01b Recognition of members of the board

Mr. Ozalis expressed his opinion regarding a change to the dress code policy. He then commended the high school student for his efforts and his determination in this matter.

Mr. Warnock commended the student for his efforts.

17. Adjournment

Voice Vote by Full Board

Motion: Ms. Brett
Second: Mr. Kay
Vote: Unanimous
Time: 10:11 p.m.

Respectfully Submitted,

William R. Blatchley

School Business Administrator/Board Secretary