

**MINUTES**

**October 8, 2014**

**7:00 P.M.**

1. Call to Order

The meeting was called to order at 7:00 p.m. Mr. Ozalis read the Opening Public Meetings statement.

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, Philadelphia Inquirer, and the Trend on October 3, 2014.

2. Moment of Silent Meditation

3. Salute to the Flag

4. Roll Call:

Ms. Nancy Brett, Vice President

Mr. Keith Austin

Ms. Sandra Cintron

Mrs. Lori Gilmore

Mr. John Gural

Mr. John Kay

Mr. Stanley Ozalis, President

Mr. John Quigg

Mr. Mark Russell

Mr. Warnock, Riverton Representative

Ms. Mary Ellen Knudson, Beverly Representative

Mr. Giovanni Gravano, Student Representative

Present: Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Kay, Mr. Ozalis, Mr. Russell, Mr. Warnock, Ms. Knudson, Mr. Gravano

Absent: Ms. Cintron, Mr. Gural, Mr. Quigg

5. Presentations/Recognition:

5.01 Students of the Month

Ms. Brett, Mr. McBride and Mr. Pease presented the award for student of the month at Charles Street High School to:  
Aiden Hartman – 6th Grade

Ms. Brett, Mr. McBride and Mr. Martin presented the award for student of the month at Palmyra High School to:  
Alex Hartman - 7th Grade  
Madison Hartman - 9th Grade  
Jonas DiPinto - 12th Grade

Recognition

Mr. Martin recognized Eric Blatz for his efforts to attain the rank of Eagle Scout and for his Eagle Scout project donation of a ticket booth which was constructed and presented to the High School by Mr. Blatz.

Mr. Martin recognized the Jablonski family for its donation of a book to Palmyra High School detailing the events of 9/11. Mr. McBride also recognized the family for its donation to the high school of 30 dictionaries.

5.02 Charles Street School - none

5.03 Palmyra High School - none

6. Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Palmyra Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 8:00 p.m. this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- \_\_\_\_\_ Any matter which, by express provisions of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public.
- \_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government.
- \_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy.
- \_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collection bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public.
- \_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.
- \_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection.
- \_\_\_\_\_ Any investigations of violations or possible violations of the law.
- \_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- X   Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

#### Voice Vote by Full Board

Motion: Ms. Brett  
 Second: Mr. Warnock  
 Vote: Unanimous

The Board entered closed session at 7:16 p.m.

#### 7. Return from Closed Session

#### Voice Vote by Full Board

Motion: Ms. Brett  
 Second: Mr. Russell  
 Vote: Unanimous

The Board returned from closed session at 7:44 p.m.

#### 8. Reports

##### 8.01 Superintendent's Report

Mr. McBride provided information and updates on the following issues:

- Health Concerns
  - Enterovirus-68
  - CDC recommendations (handout)
- Weekly highlights
  - Palmyra High School
  - Charles Street School
- HIB Report for 2013-2014 Period 2
- Violence, Vandalism and Substance Abuse Report for 2013-2014 Period 2
- 2013-2014 NJ State Assessments presentation

##### 8.02 Board Committees

###### 8.02a Policy & Curriculum

Ms. Brett reported that the committee met on 9/24/2014 to consider and recommend the policies and curriculum contained in this agenda. Ms. Brett also noted that the committee received a tutorial regarding the use of the curriculum section of OnCourse intended to help facilitate Board curriculum review.

###### 8.02b Finance & Physical Plant

Mr. Kay reported that the committee met on 9/24/2014 to review the bill list, discuss the Secondary Bond Market Disclosure requirements imposed by the SEC, the progress of the audit and to frame the 2015-2016 budget process. Mr. Kay also presented the September Buildings and Grounds report.

###### 8.02c Human Resources & Negotiations

Mr. Ozalis noted that although there were ongoing discussions regarding certain negotiation issues there was no formal committee business during this period.

8.03 Sending District Reports

8.03a Beverly

Ms. Knudson reported that the bond issue for repairs, maintenance and upkeep recently voted on by Beverly residents had been approved and that the district was moving forward with the process.

8.03b Riverton

Mr. Warnock reported that Riverton satisfactorily completed the audit process, approved a LEGO League advisor and launched a STEM based "Lunar Mission" program. He also noted that the Riverton PTA has been dissolved and has been replaced with a PTO.

8.04 Student Representative

Mr. Gravano reported that Student Council members would be attending their Fall Conference at TCNJ next week. He made note of a number of student fundraisers and service projects and he made mention of the Panther Press which hopes to have a new episode posted on the High School website each Friday. Mr. Gravano also reported that the turnout appears to be very favorable for the upcoming PSAT's.

8.05 PTA

Ms. Hartman thanked Ms. Mason for her help in scheduling student pictures. She noted on-going and upcoming fundraisers; Coupon Book, 10/15/2014 Spirit Night at Manny's, and Spirit Wear sale. Ms. Hartman also reported that the Book Fair would begin on 10/24/2014 at both Charles Street School and the High School. She reminded everyone that the PTA membership drive is on-going with the goal of 100% participation by all Palmyra Public School staff. The next meeting of the PTA is 11/3/2014 at 7:00 p.m. in the Charles Street School Library.

9. Correspondence - none

10. Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

Prior to opening the meeting to the public Mr. McBride mentioned that Palmyra Borough had 5 trees it wished to donate and that this issue may become an agenda item. Mr. McBride invited Ms. Arnold (Borough Liaison to the BOE) to talk about the matter for the benefit of both the Board and the Public.

Ms. Arnold explained that the trees were provided as part of the recent road construction and that they were being provided for the purpose of replacing trees that had been removed as a result of the work. Ms. Arnold went on to highlight some of the other improvements relating to the construction which can be seen in the area of Charles Street School.

Ms. Jablonski, speaking to the donation of trees by Palmyra Borough, asked that the size of the trees, when mature, be taken into consideration when locating them for planting in order to hopefully avoid their removal due to obstruction or damage to surrounding property.

11. Routine Business

11.01 BE IT RESOLVED that the following reports are hereby accepted and approved:

- 11.01a +Enrollment Report – September, 2014
- 11.01b +Health Report – September, 2014
- 11.01c +HIB Report – September, 2014
- 11.01d +Violence, Vandalism & Substance Abuse Report - September, 2014
- 11.01e +Fire Drills – September, 2014
- 11.01f Substitutes:
  - William Brown, substitute teacher, rate of \$70.00/day
  - Iris Franklin, substitute teacher, rate of \$82.50/day
  - Jasmine Sanchez, substitute teacher assistant for the After School Program, rate of \$8.25/hr.
- 11.01g Volunteers:
  - Kathy Hartman
  - JoAnn Budden
  - Laurie Beck
  - Lisa Jablonski (After School Art Club)
  - Deb Vanneman (After School Music and Theater Club)
  - Marie Dicks

**Voice Vote by Full Board**

Motion: Ms. Brett  
 Second: Mr. Austin  
 Vote: Unanimous

11.02 BE IT RESOLVED that the following reports are hereby accepted and approved:

- 11.02a +Check Register for August, 2014 representing hand and machine checks in the amount of \$419,206.14.
- 11.02b +Check Register for September, 2014 representing hand and machine checks in the amount of \$436,033.00.
- 11.02c +Board Secretary Report for August, 2014 and the Treasurer Report for August, 2014 which have been found to be in agreement
- 11.02d +Cafeteria Report – August, 2014
- 11.02e +Cafeteria Report – September, 2014
- 11.02f +Transfer Report- September, 2014
- 11.02g +Minutes of Regular Meeting of August 27, 2014
- 11.02h +Minutes of Regular Meeting of September 10, 2014
- 11.02i Travel and Professional Development

- Approve Professional Development travel for the following staff/Board Member(s) to attend the NJSBA 2014 Workshop & Exhibition in Atlantic City, New Jersey from 28 October 2014 through 30 October 2014 at an estimated cost not to exceed \$350.00 per person. The listed staff/Board Member(s) have notified the Superintendent that the primary purpose of attending this travel event is to discuss methods to help schools use their limited resources more efficiently, ways school districts can become environmentally and financially sustainable, and strategies on becoming more effective school leaders.

W. R. Blatchley Business Administrator

10/8/2014

<i>Staff Member</i>	<i>Name/Date of Workshop</i>	<i>Workshop Cost</i>	<i>Workshop Location</i>
Brian J. McBride	Techspo: Jan. 29-30, 2015	Not to exceed \$520.00	Atlantic City, NJ
Eric Mehler Tracy Wolf Lindsay Brooks Karen DeCesare Michele Trefz	Creating PARCC-like Math tests: Preparing for the New Assessments (PHS Team) 11/4/2014	\$75.00	Cinnaminson, NJ
Lynda Weston Terry Wallace JoAnn Dixon Agatha Williams Amanda Ehret (alt.)	Creating PARCC-like Math tests: Preparing for the New Assessments (CSS Team) 11/4/2014	\$75.00	Cinnaminson, NJ
Stacy Saia	Creating PARCC-like Math tests: Preparing for the New Assessments 11/4/2014	\$75.00	Cinnaminson, NJ
Kim Martino	NJ Assoc. of School Librarians Fall Conference 10/27/2014	\$134.60	Long Branch, NJ
Kim Martino	Chromebooks and the Common Core: A Google Summit 11/3/2014	\$149.00	Monroe, NJ
Joni Geiser	Developing SGOs for School Counselors 10/22/2014	\$149.00	Monroe, NJ
Kim Martino	Penn Jersey Josten's Renaissance Fall Training 12/5/2014	\$30.00	Burlington, NJ
Joe Martin	STEM Rethinking Science Teaching and Learning 10/23/2014	\$139.00	Mullica Hill, NJ
Michele Trefz, Danielle Willard	Strategies for Teaching Students with Visual Impairments on 10/16/2014	\$12.09 each	Newark, NJ

**Roll Call Vote Full Board**

Motion: Ms. Brett Second: Mr. Austin

Ayes: (8) Ms. Brett (11.02c-i), Mr. Austin, Ms. Knudson (11.02a-g, 11.02i), Mr. Russell, Mr. Warnock, Ms. Gilmore, Mr. Kay, Mr. Ozalis

Nays: (0) none

Abstentions: (2) Ms. Brett (11.02a-b), Ms. Knudson (11.02h)

12. Old Business - none13. Human Resource

13.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

13.01a Appointments

- Appoint Homebound Instructors at a rate of \$30.00/hr.: Sabrina Clark-Bonner, Marie Dicks
- Approve the following staff members to teach in the 3-7 program on a rotational basis at a rate of \$30.00/hr. as per the PEA Agreement:
 

William Donley	Christopher Tracey	Daniel Licata
Lorita Foster	Laura Masich	Lindsay Brooks
Jennifer VanZandt	Tracey Wolf	Katie DeMarco
- Approve the following administrators to supervise the 3-7 program on a rotational basis at a rate of \$55.00/hr. as per the PAA Agreement:
 

Joseph Martin	Ken Holloway	Michael Papenberg
Mark Pease	Stacy Saia	Lianne Kane
Joni Geiser		
- Approve the following staff members to serve as Central Detention Advisors on a rotational basis:
 

Sabrina Clark-Bonner	Maureen Joyce
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13.01b Extracurricular Activities

- Accept the resignation of Glen Hughes as JV Football Coach, effective September 30, 2014.
- \*Approve **John Christian Geisel** as the Assistant Football Coach, effective October 9, 2014 at a rate of \$5,231 pro-rated.
- Approve Leslie Dobbs as the Middle School Girls Basketball Coach at a stipend of \$1,431.
- Approve William Devlin as the Middle School Boys Basketball Coach at a stipend of \$1,431.
- Approve the initiation of a Future Educators of America Club under the guidance of Jamie Patchel (volunteer) for the 2014/2015 school year and joining the Future Educators of America/New Jersey Future Educators Association at no cost to the district.

13.01c Request to Enroll in Graduate Course and Apply for Tuition Reimbursement

<u>Staff Member</u>	<u>Course/Dates/University</u>	<u>Reimbursement Cost</u>
Joseph Rosato	BLED40510 Issues of Language & Cultural Diversity in ESL Programs/July 1, 2015-Aug. 26, 2015/Rowan Univ.	Per the Negotiated Agreement

13.01d 2014/2015 Palmyra District Evaluation Advisory Committee (DEAC)  
(to meet on 10/9/2014, 1/2015/2015, 4/21/2015, 6/2015/2015):

<u>Name</u>	<u>Position</u>
William Donley	Teacher, PHS
Lisa Jablonski	Parent

Lianne Kane	CST Supervisor
Joseph Martin	Principal, PHS
or Ken Holloway	Vice Principal, PHS
Brian McBride	Superintendent
or Jeanne Barber	Asst. Superintendent
Nicole Michaels	Teacher, CSS
Mark Pease	Principal, CSS
or Joni Geiser	Vice Principal, CSS
John Quigg	Board of Education Member, Parent
Michele Reisinger	Teacher, PHS
Stacy Saia	Supervisor of Curriculum & Instruction
Lynda Weston	Teacher, CSS

- 13.01e 2014/2015 School Improvement Panel (ScIP)  
 Charles Street School: Mark Pease, Joni Geiser, Nicole Michaels  
 Palmyra High School: Joe Martin, Ken Holloway, Michele Reisinger, Christopher Tracey

- 13.01f Student Field Experience
- Approval for Christine Acquaaah, a student at Burlington County College, to do 4 hours of classroom observations in the business department.
  - Approval for Malanka Turzeniuk, a student at Drexel University, to do 20 hours of classroom observations in the mathematics department.

### Roll Call Vote Full Board

Motion: Ms. Gilmore      Second: Mr. Russell

Ayes: (8) Ms. Brett, Mr. Austin (13.01a & 13.01c-f), Ms. Knudson, Mr. Russell,  
 Mr. Warnock, Ms. Gilmore, Mr. Kay, Mr. Ozalis

Nays: (0) none

Abstentions: (1) Mr. Austin (13.01b)

- 13.02 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

- 13.02a Student Field Experience  
 Approval for Kathleen Guest, a student at Camden County College, to do 15 hr. field experience during the Fall, 2014 under the direction of Ms. Elizabeth Marron.

- 13.02b Extracurricular Activities
- Accept the resignation of Mrs. Deborah Falcone as the advisor of the Computer Club at Charles Street School.
  - Appoint Kristin Tyler the advisor of the Computer Club at Charles Street School for the 2014/2015 school year at a stipend of \$464.
  - Appoint Jessica Mullan as the advisor for the Just Say No Club for the 2014/2015 school year at a stipend of \$464.

### Roll Call Vote Palmyra Board



Motion: Ms. Brett Second: Mr. Austin

Ayes: (6) Ms. Brett, Mr. Austin, Mr. Russell, Ms. Gilmore, Mr. Kay, Mr. Ozalis

Nays: (0) none

Abstentions: (0) none

14. Business, Finance and Operations

14.01a Certification

Pursuant to NJAC 6:20-2.13(e), we certify that as of September, 2014, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Roll Call Vote Full Board**

Motion: Ms. Gilmore Second: Mr. Russell

Ayes: (8) Ms. Brett, Mr. Austin, Ms. Knudson, Mr. Russell, Mr. Warnock, Ms. Gilmore, Mr. Kay, Mr. Ozalis

Nays: (0) none

Abstentions: (0) none

14.01b BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

**WHEREAS**, the above-defined Issuer has previously issued one or more series of bonds, including bond issues in the past five (5) years pursuant to one or more preliminary and final official statements (collectively, the "Bonds"); and

**WHEREAS**, in connection with the issuance of such Bonds, the Issuer covenanted with Bondholders to provide certain secondary market disclosure information on an annual basis to the Nationally Recognized Municipal Securities Information Repositories (pre-2009) and to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port (2009 to present) ("EMMA"), which secondary market disclosure information may consist of one or more of the following: audited financial statements, budgets, other financial and operating data and ratings changes; and

**WHEREAS**, the Securities and Exchange Commission (the "SEC") has recently focused attention on what it alleges is widespread failure of local government issuers across the nation to meet their continuing disclosure obligations and misrepresentation through material misstatements in an official statement (innocently, inadvertently or otherwise) of past compliance with continuing disclosure obligations; and

**WHEREAS**, in an effort to remedy these perceived issues, the SEC has implemented the Municipalities Continuing Disclosure Cooperation Initiative (the "SEC Initiative"), a limited-time program ending at 5:00 p.m. on December 1, 2014, that encourages issuers of municipal bonds, including the Issuer, to self-report possible material misstatements or omissions, made in the past

five (5) years in an official statement regarding compliance with prior continuing disclosure obligations; and

**WHEREAS**, should the SEC determine that an issuer has made material misstatements in an official statement regarding compliance with prior continuing disclosure obligations, issuers participating in the SEC Initiative agree to accept certain non-monetary penalties, in lieu of unknown, and, by all accounts, hefty monetary and non-monetary penalties the SEC has threatened on issuers that do not participate in the SEC Initiative; and

**WHEREAS**, by participating in the SEC Initiative, issuers agree to accept the following penalties, if imposed by the SEC (i) compliance with a cease and desist order in which the issuer neither admits nor denies the findings of the SEC, (ii) implementation of policies, procedures and training regarding continuing disclosure obligations, (iii) compliance with all existing continuing disclosure undertakings, (iv) cooperation with any further SEC investigation, (v) disclosure of settlement terms in any final official statement issued within five years of the date of institution of the proceedings, and (vi) production to the SEC of a compliance certificate regarding the applicable undertakings on the one year anniversary of the proceedings; and

**WHEREAS**, on July 24, 2014, the Division of Local Government Services issued Local Finance Notice 2014-9 (i) alerting local governments to the SEC Initiative, (ii) strongly recommending that local governments examine their continuing disclosure contractual obligations and past official statements in order to determine if it is advisable for an issuer to participate in the SEC Initiative, and (iii) cautioning, among other things, that local governments that fail to complete a disclosure assessment in connection with the SEC Initiative will likely have difficulty accessing capital markets; and

**WHEREAS**, the Issuer desires to conduct a disclosure audit that will (i) summarize the results of the Issuer's prior compliance with its secondary market disclosure obligations, and (ii) compare those results to the statements made by the Issuer in its official statements regarding past compliance (the "Disclosure Audit"); and

**WHEREAS**, the Issuer further desires to retain the services of a disclosure specialist to conduct the Disclosure Audit; and

**WHEREAS**, based on the results of the Disclosure Audit, and weighing heavily the known non-monetary penalties that may come through the Issuer's participation in the SEC Initiative versus the unknown, and, by all accounts, hefty monetary and non-monetary penalties the SEC has threatened on issuers that do not self-report, the Issuer further desires to delegate to the Business Administrator/Board Secretary, in consultation with the Issuer's general counsel, bond counsel, auditor and other finance professionals, the power to prepare and submit all documentation required to enter the Issuer's Bond issues into the SEC Initiative, as necessary;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE ISSUER, AS FOLLOWS:**

**Section 1.**

The Issuer hereby authorizes completion of the Disclosure Audit.

**Section 2.**

The Issuer hereby authorizes the Business Administrator/Board Secretary to engage the services of a disclosure specialist to complete the Disclosure Audit; provided that the award of any contract in

connection therewith meets the requirements of the Public Schools Contracts Law (N.J.S.A. 18A:18A-1 *et seq.*).

**Section 3.**

In the event the Disclosure Audit reveals that the Issuer **may** have made a material misstatement regarding the Issuer's compliance with prior continuing disclosure undertakings, the Issuer hereby authorizes and directs the Business Administrator/Board Secretary to prepare and submit all documentation necessary to enter the Issuer's applicable Bond issues into the SEC Initiative.

**Section 4.**

Any action taken by the Business Administrator/Board Secretary or any other officer of the Issuer, with respect to the Disclosure Audit, the engagement of a disclosure specialist and participation in the SEC Initiative, is hereby ratified and confirmed.

**Section 5.**

This resolution shall take effect immediately.

- 14.01c BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

Authorize the following full and partial salaries be paid from the No Child Left Behind (NCLB)-2014 Title I:

D. Aaronson	Instructional Assistant	\$10,064 (100%)
A. Nixon	Instructional Assistant	\$15,339 (78%)

- 14.01d Authorize the Business Administrator to direct the district's third party administrator, The Omni Group, to add Vanguard to the list of approved 403(b) providers.
- 14.01e Recognize and acknowledge Bowman & Company LLP *Peer Review Report* dated September 9, 2011.
- 14.01f +Submission of the following items to the Burlington County Office of Education for approval:
- Annual Maintenance Budget Amount Worksheet (M-1 Report)
  - Comprehensive Maintenance Plan
  - Annual Facilities Checklist for Delaware Avenue, Charles Street School and Palmyra High School
  - Toilet Room Facilities Waiver for K Classrooms in Charles Street School for the 2014-2015 School Year.
- 14.01g Accept a gift/donation of a 9/11 book to Palmyra High School and thirty (30) dictionaries to Charles Street School from the Jablonski family.

**Roll Call Vote Full Board**

Motion: Ms. Gilmore      Second: Ms. Knudson

Ayes: (8) Ms. Brett, Mr. Austin, Ms. Knudson, Mr. Russell, Mr. Warnock, Ms. Gilmore, Mr. Kay, Mr. Ozalis

Nays: (0) none  
 Abstentions: (0) none

- 14.02a BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:
- Salary adjustment for Ms. H. Skowronski from \$8.25/hr (substitute rate) to \$8.55/hr (adult counselor rate)

**Roll Call Vote Palmyra Board**

Motion: Mr. Russell      Second: Mr. Austin

Ayes: (6) Ms. Brett, Mr. Austin, Mr. Russell, Ms. Gilmore, Mr. Kay, Mr. Ozalis  
 Nays: (0) none  
 Abstentions: (0) none

15. Policy and Curriculum

- 15.01 BE IT RESOLVED that the following policy and curriculum actions are hereby approved as recommended by the Superintendent:

15.01a +Policies/Regulations

- Approve the following policies/regulations as revised:
  - P 0141 Board Member Number and Term
  - P 0143 Board Member Election and Appointment
  - P 2412 Home Instruction Due to Health Condition
  - P 2417 Student Intervention and Referral Services
  - R 2417 Student Intervention and Referral Services
  - P 2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
  - R 2624 Grading System
  - P 3125 Employment of Teaching Staff Members
  - P 3230 Outside Activities
  - P 3240 Professional Development for Teachers and School Leaders
  - R 3240 Professional Development for Teachers and School Leaders
  - P 4125 Employment of Support Staff Members
  - P 4230 Outside Activities
  - P 5200 Attendance
  - R 5200 Attendance
  - R 5600.01 Discipline/Code of Conduct – Palmyra High School
  - P 5610 Suspension
  - R 5610 Suspension Procedures
  - P 5611 Removal of Students for Firearms Offenses
  - R 5611 Removal of Students for Firearms Offenses
  - P 5620 Expulsion
  - P 8462 Reporting Potentially Missing or Abused Children
  - R 8462 Reporting Potentially Missing or Abused Children

- Approve the following new policies/regulations for a first reading:
  - P 1581 Victim of Domestic or Sexual Violence Leave
  - R 2412 Home Instruction Due to Health Condition
  - P 3283 Electronic Communications Between Teaching Staff Members and Students
  - R 2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
  - P 4283 Electronic Communications Between Support Staff Members and Students
  - P 5612 Assault on District Board of Education Members or Employees
  - R 5612 Assault on District Board of Education Members or Employees
  - P 5613 Removal of Students for Assaults with Weapons Offenses
  - R 5613 Removal of Students for Assaults with Weapons Offenses
  - P 6511 Direct Deposit
  - P 8507 Breakfast Offer Versus Serve (OVS)
  - P 8508 Lunch Offer Versus Serve (OVS)

15.01b Curriculum

- Accounting I
- Tomorrow's Teachers
- Web Design
- English 7
- Reading 7
- English 8
- Creative Writing
- Math 6
- Math 7
- Math 8
- AP Calculus
- Science I
- Science II
- Science III
- Science IV
- Science V
- Science VI
- Social Studies I
- Social Studies II
- Social Studies III
- Social Studies IV
- Social Studies V
- Social Studies VI
- Social Studies VII
- Social Studies VIII
- Spanish I
- Spanish V

- 15.01c +Submission of the following documents to the Burlington County Office of Education for approval:
  - NJ Quality Single Accountability Continuum (NJQSAC)
  - Nursing Services Plan 2014/2015
  - District Mentoring Plan 2014-2017
  - Palmyra School District Health Plan 2014/2015
    - Asthma Plan
    - Diabetes Plan
    - Individual Health Care Plan
- 15.01d Approval of the HIB Report for 2013/2014 Period 2
- 15.01e Approval of the Violence, Vandalism and Substance Abuse Report for 2013/2014 Period 2

**Roll Call Vote Full Board**

Motion: Ms. Brett            Second: Ms. Gilmore

Ayes: (8) Ms. Brett, Mr. Austin, Ms. Knudson, Mr. Russell, Mr. Warnock, Ms. Gilmore, Mr. Kay, Mr. Ozalis

Nays: (0) none

Abstentions: (0) none

**\*15.02** BE IT RESOLVED that the following policy and curriculum actions are hereby approved as recommended by the Superintendent:

15.02a	<u>Field Trips</u>		
	<u>Date</u>	<u>Destination</u>	<u>Grade/Subject</u>
	10/10/2014	Volunteer Center of Burlington County	Gr. 9-12 Interact/Mrs. Foster
	10/23/2014	West Deptford, NJ for College Fair	Gr. 11-12/Ms. Shore
	11/1/2014	Woodstown High School For Band Competition	Gr. 7-12/Mr. Moore
	11/4/2014, 2/5/2015, 3/26/2015	Cooper Trauma	Gr. 9-12/Mrs. Birch
	11/17/2014	University of Penn.	Gr. 10-11/Mrs. Birch, Ms. Trefz
	11/18/2014	Rutgers Univ.	Gr. 10-12/Mrs. Salvo

*The Board would like to recognize the PTA for its financial support, which helps to make many of these trips possible.*

15.02b	<u>Homebound Instruction</u>	
	<u>SID</u>	<u>Initial Date of Instruction</u>
	7039586670	9/17/2014
	9102312028	9/22/2014

15.02c Student Placements/Services - None

15.02d Student Activities/Fund Raisers

- Red Ribbon Assembly on 10/24/2014
- Junior Student Council Spring Dance – change in date from 5/29/2015 to 5/2015
- Approval for Noah Stephenson, Troop #25, to work on an Eagle Scout Project (rear auditorium service counter) under the guidance of Mr. Martin and Mr. Holt

## Class of 2018 (Alex Torrance)

Dress down day on 11/2014 (\$2.00 for students, \$5.00 for staff); funds to benefit the Class of 2018.

## Class of 2017 (Laura Masich)

10/20-11/7/2014 sell spirit t-shirts to the members of the class of 2017.

## Class of 2016 (Eric Mehler)

Sale of T-shirts and polos during the 2014/2015 school year; funds to benefit the Disney 2016 class trip (sale from October 9, 2014 throughout the remainder of the school year).

Spanish National Honor Society (Katie Salvo). Fundraisers will be used to raise money for awards and trips:

- Have a table at the annual craft fair in the PHS gym on December 6<sup>th</sup>, 2014 to sell cookies and raffle tickets.
- Bake sales at the PHS trophy case on the following dates:
 

10/17/2014	11/2014/2014	12/12/2014	1/23/2015
2/20/2015	3/20/2015	4/17/2015	5/2015/2015
- Taco sales in the PHS cafeteria on the following dates:
 

11/24/2014	11/25/2014	2/12/2015	2/13/2015
3/13/2015			

## Student Council (Kathleen McClure and Christina Birch)

- Sale of long sleeve T-shirts beginning 10/9/2014 to raise money for Leadership Training Camp.
- Magazine sale from 10/20-10/30/2014 to raise money for leadership training camp.
- Chocolate bar sale to supplement funds for leadership training conference and their trip to great adventure. The fundraiser would begin on 10/2014 and continue until the end of the year. Sales would take place in Mrs. McClure's office.
- Jingle bell sale from 12/15-12/19/2014 to raise money for the leadership training conference. Sales would take place in PHS.
- Annual American Red Cross Blood Drive on 2/20/2015 in the PHS gym.
- Homecoming Dance/Fundraiser: The sale of the tickets will help reimburse the costs of holding the event such as the DJ and food. The date of the dance is 11/26/2014 @ 7 P.M. in the PHS cafeteria and gym.

## German Club (Katie DeMarco)

Sale of gummy bears and advent calendars to fundraise for transportation expenses for trips for the school year 2014/2015. All sales will occur in room 11 at the high school. The sales will take place from 11/3/2014-12/1/2014.

PTA

- Fall book fair at Charles Street School and Palmyra High School from 10/24-10/31/2014 (Kathy Hartman)
- Spring book fair at Charles Street School and Palmyra High School from 2/9-2/13/2015 (Vicki Agnew)
- Summer reading book fair at Charles Street School and Palmyra High School from 5/18-5/22/2015 (Vicki Agnew)

Tennis Team (Frank Hiller)

- Tennis Serve-A-Thon on 10/28/2014
- Bake Sale on 10/30/2014 and 11/17/2014

Youth & Government (Maureen Joyce); all fundraisers will be sold in her room:

- 10/27-10/31/2014: sell raffle tickets for a Halloween basket full of candy to raise money for their annual trip.
- 12/5/2014: dress down day for Pearl Harbor with the proceeds being donated to the Palmyra War Memorial.
- 12/23/2014: raffle a winter basket full of winter themed prizes to raise money for their annual trip.
- 3/17/2015: St. Patty's day dress down day and bake sale to raise money for their annual trip.
- 4/2/2015: raffle a spring basket full of spring themed prizes to raise money for their annual trip.
- 6/5/2015: sell final survival baskets to raise money for their trip.

15.02e +Winter Athletic Schedule

**Roll Call Vote Full Board**

Motion: Mr. Austin      Second: Ms. Brett

Ayes: (8) Ms. Brett, Mr. Austin, Ms. Knudson, Mr. Russell, Mr. Warnock, Ms. Gilmore, Mr. Kay, Mr. Ozalis

Nays: (0) none

Abstentions: (0) none

**15.03** BE IT RESOLVED that the following policy and curriculum actions are hereby approved as recommended by the Superintendent:

15.03a Field Trips

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject</u>
10/21/2014	Johnson's Farm	K/Mrs. Adamezyk, Ms. Marron, Mrs. Mills, Ms. Mullan
5/27/2015	Phila. Museum of Art	Gr. 5-6/Mr. Graiff
5/28/2015	Great Adventure	Gr. 6/Mr. Straeter

*The Board would like to recognize the PTA for its financial support, which helps to make many of these trips possible.*

15.03b Homebound Instruction - None



15.03c Student Placement/Services - None**Roll Call Vote Palmyra Board**

Motion: Mr. Russell      Second: Mr. Austin

Ayes: (6) Ms. Brett, Mr. Austin, Mr. Russell, Ms. Gilmore, Mr. Kay, Mr. Ozalis

Nays: (0) none

Abstentions: (0) none

- 15.04 Ms. Brett presented a motion to accept the donation of five trees from the Borough of Palmyra to be planted at the Charles Street School. The Motion was seconded by Mr. Austin

**Roll Call Vote Full Board**

Motion: Ms. Brett      Second: Mr. Austin

Ayes: (8) Ms. Brett, Mr. Austin, Ms. Knudson, Mr. Russell, Mr. Warnock, Ms. Gilmore, Mr. Kay, Mr. Ozalis

Nays: (0) none

Abstentions: (0) none

16. Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

## 16.01a Recognition of members of the Public

A student attending Palmyra High School rose to share student views regarding the student dress code. The student suggested that the Board should reconsider its dress code policy.

Mr. Bostock noted his appreciation for the action taken by the Board in reference to his previous forum comments regarding 403(b) providers. Mr. Bostock went on to thank the district administration for the forward progress made in building a new foundation for district growth and progress noting that this type of turn around may take as long as seven years to demonstrate advancement. Mr. Bostock then expressed his support for new discussions regarding the student dress code.

## 16.01b Recognition of members of the Board

Mr. McBride noted that the high school student speaking to the dress code demonstrated courage and leadership by presenting to the Board and not only coming to the Board with a problem but also a solution.

10/8/2014

Ms. Brett expressed her thoughts concerning the dress code and that she supports new discussion of the matter.

Mr. Ozalis commented that the district is run differently than when the dress code was put into effect and that maybe it was time to take a fresh look.

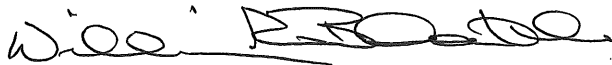
17. Adjournment

**Voice Vote by Full Board**

Motion: Ms. Gilmore  
Second: Ms. Knudson  
Vote: Unanimous  
Time: 9:04 p.m.

The meeting was adjourned at 9:04 p.m.

Respectfully Submitted,



William R. Blatchley  
School Business Administrator/Board Secretary