

Minutes
August 27, 2014
7:00 P.M.

1. Call to Order

The meeting was called to order at 7:00 p.m.
Mr. Ozalis read the Opening Public Meetings statement.

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, Philadelphia Inquirer, and the Trend on August 6, 2014.

2. Moment of Silent Meditation

3. Salute to the Flag

4. Roll Call:

Ms. Nancy Brett, Vice President
Mr. Keith Austin
Ms. Sandra Cintron
Mrs. Lori Gilmore
Mr. John Gural
Mr. John Kay
Mr. Stanley Ozalis, President
Mr. John Quigg
Mr. Mark Russell
Mr. Warnock, Riverton Representative
Ms. Mary Ellen Knudson, Beverly Representative
Mr. Giovanni Gravano, Student Representative

Present: Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Ozalis, Mr. Russell, Mr. Quigg, Ms. Knudson, Mr. Warnock (7:20 p.m.), Mr. Gravano

Absent: Ms. Cintron

5. Presentations/Recognition

None

6. Reports

6.01 Superintendent

Mr. McBride noted that he would provide a full report of summer activities at the September 10th meeting.

6.02 Sending District Reports

6.02a Beverly

Ms. Knudson reported that the enrollment for 2014-2015 was 285 students and that Beverly has lengthened its school day for the upcoming year.

6.02b Riverton

No report

6.03 Student Representative

No report

6.04 PTA

Ms. Hartman noted the change in officers for the upcoming school year and reported that two officers had attended the state leadership training over the summer. The first meeting of the PTA will take place on September 8th at 7:00 p.m. at the Charles Street library.

7. Correspondence

Letter from Nanette Gerst, Executive Director of JDRF
Mr. Ozalis read the correspondence.

8. Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

-Ms. Beck, 13.01a – noted an error in the published date

13.01c – noted approval of a duplicate fundraiser. She suggested that there be a committee established to better coordinate fundraising activities.

-Mr. Palmer, 11.01a – wanted to know who makes the decision regarding the recommended hourly rate which will be offered to bus drivers

9. Routine Business

9.01 BE IT RESOLVED that the following reports are hereby accepted and approved:

9.01a +Enrollment Report – June, 2014

9.01b +Health Report – June, 2014

9.01c +HIB Report – June, 2014

9.01d +Violence, Vandalism & Substance Abuse Report - June, 2014

9.01e +Fire Drills – June, 2014

9.01f +Substitutes for the 2014-2015 school year

- Approve the application and submission of required documents to the Burlington County Office of Education for a substitute teaching certificate for Tiffany Murphy.

- Approve the application and submission of required documents to the Burlington County Office of Education for a substitute teaching certificate for Christiana Quinton.
- Approve the application and submission of required documents to the Burlington County Office of Education for a substitute teaching certificate for William Devlin.

9.01g Volunteers: Katherine Bruno, MaryAnn Middleton

Voice Vote by Full Board

Motion: Mr. Quigg
 Second: Ms. Gilmore
 Vote: Unanimous

- 9.02 BE IT RESOLVED that the following reports are hereby accepted and approved:
- 9.02a +Check Register for June, 2014 representing hand and machine checks in the amount of \$2,033,172.58
- 9.02b +Check Register for July, 2014 representing hand and machine checks in the amount of \$943,121.89
- 9.02c +Board Secretary Report for May, 2014 and the Treasurer Report for May, 2014 which have been found to be in agreement
- 9.02d +Board Secretary Report for June, 2014 and the Treasurer Report for June, 2014 which have been found to be in agreement
- 9.02e +Board Secretary Report for July, 2014 and the Treasurer Report for July, 2014 which have been found to be in agreement
- 9.02f +Cafeteria Report for June, 2014
- 9.02g +Cafeteria Report for July, 2014
- 9.02h +Minutes of Regular Business Meeting June 11, 2014
- 9.02i +Minutes of Special Meeting June 25, 2014
- 9.02j +Transfer Report for June, 2014
- 9.02k +Transfer Report for July, 2014
- 9.02l Travel and Professional Development
- Approve Michael Papenberg to attend the BCSL Athletic Director Meetings for the 2014/2015 school year.
 - Approve Professional Development travel for the following staff/Board Member(s) to attend the NJSBA 2014 Workshop & Exhibition in Atlantic City, New Jersey from 28 October 2014 through 30 October 2014 at an estimated cost not to exceed \$350.00 per person. The listed staff/Board Member(s) have notified the Superintendent that the primary purpose of attending this travel event is to discuss methods to help schools use their limited resources more efficiently, ways school districts can become environmentally and financially sustainable, and strategies on becoming more effective school leaders.

Stanley Ozalis	Board Member
Nancy Brett	Board Member
Keith Austin	Board Member

John Kay	Board Member
Lori Gilmore	Board Member
John Quigg	Board Member
John Gural	Board Member
Sandra Cintron	Board Member
Mark Russell	Board Member
Brian McBride	Superintendent
Jeanne Barber	Assistant Superintendent

This travel is directly related to the responsibilities of the staff/ Board Member(s) listed and furthers the efficient operation of the district

<i>Staff Member</i>	<i>Name/Date of Workshop</i>	<i>Worksh op Cost</i>	<i>Workshop Location</i>
Eric Mehler, Agatha Williams	PARCC Consortium Session 1: Fractions are our Friends October 22, 2014	800.00	Mullica Hill
	PARCC Consortium Session 2: Creating and Explaining Measurement and Data December 3, 2014		
	PARCC Consortium Session 3: The Significance of Number and Operations January 21, 2015		
	PARCC Consortium Session 4: Plain Geometry February 25, 2015		
	PARCC Consortium Session 5: Statistics and Probability for Fun March 18, 2015		
Deborah Falcone, Chris Tracey	PARCC Consortium Session 1: Who Does PARCC Think He Is Anyway? (The Common Core Standards and How they Make PARCC Unique) October 10, 2014		
	PARCC Consortium Session 2: To Read or Not to Read- That is the Question! (Close Reading Strategies and Text Complexity) October 24, 2014		
	PARCC Consortium Session 3: Three Cheers for the Tiers (Rising to the PARCC Rigor with Tiered Academic Vocabulary) December 5, 2014		
	PARCC Consortium Session 4: No, You are Not Entitled to Your Own Opinion... (Unless You Can Support it with Textual Evidence!) January 16, 2015		
	PARCC Consortium Session 5: Pack a		

	Punch to the PARCC (How to Utilize Summative Assessment to Blow Them Away!) January 30, 2015		
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Roll Call Vote Full Board

Motion: Ms. Gilmore Second: Mr. Gural

Ayes: (10) Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Russell, Mr. Quigg, Mr. Warnock, Ms. Knudson, Mr. Ozalis

Nays: (0) none

Abstentions: (0) none

10. Old Business

None

11. Human Resource

11.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

11.01a Appointments for 2014-2015

- Appoint Ms. Deanna Herrmann as Secretary at Charles Street School at a salary of \$32,869 (Step 9).
- Appoint Ms. Leslie Dobbs as the full time Health/PE teacher at Palmyra High School for the 2014-2015 school year.
- Appoint Mr. Richard Dreby as the School Security Officer for the 2014-2015 school year at a salary of \$35,000 pro-rated.
- Appoint Ms. Kelly A. Gallagher as a leave replacement Science teacher at Palmyra High School for the 2014-2015 School year at a salary of \$53,443 (BA+30, step 1)
- Appoint Mr. R. Holt District Certified Educational Facility Manager effective 1 September 2014 at a salary of \$58,587 (pro-rated) pursuant to his certification as a CEFM effective May 2014.
- Approve the following bus drivers and the corresponding hourly wage to provide routine transportation services as may be required for the 2014-2015 school year:

W. Palmer	\$TBD/hr.	
L. Kozloski	\$TBD/hr.	
G. Cole	\$TBD/hr.	
- Approve the following After School Care staff and the corresponding hourly wage for the 2014-2015 school year:

D. Frisby	\$9.00/hr	M. Petrucelli	\$9.50/hr
J. Coles	\$8.55/hr	L. Childs	\$10.15/hr
J. Magliari	\$8.55/hr	D. Aaronson	\$9.65/hr
M. Fields	\$9.50/hr	E. Eckhardt	\$9.50/hr
- *Approve Terry Burik as an LDTC for the 2014-2015 school year at a rate of \$350 per day, not to exceed \$37,800.

11.01b Extra Teaching Assignment for 2014-2015

- Approval for Mr. Daniel Licata to teach a 7th instructional period during the 2014/2015 school year at a stipend of \$6,200 as per the bargaining agreement.

11.01c Extracurricular Activities

- Accept the resignation of Jacqueline Edmonds as Fall/Spring Cheerleading Coach.
- Approve the following Extracurricular Paraprofessional Athletic Aides:
Boys Soccer: Kevin Murphy, Tim Brett, William Devlin, Jason Ewing
Girls Soccer: Kristen Papenberg, Celina King
Field Hockey: Leslie Dobbs
- Appoint Mr. Brian Harding as the Varsity Boys' Basketball Coach at a stipend of \$6,501.
- Appoint Ms. Tiffany Murphy as the Fall and Winter Cheerleader Advisor at a stipend of \$2,190.

11.01d Student Teacher

Approve Ms. Alyssa Anderson, a student at The College of New Jersey, to do her student teaching at Palmyra High School under the direction of Mr. Ken Miller and Mr. Kevin Potor from January 26, 2015 to May 8, 2015.

11.01e Termination

Approve the termination of the per diem contract for Mr. Thomas Walck, LDTC, as per the terms and conditions as set forth in the contract.

Roll Call Vote Full Board

Motion: Mr. Russell Second: Ms. Gilmore

Ayes: (10) Mr. Austin (11.01b-e), Ms. Brett (11.01a-b, 11.01d-e), Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Russell, Mr. Quigg (11.01b-e), Mr. Warnock, Ms. Knudson, Mr. Ozalis

Nays: (0) none

Abstentions: (3) Mr. Austin (11.01a), Ms. Brett (11.01c), Mr. Quigg (11.01a)

11.02 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

11.02a	<u>Request to Enroll in Graduate Course and Apply for Tuition Reimbursement</u>		
	<u>Staff Member</u>	<u>Course/Dates/University</u>	<u>Reimbursement Cost</u>
	Kelliann Richardson	RDLG571 Language & the Teaching of English/Aug.-December 2014	\$1,986

Roll Call Vote Palmyra Board

Motion: Ms. Brett Second: Mr. Quigg

Ayes: (8) Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Russell, Mr. Quigg,
Mr. Ozalis

Nays: (0) none

Abstentions: (0) none

12. Business, Finance and Operations

12.01a Certification

Pursuant to NJAC 6:20-2.13(e), we certify that as of July 31, 2014, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call Vote Full Board

Motion: Mr. Quigg Second: Ms. Gilmore

Ayes: (10) Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Russell, Mr. Quigg,
Mr. Warnock, Ms. Knudson, Mr. Ozalis

Nays: (0) none

Abstentions: (0) none

12.02a BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

- Salary Adjustments

- Adjust Mr. Christopher Tracey's salary from \$59,924 (BA+30, Step 9) to \$60,924 (MA, Step 9) to reflect completed graduate credits.
- Adjust Ms. Christina Birch's salary from \$56,161 (MA, Step 4) to \$57,361 (MA+15, Step 4) to reflect completed graduate credits.

- Grants

- Accept the No Child Left Behind Grant (NCLB)-2015 Title I in the amount of \$229,449 and Title II in the amount of \$37,752 and

Not to accept Title III in the amount of \$2,306, this action is necessary because Palmyra Public Schools does not receive at least \$10,000 in grant funds and is not part of a Title III consortium, and

Authorize the submission of the grant applications pursuant to this action and that the following full and partial salaries be paid from the Title I grant:

B. Vieira	Teacher	\$ 54,559
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A. Williams	Teacher	\$ 60,91
D. Straeter	Teacher	\$ 30,056 (50%)
S. Graff	Teacher	\$ 32,978 (50%)

- Accept the Individuals with Disabilities Education Improvement Act (IDEA)-2015 Basic Grant in the amount of \$281,498 and the Preschool Grant in the amount of \$7,071 and

Authorize the submission of the grant applications pursuant to this action and that the following full and partial salaries be paid from the IDEA Pre-School grant:

Debbie Lewis	Instructional Aide	\$7,071 (35%)
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- Approve the District's Standard Operating Procedures
- *Participate in the Burlington County Inclusion Project for the 2014-2015 school year at an estimated cost of \$1,250.60 (\$1.30 per student x 962 students).
- *Add Christina Birch as a member of the Burlington County School Crisis Response Team for the 2014-2015 school year.

Roll Call Vote Full Board

Motion: Mr. Quigg Second: Ms. Gilmore

Ayes: (10) Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Russell, Mr. Quigg, Mr. Warnock, Ms. Knudson, Mr. Ozalis

Nays: (0) none

Abstentions: (0) none

13. Policy and Curriculum

13.01 BE IT RESOLVED that the following policy and curriculum actions are hereby approved as recommended by the Superintendent:

13.01a Field Trips

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject</u>
9/13/2014	Chichester High School, PA	Gr. 7-12/Mr. Moore
10/14/2014	The College of New Jersey	Gr. 7-12/Mrs. Bostock, Ms. McClure
1/7/2015	The College of New Jersey	Gr. 7-12/Mrs. Bostock, Ms. McClure
6/4/2015	Great Adventure	Gr. 7-12/Mrs. Bostock, Ms. McClure, Mrs. Foster

The Board would like to recognize the PTA for its financial support, which helps to make many of these trips possible.

13.01b +Fall Athletic Schedule

13.01c Fund Raisers

[Type text]

- Senior Trip:
 - Comedy Night at Casa Carollo 8/23/2014
 - Milanese Spirit Night 9/16/2014
 - Wawa Hoagie Coupon Sales 9/2014 to 12/2014
 - Welch's Fruit Snacks 9/2014 to 3/2015
- Band:
 - Save Around Book Sale 9/16 to 9/30/2014
 - Craft Fair 12/6/2014
 - Selling concessions at home 9/14/2014 to 9/27/2014
 - Football games
- Soccer Booster Club:
 - Hoagie sale @ the Legion Field 9/13/2014
 - concession stand
- PTA:
 - Coupon Book 9/17 to 10/1/2014
 - Fall School Pictures 9/26/2014
 - Charleston Wrap 10/1 to 10/15/2014
 - Fall Book Fair 10/20 to 10/24/2014
 - Spirit Gear Sweatshirt Sale 9/5 to 10/22/2014
 - Poinsettia Sale (6th grade dance) 9/19 to 12/3/2014
 - Holiday Shoppe 12/1 to 12/5/2014
- Donations of pet care supplies and food to assist the Animal Welfare Association (overseen by Kim Hoffman)
- "The Bread of Life" Food Pantry Drive (Epworth United Methodist Church) to assist families in our community (overseen by Kim Hoffman)
- "Go 4 The Goal" National dress down day for pediatric cancer (overseen by Kim Hoffman)

13.01d Student Activities

Approve Eric Blatz to complete his Eagle Scout project at Palmyra High School to construct a ticket booth to be used at district sporting events.

13.01e +Anti-Bullying Bill of Rights – Self Assessment Grades

Approve the New Jersey Department of Education School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* for the period July 1, 2013 – June 30, 2014.

13.01f +QSAC

Accept and approve the July 7, 2014 QSAC Interim Review and the recommendations set forth by the New Jersey Department of Education and the District Improvement Plan as approved in March 2014.

Roll Call Vote Full Board

Motion: Russell Second: Austin

[Type text]

Ayes: (10) Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Russell, Mr. Quigg,
Mr. Warnock, Ms. Knudson, Mr. Ozalis

Nays: (0) none

Abstentions: (0) none

13.02 BE IT RESOLVED that the following policy and curriculum actions are hereby approved as recommended by the Superintendent:

13.02a 2015 National Assessment of Educational Progress

Approve participation in NAEP for mathematics, reading and science assessments at Charles Street School from January 26 to March 6, 2015.

13.02b Student Placements/Services for the 2014-2015 school year:

- Approve Alyssa LaMotta Clark, Speech-Language Pathologist, to provide 8 speech sessions between 7/1/2014 and 8/29/2014 at a cost of \$95.00 per session to student #4585856786.
- Approve a 1:1 aid for student #1329451663 who attends St. John of God at a rate of \$171.42 per diem based on 210 school days (total of \$35,998.20) effective 7/1/2014 to 6/30/2015.
- Approve student #8202885641 and student #9601267887 to receive Educational Level 1 services provided by the New Jersey Commission for the Blind & Visually impaired for the 2014-2015 school year at a cost of \$1,800 per student.
- Approve student #6644393739 to attend YALE School, Medford Campus, for the 2014-2015 school year at a cost of \$43,340.40 (\$240.78 per diem x 180 days).
- Approval to enter into a contract with Educational Services Unit for a speech therapist to work 2.5 days per week with students in grades 5-12 for the 2014-2015 school year at a cost of \$25,600, effective September 8, 2014.

Roll Call Vote Palmyra Board

Motion: Ms. Brett Second: Ms. Gilmore

Ayes: (8) Mr. Austin, Ms. Brett, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Russell, Mr. Quigg,
Mr. Ozalis

Nays: (0) none

Abstentions: (0) none

14. Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

14.01a Recognition of members of the Public

08/27/2014

Ms. Beck made note of a health related issue concerning EpiPen's at Charles Street School.

14.01b Recognition of members of the Board

Mr. Russell inquired about final fund balances for the 2013-2014 fiscal year. Mr. Blatchley notified the Board that the FY14 audit would begin on September 8th.

15. Adjournment

Voice Vote by Full Board

Motion: Ms. Brett
Second: Ms. Gilmore
Vote: Unanimous
Time: 7:38 p.m.

The meeting was adjourned at 7:38 p.m.

Respectfully Submitted,



William R. Blatchley
School Business Administrator/Board Secretary