

**BOARD OF AGENDA
MINUTES
April 16, 2013**

1. The meeting of the Palmyra Board of Education was called to order at 7:00 p.m.

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, Philadelphia Inquirer, and the Trend on April 12, 2013.

2. Moment of Silent Meditation

Mr. Ozalis asked for a moment of silence and requested everyone to remember the victims of the bombing which took place in Boston yesterday (Monday, April 15, 2013).

3. Salute to the Flag

4. Roll Call

Mr. Keith Austin
Ms. Nancy Brett, Vice President
Ms. Valerie R. Flourney
Mrs. Lori Gilmore
Mr. John Gural
Mrs. Mary L. Holloway
Mr. John Kay
Mr. Stanley Ozalis, President
Mr. John Quigg
Mr. Scott Warnock, Riverton Representative
Ms. Dale Thompson, Beverly Representative
Ms. Irene Farinas, Student Representative

Present: Mr. Austin, Ms. Brett, Ms. Farinas, Ms. Flourney, Ms. Gilmore, Mr. Gural, Ms. Holloway, Mr. Kay, Mr. Ozalis, Mr. Warnock

Absent: Mr. Quigg, Ms. Thompson

5. Presentations – Mr. Gural, Mr. McBride, Mr. Martin and Mr. Pease presented awards for student of the month.

Students of the Month

6th Grade – Vincent Pallotto
8th Grade – Damien Portella
9th Grade – Susan Baillargeon

12th Grade – Kyle Ward

Student of the Month for November 2012

12th Grade – Christina DeJoseph

Mr. Gural, Mr. McBride, and Mr. Martin presented the Palmyra High School Teacher of the year award to Ann Feinleib.

Mr. Warnock, Mr. McBride, and Mr. Pease presented the Charles Street School Teacher of the year award to Karen Adams.

The meeting recessed at this time and refreshments were served to mark the accomplishments of the teacher of the year award recipients. Also at this time, the Palmyra PTA presented each award recipient with a bouquet of flowers. The meeting resumed at 7:35 p.m.

6. WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Palmyra Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subjects shall be discussed on this date in a session of the *Board* closed to the public:

Personnel, Negotiations, Legal

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting shall be closed to the public for the reasons set forth above, in accordance with the *OPEN PUBLIC MEETINGS ACT*; and

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

A motion to adjourn to executive session was made by Ms. Flournoy and seconded by Ms. Brett

Motion: Ms. Flournoy
Second: Ms. Brett
Vote: Unanimous

Adjourned to Executive Session 7:37 p.m.

A motion to reopen the public session was made by Ms. Holloway and seconded by Ms. Brett.

Motion: Ms. Holloway
Second: Ms. Ms. Brett
Vote: Unanimous

7. Return to Public Session at 8:27 p.m.
8. Superintendent's Report
- Review of 2012-13 goals

1. Burlington County Education Association – Mall EXPO 2013
 - a. Palmyra student contributions
 - b. Acknowledgements
 - i. Brenda Collier – Mall Core Committee
 - ii. Renee Hoeffcker – BCEA Mall Coordinator
 - iii. CSS staff and students
 - iv. PHS music director and band performers
2. Eligibility to Attend the Palmyra School District
 - a. Residency – active investigations
 - b. Letters to parents/guardians
 - c. 30 day notices to appear before the BOE
 - d. Removal from the district attendance
 - e. Legal recourse
3. District Evaluation and Advisory Committee (DEAC)
 - a. Meeting held on 4/15/2013
 - b. Reviewed Danielson model
 - c. Reviewed schedule
 - d. Discussed primary and secondary goals (big questions, weighting, rubrics)
 - e. Reviewed Student Growth Percentiles (SGP)
 - f. Reviewed Student Growth Objectives (SGO)
 - g. Discussed staff surveys
4. Twenty Fifth Annual Academic Awards Dinner
 - a. BCIT Campus; 4/23/2013 at 7 PM
 - b. PHS Principal, Assistant Principal, Superintendent and BOE President
 - c. Honor the top 10th, 11th and 12th grade students from PHS
5. NJ School Performance Reports
 - a. Interpretive Guide, CSS and PHS reports to be posted on Website
 - b. Performance Results by School:

	Peer Ranking (Percentile)	Statewide Ranking (Percentile)	Percent of Targets Met
CSS			
Academic Achievement	62	37	80
College and Career Readiness	100	100	100
Student Growth	48	33	100
PHS			
Academic Achievement	15	13	50
College and Career Readiness	65	42	20

Student Growth	68	36	100
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- c. Evaluation of classes and courses to serve population needs
- d. Target response using benchmarks, MAP results, and teacher evaluation

6. Palmyra BOE 2012-2013 District Goals – Evaluation

- a. See attached

9. Committee Reports

Curriculum & Instruction – The committee did not meet during this period.

Finance & Physical Plant - Mr. Austin presented the Buildings and Grounds report.

Human Resources – The committee did not meet during this period.

Policy - The committee did not meet during this period.

Negotiations – Mr. Ozalis reported that the next meeting with PEA is scheduled for Tuesday, April 23, 2013.

10. Correspondence

Mr. Ozalis read a letter to the Board from Comegno Law Group. The letter contained notice to the Board that Comegno Law Group was withdrawing from its contract to provide labor negotiations services. Mr. Ozalis then explained the circumstances surrounding the issue which prompted the letter from Comegno.

11. Recognition of members of the public wishing to speak on agenda items

Mr. Dreby spoke in support of Mr. Ozalis with regard to the Comegno issue.

Mr. Confer spoke in support of Mr. Ozalis with regard to the Comegno issue.

12. Routine Business

A. Entertain a motion to accept the following reports:

- Cafeteria Report – March, 2013
- Enrollment Report – March, 2013
- Health Report – March, 2013
- HIB Report – March, 2013
- Violence, Vandalism & Substance Abuse Report – March, 2013

Motion: Ms. Gilmore
 Second: Ms. Flourney
 Vote: Unanimous

B. Entertain a motion to accept the following minutes:

- Special Meeting of March 5, 2013
- Regular Meeting of March 12, 2013
- Special Meeting of March 26, 2013

Motion: Mr. Austin

Second: Ms. Gilmore

Vote: Unanimous

13. Old Business - none

14. Discussion Item - none

15. New Business

12.01 Special Recognition

Full BE IT RESOLVED that Mr. Charles Michael Martocello is hereby recognized for achieving the rank of Eagle Scout on December 9, 2012.

WHEREAS, Charles Michael Martocello, a student at Palmyra High School; and

WHEREAS, in recognition of his outstanding achievement in the Boy Scouts of America to the distinguished rank of Eagle Scout on December 9, 2012; and

WHEREAS, having completed a leadership service project for the Walt Whitman House (Camden, NJ) by his efforts to better secure the historic property by replacing the aging fence, stairs and deck of the Visitor Center; and;

WHEREAS, he has served the Boy Scouts of America in Troop 601 as Patrol Leader, Scribe and Historian; and

WHEREAS, he has earned 47 merit badges (26 beyond the required 21), the Mile Swim Award (4 times), was elected to the Order of the Arrow, and is a member of Venture Crew serving as President; and

NOW THEREFORE BE IT RESOLVED, that we, the Members of the Board, do hereby congratulate Charles Michael Martocello for his exemplary achievement of the rank of Eagle Scout and we commend him for his leadership and commitment to the traditions and values of the Boy Scouts of America..

Adopted in Palmyra, New Jersey, this sixteenth day of April 2013, by the Palmyra Board of Education.

Motion: Ms. Brett

Second: Ms. Austin

Ayes: (9) Mr. Austin, Ms. Brett, Ms. Flournoy, Ms. Gilmore, Mr. Gural, Ms. Holloway, Mr. Kay, Mr. Ozalis, Mr. Warnock

Nays: (0) none

Abstentions: (0) none

12.02 Personnel

Full A. Substitutes

BE IT RESOLVED that the following personnel are hereby approved as substitutes for the 2012/2013 school year pending approval by the Burlington County Office of Education:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>
James Teesdale	Custodian	\$8.00/hr.
Ugonna Onyekwelu	Teacher	\$70/day

Full B. Professional Development/Travel

BE IT RESOLVED that that the following Professional Development Workshops are hereby approved:

<i>Staff Member</i>	<i>Name/Date of Workshop</i>	<i>Workshop Cost</i>	<i>Workshop Location</i>	<i>Mileage Reimbursement Cost</i>
Rob Reimer, Dave Ritchie	Burlington County Schools Technology Meeting on 5/1/13	n/a	Medford, NJ	\$5.89 per person
Jack Geisel	Rutgers Football Clinic on 4/12-4/13/13	n/a	Rutgers University	n/a
Joni Geiser	Developing Student Growth Objectives for All Content Areas on 4/29/13	\$149	Monroe Twp., NJ	\$16.50

Full C. Leave of Absence

1. BE IT RESOLVED that approval is hereby granted for Ms. Michele Trefz, special education teacher at Palmyra High School, to take an Unpaid Family Leave from September 1, 2013 through September 30, 2013.
2. BE IT RESOLVED that approval is hereby granted for Mrs. Gail White, special education teacher at Palmyra High School, to take Unpaid Leave on June 14, 2013.

Full D. Student Teachers

1. BE IT RESOLVED that approval is hereby granted for Devon Murtagh, a student from Rutgers-Camden, to do student teaching at Palmyra High School from September 4-December 13, 2013 under the guidance of Mr. Christopher Tracey.
2. BE IT RESOLVED that approval is hereby granted for Catherine Gidjunis, a student from Rutgers-Camden, to do student teaching at Palmyra High School from September 9-December 13, 2013 under the guidance of Mrs. Michele Reisinger.

3. BE IT RESOLVED that approval is hereby granted for Rebecca Kelly, a student at Burlington County College, to do a class observation/teacher interview as part of her course requirements.

Full E. Resignation

BE IT RESOLVED that the resignation of Ms. Cynthia Pierson, one-on-one teacher assistant, is hereby accepted effective April 12, 2013.

Motion: Ms. Holloway

Second: Ms. Gilmore

Ayes: (9) Mr. Austin, Ms. Brett, Ms. Flournoy, Ms. Gilmore, Mr. Gural, Ms. Holloway, Mr. Kay, Mr. Ozalis, Mr. Warnock

Nays: (0) none

Abstentions: (0) none

Full F. Appointment

BE IT RESOLVED that Mrs. Deborah M. Wright-Sykes is hereby approved as a 1:1 teacher assistant at Palmyra High School for the remainder of the 2013/2014 school year at a rate of \$10.56/hour, not to exceed \$1,901,* based on 3 hours/day x 5 days/week, effective April 15, 2013.

Motion: Ms. Flournoy

Second: Ms. Gilmore

Ayes: (9) Mr. Austin, Ms. Brett, Ms. Flournoy, Ms. Gilmore, Mr. Gural, Ms. Holloway, Mr. Kay, Mr. Ozalis, Mr. Warnock

Nays: (0) none

Abstentions: (0) none

12.03 Students

A. Educational Field Trips

- Full 1. BE IT RESOLVED that the following field trips at Palmyra High School are hereby approved:

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject</u>
April 19, 2013	BCSSSD in Westhampton	Gr. 10-12/Mrs. Foster
May 2, 2013	Pitman High School (8 a.m.) for yearbook workshop	Gr. 9-12/Ms. VanZandt
May 6, 2013	Camden Waterfront Aquarium	Gr. 11-12/Mr. Thomas
May 7, 2013	BCC in Mt. Laurel, NJ (9 a.m.)	Gr. 12/Mrs. Crean
May 16, 2013	Great Adventure (8 a.m.) NJ Assoc. Student Council's Conference	Gr. 7-12/Ms. VanZandt, Ms. McClure
June 6, 2013	Sahara Sam's Water Park (no cost to the district)	Gr. 7-8/Mr. Slocum

Motion: Ms. Gilmore

Second: Ms. Flournoy

Ayes: (9) Mr. Austin, Ms. Brett, Ms. Flournoy, Ms. Gilmore, Mr. Gural, Ms. Holloway, Mr. Kay, Mr. Ozalis, Mr. Warnock

Nays: (0) none

Abstentions: (0) none

- Pal. 2. BE IT RESOLVED that the following field trips at Charles Street School are hereby approved:

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject</u>
May 13, 2013	Academy of Natural Sciences in Phila. (9 a.m.)	Gr. 1/Mrs. Brooks
June 11, 2013	Ronald McDonald House in Camden, NJ (8:30 a.m.)	Gr. 3/Mrs. Adams

The Board would like to recognize the PTA for its financial support, which helps to make many of these trips possible.

B. Student Activities

- Pal. 1. BE IT RESOLVED that approval is hereby granted to exhibit the artwork of the students at Charles Street School at the Palmyra Community Center on May 3, 2013.

Motion: Ms. Flournoy

Second: Ms. Holloway

Ayes: (8) Mr. Austin, Ms. Brett, Ms. Flournoy, Ms. Gilmore, Mr. Gural, Ms. Holloway, Mr. Kay, Mr. Ozalis

Nays: (0) none

Abstentions: (0) none

- Full 2. BE IT RESOLVED that approval is hereby granted to hold the Junior/Senior Prom at Clarks Landing Yacht Club on May 9, 2014.
- Full 3. BE IT RESOLVED that approval is hereby granted for NHS students to participate in the Annual Flower Planting Day at Riverview Estates on May 18, 2013.

Motion: Ms. Gilmore

Second: Ms. Flournoy

Ayes: (9) Mr. Austin, Ms. Brett, Ms. Flournoy, Ms. Gilmore, Mr. Gural, Ms. Holloway, Mr. Kay, Mr. Ozalis, Mr. Warnock

Nays: (0) none

Abstentions: (0) none

- Full C. *Course Description Booklet for 2013-2014
BE IT RESOLVED that the Course Description Booklet for the 2013-2014 school year is hereby approved.

Full D. Fund Raisers

1. PTA

a. (Lisa Jablonski) – Flower Sale 4/17-5/1 – Pick-up on 5/9

2. PHS Wrestling – Dan McGee, Mike McGee, Rev. Edward Lamson Jr., and Jack Geisel
 - a. Cross-Roads Wrestling Event – 8/24. A “family-friendly” professional wrestling event that would take place in the high school gymnasium. A portion of the proceeds from the event would be given to the PHS Wrestling Booster club
3. Post-Prom Committee
 - a. Change the date of the post-prom committee dress down date from 4/19 to 4/26.

Motion: Ms. Flourney

Second: Ms. Gilmore

Ayes: (9) Mr. Austin, Ms. Brett, Ms. Flourney, Ms. Gilmore, Mr. Gural, Ms. Holloway, Mr. Kay, Mr. Ozalis, Mr. Warnock

Nays: (0) none

Abstentions: (0) none

12.04 *2013-2014 School Calendar

Full BE IT RESOLVED that the revised 2013-2014 school calendar is hereby approved.

12.05 *Policy/Regulations

Full A. Policy

BE IT RESOLVED that the following new policies are hereby given a second reading and adopted:

2468	Independent Educational Evaluations
6113	E-Rate
6163	Advertising on School Property
6480	Purchase of Food Supplies

12.06 *District Technology Plan

Full BE IT RESOLVED that the Three Year Technology Plan is hereby accepted as presented and that approval is granted to submit the plan.

Motion: Ms. Flourney

Second: Ms. Gilmore

Ayes: (9) Mr. Austin, Ms. Brett, Ms. Flourney, Ms. Gilmore, Mr. Gural, Ms. Holloway, Mr. Kay, Mr. Ozalis, Mr. Warnock

Nays: (0) none

Abstentions: (0) none

12.07 Finance

Full A. Certification

Pursuant to NJAC 6:20-2.13(e), we certify that as of February 28, 2013, after review of the secretary's monthly financial report (appropriations section), and upon consultation

with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion: Mr. Austin

Second: Ms. Brett

Ayes: (9) Mr. Austin, Ms. Brett, Ms. Flournoy, Ms. Gilmore, Mr. Gural, Ms. Holloway, Mr. Kay, Mr. Ozalis, Mr. Warnock

Nays: (0) none

Abstentions: (0) none

Full *B. Bill Lists

BE IT RESOLVED that the bill lists are hereby approved as follows:

Hand & Machine Checks for March, 2013 \$1,861,603.18

Full *C. Secretary's Report

BE IT RESOLVED that the Secretary's Report for February, 2013 is hereby approved.

Full *D. Treasurer's Report

BE IT RESOLVED that the Treasurer's Report for February, 2013 is hereby approved.

Full *E. Transfers

BE IT RESOLVED that the Transfer Report for February, 2013 is hereby approved.

Full F. Grants

1. BE IT RESOLVED that the submission of Amendment 1 to the 12-13 IDEA Grant adjusting the budgeted balance to reflect the new allocated balance resulting from 11-12 IDEA Grant carry over funds in the amount of \$21,575 is hereby approved.

2. BE IT RESOLVED that the submission of Amendment 1 to the 12-13 NCLB Consolidated Grant adjusting the budgeted balance to reflect the new allocated balance resulting from 11-12 NCLB Grant carry over funds in the amount of \$8,341 in Title I, \$8,650 in Title IIA is hereby approved.

Motion: Ms. Brett

Second: Ms. Gilmore

Ayes: (9) Mr. Austin, Ms. Brett, Ms. Flournoy, Ms. Gilmore, Mr. Gural, Ms. Holloway, Mr. Kay, Mr. Ozalis, Mr. Warnock

Nays: (0) none

Abstentions: (0) none

Full G. Robert S. Patchel Memorial Scholarship Fund

BE IT RESOLVED that the Business Administrator is hereby authorized to create an account in the student activities fund for the Robert S. Patchel Memorial Scholarship Fund.

Full H. Equipment

BE IT RESOLVED that the following equipment, which has been determined to be of no educational or operational value based on age and condition, be disposed of in accordance with currently established procedures.

(2) each Electric Organ

Motion: Ms. Holloway

Second: Ms. Flournoy

Ayes: (9) Mr. Austin, Ms. Brett, Ms. Flournoy, Ms. Gilmore, Mr. Gural, Ms. Holloway, Mr. Kay, Mr. Ozalis, Mr. Warnock

Nays: (0) none

Abstentions: (0) none

Full I. Special Counsel

BE IT RESOLVED that the letter of withdraw from the Comegno Law Group as Special Counsel to the Board is hereby accepted effective immediately.

Mr. Gural stated that Mr. Comegno has been a friend to Palmyra. Although regrettable, accepting the letter to withdraw would bring closure to this issue and allow the board to continue to move forward.

Ms. Flournoy expressed her support for Mr. Ozalis and noted his history of service and dedication to the district.

Motion: Ms. Brett

Second: Ms. Holloway

Ayes: (7) Mr. Austin, Ms. Brett, Ms. Flournoy, Ms. Gilmore, Mr. Gural, Mr. Kay, Mr. Warnock

Nays: (1) Ms. Holloway

Abstentions: (1) Mr. Ozalis

16. Fire/Crisis Drills

Charles Street School

Tier I Drill

3/6/13

32 minutes

3/27/13

1 minute, 45 seconds

(After School Program)

3/27/13

1 minute, 5 seconds

Tier II Drill

3/28/13

25 minutes

Delaware Avenue School

Tier I Drill

3/13/13

59 seconds

3/22/13

1 minute, 35 seconds

Palmyra High School

Tier II Drill

3/11/13

1 minute, 47 seconds

3/28/13

6 minutes, 30 seconds

Motion: Ms. Gilmore

Second: Ms. Brett

Vote: Unanimous

17. Recognition of members of the public wishing to speak on additional items.

Ms. Foster, President, Palmyra Education Association, presented a petition to the Board opposing the outsourcing of selected staff positions.

Ms. Beck, President, Palmyra PTA

- Noted that the PTA is sponsoring an assembly to the 7th and 8th graders, Cultural Arts Committee - make a scarf for mom. The next PTA meeting is scheduled for May 6, 2013.

Ms. Beck, a community member, asked when the course description catalog would be available.

Mr. Gural announced that beginning with the November 2013 election, voting would no longer take place in the schools.

18. Motion to Adjourn

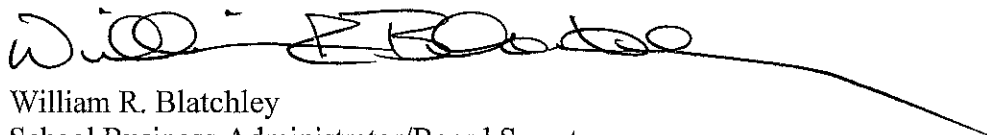
Motion: Ms. Gilmore

Second: Ms. Flournoy

Vote: Unanimous

Meeting Adjourned 9:25 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'William R. Blatchley', with a long horizontal line extending to the right.

William R. Blatchley
School Business Administrator/Board Secretary