



PALMYRA BOARD OF EDUCATION

PALMYRA, NJ 08065

Brian J. McBride, Ed.D.
Superintendent of Schools

Administrative Office
301 Delaware Avenue
856-786-9300
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William R. Blatchley
Business Administrator/
Board Secretary

The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school environment.

+Document Provided
*Added after meeting notice

DECEMBER 11, 2019 AGENDA

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times and the Courier Post, on **December 6, 2019**.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Roll Call

5 Board of Education Workshop on Public-Community Engagement to be conducted by NJSBA.

6 Presentations

- 6.01 Student of the Month
- 6.02 PHSFEE Check Presentation
- 6.03 Board Member Recognition

WHEREAS, John Quigg, has served as a member of the Palmyra Borough Board of Education; and

WHEREAS, in recognition of his dedication to the students of the Borough of Palmyra for the period of 2010 through 2019; and

WHEREAS, he honorably served the community of Palmyra Borough with fairness and professionalism;

NOW THEREFORE BE IT RESOLVED, that we, the Members of the Board, do hereby extend to John Quigg our sincere and grateful appreciation for his dedicated service to the Palmyra Board of Education, and our best wishes to him for continued success, happiness, and good health in the years to come.

6.04 Fall Sports Recognition

7 Reports

- 7.01 Superintendent
 - District data presentation
- 7.02 Board Committees
 - 7.02a Policy & Curriculum
 - 7.02b Finance & Physical Plant
 - 7.02c Human Resources & Negotiation
 - 7.02d Strategic Planning
 - 2020 Board Goals
- 7.03 Sending District Reports
 - 7.03a Beverly
 - 7.03b Riverton
- 7.04 Student Representative
- 7.05 PTA
- 7.06 PHSFEE
- 7.07 Borough Liaison

8 Correspondence - none

9 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

10 Consent Agenda Approval

- 10.01 BE IT RESOLVED that the following reports are hereby accepted and approved
 - 10.01a +Enrollment Report – November 2019
 - 10.01b +Health Report – November 2019
 - 10.01c +HIB/SSDS Report – November 2019
 - 10.01d Volunteers
 - Mike McCarron, boys basketball, criminal history background check on file;
 - Joe Hines, Middle School wrestling, pending criminal history background check;
 - Joe and Linda DeMarco, German field trip December 13, 2019.
 - 10.01e Internship
 - Mason Pease, Kutztown University, Sports Management Internship 1/2 - 3/31/2020 with Mike Papenberg, Athletic Director, pending criminal history background check
 - 10.01f +Fire & Safety Drills – November 2019
 - 10.01g +Bill list – 11/12/2019 through 12/6/2019
 - 10.01h +Board Secretary Report and the Treasurer Report for – October 2019 which have been found to be in agreement
 - 10.01i +Transfer Report – October 2019

- 10.01j +Minutes of the Regular Meeting of – November 13, 2019
 10.01k Student Placements
- Homebound Instruction for student #7234470089 from 12/4/2019 to 12/13/2019
 - Homebound Instruction for student #8956825430 from 12/3/2019 to 12/12/2019
 - Homebound Instruction for student #7607008145 from 12/9/2019 to 12/20/2019
 - Out of District Placements: Appendix A
- 10.01l +Travel and Professional Development: Appendix B

Roll Call Vote Full Board

Motion: _____ Second: _____

11 Old Business - none

12 Policy and Curriculum

12.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent

12.01a District Policies and Regulations

- P 2415.05 Student Surveys, Analysis and/or Evaluations – new, 2nd reading
- P 2440 Summer Session – new, 2nd reading
- R 2440 Summer Session – new, 2nd reading
- P 0155 Board Committees – revised
- P 7230 Gifts, Grants, and Donations – revised
- P & R 2461 Special Education/Receiving Schools – reviewed
- R 2461.01 Special Education/Receiving Schools-IEP Implementation – reviewed
- R 2461.02 Special Education/Receiving Schools-Suspension/Expulsion – reviewed
- R 2461.03 Special Education/Receiving Schools-Pupil Records – reviewed
- R 2461.05 Special Education/Receiving Schools-IEP Compliance – reviewed
- R 2461.08 Special Education/Receiving Schools-In-Service Training – reviewed

12.01b Approve MOA with Law Enforcement for 2019-2020

12.01c Approve the MOU with Law Enforcement for Access to Live Stream Video for 2019-2020

12.01d Student #6642423160 to compete in SJ Open swim meet at GCIT on 1/25/2020, and any additional meets qualified for, with the district covering entrance fees for the events, pending Athlete Travel Release form signed by student's parents.

12.01e Trips, Student Activities and Fundraisers: see Appendices C & D

12.02 BE IT RESOLVED that the Board hereby authorizes the Negotiating Committee to enter into negotiations with the Palmyra Education Association concerning successor collective bargaining agreements.

The Negotiating Committee is directed to negotiate in good faith on all terms and conditions of employment relating to successor agreements. The Board of Education reserves to itself the final authority to review, ratify or reject any tentative agreement reached by the Negotiating Committee of the Board.

13 Business, Finance and Operations

13.01 CERTIFICATION

Pursuant to NJAC 6:20-2.13(e), we certify that as of October 31, 2019, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

14 Personnel

14.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent

14.01a Appointments (pending Criminal History Background check where necessary)

- Michelle Fiordimondo, ELA Interventionist, \$56,620 pro-rated and grant funded, effective December 16, 2019;
- Jennifer McCoy, Guidance Counselor, \$64,353 pro-rated, effective upon release from current contract;
- Dawn Reilly, part time Psychologist, \$36,000 pro-rated, effective upon release from current contract;
- Maria Alvarez, long-term substitute for Biology, \$52,745 pro-rated, effective December 12, 2019.
- Amanda Fox, part time Paraprofessional Aide, \$11,020 pro-rated, effective January 1, 2020.

14.01b Resignations.

- Samantha Crean, PHS School Counselor, resigned as of November 30, 2019
- Gina Lewis, School Psychologist, resigning as of January 15, 2020
- Lori Seminara, LDTC, resigning as of December 20, 2019
- Jane Hoffman, PMS/PHS cafeteria Aide, resigned as of November 12, 2019

14.01c Salary Adjustments - none

14.01d Assignments/Transfers - none

14.01e Leave of Absence - none

14.01f Substitutes - none

14.01g Danielle Willard to oversee PHS student at SJ Open swim meet at GCIT with compensation as Site Coordinator in accordance with the 2019-2020 Unit Pricing.

14.01h Eric Mehler, Thomas Sheel, Alex Torrance and Lisa Sabo to chaperone the senior trip to Disney World from March 17 through March 21, 2020.

Roll Call Vote Full Board

Motion: _____

Second: _____

15 Policy and Curriculum – PK-8

15.01 BE IT RESOLVED that the following Policy and Curriculum actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent

15.01a District Policies and Regulations – none

15.01b Approve purchase of Achieve 3000 Program for Teachers designed to accelerate student literacy growth and improve state test performance.

15.01c Approve purchase of The American Reading Company Leveled Libraries for the Charles Street School education program with \$9,250.00 cost funded through Title I grant.

15.01d Trips, Student Activities and Fundraisers: See Appendix E

16 Personnel – PK-8

16.01 BE IT RESOLVED that the following personnel actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent

16.01a Appointments (pending Criminal History Background check where necessary)

- Mary Petrucelli, After School Child Care Supervisor, \$33,000 pro-rated, effective January 1, 2020;
- Deborah Streeper, full time Paraprofessional Aide at CSS, \$16,683 pro-rated, effective January 1, 2020;

- Hilary Franklin-Weaver, part time Paraprofessional Aide at CSS, \$10,686.00 pro-rated, effective January 1, 2020;
- Sammie Jo Vincent, After School Counselor, Tier I, \$12.50/hour, effective 12/1/2019.

16.01b Resignations - none

16.01c Tuition Reimbursement

- Amanda Milewski, Educ 578 Legal, Social and Political Issues in the School, Holy Family University, January 2020 – March 2020, as per 2019-2020 negotiated agreement.

16.01d Leave of Absence - none

Roll Call Vote Palmyra Board

Motion: _____

Second: _____

17 Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

17.01 Recognition of members of the Public

17.02 Recognition of members of the Board

18 Adjournment

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

Time: _____

APPENDIX A: OUT-OF-DISTRICT PLACEMENTS

RECOMMEND the Palmyra Board of Education ratify and approve the placement of the following students in out-of-district programs, private and public for students with disabilities during the 2019-2020 school year.

| Item | Student | Placement | Cost | Effective Dates | Non - Resident Fee | Account |
|------|-----------|--------------------|------------------|--------------------|--------------------|--------------------|
| A | 14696650 | Yale Ellisburg | \$44,852.92 Tuit | 11/18/19 – 6/20/20 | - | 11-000-100-566-000 |
| B | 12804908 | Woodlynne BOE | \$13,960.00 Tuit | 9/1/19 – 6/30/20 | - | 11-000-100-561-000 |
| C | 13508967 | Berlin BOE | \$51,712.00 Tuit | 9/1/19 – 6/30/20 | - | 11-000-100-562-000 |
| D | 202802442 | Burlington Twp BOE | \$24,422.40 Tuit | 9/6/19 – 6/24/20 | - | 11-000-100-562-000 |
| | | | \$33,247.80 1:1 | | | |
| | | | \$1,390.00 ESY | | | |
| | | | \$2,135.40 1:1 | | | |
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**APPENDIX B – PROFESSIONAL DEVELOPMENT
 FOR DECEMBER 11, 2019 AGENDA**

The following staff members should be added to the upcoming board agenda for professional development approval:

| <u>Staff Member</u> | <u>Name/Date of Workshop/ Travel</u> | <u>Date</u> | <u>Cost</u> | <u>Location</u> |
|----------------------------|---|-------------------------|--------------------|------------------------|
| Kara Shore | BCPDI - Youth Mental Health First Aid-Certification Course (free with BCPDI Membership) | 12/3/2019-12/4/2019 | 0.00 | Westampton, NJ |
| Lisa Sabo | BCPDI - Youth Mental Health First Aid-Certification Course (free with BCPDI Membership) | 12/3/2019-12/4/2019 | 0.00 | Westampton, NJ |
| Lorita Foster | TCNJ Think SRSD Conference: Build Social-Emotional Learning & Critical Thinking Via Writing: Structured Writing Instruction that Works (50% reduced cost due to TCNJ PDSN Membership) | 12/12/2019-12/13/2019 | 275.00 | Ewing, NJ |
| Danielle Willard | TCNJ Literacy Conference (free with TCNJ PDSN Membership) | 12/6/2019 | 0.00 | Ewing, NJ |
| Devon Murtagh | BCPDI - Differentiate Your Literacy Instruction Without Losing Your Mind (free with BCPDI Membership) | 1/7/2020 | 0.00 | Westampton, NJ |
| Michael Papenberg | BCPDI - The Role of the Anti-Bullying Specialist, Developing Protocols, and Responding to HIB (free with BCPDI Membership) | 1/9/2020 | 0.00 | Westampton, NJ |
| Christina Birch | BCPDI - The Role of the Anti-Bullying Specialist, Developing Protocols, and Responding to HIB (free with BCPDI Membership) | 1/9/2020 | 0.00 | Westampton, NJ |
| Steve Graff | STEM Ideas and Inspiration: A Learning Event for PreK-5 Teachers (free with TCNJ PDSN Membership) | 1/14/2020 | 0.00 | Ewing, NJ |
| Christine Onorato | TCNJ Teachers as Scholars: What Can You Do With That? Introducing Gender Studies Before College (free with TCNJ PDSN Membership) | 1/15/2020 and 1/22/2020 | 0.00 | Ewing, NJ |
| Stacy Saia | TechSpo Conference | 1/30/2020-1/31/2020 | 572.00 | Atlantic City, NJ |



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|-------------------|---|------------------------|--------|-------------------|
| Brian McBride | TechSpo Conference | 1/30/2020-1/31/2020 | 572.00 | Atlantic City, NJ |
| Dave Ritchie | TechSpo Conference | 1/30/2020-1/31/2020 | 475.00 | Atlantic City, NJ |
| Rob Reimer | TechSpo Conference | 1/30/2020-1/31/2020 | 520.00 | Atlantic City, NJ |
| Chris Adams | TechSpo Conference | 1/30/2020-1/31/2020 | 475.00 | Atlantic City, NJ |
| Lianne Kane | TechSpo Conference | 1/30/2020-1/31/2020 | 572.00 | Atlantic City, NJ |
| Kent MacDougall | BCPDI Using Collaborative Strategies to Complete Transition Plans (free with BCPDI Membership) | 1/30/2020 | 0.00 | Westampton, NJ |
| Karyn Frengs | BCPDI Using Collaborative Strategies to Complete Transition Plans (free with BCPDI Membership) | 1/30/2020 | 0.00 | Westampton, NJ |
| Kara Shore | BCPDI Physiologically-Restorative Practices for Building Positive School and Classroom Climates (free with BCPDI Membership) | 2/4/2020 | 0.00 | Westampton, NJ |
| Kristin Tyler | BCPDI Physiologically-Restorative Practices for Building Positive School and Classroom Climates (free with BCPDI Membership) | 2/4/2020 | 0.00 | Westampton, NJ |
| Stephanie Shubiak | BCPDI It's Okay to Be Different – Meeting the Needs of all Your Learners! - Grades K-3 (free with BCPDI Membership) | 2/6/2020 | 0.00 | Westampton, NJ |
| Jenna Mackey | BCPDI It's Okay to Be Different – Meeting the Needs of all Your Learners! - Grades K-3 (free with BCPDI Membership) | 2/6/2020 | 0.00 | Westampton, NJ |
| Donica Sico | BCPDI - Develop and Create Goals and Objectives in an English Language Arts Classroom Through Implementation of Reading Strategies Grades 6-12 (free with BCPDI Membership) | 2/13/2020 | 0.00 | Westampton, NJ |
| Jeff Moore | NAFME State Music Conference | 2/21-23/2020 | 335.90 | Oakhurst, NJ |
| Nick Nahrwold | BCPDI: 20/20 STEM for 2020: Perfecting Your Vision for the Next Decade of STEM Education, K-12 (free with BCPDI Membership) | 2/26/2020 | 0.00 | Westampton, NJ |
| Sabrina Bonner | TCNJ Teachers as Scholars: The Dark Side of Literature (free with TCNJ PDSN Membership) | 3/6/2020 and 3/13/2020 | 0.00 | Ewing, NJ |



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|-----------------|--|-----------------------------|------|----------------|
| Matthew Bowen | BCPDI- Reaching Struggling Math Learners in Grades 6-8 (free with BCPDI Membership) | 3/12/2020 | 0.00 | Westampton, NJ |
| Renee Hoffecker | TCNJ Teachers as Scholars: Makerspaces (free with TCNJ PDSN Membership) | 3/12/2020 & 3/19/2020 | 0.00 | Ewing, NJ |
| Jen VanZandt | BCPDI - Toolbox of Strategies for Struggling Writers 6-12 (free with BCPDI Membership) | 3/24/2020 | 0.00 | Westampton, NJ |
| Joseph Rosato | BCPDI- Mindfulness in the PreK-12 Classroom | 3/25/2020 | 0.00 | Westampton, NJ |
| Kristen Holcomb | BCPDI- Mindfulness in the PreK-12 Classroom | 3/25/2020 | 0.00 | Westampton, NJ |
| Katie Riggi | BCPDI - Grades K-2 Reading Strategies (free with BCPDI Membership) | 3/26/2020 | 0.00 | Westampton, NJ |
| Lauren Quinn | BCPDI - Grades K-2 Reading Strategies (free with BCPDI Membership) | 3/26/2020 | 0.00 | Westampton, NJ |
| Jack Geisel | TCNJ Teachers as Scholars: Teaching Science Through Issues (free with TCNJ PDSN Membership) | 3/27/2020 & 4/3/2020 | 0.00 | Ewing, NJ |
| Jessica Mullan | BCPDI- Engaging Students in the Elementary Classroom (free with BCPDI Membership) | 3/31/2020 | 0.00 | Westampton, NJ |
| Allison Forbes | BCPDI- Engaging Students in the Elementary Classroom (free with BCPDI Membership) | 3/31/2020 | 0.00 | Westampton, NJ |
| Karen Adams | BCPDI Instructional Reading Strategies for Grades 3-5 (free with BCPDI Membership) | 4/6/2020 | 0.00 | Westampton, NJ |
| Nicole Michaels | BCPDI Instructional Reading Strategies for Grades 3-5 (free with BCPDI Membership) | 4/6/2020 | 0.00 | Westampton, NJ |
| Bill Devlin | BCPDI - HOT or Not: Infusing the best learning strategies to help your students build and monitor higher order thinking (HOT) skills. (free with BCPDI Membership) | 4/23/2020 | 0.00 | Westampton, NJ |
| Kathryn Hagmann | TCNJ Teachers as Scholars: Exemplary Teaching and Assessment Practices for English Learners in P-12 Classrooms (free with TCNJ PDSN Membership) | 4/24/2020 & 5/1/2020 | 0.00 | Ewing, NJ |
| Stacy Pogoda | BCPDI Hands on Fun to Help Facilitate Skills in the Classroom | 4/28/2020 | 0.00 | Westampton, NJ |
| Jacqui Gaffney | BCPDI Hands on Fun to Help Facilitate Skills in the Classroom | 4/28/2020 | 0.00 | Westampton, NJ |

APPENDIX D: FIELD TRIPS 9-12
Agenda: December 11, 2019

| Date(s) | Organization | Description | Purpose |
|----------------|--|--|--------------------------------|
| 11/22/2019 | Sophomore girls with interest in engineering | Lockheed Martin – Women in Engineering Day | Encourage women in STEM fields |
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The Board would like to recognize the PTA for its financial support, which helps to make many of these trips possible.

