



PALMYRA BOARD OF EDUCATION

PALMYRA, NJ 08065

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Superintendent of Schools

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The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school environment.

+Document Provided
*Added after meeting notice

NOVEMBER 13, 2019 AGENDA

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, and the Philadelphia Inquirer on **November 6, 2019**.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Roll Call

5 Presentations

5.01 Student of the Month

6 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the Palmyra Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, in approximately 10 minutes this evening,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- _____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- _____ Any matter in which the release of information would impair a right to receive funds from the federal government
- _____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy
- _____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public
- _____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed
- _____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection
- _____ Any investigations of violations or possible violations of the law
- _____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer
- X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public
- _____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility

BE IT FURTHER RESOLVED that the afore stated meeting shall be closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT and that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

Return from Closed Session

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

7 Reports

- 7.01 Superintendent
- 7.02 Board Committees
 - 7.02a Policy & Curriculum
 - 7.02b Finance & Physical Plant
 - 7.02c Human Resources & Negotiation
 - 7.02d Strategic Planning
- 7.03 Sending District Reports
 - 7.03a Beverly
 - 7.03b Riverton
- 7.04 Student Representative
- 7.05 PTA
- 7.06 PHSFEE

7.07 Borough Liaison

8 Correspondence

9 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

10 Consent Agenda Approval

10.01 BE IT RESOLVED that the following reports are hereby accepted and approved

10.01a +Enrollment Report – October 2019

10.01b +Health Report – October 2019

10.01c +HIB/SSDS Report – October 2019

10.01d +Volunteers – Parent volunteers:

- | | |
|--------------------|----------------------------|
| Shelley Ferris | Becky Youngblood |
| Aimee Mourey | Kristin Testa |
| Stephanie Perez | Domenica Hogan |
| Elizabeth Carango | Jennifer Mossgrove-Richman |
| Ericka McKenna | Cherylynn Steinheiser |
| Kathleen Roscovich | Wendi Wence |
| Caroline Tomlinson | |

10.01e +Fire & Safety Drills – October 2019

10.01f +Bill List – November 11, 2019

10.01g +Board Secretary Report and the Treasurer Report for – September 30, 2019 which have been found to be in agreement

10.01h +Transfer Report – September 30, 2019

10.01i +Minutes of the Regular Meeting of – October 9, 2019

10.01j +Student Placements

- Homebound instruction for student #6070125293;
- Student #5669618021 to attend YALE for the remainder of the 2019-2020 school year. Tuition: \$25,200.00.

Roll Call Vote Full Board

Motion: _____

Second: _____

11 Old Business – none

12 Policy and Curriculum

12.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent

12.01a District Policies and Regulations

- P 2415.05 Student Surveys, Analysis and/or Evaluations – new, 1st reading
- P 2440 Summer Session – new, 1st reading
- R 2440 Summer Session – new, 1st reading
- P 1642 Earned Sick Leave Law – new, 2nd reading;
- R 1642 Earned Sick Leave Law – new, 2nd reading;
- P 5517 School District Issued Student Identification Cards – new, 2nd reading.
- P 7461 District Sustainability Policy, revised
- P & R 2000 Series Revised or Reviewed – see Policy Appendix

- 12.01b Approve the 2019-2020 Communication Plan
- 12.01c Curriculum – none
- 12.01d Weight Lifting Club, November 2019-March 2020, Nick Nahrwold as volunteer advisor.
- 12.01e +PMS-PHS Nursing Services Plan 2019-2020
- 12.01f Trips, Student Activities and Fundraisers: see Appendices
- 12.01g Recommend that the Superintendent be authorized to hire a candidate for the grant funded English Language Arts position effective December 1, 2019 with retroactive approval by the Board on December 11, 2019.

13 Business, Finance and Operations

13.01 CERTIFICATION

Pursuant to NJAC 6:20-2.13(e), we certify that as of September 30, 2019 after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

13.02 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent

13.02a Authorization to submit the ESEA Grant Amendment 1 encompassing Title I Part A, Title I SIA Part A, Title II Part A, Title IV Part A and Title I Reallocated grant application that the following full/partial salaries be paid from:

- Title I Part A grant:
 - Barbara Vieira \$60,870.00
 - Agatha Williams \$74,692.00
 - Laurel Deming \$13,500.00
- Title I SIA grant:
 - Laurel Deming \$26,372.00

13.02b In support of the 2019-2020 Annual School Plan for Palmyra High School, it is recommended that the Board approve the purchase and use of Achieve 3000 as a supplemental literacy support program for identified students in Grade 6-12. This program is funded through the Title IV grant at a cost not to exceed \$8,240.00.

14 Personnel

14.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent

14.01a Appointments

- Kameron Norman, PHS JV Wrestling Coach for 2019-2020, pending criminal history background check;
- Richard Collazo, PMS/PHS Cafeteria Aide starting 10/28/2019, pending criminal history background check;
- Laurel Deming to Full time teacher, \$52,745 pro-rated and grant funded, starting 11/1/2019.

14.01b Resignations

- Mike Tumelty, PLA teacher, retiring as of July 1, 2020.

14.01c Salary Adjustments - none

14.01d Assignments/Transfers - none

14.01e Leave of Absence - none

14.01f Substitutes - none

14.01g Anticipated Hires – 1 FTE ELA teacher, grant funded

14.01h Approve the following personnel to provide grant funded after school tutoring services, compensated in accordance with the 2017-2020 Collective Bargaining Agreement, in support of Goals #1 and Goals #2 of the 2019-2020 Annual School Plan for Palmyra High School:

- Travis DiMartino - ELA
- Devon Murtagh - ELA
- Sabrina Bonner - ELA
- Terry Wallace - ELA
- Kathleen Faucett - Math
- Nick Nahrwold - Math
- Tracy Sokolowski - Math
- Alex Torrance - Math
- Laurel Deming - Math

Roll Call Vote Full Board

Motion: _____

Second: _____

15 Policy and Curriculum – PK-8

15.01 BE IT RESOLVED that the following Policy and Curriculum actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent

15.01a District Policies and Regulations - none

15.01b Curriculum - none

15.01c Trips, Student Activities and Fundraisers:

- 4th Grade International Food Festival December 19, 2019 at 1:00 pm.

15.01d Calendar change: Charles Street School to hold evening conferences on Thursday, November 21, 2019

15.02 Approve a maximum of 20 identified Charles Street School students to participate in a bicycle donation program by Take Flight Learning, upon which they will receive a free bicycle, helmet, and lock. Travel is to the Westin Philadelphia on 11/21/2019 via a courtesy Cinnaminson School District bus. Chaperones will be provided by the Palmyra School District.

16 Personnel – PK-8

16.01 BE IT RESOLVED that the following personnel actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent

16.01a Appointments

- Michael George, Middle School Track Coach for 2019-2020;
- Student #3496836273, After School Program worker;
- Student #7384042149, After School Program worker.

16.01b Resignations - none

16.01c Salary Adjustments

16.01d Assignments/Transfers

16.01e Leave of Absence

- Extend unpaid LOA for employee #16232977 from 10/11/2019 to 11/1/2019;
- Unpaid LOA for employee #77112712 from 12/3/2019 – 12/9/2019;
- Unpaid LOA for employee #67149542 from 11/14/2019 – 11/15/2019.

Roll Call Vote Palmyra Board

Motion: _____

Second: _____

17 Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

- 17.01 Recognition of members of the Public
- 17.02 Recognition of members of the Board

18 Board of Education Workshop on Public-Community Engagement to be conducted by NJSBA.

19 Adjournment

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

Time: _____

POLICY APPENDIX

November 13, 2019 Agenda

NEW POLICIES (1st reading)

P 2415.05	Student Surveys, Analysis and/or Evaluations
P 2440	Summer Session
R 2440	Summer Session

REVISED POLICIES

P 2110	Philosophy of Education and District Mission Statement
P 2200	Curriculum Content
P 2210	Curriculum Development
P 2220	Adoption of Courses
P 2260	Affirmative Action Program for School and Classroom Practices
P 2340	Field Trips
R 2340	Field Trips
P 2360	Use of Technology
P 2362	Electronic Mail
R 2411	Guidance Counseling
P 2412	Home Instruction
R 2412	Home Instruction Due to Health Condition
R 2414	Programs and Services for Students in High Poverty and in High Need School Districts
P 2417	Pupil Intervention and Referral Services
R 2417	Pupil Intervention and Referral Services
P 2421	Career Technical Education
R 2423	Bilingual and ESL Education
P 2425	Physical Education
P 2432	School Sponsored Publications
R 2432	School sponsored Publications
P 2481	Home or Out-of-School Instruction for General Education Pupils
R 2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other than a Temporary or Chronic Health Condition
R 2510	Adoption of Textbooks
P 2531	Use of Copyrighted Materials
P 2622	Student Assessment
P 2624	Grading System
R 2624.01	Grading System – Grades 9 through 12
R 2624.02	Grading System – Grades 6 through 8
R 2624.03	Grading System – Grades Pre-K through 5

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P 7461	District Sustainability Policy
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REVIEWED POLICIES (no changes made)

R 2200	Curriculum Content
P 2230	Course Guides
R 2230	Course Guides (Written Curriculum)
P 2240	Controversial Issues
R 2260	Affirmative Action Program for School and Classroom Practices Complaint Procedure
P 2270	Religion in the Schools
P 2310	Pupil Grouping
P 2312	Class Size
P 2361	Acceptable Use of Computer Network/Computers and Resources
P 2411	Guidance Counseling
P 2414	Programs for Students at Risk
P 2415	No Child Left Behind Programs
R 2415	Title I Services
P 2415.01	Academic Standards, Academic Assessments and Accountability
P 2415.02	Title I – Fiscal Responsibilities
P 2415.03	Highly Qualified Teachers
P 2415.04	Title I – District-Wide Parental Involvement
P 2415.06	Unsafe School Choice Option
P 2415.30	Title I – Educational Stability for Children in Foster Care
P 2416	Programs for Pregnant Pupils
P 2418	Section 504 of the Rehabilitation Act of 1973 – Students
R 2418	Section 504 of the Rehabilitation Act of 1973 – Students
P 2422	Health and Physical Education
P 2423	Bilingual and ESL Education
P 2430	Co-Curricular Activities
R 2430	Co-Curricular Activities
P 2431	Athletic Competition
R 2431.1	Emergency Procedures for Athletic Practices and Competitions
R 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
P 2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities
P 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
P 2431.8	Varsity Letters for Interscholastic Extracurricular Activities
P 2435	NJSIAA Random Testing for Interscholastic Athletics
P 2460	Special Education
R 2460	Special Education

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R 2460.1	Special Education – Location, Identification, and Referral
R 2460.8	Special Education – Free and Appropriate Public Education
R 2460.9	Special Education – Transition from Early Intervention Programs to Preschool Programs
R 2460.15	Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
R 2460.16	Special Education – Instructional Material to Blind or Print-Disable Pupils
P 2464	Gifted and Talented Pupils
P 2466	Needless Public Labeling of Pupils with Disabilities
P 2467	Surrogate Parents and Foster Parents
P 2468	Independent Educational Evaluations
P 2510	Adoption of Textbooks
P 2520	Instructional Supplies
R 2520	Instructional Supplies
P 2530	Resource Materials
R 2530	Resource Materials
R 2531	Use of Copyrighted Materials
P 2551	Musical Instruments
P 2560	Live Animals in School
R 2560	Live animals in School
P 2610	Educational Program Evaluation
P 2631	New Jersey Quality Single Accountability Continuum (QSAC)
P 2700	Services to Nonpublic School Pupils

DELETED POLICIES

P 2132	School District Goals and Objectives
P 2451	Adult High School

APPENDIX A: FUNDRAISERS 9-12

Agenda: November 13, 2019

Date(s)	Organization	Description	Purpose
11/20/2019	Class of 2023	Chipotle Night, Cinnaminson Chipotle	Proceeds to benefit the Class of 2023
2019-2020	Disney Trip 2020	Sell pretzels at PMS/PHS on Tuesdays during the school year	Proceeds go toward the Disney trip
12/1/2019 – 2/29/2020	Disney Trip 2020	Sell concessions at the boys & girls basketball games at PHS	Proceeds go toward the Disney trip
11/27/2019	Disney Trip	Dress Down day for staff, \$5.00	Proceeds go toward the Disney trip
11/14-11/30/20 19	Disney Trip	Sell popcorn	Proceeds to benefit individual student Disney accounts for 2020 trip
2019-2020	PHS Soccer Boosters	Sell blankets and sweatshirts at athletic events until supplies are gone	Proceeds to benefit the boys and girls soccer teams
11/15- 12/15/2019	NHS	Collect monetary donations to aid disaster relief efforts	Proceeds to benefit the American Red Cross
12/17/2019	NHS	Gift Wrapping at Riverton Country Club	Proceeds go toward NHS supplies
12/1- 12/13/2019	Spanish NHS	Sell bracelets for the Pulsera Project (fair trade non-profit organization)	Proceeds to benefit educational programs in Central America
2019-2020 (beginning 11/14)	Weightlifting Club	Sell t-shirts to staff and the community while supplies last	Proceeds to be used to update and improve the weight room
12/9-12/18/19	Jr Student Council	Sell Jingle Bell Grams to promote school spirit	Proceeds to benefit the Junior Student Council

