



PALMYRA BOARD OF EDUCATION

PALMYRA, NJ 08065

Brian J. McBride, Ed.D.
Superintendent of Schools

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William R. Blatchley
Business Administrator/
Board Secretary

The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school environment.

+Document Provided
*Added after meeting notice

October 9, 2019 AGENDA

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, and the Philadelphia Inquirer on **October 4, 2019**.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Roll Call

5 Presentations

- 5.01 Student of the Month
- 5.02 2019 NJSLA Presentation

6 Reports

- 6.01 Superintendent
- 6.02 Board Committees
 - 6.02a Policy & Curriculum
 - 6.02b Finance & Physical Plant
 - 6.02c Human Resources & Negotiation
 - 6.02d Strategic Planning
 - 6.02e BCSBA
- 6.03 Sending District Reports
 - 6.03a Beverly
 - 6.03b Riverton

- 6.04 Student Representative
- 6.05 PTA
- 6.06 PHSFEE
- 6.07 Borough Liaison

7 Correspondence - none

8 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

9 Consent Agenda Approval

9.01 BE IT RESOLVED that the following reports are hereby accepted and approved

- 9.01a +Enrollment Report – September 2019
- 9.01b +Health Report – September 2019
- 9.01c +HIB/SSDS Report – September 2019
- 9.01d Volunteers:
 - Mark Tumelty, MS Basketball, pending Criminal History check
 - Shyla Thompson Bell, Marching Band
 - Malexell Anne Morillo, Speech Therapy, pending Criminal History check
- 9.01e +Fire Drills –September 2019
- 9.01f +Bill List - October 4, 2019
- 9.01g +Board Secretary Reports and the Treasurer Reports for July 31, 2019 and August 31, 2019 which have been found to be in agreement
- 9.01h +Transfer Report – July 31, 2019 and August 31, 2019
- 9.01i +Minutes of the Regular Meeting – September 1, 2019
- 9.01j +Travel and Professional Development – none
- 9.01k +Job Descriptions
 - E-14 Child Care Supervisor – Revised
 - E-18 Supervisor of Special Education – New
 - E-19 Homeless Liaison – New
 - C-15 Utility Specialist - New

Roll Call Vote Full Board

Motion: _____ Second: _____

10 Old Business -none

11 Personnel

11.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent

- 11.01a Appointments
 - Mr. Frederick A. Hacker, Utility Specialist, \$35,000.00 pro-rated, starting 10/1/2019
 - Ms. Devon Murtagh, PHS Winter 2019-2020 Cheerleading, Coach
 - Ms. Michele Levins, PHS Winter 2019-2020 Track, Assistant Coach
 - Ms. Kimberly Allen, Admin. Asst. to the B.A., \$40,000 pro-rated, starting 10/16/2019.
- 11.01b Resignations
 - Ms. Michele Levins as Winter Cheerleading Coach and MS Track Coach

- 11.01c Salary Adjustments - none
- 11.01d Assignments/Transfers - none
- 11.01e Leave of Absence – none
- 11.01f Substitutes
 - Ms. Hilary Weaver, substitute aide, pending criminal history check
- 11.01g Student Teacher
 - Maxwell Schoch, Rowan, 2019-2020 full year placement with Mr. John Yoon
 - Austin Gilliss, Rowan, Jan-Mar 2020 placement with Mr. Sean Brady

12 Business, Finance and Operations

12.01 CERTIFICATION

Pursuant to NJAC 6:20-2.13(e), we certify that as of August 31, 2019 after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

12.02 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent

- 12.02a +Approve and authorize to submit the Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms Renewal application for the 2019-2020 school year.
- 12.02b +Approve and submit the Comprehensive Maintenance Plan and M-1 report for the 2019-2020 school year
- 12.02c Donations
 - Mr. William Lorenz, art supplies and equipment
- 12.02d CST Student Placements: +Appendix E

13 Policy and Curriculum

13.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent

- 13.01a +District Policies
 - P & R 1642 Earned Sick Leave Law – New, 1st Reading
 - P 5517 School District Issued Student Identification Cards – New, 1st Reading
 - P 3159 Teaching Staff Member/School Reporting Responsibilities – Revised
 - P 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing – Revised
 - P & R 6112 Reimbursement of Federal and Other Grant Expenditures – Revised
 - P & R 7440 School District Security – Revised
 - P & R 8420 Emergency and Crisis Situations – Revised
 - R 8420.3 Natural Disasters and Man-Made Catastrophes – Revised
 - P 8630 Bus Driver/Bus Aide Responsibility – Revised
 - R 8630 Emergency School Bus Procedures – Revised
 - P 8670 Transportation of Special Needs Students – Revised
 - P 9210 Parent Organizations – Revised
 - P 9400 Media Relations - Revised
- 13.01b Curriculum - none
- 13.01c Trips, Student Activities and Fundraisers: +Appendix A and +Appendix C
- 13.01d +School Self-Assessment for Determining Grades under the Anti-Bullying Act report for Palmyra High School 7/1/2018 – 6/30/2019
- 13.01e Safety Plan 2019-2020

Roll Call Vote Full Board

Motion: _____

Second: _____

14 Personnel - PK-8

14.01 BE IT RESOLVED that the following personnel actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent

14.01a Appointments

- The following students to work in the After School Program: #5791872915, #4557296018, #5092983876, #7787026652, #2454109165, #3612024844, #3642342161, #7687764043.
- Ms. Marina Graovac, After School Program
- Ms. Joy Butler, PT Paraprofessional Aide, \$11,020 pro-rated, starting 10/1/2019

14.01b Resignations-none

14.01c Salary Adjustments-none

14.01d Assignments/Transfers-none

14.01e Leave of Absence-none

14.01f Stipends

- Mr. Joseph DeFranco, \$5,500.00, to provide instrumental lessons in lieu of a prep period for the 2019-2020 school year.

15 Policy and Curriculum - PK-8

15.01 BE IT RESOLVED that the following Policy and Curriculum actions affecting grades PK-8 only are hereby approved as recommended by the Superintendent

15.01a District Policy - none

15.01b Curriculum - none

15.01c Trips, Student Activities and Fundraisers: +Appendix B

15.01d +School Self-Assessment for Determining Grades under the Anti-Bullying Act report for Charles Street School 7/1/2018 – 6/30/2019

Roll Call Vote Palmyra Board

Motion: _____

Second: _____

16 Public Forum for Additional Topics

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16.01 Recognition of members of the Public

16.02 Recognition of members of the Board

17 Adjournment

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

Time: _____