



# PALMYRA BOARD OF EDUCATION

## PALMYRA, N.J. 08065

Brian J. McBride  
Superintendent of Schools

Administrative Office  
301 Delaware Avenue  
856-786-9300  
FAX: 856-829-9638

Todd D. Reitzel, MBA  
Business Administrator/  
Board Secretary

*The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school environment.*

+Document Provided\*  
Added after meeting notice

### AGENDA

#### Special Meeting

January 10, 2018

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, Philadelphia Inquirer on January 8, 2018.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Roll Call

Mrs. Amy Austin  
Mrs. Laurie Beck, Vice President  
Mrs. Judy Belton  
Mr. John Liebe  
Mr. John Quigg  
Mr. Mark Russell, President  
Mr. Nicolas Sarracino  
Mr. Sean Toner  
Mrs. Tonya Washington  
Mr. Jeffrey Elliot, Riverton Representative  
Beverly Representative  
Ms. Maura Scott, Student Representative

5 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Palmyra Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, at approximately 7:20 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

BE IT FURTHER RESOLVED that the afore stated meeting shall be closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT and that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed. Upon its return from closed session no action will be taken.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

**Voice Vote by Full Board:** \_\_\_\_\_

6 Return from Closed Session

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

**Voice Vote by Full Board:** \_\_\_\_\_

7 Personnel

7.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

7.01a Appoint \_\_\_\_\_ as the delegate assembly representative, for the Palmyra Board of Education, at New Jersey School Boards Association meetings.

7.01b Appoint \_\_\_\_\_ as the representative, for the Palmyra Board of Education, at Burlington County School Boards Association meetings.

7.01c Appoint \_\_\_\_\_ as the alternate delegate assembly representative, for the Palmyra Board of Education, at New Jersey School Boards Association meetings.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

**Roll Call Vote by Full Board:** \_\_\_\_\_

7.02 BE IT RESOLVED that the following personnel actions at Charles Street School are hereby approved as recommended by the Superintendent:

7.02a Appoint Kathleen Petite as a Cafeteria Aide at the Charles Street School for the remainder of the 2017-18 school at the rate of \$12.00 per hour for three hours per day pending completion of a criminal history review.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

**Roll Call Vote by Palmyra Board:** \_\_\_\_\_

8 Policy & Curriculum

8.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

8.01a Approve the modified list of dates for the regular meetings of the Palmyra Board of Education until the next reorganization meeting as per Board of Education Policy.

**2018 Board Meetings**

January 10, 2018 (Special Meeting)

January 17, 2018 (Special Meeting: Public hearing on Educational Impact Study report)

February 14, 2018

March 14, 2018 (Preliminary Budget Approval and Winter Sports recognition)

April 11, 2018

May 9, 2018 (Special Meeting: Public hearing on 2018-2019 School Budget)

May 16, 2018 (2018-2019 Budget Adoption and Spring Sports Recognition held at CSS)

June 13, 2018

July – No meeting

August 8, 2018

September 12, 2018

October 10, 2018

November 14, 2018

December 12, 2018 (Fall Sports Recognition held at PHS)

January 3, 2019 (Thursday; Reorganization for 2019)

8.02 Approve the revised 2017-2018 School Calendar.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

**Roll Call Vote by Full Board:** \_\_\_\_\_

9 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

9.01 Recognition of members of the Public

9.02 Recognition of members of the Board

9.02a Discuss January 17, 2018 meeting format

9.02b Discuss Board of Education Meetings

10 Adjournment

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

**Voice Vote by Full Board** \_\_\_\_\_

Time: \_\_\_\_\_