



PALMYRA BOARD OF EDUCATION

PALMYRA, N.J. 08065

Brian J. McBride
Superintendent of Schools

Administrative Office
301 Delaware Avenue
856-786-9300
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Todd D. Reitzel, MBA
Business Administrator/
Board Secretary

The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school environment.

*+Document Provided
Added after meeting notice

AGENDA

August 9, 2017

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, Philadelphia Inquirer, and the Trend on August 3, 2017.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Roll Call

Ms. Amy Austin
Mr. Keith Austin, Vice President
Mrs. Laurie Beck
Ms. Nancy Brett, President
Mr. John Kay
Mr. John Quigg
Mr. Mark Russell
Mr. Nicolas Sarracino
Mr. Sean Toner
Mr. Jeffrey Elliot, Riverton Representative
Beverly Representative
Ms. Maura Scott, Student Representative

5 Presentations

6 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Palmyra Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:45 p.m. this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

X Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

BE IT FURTHER RESOLVED that the afore stated meeting shall be closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT and that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed. Upon return from closed session, the Board may take action.

Motion: _____

Second: _____

Voice Vote by Full Board: _____

7 Return from Closed Session

Motion: _____

Second: _____

Voice Vote by Full Board: _____

8 Reports

- 8.01 Superintendent
- 8.02 Board Committees
 - 8.02a Policy & Curriculum
 - 8.02b Finance & Physical Plant
 - 8.02c Human Resources & Negotiation
- 8.03 Sending District Reports
 - 8.03a Beverly
 - 8.03b Riverton

- 8.04 Student Representative
- 8.05 PTA
- 8.06 Borough Liaison
- 8.07 PHSFEE

9 Correspondence

10 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

11 Routine Business

11.01 BE IT RESOLVED that the following reports are hereby accepted and approved:

11.01a +Enrollment Report for June 2017

11.01b +Fire/Safety Drills for June 2017

11.01c +Health Report for June 2017

11.01d +District HIB Report for June 2017 - None

11.01e +HIB Investigations, Trainings & Programs Report for 2016-2017, Period 2

11.01f +NJ Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for July 1, 2016 – June 30, 2017

11.01g +Violence, Vandalism & Substance Abuse Report for June 2017

11.01h +District Report of Violence & Vandalism for 2016/2017, Period 2

Motion: _____

Second: _____

Voice Vote by Full Board: _____

11.02 BE IT RESOLVED that the following reports are hereby accepted and approved:

11.02a +Check Register for June 2017 representing hand and machine checks totaling \$551,075.29

11.02b +Board Secretary's Report for May 2017 and the Treasurer's Report for May 2017, which have been found to be in agreement.

11.02c +Cafeteria Report for June 2017

11.02d +Transfer Report for June 2017

- 11.02e +Board Minutes:
- Regular Meeting of June 14, 2017
 - Executive Session of June 14, 2017
- 11.02f Student Placement:
- Student #2772139340 to attend Kingsway Learning Center Secondary Program in Moorestown, NJ, for the 2017/2018 school year at a rate of \$41,346.090
- 11.02g Students to receive educational services provided by the New Jersey Commission of the Blind and Visually Impaired:
- #7582768356 – Level 1 - \$1,900.00
 - #8202885641 – Level 1 - \$1,900.00
 - #9601267887 – Level 1 - \$1,900.00
- 11.02h Accept the donation of a Breathalyzer Device from the Palmyra Police Department in conjunction with the Municipal Alliance
- 11.02i Approve Ms. Kami Bruno as a CSS Classroom Volunteer for the 2017/2018 school year.

Motion: _____

Second: _____

Roll Call Vote by Full Board: _____

12 Old Business

13 Personnel

- 13.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:
- 13.01a +Accept the letter of resignation from Mr. John Kay, Board Member, effective immediately, due to change in residency. Mr. Kay's term was set to expire December 2018.
- 13.01b +Accept the resignation of Mr. Daniel Licata as a Social Studies Teacher at Palmyra High School, effective August 31, 2017.
- 13.01c +Appoint Ms. Carrie Tretola as a Science Teacher at Palmyra High School for the 2017/2018 school year at a salary of \$61,394 (BA, Step 11).
- 13.01d +Appoint Mr. Bobby Morgan as a Mathematics Teacher at Palmyra High School for the 2017/2018 school year at a salary of \$56,053 (BA, Step 7).
- 13.01e +Appoint Ms. Donica Sico as a special education teacher for middle school for the 2017/2018 school year at a salary of \$53,569 (BA, Step 4).
- 13.01f +Appoint Ms. Jennifer Walter as a special education teacher for high school for the 2017/2018 school year at a salary of \$69,072 (MA, Step 13).
- 13.01g +Appoint Ms. Christine Onorato as a Social Studies teacher at Palmyra High School for the 2017/2018 school year at a salary of \$51,851 (BA, Step 1).

- 13.01h +Appoint Mr. Travis DiMartino as a part time English teacher at Palmyra High School for the 2017/2018 school year at a salary of \$25,926 (BA, Step 1 pro-rated).
- 13.01i +Appoint Ms. Valerie Still as the district's Public Information Officer for the 2017/2018 school year at a salary of \$60,000 pro-rated (12 mo. Position), effective 8/31/17.
- 13.01j Approve the following Novice Teacher Mentors:
- Lorita Foster (Travis DiMartino)
 - Ken Miller (Christine Onorato)
- 13.01k Approve the following extracurricular appointments for the 2017/2018 school year, pending completion of criminal history review and employment packet, if necessary:
- | <u>Activity</u> | <u>Staff Member</u> |
|---------------------------------------|---------------------|
| Advisor for Middle School Intramurals | Sean Brady |
| Football Assistant Coach | Kevin Potor |
| Football Assistant Coach | Curtis Amoah |
| Track & Field Assistant Coach | Kevin Potor |
| Varsity Wrestling Coach | Christopher Notte |
| Girls Middle School Basketball | Christiana Quinton |
| Varsity Baseball Coach | Aaron MacKenzie |
- 13.01l Approve the following staff to work athletic events during the 2017/2018 school year, pending completion of criminal history review and employment packet, if necessary:
- | <u>Activity</u> | <u>Name</u> |
|---|--|
| Event Security | Ken Miller |
| Event Security | Aaron MacKenzie |
| Event Security | William Devlin |
| Event Security | Matt Papenberg |
| Event Staff/Clock Operator | Greg Rizzo (substitute) |
| Event Security/Clock Operator | Eric Mehler |
| Ticket Seller/Clock Operator | Melanie Sharkey |
| Ticket Taker | Christina Birch |
| Ticket Seller/Taker | Sabrina Brinkley |
| Ticket Seller | Anna Gould |
| Event Security/Ticket Taker | Linda Furter |
| Site Manager (Wrestling Tournament if needed) | Jack Geisel |
| Site Manager (Wrestling Tournament if needed) | Bud Maurer |
| Renaissance Club | Eric Mehler, Michele Levins (shared stipend) |
| Fall & Winter Cheerleading | Elizabeth Follis, Michele Levins (shared stipend) |
| Junior NHS | Terry Wallace (formerly Sabrina Bonner) |
| Central Detention | Katie DeMarco (as needed) |
| Paraprofessional Athletic Aid for Boys Soccer | Ryan Butler |
| Band Volunteers | Amanda Beard, Adam Solomon |
- 13.01m Approve the following staff for the School Improvement Panel (SciP) – Palmyra High School:
- Ken Holloway (Principal - PHS)
 - Kelly Jones (Teacher-PHS)

Michele Reisinger (Teacher-PHS)
Chris Tracey (Vice Principal - PHS)

- 13.01n Approve the following staff for the District Evaluation Advisory Committee (DEAC)
Jennifer Allen (Teacher-CSS)
Melanie Gerner (Teacher – CSS)
Renee Hoffecker (Teacher - CSS)
Ken Holloway (PHS Principal)
Lisa Jablonski (parent)
Lianne Kane (Child Study Team Supervisor)
Brian McBride (Superintendent)
Mark Pease (CSS Principal)
John Quigg (BOE member, Parent)
Michele Reisinger (Teacher- PHS)
Stacy Saia (Supervisor of Curriculum and Instruction)
Danielle Willard (Teacher- PHS)

- 13.01o *Approve the following stipends for additional period(s) of instruction:
- Matt Dyl – VHS (\$3,000)
 - Katie DeMarco – German (\$5,500)
 - Jack Geisel – PLA for one period per week (\$1,100)
 - Sabrina Bonner – PLA for one period per week (\$1,100)
 - Karen DeCesare – PLA for one period per week (\$1,100)
 - Hewoon Yoon – Two instructional lab periods per week in AP Physics and AP Chemistry (\$2,200)
 - Kelly Jones – One instructional lab period in AP Biology (\$1,100)

Motion: _____

Second: _____

Roll Call Vote by Full Board: _____

- 13.02 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

13.02a +Approve the Substitute List for the 2017/2018 school year

13.02b Request to Enroll in College Course and Apply for Tuition Reimbursement:

| <u>Staff Member</u> | <u>Course/Dates/University</u> | <u>Reimbursement Cost</u> |
|---------------------|--|------------------------------|
| Jannet Vaca | G604: Issues of Language & Cultural Diversity in ESL/ Bilingual Programs/Rowan Univ./ 8/29/17-10/23/17 | per the negotiated agreement |

13.02c Approval to use of 360Translations International, Inc. in Cherry Hill, NJ for interpreting services and mileage as necessary at a cost of \$65.50.

13.02d Approval to use the professional services of Dr. Mark Mintz for neurological, neuropsychiatric and/or psychiatric evaluations on an as need basis at a rate of \$660.00 per evaluation.

- 13.02e Approval to use the professional services of Dr. Caroline Eggerding, developmental pediatrician, for neurological testing as needed at a rate of \$350.00 per evaluation.
- 13.02f Approval to use the following professionals for psychiatric evaluations as needed:
 Dr. James Hewitt \$550.00 per evaluation
 Dr. Edward Tobe \$250.00 per evaluation
- 13.02g Approval to use the professional services of Neuropsychologist, Dr. Barbara Leech, for neuropsychological testing as needed at a cost of \$1,500.00 per evaluation.
- 13.02h Approval to use Brett DiNovi & Associates, LLC, as needed:
 - Behavioral Consultant Initial Evaluation - \$125.00/hr.
 - Behavioral Consultant Behavioral Analyst (BCBA) - \$125.00/hr.
 - 1:1 Clinical Associate Aide for student #4477407790 - \$47.50/hr.
- 13.02i Approval to use The Learning Well as needed:
 - Functional Behavioral Assessments (FBA) - \$850.00
 - Follow-Up Intervention Plan or meetings - \$110.00
- 13.02j Approval to use The University Medical Center of Princeton at Plainsboro to provide Occupational Therapy and/or Physical Therapy services for student #9870573034 for the 2017/2018 school year, per the IEP, at a cost of \$93.00 per visit.

Motion: _____

Second: _____

Roll Call Vote by Full Board: _____

- 13.03 BE IT RESOLVED that the following personnel actions at Charles Street School are hereby approved as recommended by the Superintendent:
- 13.03a +Accept the resignation of Mrs. Kelliann Haney, elementary teacher, effective immediately.
- 13.03b +Accept the retirement of Mrs. Joan Camilletti, secretary, effective August 31, 2017.
- 13.03c +Approve Ms. Jessica Smith as a long term teacher replacement for Mrs. Karla O'Connell's 3rd grade class from 9/5/17 through 12/15/17 at a per diem rate of \$259.25 (no benefits).
- 13.03d Approve the following Novice Teacher Mentor: Deborah Falcone (Jessica Smith)
- 13.03e *Approve the following staff for the After School Program for the 2017/2018 school year:
 Donna Aaronson Ashley Maniscalco
 Lisa Eckhardt Colin Rockwell
 Mary Petrucelli A. Elizabeth Nixon (Substitute)
 Holly Skowronski
 Lisa Childs
 Alyssa Coleman
 Lee Hacker
- 13.03f *School Improvement Panel (ScIP) – Charles Street School
 Karen Adams (Teacher – CSS)
 Kristen Holcomb (Teacher-CSS)

Mark Pease (Principal - CSS)
Stacy Saia (Supervisor of Curriculum and Instruction)

- 13.03g *Approve the following cafeteria aides for 3 hrs./day x \$12.00/hr. each for the 2017/2018 school year:
 Donna DuAime Ward Sara Ercolono Michael Gilbert
 Anne Golden Cindy Palmer

Motion: _____

Second: _____

Roll Call Vote by Palmyra Board: _____

14 Business, Finance and Operations

14.01 Certification

Pursuant to NJAC 6:20-2.13(e), we certify that as of May 31, 2017, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion: _____

Second: _____

Roll Call Vote by Full Board: _____

14.02 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

14.02a +Approval to accept the IDEA 2018 Basic Grant in the amount of \$271,911 and the Pre-K Grant in the amount of \$7,300. Authorization is requested to submit the grant application pursuant to this action and partial salary for Debra Lewis, Teacher Assistant, in the amount of \$7,300 to be paid from this grant.

14.02b +Appoint Effective Education Solutions, LLC to conduct a Feasibility Study to determine the impact of a grade reconfiguration (encompassing grades 6, 7, 8) at a cost of \$9,500.

Motion: _____

Second: _____

Roll Call Vote by Full Board: _____

14.03 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

14.03a That Investors Bank is hereby appointed as the depository for school district funds for the 2017-2018 school year.

- 14.03b That checks drawn on the Palmyra Board of Education General Account, #1000585209, in Investors Bank, be signed by the Board President or Vice President, Business Administrator, and School Treasurer.
- 14.03c That checks drawn on the Palmyra Board of Education Student Activity Account, #1000585233, in Investors Bank, be signed by the Superintendent and Business Administrator.
- 14.03d That checks drawn on the Palmyra Board of Education Unemployment Account, #1000585247, in Investors Bank, be signed by the Business Administrator.
- 14.03e That checks drawn on the Palmyra Board of Education Cafeteria Account #1000585252, in Investors Bank, be signed by the Business Administrator.
- 14.03f That checks drawn on the Palmyra Board of Education Child Care Account #1000585266, in Investors Bank, be signed by the Business Administrator.
- 14.03g That checks drawn on the Palmyra Board of Education Payroll Account, #1000585214, in Investors Bank, be signed by the Board President or Vice President, Business Administrator, and School Treasurer.
- 14.03h That checks drawn on the Palmyra Board of Education Agency Account, #1000585228, in Investors Bank, be signed by the Board President or Vice President, Business Administrator, and School Treasurer.
- 14.03i That the Business Administrator is hereby authorized to initiate fund transfers on all Palmyra Board of Education accounts in Investors Bank.

Motion: _____

Second: _____

Roll Call Vote by Full Board: _____

14.04 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

14.04a WHEREAS, a number of educational entities have joined together to form a Joint Insurance Fund as permitted by Chapter 108 Laws of 1983 (18A:18B et. seq.); and

WHEREAS, the statutes governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and

WHEREAS, the Palmyra Board of Education hereafter referred to as "Educational Facility" has determined that membership in the School Alliance Insurance Fund hereafter referred to as "Fund" is in the best interest of the Educational Facility; and

WHEREAS, the Educational Facility agrees to be a member of the Fund for a period of three (3) years, effective July 1, 2017, said membership to terminate on July 1, 2020 at 12:01 a.m. standard time; and

WHEREAS, the Educational Facility has never defaulted on claims if self-insured and has never been canceled for non-payment of insurance premiums for two (2) years prior to execution of this Resolution;

Now THEREFORE, BE IT RESOLVED that the Educational Facility does hereby agree to join the Fund and is/are afforded the following coverages:

- Workers' Compensation
- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability (Includes SM Excess General and Auto Liability)
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)
- Supplemental Indemnity - Workers' Compensation

BE IT FURTHER RESOLVED that the Educational Facility's Business Official, Todd Reitzel, is hereby appointed as the Educational Facility's Fund Commissioner; and

BE IT FURTHER RESOLVED that the Educational Facility's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership of the Fund as are required by the Fund's bylaws and to deliver same to the Administrator of the Fund with the express reservation that said documents shall become effective only upon the Educational Facility's admission to the Fund.

- 14.04b WHEREAS, the Palmyra Board of Education, ("Educational Facility") has resolved to join the School Alliance Insurance Fund ("SAIF") following a detailed analysis; and

WHEREAS, the Bylaws of SAIF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the Palmyra Board of Education does hereby appoint The Barclay Group as its Risk Management Consultant in accordance with the Fund's Bylaws.

- 14.04c +Approve the Unit Pricing Rates to be utilized as needed for the 2017/2018 school year.
- 14.04d *+Approve the agreement for courier services between the Palmyra BOE and Eastern Armored Services for the 2017/2018 school year at a monthly cost of \$386.00. Cost will be paid on behalf of the Palmyra BOE by Investors Bank.
- 14.04e *Approve updating the language of District Standard Operating Procedures (SOP) Section XI – Operational Services (Student Transportation: Non To/From Transportation: Co-Curricular & Extra Curricular) to include the following: “All costs associated with transportation to/from an activity shall be the responsibility of the Group, Club or Advisor requesting the transportation – except in situations where the activity requiring the transportation is directly funded by the Board of Education.”

- 14.04f *Approve the following stipulations related to the offering of Dental Insurance to retirees currently enrolled. Any retiree not currently enrolled is not eligible. The following stipulations insulate the Board from undue expense resulting from administrative processing and non-payment of premiums:
- The offer of insurance will be provided at BOE cost, if said annual premium is paid in full by July of each School Year.
 - A \$25 annual installment fee will be added to the total premium for those who wish to pay said premium in installments.
 - A \$25 late fee will be added, per quarter, for payments received 30 days past the intended due date.
 - Automatic termination of policy is assumed after 60 days of non-payment.
 - Policy reinstatement will not be considered after termination.
- 14.04g *Approve renaming the Student Activity Account #1034 Youth and Government, which no longer exists, to Model Congress. Current balance of account, \$2,458.85, will be available to Model Congress in the 2017-18 school year to start their program.

Motion: _____

Second: _____

Roll Call Vote by Full Board: _____

- 14.05 BE IT RESOLVED that the following business, financial and operational actions at Charles Street School are hereby approved as recommended by the Superintendent:

- 14.05a +*Approval for Mack Industries, Inc., 560 Perry Street, Trenton, NJ to remove old equipment and install new Library Split AC/Heating System at Charles Street School at the complete replacement cost of \$24,957.00 as per proposal #QT15075 dated July 25, 2017.

Motion: _____

Second: _____

Roll Call Vote by Palmyra Board: _____

15 Policy & Curriculum

- 15.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

- 15.01a *Approve the 2017/2018 District Goals.

- 15.01b *Approve the 2017/2018 Board of Education Goals.

- 15.01c Approve the following policies/regulations:
- 1000 Policy/Regulation Series (revised/reviewed)
 - P & R 1240 Evaluation of Superintendent (revised)
 - P 1511 Board of Education Website Accessibility (new)
 - P & R 3126 District Mentoring Program (revised)
 - P & R 3221 Evaluation of Teachers (revised)

- P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (revised)
 - P & R 3223 Evaluation of Administrators, excluding Principals, Vice Principals & Assistant Principals (revised)
 - P & R 3224 Evaluation of Principals, Vice Principals and Assistant Principals (revised)
 - P & R 3240 Professional Development for Teachers and School Leaders (revised)
 - P & R 5610 Suspension (revised)
 - P 5620 Expulsion (revised)
 - P & R 7424 Bed Bugs (new)
 - P 8505 Local Wellness Policy/Nutrient Standards for Meals & Other Foods (revised)
 - P 8550 Unpaid Meal Charges/Outstanding Food Service Charges (revised)
- 15.01d +Approve the Bilingual/ESL Three Year Program Plan for school years 2017-2020
- 15.01e + Approve the Comprehensive Equity Plan Annual Statement of Assurance for the 2017/2018 school year.
- 15.01f +Approve the Palmyra School District’s Nursing Services Plan
- 15.01g +Approve the revised district form, “2017-2018 Required Consent” provided in the student handbook at the start of the school year.
- 15.01h +Approve the Agreement Between PHS and Rowan College at Burlington County (RCBC) Memorandum of Understanding for the College Acceleration Program (CAP) for 2017/2018.
- 15.01i Approve the following curriculum as revised:
- | | | |
|-----------------------------|--------------|------------|
| English 7 | English 12 | Spanish IV |
| Advanced Art I, II, III, IV | US History I | |
| US History II | AP Physics | |
- 15.01j Approve the following curriculum as Common Core converted to NJSLs:
- | | |
|--|---|
| Business | Family & Consumer Science |
| Accounting I | Character Development |
| Accounting II | Child Care: Parenting |
| Business Law | Child Care: Working with Young Children |
| Business Work Experience | Developing Healthful Relationships |
| Career Planning | Life Skills |
| Computer Applications I | Nutrition |
| Computer Applications II | Tomorrow’s Teachers |
| Consumer Economics | |
| Intro to Business | Fine & Performing Arts |
| Marketing: Hospitality & Tourism | Advanced Art I, II, III, IV (summer rev.**) |
| Marketing: Product Development/Promotion | Art 7/8 |
| Sports & Entertainment Marketing | Basic Art |
| Web Design | Band |
| | Band 7/8 |
| English/Language Arts | Choir |
| 7th Grade English (summer rev.**) | Piano |
| AP English | Guitar |
| Creative Writing | |

English 8
 English I
 English II
 English III
 English IV (summer rev.**)
 Film Studies
 Intro to Media
 Journalism
 Modern Poetry
 Public Speaking
 SAT Verbal
 The Heroes Journey
 Yearbook

Science

AP Biology
 AP Chemistry
 AP Physics (newly written**)
 Astronomy
 Biology
 Chemistry
 Environmental Science
 Human Anatomy & Forensics I
 Human Anatomy & Forensics II
 Intro to Engineering
 Marine Biology
 Meteorology
 Physics
 Science 7
 Science 8

Social Studies

AP European History
 AP US History
 Contemporary International Affairs
 Controversies in Modern America
 Economics
 Genocide Studies
 Humanities
 Political/Legal Education
 Social Studies Grade 7
 Social Studies Grade 8
 Sociology
 Supreme Court
 US History I (summer revisions**)
 US History II (summer revisions**)
 World History

Mathematics

7th Grade Math
 8th Grade Math
 Algebra I
 Algebra II
 AP Calculus
 Applied Mathematics
 Calculus
 Geometry (summer rev.**)
 Pre-Calculus
 SAT Math
 Statistics (summer rev.**)

Physical Education

PE 7-8
 PE 9-12
 Health 7-12
 Intro to Sports Medicine

World Language

German I
 German II
 German III
 German IV
 Intro to German 7/8
 Spanish I
 Spanish II
 Spanish III
 Spanish IV (summer rev.**)
 Intro to Spanish 7/8

STEAM: Tech., Design & Comp. Sci.

Intro to Coding
 Maker Education
 Computer Science, Tech., Engineering & Design
 Gr. 7 Comp. Design: Publication Tools & Coding
 Gr. 8 Comp. Design: Data Software & Engineering

Note: All curriculum has been updated to meet NJSL standards.

Motion: _____

Second: _____

Roll Call Vote by Full Board: _____

15.02 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

- 15.02a +Approve the 2018 spring athletic schedules. These schedules are subject to change with additions/deletions happening throughout the year and could change due to a variety of reasons including inclement weather or conflicts with facilities.
- 15.02b Approve the following student activities:
- +Palmyra Players presents Bye Bye Birdie as the 2017/2018 school play
 - Approve a student presentation by a G Force Rep (Gatorade), Fritz Stueber on 9/6/17 in the PHS cafeteria at 2:30 p.m.
- 15.02c Approve the following student fundraising activities:
- Spanish National Honor Society to collect items/money for Liberty's USO Thanksgiving Basket Drive to provide to military families in need from 11/6/17-11/17-17.
 - Jr. Student Council:
 - sell pretzels on Fridays during the 2017/2018 school year
 - hold a Gertrude Hawk Chocolate Sale from 7/2/17 to 6/15/18 with the sales to off-set the cost of field trips, dances, t-shirts and supplies.
 - Cheerleading (proceeds will benefit new supplies for the team):
 - Dress Down Days on 9/22/17, 1/26/18
 - Chipotle fundraiser on 9/26/17 or 9/28/17
 - Sell Puravida bracelets starting on 9/26/17 until supplies run out
 - German Club (proceeds will be used to help fund the German Trip as well as the German Club):
 - Dress down days on 1/5/18 and 4/13/18
 - Bake sales every 1st and 3rd Wednesday of the month
 - Palmyra Players to sell tickets to Palmyra Players Spring Show from 1/1/18 to 3/11/18
 - Palmyra Football Booster Club to sell concessions out of the visitor's concession stands at home varsity football games from 9/8/17 through 11/23/17 to raise funds to go toward feeding members of the football team before their games.
 - Soccer Booster Club:
 - long sleeve t-shirt sale starting 9/1/17
 - blanket sale starting 9/1/17
 - *PHSFEE: Sale of concessions and Palmyra High School Foundation for Educational Excellence items at home soccer games to support fundraising efforts for PHSFEE from 9/1 to 11/15/17
- 15.02d Approve the following educational field trips:
- | <u>Date</u> | <u>Destination</u> | <u>Grade/Subject/Staff</u> |
|-------------|-------------------------------------|--|
| 8/12/17 | Talen Energy Park in Chester, PA. | Gr. 9-12/Boys Soccer Team/ Mr. Mike Papenberg |
| 10/10/17 | TCNJ | 7-12/Student Council/Ms. VanZandt |
| 1/10/18 | TCNJ | 7-12/Student Council/Ms. VanZandt |
| 6/17/18 | Camp Ockanickon in Medford, NJ | Gr. 7-8/Ms. VanZandt |
| 9/15/17 | Gloucester City, NJ | Marching Band/Mr. Moore |
| 9/16/17 | Chicester for Cavalcade Competition | Marching Band/Mr. Moore |

| | | |
|----------|--|-------------------------|
| 9/22/17 | New Egypt | Marching Band/Mr. Moore |
| 9/23/17 | Ridley for Cavalcade Competition | Marching Band/Mr. Moore |
| 9/30/17 | Pitman for Competition | Marching Band/Mr. Moore |
| 10/7/17 | Millville for Cavalcade Competition | Marching Band/Mr. Moore |
| 10/13/17 | Bordentown | Marching Band/Mr. Moore |
| 10/14/17 | West Deptford for Competition | Marching Band/Mr. Moore |
| 10/21/17 | Toms River North for Competition | Marching Band/Mr. Moore |
| 10/22/17 | Gateway for Competition | Marching Band/Mr. Moore |
| 10/30/17 | Riverton/Palmyra for Halloween Parade | Marching Band/Mr. Moore |
| 11/4/17 | Vineland for Cavalcade Competition | Marching Band/Mr. Moore |
| 11/11/17 | Hershey for Cavalcade Competition | Marching Band/Mr. Moore |
| 11/23/17 | Burlington City | Marching Band/Mr. Moore |

- 15.02e Allow the PHS Band Parents Association to house a cargo van on-site that will be used to transport equipment and props at the high school. Insurance documents and keys to the van will be provided. The PHS Band Parents Association agrees to release the Board of Education from any liability regarding the use, storage or damage that may occur to the van.

Motion: _____

Second: _____

Roll Call Vote by Full Board: _____

- 15.03 BE IT RESOLVED that the following Policy and Curriculum actions affecting Charles Street School are hereby approved as recommended by the Superintendent:

- 15.03a Approve the following curriculum as revised:

Spanish Grade 5
Spanish Grade 6
Music Grade 5
Music Grade 6

- 15.03b Approve the following curriculum as Common Core converted to NJSLs:

Math Grades K-6
Language Arts Grades K-6
Science Grades K-6
Social Studies Grades K-6
Music Grades K-6
Art Grades K-6
PE Grades K-6
Computers Grades K-6
Spanish Grades 5-6 (newly written**)

Note: All curriculum has been updated to meet NJSLs standards.

- 15.03c Approve the following fundraising activities:
- Hold pink dress down days on 10/13/17 and 11/22/17. The dress down days will be \$5 per staff member. There will also be student coin collection for the fundraiser on those dates. Money raised through the dress down days will be donated to the Susan G Komen Foundation and to the American Cancer Society.
 - Collect new and unwrapped toys for the USMCR “Toys for Tots” from 11/27/17-12/15/17. All toys will be donated to the USMC.
 - Collect food for the Epworth Church Food Pantry from 1/8/18-1/26/18.
 - Hold dress down days on 2/9/18 and 2/16/18 to raise money to be donated to the American Heart Association. The dress down days will cost \$5 per staff member.
 - Hold the annual CSS staff vs. PHS staff volleyball classic on a date to be determined. Money raised from the volleyball game will be donated to the American Heart Association.
 - Hold a can tab collection push for Mrs. Adam’s class trip to the Ronald McDonald House in Camden beginning on September 5th, 2017 and going through the completion of the school year.
 - Hold red and yellow dress down days on 3/16/18, 4/20/18 and 5/24/18. Cost will be \$5 per staff member. Students will also collect coins on those dates to help raise money. All money raised will be donated to the Ronald McDonald House.
- 15.03d Approve a visit in November (date to be determined) from Lauren McGowan, a self-published author/illustrator, “In Kayla’s World, She’s Never Afraid to Have Big Dreams! A Tribute to Kayla Jo Young” to recognize Disabilities Awareness Month.
- 15.04e Approve the creation of the CSS STEAM Club to meet weekly during the 2017/2018 school year. The advisor stipend is \$500.00.

Motion: _____

Second: _____

Roll Call Vote by Palmyra Board: _____

16 Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

16.01 Recognition of members of the Public

16.02 Recognition of members of the Board

17 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Palmyra Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:45 p.m. this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

BE IT FURTHER RESOLVED that the afore stated meeting shall be closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT and that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed. Upon return from closed session, no action will be taken.

Motion: _____

Second: _____

Voice Call Vote by Full Board: _____

18 Return from Closed Session

19 Adjournment

Motion: _____

Second: _____

Voice Call Vote by Full Board: _____

Time: _____