



PALMYRA BOARD OF EDUCATION

PALMYRA, N.J. 08065

Brian J. McBride
Superintendent of Schools

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William R. Blatchley
Business Administrator/
Board Secretary

The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school environment.

+Document Provided
*Added after meeting notice

AGENDA

August 10, 2016

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, Philadelphia Inquirer, and the Trend on August 5, 2016.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Roll Call

Ms. Amy Austin
Mr. Keith Austin, Vice President
Mrs. Laurie Beck
Ms. Nancy Brett, President
Mr. John Kay
Mr. John Quigg
Mr. Mark Russell
Mr. Nicolas Sarracino
Mr. Sean Toner
Mr. Scott Warnock, Riverton Representative
Mrs. Mary Wolbert, Beverly Representative
Mr. Giovanni Gravano, Student Representative

5 Reports

5.01 Superintendent
5.01a Administrator Reports

- 5.01b Superintendent's Report
- 5.02 Board Committees
 - 5.02a Policy & Curriculum
 - 5.02b Finance & Physical Plant
 - 5.02c Human Resources & Negotiation
- 5.03 Sending District Reports
 - 5.03a Beverly
 - 5.03b Riverton
- 5.04 Student Representative
- 5.05 PTA
- 5.06 Borough Liaison

6 Correspondence

- PEA

7 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

8 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Palmyra Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session. Upon its return from executive session the Board will not take any additional action.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

9 Return from Closed Session

Voice Vote by Full Board

Motion: _____
 Second: _____
 Vote: _____

10 Routine Business

10.01 BE IT RESOLVED that the following reports are hereby accepted and approved:

10.01a +Enrollment Report for June 2016

10.01b +Fire/Safety/Bus Drills for June 2016

10.01c +Health Report for June 2016

10.01d +Violence, Vandalism & Substance Abuse Report for June 2016

10.01e +Substitutes

10.01f Volunteers (pending criminal history review):

Band: Jessica Bisceglie, Marie Bisceglie, Paul Bisceglie, David Schrader, Sandy Young,
 Doug Ferraro, Dave Brown, Andrea Cruz, Sue VanEmburch
 CSS: Katharine Bruno, Mary Ann Middleton

Voice Vote by Full Board

10.02 BE IT RESOLVED that the following reports are hereby accepted and approved:

10.02a +Minutes of Regular Meeting on June 8, 2016

10.02b +2015/2016 HIB School Self-Assessment

10.02c Students to receive educational services provided by the New Jersey Commission for the Blind and Visually Impaired for 2016/2017:

- #7582768356 - Level I (\$1,900.00)
- #8202885641 - Level I (\$1,900.00)
- #9601267887 - Level I (\$1,900.00)

Voice Vote by Full Board

Motion: _____ Second: _____

11 Old Business - None

12 Personnel

12.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

12.01a Appoint Mrs. Lianne Kane as the Affirmative Action/Equity Officer for the 2016/2017 school year.

- 12.01b Appoint Mr. Christopher Tracey as the Harassment, Intimidation and Bullying Coordinator for the 2016/2017 school year.
- 12.01c Appoint Patrolman Omar Kendall as the School Resource Officer for the 2016/2017 school year.

Roll Call Vote Full Board

Motion: _____ Second: _____

- 12.02 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

- 12.02a Accept the letters of intent to retire:
- | <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|-------------------|-------------------|-----------------------|
| Mary Ellen Rooney | Teacher Assistant | 8/1/2016 |
| Terri Bradshaw | CST Secretary | 11/1/2016 |
- 12.02b Accept the resignation of Mr. Michael Friedrich, custodian, effective 9/6/16.
- 12.02c Rescind contract offers for the following for 2016/2017:
- Ms. Melissa Herder as a Grade 4 teacher
 - Ms. Megan Skelly as a long term teacher replacement
 - Ms. Rileigh Ruff as a long term teacher replacement
 - Ms. Amanda Pelkey as a part time teacher assistant
- 12.02d Approve the following staff transfers for 2016/2017:
- Ms. Terry Wallace, Teacher, from Gr. 6 to Gr. 8
 - Mrs. Annette Knighten, Secretary, from PHS to CST effective 11/1/2016
 - Mrs. Darlene Keller, Secretary, from PHS to CSS effective 9/1/16
 - Ms. Sabrina Brinkley, Teacher Assistant, from PHS to CSS effective 9/1/16

Roll Call Vote Full Board

Motion: _____ Second: _____

- 12.03 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

- 12.03a Approve the following staff for the 2016/2017 school year:
- | | | |
|-------------|-----------------------------|---|
| Vicki Agnew | Secretary to Vice Principal | \$29,854 (Step 8)
pro-rated effective
11/1/2016 |
|-------------|-----------------------------|---|
- 12.03b Approve the following stipends for additional period(s) of instruction:
- Jamie Patchel – Special Education (\$5,500 x 2)
 - Katie DeMarco – German (\$5,500)
 - Michael Tumelty – Special Education (\$5,500)
- 12.03c Approve the following extracurricular appointments for the 2016/2017 school year:
- | <u>Name</u> | <u>Activity</u> | <u>Stipend</u> |
|--------------|-------------------|----------------|
| Chris Geisel | JV Football Coach | \$5,236 |

- | | | | |
|--|---------------------------------|---------------------------------|-------------|
| | Matt Dyl | Consumer Affairs Club Advisor | \$475 |
| | Elizabeth Follis, Rachel Odgers | Fall Cheerleading Co-Advisors | \$1,095 ea. |
| | Elizabeth Follis, Rachel Odgers | Winter Cheerleading Co-Advisors | \$1,095 ea. |
- 12.03d Approval for Ms. Sarah J. Francois, a student doing coursework through Grand Canyon University, to do classroom observations in the area of ESL during September/October.
- 12.03e Approval to garnish wages from employee #76602523 in the amount of \$1,562, with equal amounts to be deducted each pay period throughout the 2016/2017 school year.
- 12.03f Request to Enroll in College Course and Apply for Tuition Reimbursement:
- | <u>Staff Member</u> | <u>Course/Dates/University</u> | <u>Reimbursement Cost</u> |
|---------------------|--|------------------------------|
| Lauren Schmidt | ELMP7776XMV-Curriculum Design & Engineering/
9-8-16 to 12-03-16/Seton Hall | per the negotiated agreement |
| Diane Torres | ACC0115-500 Managerial Acct.,
PSC-105-170 Physical Science I,
PSC-106-302 Physical Science
Lab/ Rowan College @ BCC | \$1,194.00 |
- 12.03g Approve a salary adjustment for Mr. Daniel Licata from \$57,521 (BA+30, Step 6) to \$58,521 (MA, Step 6) to reflect completed graduate credits.

Roll Call Vote Full Board

Motion: _____ Second: _____

- 12.04 BE IT RESOLVED that the following personnel actions affecting Charles Street School are hereby approved as recommended by the Superintendent:
- 12.04a Approve a salary adjustment for Ms. Lauren Quinn from \$53,712 (BA, Step 5) to \$55,212 (BA+15, Step 5) to reflect completed graduate credits.
- 12.04b Approve the following appointments:
- | <u>Name</u> | <u>Position</u> | <u>Salary</u> |
|-----------------|-------------------------------------|-----------------------|
| Rileigh Ruff | Grade 4 Teacher | \$51,394 (BA, Step 1) |
| Amanda Milewski | Grade 3-4 Special Education Teacher | \$55,269 (MA, Step 1) |
| Maria Keefe | Middle School Science Teacher | \$51,394 (BA, Step 1) |
- 12.04c +That Employee #76785690's request for a leave of absence be approved as follows:
10/3/16 through 11/30/16 paid leave
12/1/16 through 3/10/17 unpaid leave
- 12.04d +That Employee #67667857's request for an unpaid leave of absence on September 26, 27 and 28, 2016 be approved.
- 12.04e Appoint the following long term teacher replacements:
- | <u>Name</u> | <u>Position/Dates</u> | <u>Salary</u> |
|------------------|-------------------------------|--------------------|
| Stephanie Barron | Grade 6; 9-26-16 to 12-16-16 | \$51,394 pro-rated |
| Kimberly Shinn | Grade 4; 10-3-16 to 3-10-17 | \$51,394 pro-rated |
| Christa Ruppert | Grade 2; 10-17-16 to 12-23-16 | \$51,394 pro-rated |
- 12.04f Approve the following staff for the After School Program for the 2016/2017 school year:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Alyssa Coleman	Teacher Assistant	\$9.50
Lisa Childs	Substitute Teacher Assistant	\$9.25
A.E. Nixon	Substitute Teacher Assistant	\$9.25

Roll Call Vote Palmyra Board

Motion: _____ Second: _____

13 Business, Finance and Operations

13.01 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

13.01a That the following full and partial salaries be paid from the NCLB Title I grant for the 2016/2017 school year:

Jennifer Van Zandt	Teacher	\$36,562 (60%)
Christopher Tamarri	Teacher	\$20,764 (40%)
Barbara Vieira	Teacher	\$56,587 (100%)
Agatha Williams	Teacher	\$64,740 (100%)

13.01b Accept the IDEA – 2017 Basic Grant in the amount of \$278,589 and the Pre-K Grant in the amount of \$7,402, authorize the submission of the grant applications pursuant to this action, and that the following partial salary be paid from the IDEA Grant:

Debra Lewis	Teacher Assistant	\$7,402 (35%)
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Roll Call Vote Full Board

Motion: _____ Second: _____

13.02 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

13.02 Award four year lease agreement for printer/scanner/copier units to Ricoh USA at a per month cost of \$2,717.34 (aggregated cost \$130,432.32) pursuant to lease agreement on file in the Business Office.

Roll Call Vote Full Board

Motion: _____ Second: _____

13.03 Public Hearing Regarding Bond Ordinance

13.03a BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

13.03a-1 **REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE BOROUGH OF PALMYRA IN THE COUNTY OF BURLINGTON, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING**

CALLABLE SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED JULY 1, 2006, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$3,487,000, AND/OR ALL OR A PORTION OF THE OUTSTANDING CALLABLE SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED OCTOBER 15, 2009, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$9,883,000, APPROPRIATING NOT TO EXCEED \$9,400,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$9,400,000 REFUNDING BONDS TO PROVIDE FOR SUCH REFUNDING.

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE BOROUGH OF PALMYRA IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board of Education of the Borough of Palmyra in the County of Burlington, New Jersey (the "School District") is hereby authorized to refund all or a portion of the outstanding callable school bonds of the School District originally issued in the principal amount of \$3,487,000 and dated July 1, 2006 (the "2006 Bonds") and/or to refund all or a portion of the outstanding callable school bonds of the School District issued in the original principal amount of \$9,883,000 and dated October 15, 2009 (the "2009 Bonds") (the 2006 Bonds and the 2009 Bonds are collectively referred to herein as the "Prior Bonds").

The 2006 Bonds maturing on or after January 1, 2018 (the "2006 Refunded Bonds") may be redeemed at the option of the School District in whole or in part on any date on or after January 1, 2017 (the "2006 Redemption Date") at a redemption price equal to 100% of the 2006 Refunded Bonds to be redeemed plus accrued interest, if any, to the 2006 Redemption Date.

The 2009 Bonds maturing on or after March 1, 2020 (the "2009 Refunded Bonds") may be redeemed at the option of the School District in whole or in part on any date on or after March 1, 2019 (the "2009 Redemption Date") at a redemption price equal to the par amount of the 2009 Refunded Bonds to be redeemed plus accrued interest, if any, to the 2009 Redemption Date.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the aggregate principal amount not to exceed \$9,400,000 pursuant to N.J.S.A. 18A:24-61 et seq.

Section 3. An aggregate amount not exceeding \$160,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4. The purpose of the refunding is to incur an interest cost savings for the School District.

Section 5. A supplemental debt statement has been prepared and filed in the offices of the Borough Clerk and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as

required by law. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law and the school debt of the School District is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed refunded bonds.

Section 6. No Local Finance Board approval is required as the issuance of the Refunding Bonds will comply with the requirements of N.J.A.C. 5:30-2.5.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the Prior Bonds referred to in Section 1 hereof.

Section 8. This bond ordinance shall take effect immediately after final adoption.

Roll Call Vote Full Board

Motion: _____

Second: _____

- 13.04 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF NOT TO EXCEED \$9,400,000 PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS OF THE BOARD OF EDUCATION OF THE BOROUGH OF PALMYRA IN THE COUNTY OF BURLINGTON, NEW JERSEY AND PROVIDING FOR THE SALE AND THE DELIVERY OF SUCH BONDS

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF PALMYRA IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board of Education of the Borough of Palmyra in the County of Burlington, New Jersey (referred herein as the "Board of Education" or "Board") hereby authorizes the sale, in one or more series, of an amount not to exceed \$9,400,000 Refunding School Bonds (the "Bonds") by virtue of its final adoption by a two-thirds majority of its full membership on August 10, 2016 of a bond ordinance entitled, "Refunding Bond Ordinance of The Board of Education of the Borough of Palmyra in the County of Burlington, New Jersey, Providing for the Refunding of All or a Portion of the Outstanding Callable School bonds of the School District, Dated July 15, 2006, Issued in the Original Principal Amount of \$3,487,000, and/or All or a Portion of the Outstanding Callable School Bonds of the School District, Dated October 15, 2009, Issued in the Original Principal Amount of \$9,883,000, Appropriating Not to Exceed \$9,400,000 Therefor and

Authorizing the Issuance of Not to Exceed \$9,400,000 Refunding Bonds to Provide for Such Refunding” (the “Bond Ordinance”).

Section 2. The Bonds are hereby authorized to be sold to FTN Financial Capital Markets (the “Underwriter”) in accordance with the purchase contract to be entered into by and between the Underwriter and the Board (the “Purchase Contract”) pursuant to this resolution. The purchase price for the Bonds shall be as set forth in the Purchase Contract, plus unpaid accrued interest, if any, from the dated date of the Bonds to, but not including, the delivery date of the Bonds. The Board President, Superintendent and/or Business Administrator/Board Secretary is hereby authorized to enter into the Purchase Contract on behalf of the Board with the Underwriter in a form satisfactory to McManimon, Scotland & Baumann, LLC, Bond Counsel for the Board (“Bond Counsel”) for the sale of the Bonds to the Underwriter in accordance with the provisions of this resolution. The signature of the Board President, Superintendent or Business Administrator/Board Secretary on the Purchase Contract shall be conclusively presumed to evidence any necessary approvals.

Section 3. The Bonds are being issued to incur interest cost savings by redeeming all or a portion of the callable outstanding school bonds of the Board originally issued in the principal amount of \$3,487,000 dated July 1, 2006, which bonds maturing on or after January 1, 2018 (the “2006 Refunded Bonds”) are redeemable at the option of the Board in whole or in part on any date on or after January 1, 2017 at par (the “2006 Redemption Price”), plus in each case accrued interest, if any, to the date fixed for redemption and/or by redeeming all or a portion of the callable outstanding school bonds of the Board originally issued in the principal amount of \$9,883,000 dated October 15, 2009, which bonds maturing on or after March 1, 2020 (the “2009 Refunded Bonds”) are redeemable at the option of the Board in whole or in part on any date on or after March 1, 2019 at par (the “2009 Redemption Price”), plus in each case accrued interest, if any, to the date fixed for redemption. The 2006 Refunded Bonds and the 2009 Refunded Bonds may be collectively referred to herein as the “Refunded Bonds.” The 2006 Redemption Date and the 2009 Redemption Date may be collectively referred to herein as the “Redemption Date.” The 2006 Redemption Price and the 2009 Redemption Price may be collectively referred to herein as the “Redemption Price.”

Section 4. The Bonds shall be issued in accordance with the terms and the conditions set forth in the Purchase Contract within the parameters set forth herein:

- (A) The Bonds shall be issued in a par amount determined to be necessary to pay costs of issuance and to provide for payment of the Redemption Price of the Refunded Bonds on the Redemption Date, and the interest due on the Refunded Bonds through the Redemption Date;
- (B) The Bonds shall be dated such date as established in the Purchase Contract;
- (C) The Bonds shall mature in the principal amounts on or about March 1 of each year, commencing on or about March 1, 2017 and thereafter or as otherwise set forth in the Purchase Contract and shall bear interest at interest rates per annum on the unpaid principal balance on each March 1 and September 1 until maturity or earlier redemption, commencing on or about March 1, 2017 or as otherwise set forth in the Purchase Contract;

- (D) The Bonds shall be issued in the form of one bond for each maturity except if all or any portion of the Bonds are issued as term bonds;
- (E) The Bonds shall be numbered consecutively from R-1 upward and shall mature in such principal amounts with such mandatory call features and with such mandatory sinking fund payments as set forth below and as determined in the Purchase Contract;
- (F) The Bonds may be subject to optional redemption or not as set forth in the Purchase Contract;
- (G) Depending on market conditions at the time of the sale, the Bonds may be issued in one or more series as determined by the Business Administrator/Board Secretary, in consultation with Bond Counsel and with Phoenix Advisors, LLC, financial advisors for the Board (the "Financial Advisor").

Section 5. The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Board to conform the Bonds to the requirements of the Purchase Contract:

SAMPLE BOND FORM FOR INFORMATION

REGISTERED
NUMBER R- ____

REGISTERED
\$ _____

UNITED STATES OF AMERICA
STATE OF NEW JERSEY

THE BOARD OF EDUCATION
OF THE BOROUGH OF PALMYRA
IN THE COUNTY OF BURLINGTON

REFUNDING SCHOOL BOND

DATED DATE:	MATURITY DATE:	RATE OF INTEREST PER ANNUM:	CUSIP:
__/__/2016	03/01/20__	_____%	_____

THE BOARD OF EDUCATION OF THE BOROUGH OF PALMYRA IN THE COUNTY OF BURLINGTON, New Jersey (the "Board of Education") hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, which will act as Securities Depository, on the Maturity Date specified above, the principal sum of _____ DOLLARS (\$_____) and to pay interest on such sum from the Dated Date set forth above at the Rate of Interest Per Annum specified above semiannually on the fifteenth days of January and July in each year until maturity [or earlier redemption] commencing on March 1, 2017. Interest on this bond will be paid to the Securities Depository by the Board of Education and will be credited to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of the January 1 and July 1 next preceding the date of such payments (the "Record

Dates" for such payments). Principal of this bond, upon presentation and surrender to the Board of Education, will be paid to the Securities Depository by the Board of Education and will be credited to the participants of The Depository Trust Company.

This bond is not transferable as to principal or interest except to an authorized nominee of The Depository Trust Company. The Depository Trust Company shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the bonds on behalf of individual purchasers.

[The bonds of this issue maturing prior to March 1, 20__ are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after March 1, 20__ are redeemable at the option of the Board of Education in whole or in part on any date on or after March 1, 20__ upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Board of Education or a duly appointed Bond Registrar. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Board of Education determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Board of Education. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the bonds after the date fixed for redemption. Payment shall be made upon surrender of the bonds redeemed.]

This bond is one of an authorized issue of bonds and is issued pursuant to Title 18A, Education, Chapter 24, of the New Jersey Statutes and the refunding bond ordinance finally adopted by the Board of Education on August 10, 2016, in all respects duly approved. Payment of this obligation is secured under the provisions of the New Jersey School Bond Reserve Act, P.L. 1980, c. 72, approved July 16, 1980, as amended by P.L. 2003, c.118, approved July 1, 2003, in accordance with which an amount equal to 1% of the aggregate outstanding bonded indebtedness (but not to exceed the moneys available in the fund) of New Jersey counties, municipalities and school districts for school purposes as of September 15 of each year, is held within the State Fund for the Support of Free Public Schools as a

school bond reserve pledged by law to secure payments of principal and interest due on such bonds in the event of the inability of the issuer to make payment.

The full faith and credit of the Board of Education are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the Board of Education, is within every debt and other limit prescribed by such constitution or statutes.

IN WITNESS WHEREOF, THE BOARD OF EDUCATION OF THE BOROUGH OF PALMYRA IN THE COUNTY OF BURLINGTON, NEW JERSEY has caused this bond to be executed in its name by the manual or facsimile signature of its President, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Secretary, and this bond to be dated the Dated Date as specified above.

THE BOARD OF EDUCATION OF THE BOROUGH
OF PALMYRA IN THE COUNTY OF BURLINGTON,
NEW JERSEY

ATTEST:

By: _____ (Facsimile)
President

By: _____
Secretary

[END OF SAMPLE BOND FORM]

Section 6. The Bonds shall have printed thereon a copy of the written opinion with respect to the Bonds that is to be rendered by Bond Counsel, complete except for omission of its date. The Business Administrator/Board Secretary is hereby authorized and directed to file a signed duplicate of such written opinion in the Business Administrator/Board Secretary's office. Alternatively, each Bond may be accompanied by the signed legal opinion or copy thereof.

Section 7. Bond Counsel is authorized to arrange for the printing of the Bonds. The proper officials of the Board are hereby authorized and directed to execute the Bonds and to deliver them to the Purchaser in exchange for payment, including accrued interest from their date to the date of delivery, if any.

Section 8. The Business Administrator/Board Secretary is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with The Depository Trust Company, New York, New York as may be necessary in order to provide that the Bonds will be eligible for deposit with

The Depository Trust Company and to satisfy any obligation undertaken in connection therewith.

Section 9. In the event that The Depository Trust Company may determine to discontinue providing its service with respect to the Bonds or is removed by the Board of Education and if no successor Securities Depository is appointed, the Bonds which were previously issued in book-entry form shall be converted to Registered Bonds (the "Registered Bonds") in denominations of \$5,000, or any integral multiple thereof, except that an amount maturing in any one year in excess of the largest principal amount thereof equaling a multiple of \$5,000 will be in denominations of \$1,000, or any integral multiple thereof. The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of such Registered Bonds. The Board shall be obligated to provide for the execution and delivery of the Registered Bonds in certificate form.

Section 10. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986 (the "Code") in order to preserve the exemption from taxation of interest on the Bonds, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds, and that it will refrain from taking any action that would adversely affect the tax exemption of the Bonds under the Code. The Board authorizes the Business Administrator/Board Secretary to act and determine on behalf of the Board whether the Bonds will be designated as "bank qualified" within the meaning of Section 265 of the Code.

Section 11. Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the Board of Education shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof:

(a) On or prior to February 1 of each year, beginning February 1, 2017, electronically to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system or such other repository designated by the SEC to be an authorized repository for filing secondary market disclosure information, if any, annual financial information with respect to the Board of Education consisting of the audited financial statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the Board of Education and certain financial information and operating data consisting of (1) Board of Education indebtedness; (2) property valuation information; and (3) tax rate, levy and collection data. The audited financial statements will be prepared in accordance with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law;

(b) if any of the following material events occur regarding the Bonds, a timely notice not in excess of ten business days after the occurrence of the event sent to EMMA:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- (7) Modifications to rights of security holders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the securities, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the obligated person;
- (13) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

For the purposes of the event identified in subparagraph (12) above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

Notice of failure of the Board of Education to provide required annual financial information on or before the date specified in this resolution shall be sent in a timely manner to EMMA.

If all or any part of the Rule ceases to be in effect for any reason, then the information required to be provided under this resolution, insofar as the provision of the Rule no longer in effect required the provision of such information, shall no longer be required to be provided.

The Business Administrator/Board Secretary shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Board of Education prior to their offering. Such officer is hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

In the event that the Board of Education fails to comply with the Rule requirements or the written contracts or undertakings specified in this resolution, the Board of Education shall not be liable for monetary damages, remedy being hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

Section 12. The Board hereby approves the preparation and the distribution of the Preliminary Official Statement in the form to be approved by the Business Administrator/Board Secretary. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the Board by the Business Administrator/Board Secretary. The Preliminary Official Statement shall be prepared in final form in connection with the issuance of the Bonds, and the Business Administrator/Board Secretary is authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Final Official Statements shall be delivered to the Purchaser within the earliest of seven business days following the sale of the Bonds or to accompany the Purchaser's confirmations that request payment for the Bonds. Bond Counsel, the Board's auditor, Bowman & Company LLP (the "Auditor"), and/or the Financial Advisor are further authorized to arrange on behalf of the Board of Education for a rating for the Bonds from Standard & Poor's and/or Moody's Investors Service, and all such actions taken to date are hereby ratified.

Section 13. The Business Administrator/Board Secretary, with the advice of the Financial Advisor, is authorized to arrange for bond insurance if advantageous based on the advice of the Underwriter to be provided at a premium not to exceed 75 basis points of the amount of principal and interest payable in order to obtain the best possible rates and the most cost effective financing and is authorized to take all steps on behalf of the Board necessary to do so.

Section 14. The Business Administrator/Board Secretary, with the advice of Bond Counsel, shall arrange for paying agent services or redemption agent services with a banking institution if any portion of the Bonds are term bonds requiring a sinking fund.

Section 15. The Business Administrator/Board Secretary is also authorized and directed to pay the costs of issuance in connection with the sale of the Bonds pursuant to a certificate of the Business Administrator/Board Secretary to be executed upon delivery of the Bonds in an aggregate amount not to exceed the amount outlined in the Bond Ordinance.

Section 16. The Business Administrator/Board Secretary shall take all steps necessary to call the Refunded Bonds on the Redemption Date, at par, plus any unpaid accrued interest thereon and to take all steps necessary for the investment of the proceeds of the Refunded Bonds necessary to arrange for such redemption. The Financial Advisor and/or the Underwriter, on behalf of the Board of Education, are authorized to reserve and purchase open market treasury securities and/or United State Treasury—State and Local Government Series (SLGs) for deposit with the escrow agent if required. All of the principal amount and interest earnings on the open market treasury securities and/or SLGs, as well as cash, if necessary, will be used to pay the interest due on the Refunded Bonds through the Redemption Date and pay the Redemption Price on the Refunded Bonds on the Redemption Date. The Board hereby authorizes The Bank of New York Mellon to serve as escrow agent based upon the recommendation of the Financial Advisor and authorizes the Business Administrator/Board Secretary and/or Board President to enter into an Escrow Deposit Agreement with such escrow agent in order to provide instructions regarding the deposit of the open market treasury securities and/or SLGs and cash, if any.

Section 17. The Board hereby authorizes the Auditor to serve as verification agent, if necessary, to confirm the accuracy of the arithmetical and mathematical computations supporting (i) the accuracy of the interest cost savings and the sufficiency of the amount in the escrow account to pay the interest due on the Refunded Bonds through the Redemption Date and pay the Redemption Prices on the Redemption Date; and (ii) the calculations of yield supporting the conclusion of Bond Counsel that the Bonds are not “arbitrage bonds” as such meaning is set forth in the Code.

Section 18. The Board President, Superintendent, Business Administrator/Board Secretary and other appropriate representatives of the Board are hereby authorized to take all steps necessary to provide for the issuance of the Bonds and the redemption of the Refunded Bonds, including preparing and executing such agreements and documents on behalf of the Board and taking all steps necessary or desirable to implement the requirements of this resolution, such agreements, and documents as may be necessary and appropriate and the transactions contemplated thereby.

Section 19. This resolution shall take effect immediately.

Roll Call Vote Full Board

Motion: _____

Second: _____

14.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

14.01a Approve the following policies/regulations:

- P 1140 Affirmative Action Program (M) (Revised)
- P 1220 Employment of Chief School Administrator (M) (Revised)
- P 1310 Employment of School Business Administrator/Board Secretary (Revised)
- P 1523 Comprehensive Equity Plan (M) (Revised)
- P 1530 Equal Employment Opportunities (M) (Revised)
- P 1550 Affirmative Action Program for Employment and Contract Practices (M)
- P 2200 Curriculum Content (Revised)
- P 2260 Affirmative Action Program for School and Classroom Practices (M)
- P 2411 Guidance Counseling (M) (Revised)
- P 2415.04 Title 1 – District-Wide Parental Involvement (M) (Reviewed)
- P 2423 Bilingual and ESL Education (M) (Revised)
- P 2610 Educational Program Evaluation (M) (Revised)
- P 2622 Student Assessment (M) (Revised)
- P 3111 Creating Positions (Revised)
- P 3124 Employment Contract (Revised)
- P 3125 Employment of Teaching Staff Members (M) (Revised)
- P 3125.2 Employment of Substitute Teachers (Revised)
- P 3126 District Mentoring Program (Revised)
- P 3141 Resignation (Revised)
- P 3144 Certification of Tenure Charges (Revised)
- P 3159 Teaching Staff Member/School District Reporting Responsibilities (Revised)
- P 3231 Outside Employment as Athletic Coach (Revised)
- P 3240 Professional Development for Teachers and School Leaders (M) (Revised)
- P 3244 In-Service Training (M) (Abolished)
- P 4159 Support Staff Member/School District Reporting Responsibilities (Revised)
- P 5305 Health Services Personnel (Revised)
- P 5339 Screening for Dyslexia (M) (Revised)
- P 5350 Student Suicide Prevention (Revised)
- P 5430 Class Rank (Reviewed)
- P 5440 Honoring Pupil Achievement (Revised)
- P 5460 High School Graduation (M) (Revised)
- P 5514 Student Use of Vehicles on School Grounds (Revised)
- P 5750 Equal Educational Opportunity (M) (Revised)
- P 5755 Equity in Educational Programs and Services (M) (Revised)
- P 7481 Unmanned Aircraft Systems (UAS also known as Drones) (New-1st Reading)
- P 8441 Care of Injured and Ill Persons (M) (Revised)
- P 8454 Management of Pediculosis (New-1st Reading)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- P 9541 Student Teachers/Interns (Revised)
- R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)

R 2200	Curriculum Content (M) (Revised)
R 2411	Guidance Counseling (M) (Revised)
R 2423	Bilingual and ESL Education (M) (Revised)
R 3126	District Mentoring Program (Revised)
R 3144	Certification of Tenure Charges (Revised)
R 3240	Professional Development for Teachers and School Leaders (Revised)
R 3244	In-Service Training (M) (Abolished)
R 3270	Lesson Plans and Plan Books (Revised)
R 5330	Administration of Medication (M) (Revised)
R 5350	Student Suicide (Revised)
R 5440	Honoring Pupil Achievement (Revised)
R 5514	Student Use of Vehicles (Abolished)
R 8441	Care of Injured and Ill Persons (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)

14.01b Approve the following revised curriculum:

Computer Applications I	English I
Computer Applications II	Film
Consumer Economics	Yearbook
Intro to Business	
Marketing: Hospitality & Tourism	Algebra I
Middle School Tech Lit	Pre-Calculus
Product Marketing	
Intro to Coding Maker Education	
AP Biology	Advanced Art I, II, III
AP Chemistry	Art 7/8
Astronomy	Basic Art
Biology	Band
Chemistry	Choir
Environmental Science	Piano
Human Anatomy & Forensics I	Guitar
Human Anatomy & Forensics II	
Intro to Engineering	German I
Marine Science	German II
Meteorology	German III
Physics	German IV
Science 7	Intro to German 7/8
Science 8	Spanish I
	Spanish II
AP European History	Spanish III
AP US History	Spanish IV
American Law	Intro to Spanish 7/8
Contemporary International Affairs	
Controversies in Modern America	
Economics	
Genocide Studies	
Humanities	
Social Studies 7	
Social Studies 8	
Sociology	

Supreme Court
 US History I
 US History II
 World History

14.01c Approval to submit the Statement of Assurance for the District Professional Development and Mentoring Plans for the 2016/2017 school year.

14.01d Approve the following field trips:

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject/Staff</u>
8/20/16	Talen Energy Stadium in Chester, PA	PHS Boys Soccer Team/ Mr. Papenberg

Roll Call Vote Full Board

Motion: _____ Second: _____

14.02 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

14.02a Approve the proposed summer trip to Spain (tentative dates: July 11, 2017 – July 19, 2017) for students who are enrolled in Spanish language classes.

14.02b Approve the following fundraising activities:

- German Club (Katie DeMarco)
 - Hold bake sales on the 1st and 3rd Wednesday of each month from September through June
 - Have a dress down day on 9/30 and 10/21
- Class of 2019 (Christina Birch)
 - Hold lunch time snack sales on high school half days on 10/7, 11/21, 11/22, 11/23, 12/23, 1/13, 2/15, 2/16, 2/17, 5/19
- Class of 2020 (Eric Mehler)
 - Sell pretzel braids every Tuesday from September through June
 - Sell football programs at home games on 9/16, 9/23, 10/14, 11/24
- Palmyra Band Parents/Marching Band (Sue VanEmburch)
 - Car Wash 8/13/16 to 8/27/16 at Legion Field

14.02c Approve the following student activities:

- Palmyra Players presents Thoroughly Modern Millie (Jr.) as the 2016/2017 school play

14.02d +Approve the Winter and Spring Athletic Schedules.

14.02e Discard the following items which have been determined to be of no educational or organizational value based on age and condition:

- Outdated soccer uniforms
- Softball/baseball bats and catcher's equipment that no longer meet NHFHS specifications
- Old panther mascot suit

Roll Call Vote Full Board

Motion: _____ Second: _____

14.03 BE IT RESOLVED that the following Policy and Curriculum actions affecting Charles Street School are hereby approved as recommended by the Superintendent:

14.03a Approve the following fundraisers:

- Palmyra PTA
 - (Kathy Hartman) Mixed bag fundraiser from 9/28 – 10/12/16
- Teacher dress down day on September 23, 2016 to benefit “Justice Rescue.” Cost will be \$5 per staff member. Coins will also be collected by students. The fundraiser will be overseen by Mark Pease.
- Staff dress down day on October 28th, 2016 and November 23rd, 2016 to benefit The Susan G. Koman Foundation and The American Cancer Society. Cost will be \$5 per staff member. Students will also collect coins to help raise funds. The fundraiser will be overseen by Mark Pease.
- Collect can tabs and cash for The Ronald McDonald House. The drive will take place from March 6th, 2017-March 24th, 2017. Karen Adams and Mark Pease will oversee the fundraiser and trip.
- Sell daisies from May 15th, 2017-May 19th, 2017. The proceeds from the sale of the flowers will go to The Children’s Hospital of Philadelphia. The fundraiser will be overseen by Mark Pease.
- Charles Street School and Palmyra High School would like to host a volleyball tournament and dress down days to raise money for The American Heart Association. The dress down days at CSS and PHS would be on February 10th and 17th in 2017. The cost for staff would be \$5. An entrance fee of \$.50 for students and \$1 for adults to watch the volleyball tournament will be charged to help raise money for The American Heart Association. The fundraisers will be overseen by Bill Devlin and Mark Pease.

Roll Call Vote Palmyra Board

Motion: _____ Second: _____

15 Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

15.01 Recognition of members of the Public

15.02 Recognition of members of the Board

16 Adjournment

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

Time: _____