



PALMYRA BOARD OF EDUCATION

PALMYRA, N.J. 08065

Brian J. McBride
Superintendent of Schools

Administrative Office
301 Delaware Avenue
856-786-9300
FAX: 856-829-9638

William R. Blatchley
Business Administrator/
Board Secretary

The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school environment.

+Document Provided
*Added after meeting notice

AGENDA

May 11, 2016

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, Philadelphia Inquirer, and the Trend on May 6, 2016.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Roll Call

Ms. Amy Austin
Mr. Keith Austin, Vice President
Mrs. Laurie Beck
Ms. Nancy Brett, President
Mr. John Kay
Mr. John Quigg
Mr. Mark Russell
Mr. Nicolas Sarracino
Mr. Scott Warnock, Riverton Representative
Mrs. Mary Wolbert, Beverly Representative
Mr. Giovanni Gravano, Student Representative

5 Presentations

5.01 Students of the Month

6 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Palmyra Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:45 p.m. this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- X Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public
- X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

BE IT FURTHER RESOLVED that the afore stated meeting shall be closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT and that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

7 Return from Closed Session

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

8 Reports

- 8.01 Superintendent
- 8.01a Administrator Reports
- 8.01b Superintendent's Report
- 8.02 Board Committees
- 8.02a Policy & Curriculum
- 8.02b Finance & Physical Plant
- 8.02c Human Resources & Negotiation
- 8.03 Sending District Reports

- 8.03a Beverly
- 8.03b Riverton
- 8.04 Student Representative
- 8.05 PTA
- 8.06 Borough Liaison

9 Correspondence

Calvary Bible Baptist Church

10 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

11 Routine Business

11.01 BE IT RESOLVED that the following reports are hereby accepted and approved:

11.01a +Enrollment Report for April 2016

11.01b +Fire/Safety/Bus Drills for April 2016

11.01c +Health Report for April 2016

11.01d +Violence, Vandalism & Substance Abuse Report for April 2016

11.01e Volunteer: Kylie Zeyher, Speech/Language Pathologist student, with Mrs. Webb

Voice Vote by Full Board

11.02 BE IT RESOLVED that the following reports are hereby accepted and approved:

11.02a +Check Register for April 2016 representing hand and machine checks totaling \$476,421.17

11.02b +Board Secretary's Report for March 2016 and the Treasurer's Report for March 2016 which have been found to be in agreement.

11.02c +Transfer Report for March 2016

11.02d +Cafeteria Report for April 2016

11.02e +Minutes of Regular Meeting on April 13, 2016
+Minutes of Special Meeting on April 27, 2016

11.01f Student Placement:

- Student #6965833864 to attend the Yocum School in Maple Shade for the remainder of the 2015/2016 school year at a tuition rate of \$43,660 pro-rated, effective 4/28/16.

11.02g Travel and Professional Development:

<u>Staff Member</u>	<u>Name/Date of Workshop</u>	<u>Cost</u>	<u>Location</u>
Stephen Graff	Heinemann LLI-Leveled Literacy Training 5/18-19	\$320	Medford Lakes, NJ

Barbara Vieira	Heinemann LLI-Leveled Literacy Training 5/18-19	\$320	Medford Lakes, NJ
Agatha Williams	Heinemann LLI-Leveled Literacy Training 5/18-19	\$320	Medford Lakes, NJ
Michelle McCann	Wilson Reading System 7/18-20	\$589	Mt. Laurel, NJ
Amanda Ehret	Help Your Students Achieve Computational Fluency: Best Practices to Accelerate Math Learning 5/25	\$239	Voorhees, NJ

Roll Call Vote Full Board

Motion: _____ Second: _____

12 Old Business - None

13 Personnel

13.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

- 13.01a Appoint Ms. Donna Gidjunis as the Treasurer of School monies for the 2016/2017 school year at a salary of \$5,522.
- 13.01b Appoint Mr. William R. Blatchley as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.
- 13.01c Appoint Mr. William R. Blatchley as the Board Secretary, Agency Compliance Officer, Custodian of School Records, School Alliance Insurance Commissioner for the 2016/2017 school year.
- 13.01d Appoint Mr. Ronald Holt as the District Certified Educational Facility Manager, AHERA Manager, IPM Coordinator for the 2016/2017 school year.
- 13.01e Appoint Ms. Jeanne Barber as the Affirmative Action Officer, Homeless Liaison, Harassment, Intimidation and Bullying Coordinator, and Title IX Officer for the 2016/2017 school year.
- 13.01f Appoint Mr. Richard Dreby as the liaison to the Burlington County Prosecutor's Office and the Palmyra Police Department for the 2016/2017 school year in accordance with the current Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials.

Roll Call Vote Full Board

Motion: _____ Second: _____

13.02 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

That the Superintendent is authorized to appoint and transfer certificated and non-certificated staff during the periods of June 9, 2016 through August 9, 2016 and August 11, 2016 through September 13, 2016 with Board confirmation at the next regular meeting.

Roll Call Vote Full Board

Motion: _____ Second: _____

13.03 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

13.03a +Reappointment of Non-Tenured Certificated Staff for the 2016/2017 school year.

13.03b +Reappointment of Tenured Certificated staff for the 2016/2017 school year.

13.03c +Reappointment of Non-Certificated staff for the 2016/2017 school year.

Roll Call Vote Full Board

Motion: _____ Second: _____

13.04 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

13.04a Accept the following student from Stockton University for a Fall 2016 Practicum from 9/1/16 through 12/15/16:

Student

Megan Sanders

Cooperating Teacher

Jennifer VanZandt

13.04b Having reviewed the criteria for 2015-2016 merit goals as approved by the Executive County Superintendent on October 21, 2015 and following a careful examination of the documentation supporting the completion of those goals, the Superintendent has determined that the School Business Administrator/Board Secretary has met the criterion for achievement as specified in his current employment contract and recommends that the Board of Education affirm the satisfactory completion of the established merit goals and authorize the Superintendent to submit this resolution and the supporting documentation to the Executive County Superintendent for final review in accordance with N.J.S.A 18A:7-8 and N.J.A.C. 6A:23A-3.1.

13.04c That Employee #66809724 be granted a medical leave of absence from 2/12/16 through 6/30/2016 utilizing accrued sick leave benefits.

Roll Call Vote Full Board

Motion: _____ Second: _____

13.05 BE IT RESOLVED that the following personnel actions affecting Charles Street School are hereby approved as recommended by the Superintendent:

13.05a That Employee #49155674's request for FMLA leave from 9/26/16 through 12/16/16 be approved in accordance with the documents on file with accrued sick leave benefits to run concurrent with FMLA period.

- 13.05b That Employee #67190041 be granted an unpaid leave on 5/17, 5/18 and 5/19/16.
- 13.05c Accept the letter of intent to retire from Mrs. Karen McCorristin, teacher assistant, effective 8/1/2016.
- 13.05d Accept the following student from Rutgers University for Fall 2016 Student Teaching from 10/24/16 through 12/16/16:
- | | |
|----------------|----------------------------|
| <u>Student</u> | <u>Cooperating Teacher</u> |
| Jacob Semple | Jacqueline Stevenson |

Roll Call Vote Palmyra Board

Motion: _____ Second: _____

14 Business, Finance and Operations

14.01 Certification

Pursuant to NJAC 6:20-2.13(e), we certify that as of March 31, 2016, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call Vote Full Board

Motion: _____ Second: _____

- 14.02 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

- 14.02a The Palmyra Board of Education does not require private schools to apply for and receive funding from the Child Nutrition Program for the 2016/2017 school year; and that the Palmyra Board of Education does not require private schools to charge students for reduced and/or paid meals during the 2016/2017 school year.
- 14.02b +Disposal of miscellaneous furniture as per attachment which has been determined to be of no educational or operational value based on age and condition, in accordance with currently established procedures.
- 14.02c The Business Administrator is authorized to process invoices for payment with Board confirmation at the next regular meeting. The Business Administrator is authorized to complete account transfers with Board confirmation at the next regular meeting.
- 14.02d That the three year Inter-Local Agreement between the Palmyra School District and the Borough of Palmyra for the provision of a School Resource Officer be approved.

Roll Call Vote Full Board

Motion: _____ Second: _____

- 14.03 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

WHEREAS, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, local boards of education have been advised by the Local Finance Board through (LFN 2015-20) that the Governor has authorized the following bid and quotation thresholds effective September 28, 2015,

	Bid Threshold	Quotation Threshold
Base Amount	\$29,000	\$4,350
With Qualified Purchasing Agent	\$40,000	\$6,000

WHEREAS, William R. Blatchley possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Palmyra School District desires to maintain its bid and quotation thresholds as provided in N.J.S.A. 18A:18A-3;

The governing body of the Palmyra School District, in the County of Burlington in the State of New Jersey hereby sets its bid threshold at \$40,000 and its quotation threshold at \$6,000 for the 2016/2017 school year.

Roll Call Vote Full Board

Motion: _____ Second: _____

14.04 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

- 14.04a That in accordance with Board Policy 6511 the Board of Education has determined it will implement a mandatory direct deposit program for the 2016/2017 school year in accordance with N.J.S.A. 52:14-15h whereby all employee groups and categories will have net pay directly deposited in a specific banking institution checking, savings, shares account or accounts as designated in writing by the employee. The Board designates Beneficial Bank as the school districts institution to be used to implement the direct deposit program and has determined that temporary hourly and per diem service providers of a temporary, seasonal, as required or on call nature may be exempted from mandatory participation as the Board deems necessary.
- 14.04b Renewal of the District's dental insurance with Delta Dental under the Barclay Group for the 2016/2017 school year.
- 14.04c Renewal of the District's prescription and health insurance with the New Jersey State Benefit Plan for the 2016/2017 school year.
- 14.04d Renewal of the District's Property, Liability, Automobile, Boiler & Machinery, Environmental Impairment, Workers Compensation, Legal Liability and Excess Liability insurance with the School Alliance Insurance Fund for year three of three years beginning July 1, 2014 and ending July 1, 2017 at 12:01am EST and to be subject to the coverage's, operating procedures, bylaws and other organizational and operational documents of the fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance. The School Business Administrator, appointed School Alliance Insurance Commissioner, is authorized to execute the renewal Indemnity and Trust Agreement and to submit any and all required renewal documents to the Fund

- 14.04e Utilize Lincoln Investment, Van Guard and Equitable AXA as the districts 403(b) providers.
- 14.04f Renew the agreement with OMNI to serve as the District cafeteria plan manager.

Roll Call Vote Full Board

Motion: _____ Second: _____

14.05 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

- 14.05a That Beneficial Bank is hereby appointed as the depository for school district funds for the 2016-2017 school year.
- 14.05b That checks drawn on the Palmyra School District Warrant Account, #2228200005, in Beneficial Bank, be signed by the Board President or Vice President, Business Administrator, and School Treasurer.
- 14.05c That checks drawn on the Palmyra School District Unemployment Insurance Account, #2228200012 in Beneficial Bank, be signed by the Business Administrator.
- 14.05d That checks drawn on the Palmyra School District Cafeteria Account #2228200008 in Beneficial Bank, be signed by the Business Administrator.
- 14.05e That checks drawn on the Palmyra School District Payroll Account, #2228200006 in Beneficial Bank, be signed by the Board President, Business Administrator, and School Treasurer.
- 14.05f That checks drawn on the Palmyra School District Payroll Agency Account, #2228200007 in Beneficial Bank, be signed by the Board President, Business Administrator, and School Treasurer.
- 14.05g That the Business Administrator is hereby authorized to initiate fund transfers on all Palmyra School District accounts in Beneficial Bank

Roll Call Vote Full Board

Motion: _____ Second: _____

14.06 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

- 14.06a To enter into a Cooperative Pricing Agreement with the Burlington County Special Services School District – Educational Services Unit and the Middlesex Regional Educational Services Commission for the purchase of work, materials and supplies for the 2016/2017 school year.
- 14.06b To enter into a contract with ACES for the purchase of natural gas and electricity for the 2016/2017 school year.
- 14.06c To enter into the Burlington County Joint Transportation Agreement in accordance with the terms and conditions as set forth in that agreement for the 2016/2017 school year.

- 14.06d To enter into the following transportation agreements with the Burlington County Educational Services Unit
- Special Education Summer School
 - Special Education Winter Bus Routes
 - Public, Non-Public and Vocational Schools
- 14.06e To enter into the following agreement with the Cinnaminson Township Board of Education
- Student transportation services
 - Maintenance of school buses and vehicles
 - Purchase of automotive parts to perform the maintenance and repairs by a qualified bus mechanic
- 14.06f To enter into the following agreement with the Maple Shade Board of Education
- Student transportation services
- 14.06g To enter into a Consortium agreement with EIRC for the provision of goods and services for the 2016/2017 school year.

Roll Call Vote Full Board

Motion: _____ Second: _____

- 14.07 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

- 14.07a +That the Tax Levy and Tax Levy Payment Schedule for the 2016/2017 school year be approved and authorized for submission to the Borough of Palmyra.
- 14.07b That Bayada Home Health Care Inc. be approved to provide nursing services as required for the 2016/2017 school year at \$55.00/hour and in accordance with the terms and conditions of the contract on file in the Board Office.
- 14.07c Participate in the Burlington County School Crisis Response Team for the 2016/2017 school year at a cost of \$650.
- 14.07d Enter into an agreement with Centris Group for Special Education Management Software, IEP Direct-New Jersey, at a cost not to exceed \$16,000.

Roll Call Vote Full Board

Motion: _____ Second: _____

15 Policy and Curriculum

- 15.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

- 15.01a +Approve the following Policies/Regulations:
- P 2431 Athletic Competition
 - R 2431.2 Medical Examination Prior to Participation on a School-Sponsored

- Interscholastic or Intramural Team or Squad
 P 5330.01 Administration of Medical Marijuana (second reading-adoption)
 R 5330.01 Administration of Marijuana (second reading-adoption)

15.01b +Approve the revised 2016/2017 school calendar

15.01c +Approve the 2016-2019 District Technology Plan

15.01d Approve the following revised curriculum:

Family & Consumer Science Courses:

Character Development
 Child Care: Parenting
 Child Care: Working with Young Children
 Developing Healthful Relationships
 Film
 Life Skills
 Tomorrow's Teachers
 Nutrition

English Language Arts Courses:

7th Grade English (Writing/Reading)
 AP ENGLISH
 Creative Writing
 English 8
 English I
 English II
 English III
 English IV
 Intro to Media
 Journalism
 Modern Poetry
 Public Speaking
 SAT Verbal
 The Heroes Journey

Mathematics Courses:

7th Grade Math
 8th Grade Math
 Algebra I
 Algebra II
 AP Calculus
 Calculus
 Geometry
 Pre-Calculus
 Statistics
 Applied Mathematics
 SAT Math

Physical Education Courses:

PE 7-8
 PE 9-12
 Health 7-12
 Intro to Sports Medicine

(Half of the) Business Courses:

Accounting I
 Accounting II
 Business Law
 Business Work Experience
 Career Planning
 Sports & Entertainment Marketing
 Web Design

15.01e Approve 8th grade students from Riverton to enroll in Algebra classes offered at Palmyra High School for the 2016/2017 school year. Enrollment is considered outside the send/receive contract and not subject to tuition charge.

Roll Call Vote Full Board

Motion: _____ Second: _____

15.02 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

15.02a Approve the following field trips:

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject/Staff</u>
5/21/16	Riverview Estates in Riverton, NJ	NHS/Mr. Yoon
5/31/16	Brauhaus Schmitz in Phila.	German/Ms. DeMarco

- 15.02b Approve the following fundraising activities:
- Class of 2018 (Alex Torrance) Sonic Restaurant Fundraiser on 5/23/16
 - German Club (Katie DeMarco) Sonic Dine and Donate Night on 5/31/16 from 5-9 p.m. Sonic will donate 20% of the proceeds. Students will help car hop to serve the food and take orders.
 - Student Council (Kim Martino, Kelly Gallagher) to have dress down days on 5/19 and 6/3 at to raise money for LTC and Summer Leadership Camps.
 - Band Parents (Jeff Moore, Sue Van Emburgh)
 - Sell tickets to a Trenton Thunder baseball game from 5/2 to 5/24/16
 - Sell snacks at the PHS spring concert on 5/12/16
 - Sell Friends Helping Friends Boscov Passes (entitles purchaser to 25% off purchases on 10/18/16) from 5/12/16 through 10/18/16
 - Sell snacks at the stadium concession stand during graduation on 6/16/16
 - Hold the Annual Craft Fair on 12/3/16 in the PHS gym, cafeteria, hallway
- 15.02c Approve the following student activity:
- Palmyra Players to participate in the Teen Arts Festival on 6/2/16 at Ocean County College (Mrs. Jablonski/Ms. Lofland)
- 15.02d +Approve the creation of a student activity account for a new graduation award, “The Carol Baxter Memorial Award for the Visual Arts”.
- 15.02e ***WHEREAS**, *Ian Stocker, a student at Palmyra High School; and*

WHEREAS, *in recognition of his outstanding achievement in the Boy Scouts of America to the distinguished rank of Eagle Scout on June 11, 2016; and*

WHEREAS, *having completed a leadership service project for Palmyra High School by designing and completing trophy cases; and;*

WHEREAS, *he has served the Boy Scouts of America in Troop 25 as Vice Chief of Hunnikick Lekau Chapter of Order of the Arrow; and has earned 25 merit badges;*

NOW THEREFORE BE IT RESOLVED, *that we, the Members of the Board, do hereby congratulate Ian Stocker for his exemplary achievement of the rank of Eagle Scout and we commend him for his leadership and commitment to the traditions and values of the Boy Scouts of America.*

- 15.02f ***WHEREAS**, *Noah Stephenson, a student at Palmyra High School; and*

WHEREAS, *in recognition of his outstanding achievement in the Boy Scouts of America to the distinguished rank of Eagle Scout on June 11, 2016; and*

WHEREAS, *having completed a leadership service project for Palmyra High School by completing the information kiosk; and;*

WHEREAS, *he has served the Boy Scouts of America in Troop 25 as Patrol Leader and Assistant Senior Patrol Leader; and has earned 26 merit badges;*

NOW THEREFORE BE IT RESOLVED, *that we, the Members of the Board, do hereby congratulate Noah Stephenson for his exemplary achievement of the rank of*

Eagle Scout and we commend him for his leadership and commitment to the traditions and values of the Boy Scouts of America.

Roll Call Vote Full Board

Motion: _____ Second: _____

- 15.03 BE IT RESOLVED that the following Policy and Curriculum actions affecting Charles Street School are hereby approved as recommended by the Superintendent:

- 15.03a Approve the following field trips:

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject/Staff</u>
6/7/16	Discovery Museum	Gr. 1/Ms. Mullan, Ms. Quinn, Ms. Hoffecker, Ms. Stagliano
(previously approved for 5/27)		

- 15.03b Approve the following revised curriculum:

Math Grade K	Language Arts Grade 4
Language Arts Grade K	Science Grade 4
Science Grade K	Social Studies Grade 4
Social Studies Grade K	Math Grade 5
Math Grade 1	Language Arts Grade 5
Language Arts Grade 1	Science Grade 5
Science Grade 1	Social Studies Grade 5
Social Studies Grade 1	Math Grade 6
Math Grade 2	Language Arts Grade 6
Language Arts Grade 2	Science Grade 6
Science Grade 2	Social Studies Grade 6
Social Studies Grade 2	Music Grades K-2
Math Grade 3	Music Grades 3-5
Language Arts Grade 3	Music Grade 6
Science Grade 3	Art Grades K-6
Social Studies Grade 3	PE Grades K-6
Math Grade 4	

Roll Call Vote Palmyra Board

Motion: _____ Second: _____

- 15.04 BE IT RESOLVED that the following Policy and Curriculum actions affecting Charles Street School are hereby approved as recommended by the Superintendent:

WHEREAS, the Superintendent and Board of Education for the Borough of Palmyra are aware of the availability of funding from the NJDOT Safe Routes to School Program; and

WHEREAS, the Superintendent and Board of Education is committed to improving pedestrian and bicycle safety to encourage children to walk and bike to school in the Borough; and

WHEREAS, the Superintendent and Board of Education commit to continuing existing bicycle and school walker safety programming to encourage such activities;

NOW THEREFORE BE IT RESOLVED that the Superintendent and Board of Education fully support the proposed Safe Routes to Schools project and agrees to partner with the Borough of Palmyra to develop a safe drop-off zone within the Palmyra School District property surrounding the Charles Street School upon award of funding.

Roll Call Vote Palmyra Board

Motion: _____

Second: _____

16 Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

16.01 Recognition of members of the Public

16.02 Recognition of members of the Board

17 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Palmyra Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:45 p.m. this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Interviews for vacant seat on the Board of Education

BE IT FURTHER RESOLVED that the afore stated meeting shall be closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT and that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

18 Return from Closed Session**Voice Vote by Full Board**

Motion: _____

Second: _____

Vote: _____

- 19 (Ms. Brett will open the floor to nomination of candidates to fill the Board's vacant unexpired term ending on 12/31/16)

(_____) I hereby nominate _____ to fill the vacant position.

(_____) I second the nomination of _____.

(_____) I move to appoint _____ to fill the vacant Board of Education position ending on 12/31/16.

(_____) second the motion.

Roll Call Vote Full Board

Motion: _____

Second: _____

- 20 Adjournment

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

Time: _____