



# PALMYRA BOARD OF EDUCATION

## PALMYRA, N.J. 08065

Brian J. McBride  
Superintendent of Schools

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William R. Blatchley  
Business Administrator/  
Board Secretary

*The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school environment.*

+Document Provided  
\*Added after meeting notice

### AGENDA

**DECEMBER 9, 2015**

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, Philadelphia Inquirer, and the Trend on December 4, 2015.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Roll Call

Mr. Keith Austin, Vice President  
Mrs. Laurie Beck  
Ms. Nancy Brett, President  
Ms. Lori Gilmore  
Mr. John Gural  
Mr. John Kay  
Mr. Howard Norcross  
Mr. John Quigg  
Mr. Mark Russell  
Mr. Warnock, Riverton Representative  
Ms. Knudson, Beverly Representative  
Mr. Gravano, Student Representative

5 Presentations

- 5.01 Students of the Month
- 5.02 Recognition of Service

**5.02a** *WHEREAS, Lori Gilmore, member of the Palmyra Borough Board of Education; and*

*WHEREAS, in recognition of her dedication to the students of the Borough of Palmyra for the period of*

*2013-2015*

*WHEREAS, she honorably served the community of Palmyra Borough with fairness and professionalism;*

*NOW THEREFORE BE IT RESOLVED, that we, the Members of the Board, do hereby extend to Lori Gilmore our sincere and grateful appreciation for her dedicated service to the Palmyra Board of Education, and our best wishes to her for continued success, happiness, and good health in the years to come.*

**5.02b** *WHEREAS, John Gural, member of the Palmyra Borough Board of Education; and*

*WHEREAS, in recognition of his dedication to the students of the Borough of Palmyra for the period of*

*2013-2015*

*WHEREAS, he honorably served the community of Palmyra Borough with fairness and professionalism;*

*NOW THEREFORE BE IT RESOLVED, that we, the Members of the Board, do hereby extend to John Gural our sincere and grateful appreciation for his dedicated service to the Palmyra Board of Education, and our best wishes to him for continued success, happiness, and good health in the years to come.*

**5.02c** *WHEREAS, Sandra Cintron, member of the Palmyra Borough Board of Education; and*

*WHEREAS, in recognition of her dedication to the students of the Borough of Palmyra for the period of*

*2013-2015*

*WHEREAS, she honorably served the community of Palmyra Borough with fairness and professionalism;*

*NOW THEREFORE BE IT RESOLVED, that we, the Members of the Board, do hereby extend to Sandra Cintron our sincere and grateful appreciation for her dedicated service to the Palmyra Board of Education, and our best wishes to her for continued success, happiness, and good health in the years to come.*

- 5.03 PARRC-Presentation of 2015 results
- 5.04 NJSBA Presentation of the Proposed 5 Year Strategic Plan

- 6 Reports
- 6.01 Superintendent

- 6.02 Board Committees
  - 6.02a Policy & Curriculum
  - 6.02b Finance & Physical Plant
  - 6.02c Human Resources & Negotiation
- 6.03 Sending District Reports
  - 6.03a Beverly
  - 6.03b Riverton
- 6.04 Student Representative
- 6.05 PTA
- 6.06 Borough Liaison

7 Correspondence

8 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

9 Routine Business

9.01 BE IT RESOLVED that the following reports are hereby accepted and approved:

- 9.01a +Enrollment Report for November 2015
- 9.01b +Health Report for November 2015
- 9.01c +HIB Report for November 2015
- 9.01d +Violence, Vandalism & Substance Abuse Report for November 2015
- 9.01e +Fire/Safety/Bus Drills for November 2015
- 9.01f Volunteers:  
Rebekah Strum, Jennifer Pineiro,  
Joanne Groff, Linda DeMarco, Joe DeMarco

- 9.01g Substitutes pending criminal history review:
 

John Munro	Teacher	\$70.00/day
Amanda Moretto	Teacher	\$70.00/day
Mary Petrucelli	Teacher	\$70.00/day

**Voice Vote by Full Board**

9.02 BE IT RESOLVED that the following reports are hereby accepted and approved:

- 9.02a +Check Register for November 2015 representing hand and machine checks totaling \$1,891,715.23
- 9.02b +Board Secretary's Report for October 2015 and the Treasurer's Report for October 2015 which have been found to be in agreement with the exception of Fund 40 which indicates a difference of \$9,420 resulting from an adjustment made on 10/31 (close of reporting period) but not reflected in the Secretary report until 11/1 (next reporting period).
- 9.02c +Transfer Report for November 2015
- 9.02d +Cafeteria Report for November 2015
- 9.02e +Minutes of Regular Meeting on November 11, 2015

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

10 Old Business - None

11 Personnel

11.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

- 11.01a +Accept the resignation of Ms. Leslie Dobbs, Health/PE Teacher at Palmyra High School and middle school girl's basketball coach effective 11/19/15.
- 11.01b Appoint Mr. John Geisel as the mentor for Mr. Michael Knazek, Science teacher at Palmyra High School.
- 11.01c Appoint Ms. Christiana Quinton as the middle school girl's basketball coach at a stipend of \$1,431.

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

11.02 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

- 11.02a Approve a salary adjustment for Mr. Joseph Rosato from \$63,874 (MA+30, Step 9) to \$64,574 (MA+45, Step 9) to reflect completed graduate credits, effective 2/1/16.
- 11.02b Approve the following After School Academic Staff appointments at a rate of \$32.50 per hour for the period of 1/4/16 through 3/28/16 in accordance with program requirements:

Jennifer Allen	CJ Blatchley	Agatha Williams
Karla O'Connell	Stephanie Cancglin	Kristen Marrazzo
Jamie Patchel	Karen DeCesare	Kelly Gallagher
Elizabeth Follis	Joseph Rosato	Lindsay Brooks

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

12 Business, Finance and Operations12.01 Certification

Pursuant to NJAC 6:20-2.13(e), we certify that as of October 30, 2015, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

12.02 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

- 12.02a Authorize the Business Administrator to direct the district's third party administrator, The Omni Group, to add a Roth 403(b) to the list of approved 403(b) options.

### Roll Call Vote Full Board

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

### 13 Policy and Curriculum

- 13.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

13.01a Accept the Palmyra School District's 5 Year Strategic Plan.

### Roll Call Vote Full Board

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

- 13.02 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

13.02a Approve the following field trips:

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject/Staff</u>
11/19/15	Bordentown Regional High School	Gr. 11-12/Mrs. Crean
12/15/15	Charles Street School for concert	Jr. High Marching Band/Mr. Moore
12/17/15	Riverton School for concert	Jr. High Marching Band/Mr. Moore

13.02b Approve the following fund raisers:

- Class of 2018 (Alex Torrance)
  - Staff Dress Down Day on 12/18/15 (\$5.00)
  - Bake Sales on 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays from January-May 2016
  - Valentine Day Candy Grams (\$.50 each) from Feb 1-12, 2016
- Senior Class (Eric Mehler)
  - Collect \$.25 from students Dec. 16-18, 2015 in order to supply hams for the homeless

13.02c Approve student #6803619014 to attend Burlington County Alternative High School for the remainder of the 2015/2016 school year at a tuition rate of \$18,678.00 pro-rated, effective 11/20/15.

13.02d Approve homebound instruction for student #7067292990 from 11/19/15 to 11/27/15.

13.02e Accept the following donations from Ms. Leslie Dobbs:  
Cards, dice, pinnies, dome cones, volleyballs, basketballs, bean bags.

### Roll Call Vote Full Board

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

### 14 Public Forum for Additional Topics

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14.01 Recognition of members of the Public

14.02 Recognition of members of the Board

15 Adjournment

**Voice Vote by Full Board**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

Time: \_\_\_\_\_