



**PALMYRA BOARD OF EDUCATION**  
**PALMYRA, N.J. 08065**

Brian J. McBride  
*Superintendent of Schools*

Administrative Office  
 301 Delaware Avenue  
 856-786-9300  
 FAX: 856-829-9638

William R. Blatchley  
*Business Administrator/  
 Board Secretary*

*The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school environment.*

+Document Provided  
 \*Added after meeting notice

**AGENDA**

**JUNE 10, 2015**

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, Philadelphia Inquirer, and the Trend on June 5, 2015.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Roll Call

Mr. Keith Austin, Vice President  
 Ms. Nancy Brett, President  
 Ms. Lori Gilmore  
 Mr. John Gural  
 Mr. John Kay  
 Mr. Howard Norcross  
 Mr. John Quigg  
 Mr. Mark Russell  
 Mr. Warnock, Riverton Representative  
 Ms. Knudson, Beverly Representative  
 Mr. Gravano, Student Representative

5 Presentations

5.01 Students

5.02 Middle School Recognition

6 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Palmyra Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 8:00 p.m. this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- X   Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.
  - Board Member Candidate Interviews
- X   Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

**Voice Vote by Full Board**

Motion: \_\_\_\_\_  
 Second: \_\_\_\_\_  
 Vote: \_\_\_\_\_

7 Return from Closed Session

**Voice Vote by Full Board**

Motion: \_\_\_\_\_  
 Second: \_\_\_\_\_  
 Vote: \_\_\_\_\_

8. Open the floor to nomination of candidates to fill the Board vacancy unexpired term ending on 12/31/15.

Nomination: \_\_\_\_\_  
 Second: \_\_\_\_\_  
**Roll Call Vote by Full Board:** \_\_\_\_\_

8.01 Board Secretary administers the Oath of Office and seats the new member.

9. Reports

- 9.01 Superintendent
- 9.02 Board Committees

- 9.02a Policy & Curriculum
- 9.02b Finance & Physical Plant
- 9.02c Human Resources & Negotiation
- 9.03 Sending District Reports
  - 9.03a Beverly
  - 9.03b Riverton
- 9.04 Student Representative
- 9.05 PTA
- 9.06 Borough Liaison

10 Correspondence  
Letter from Pencils of Promise

11 Public Forum for Agenda Items  
The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

12 Routine Business

- 12.01 BE IT RESOLVED that the following reports are hereby accepted and approved:
- 12.01a +Enrollment Report – May 2015
  - 12.01b +Fire/Emergency Drills – May 2015
  - 12.01c +Health Report – May 2015
  - 12.01d +HIB Report – May 2015
  - 12.01e +Violence, Vandalism & Substance Abuse Report – May 2015
  - 12.01f Volunteers for the 2015/2016 school year (pending criminal history review):  
Boys Soccer: Kevin Murphy, Tim Brett  
Girls Soccer: Celena King, Kristen Papenberg, Kelly Boatwright, Jess Boatwright  
Football: Chris Geisel, Conor Geisel, Curtis Amoah; Mark Zataveski  
Field Hockey: Walter Hoover  
Girls Tennis: Jody Demas, Dan Kelly

**Voice Vote by Full Board**

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_  
Vote: \_\_\_\_\_

- 12.02 BE IT RESOLVED that the following reports are hereby accepted and approved:
- 12.02a +Check Register for May 2015 representing hand and machine checks in the amount of \$2,204,704.44
  - 12.02b +Board Secretary’s Report for April 2015 and the Treasurer’s Report for April 2015 which have been found to be in agreement.
  - 12.02c +Cafeteria Report for May 2015
  - 12.02d +Transfer Report for May 2015
  - 12.02e +Minutes of Regular Meeting on May 13, 2015

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

13 Old Business - No Old Business14 Personnel

14.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

- 14.01a +Resignation of Mr. Joseph Martin as High School Principal effective June 30, 2015.
- 14.01b +Letter of intent to retire from Mrs. Carmen Knowles, Spanish Teacher, effective October 1, 2015.
- 14.01c Appoint Mr. Michael Papenberg the Title IX Coordinator for the 2015/2016 school year.
- 14.01d Appoint Ms. Jeanne Barber as the Title VI Coordinator for the 2015/2016 school year.
- 14.01e Appoint Ms. Sarah Snow-Bailey as the After School Care Coordinator for the 2015/2016 school year at a salary of \$28,729.

14.02 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

14.02a Approve the extracurricular appointments for the 2015/2016 school year:

<u>Activity</u>	<u>Staff Appointed</u>
Environmental Club	Kelly Gallagher
Book Club	Michele Reisinger
Consumer Affairs Club	Matthew Dyl
Renaissance Club	Katie DeMarco, Christopher Tracey, Eric Mehler
German Club & NHS	Katie DeMarco
Spanish Club	Katie Salvo
Art Club	Lisa Jablonski
Palmyra Players-Director	Lynn Loftland
Palmyra Players-Assistant Director/ Producer	Lisa Jablonski
Class Advisor-Fr.	Christina Birch
Class Advisor-Soph.	Alex Torrance
Class Advisor-Jr.	Laura Masich
Class Advisor-Sr.	Eric Mehler
NHS	John Yoon
Interact Gr. 9-12	Lorita Foster
Student Council Gr. 7-8	Cheryl Bostock
Student Council Gr. 9-12	Kim Martino, Kelly Gallagher
Band Front Director	Casey Welsh
Band & Travel Director	Jeff Moore
Tillicum Literary	Michele Trefz
Tillicum Business	Lindsay Brooks
Panther Press	Dan Licata
SAT Math Prep	Eric Mehler
SAT Language Arts Prep	Lorita Foster
Central Detention	Sabrina Bonner, Katie DeMarco
Baseball-V Coach	Dan Licata
Baseball-JV Coach	Matthew Papenberg
Basketball-Boys V Coach	Brian Harding

Basketball-Boys JV Coach	Matthew Papenberg
Basketball-Girls V Coach	Sean Brady
Basketball-Girls JV Coach	Ken Miller
Basketball-7/8 Girls	Leslie Dobbs
Basketball-7/8 Boys	William Devlin
Cheerleaders-Fall	Tiffany Murphy
Cheerleaders-Winter	Tiffany Murphy
Cross Country	John Slocum
Field Hockey-V Coach	Leslie Dobbs
Field Hockey-JV Coach	Tracy Wolf
Football-V Coach	John Geisel
Football-JV Coach	Kevin Potor
Football-JV Coach	Dan Golenda
Soccer-Boys V	Michael Papenberg
Soccer-Boys JV	William Devlin
Soccer-Girls V	Matthew Papenberg
Soccer-Girls JV	Ken Miller
Softball-V Coach	Ken Miller
Softball-JV Coach	Melanie Sharkey
Tennis-Boys	Frank Hiller
Tennis-Girls	Frank Hiller
Track-V Winter	John Slocum
Track-JV Winter	Tracy Wolf
Track-V Spring-Boys	John Slocum
Track-JV Spring-Boys	Kevin Potor
Track-V Spring-Girls	Tracy Wolf
Track-JV Spring-Girls	John Geisel
Wrestling-V Coach	John Geisel
Wrestling-JV Coach	Matthew Thomas

### Roll Call Vote Full Board

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

- 14.03 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:
- 14.03a That Employee #525926 request for nine weeks FMLA leave from 9/1/15 through 10/30/15 be approved in accordance with the documents on file with accrued sick leave benefits to run concurrent with FMLA period. Further, that this employee be granted unpaid leave, without benefits compensation, from 11/1/15 through 12/31/15.
- 14.03b District level staff reassignment for the 2015/2016 school year:
- | <u>Name/Position</u>          | <u>From</u>         | <u>To</u>             |
|-------------------------------|---------------------|-----------------------|
| Anna Gould, Teacher Assistant | Palmyra High School | Charles Street School |
- 14.03c +Appoint Ms. Samantha DiSanto as a middle school special education teacher for the 2015/2016 school year at a salary of \$51,068 (BA, Step 1).
- 14.04d +Appoint Mr. Alan M. Goldberg as LDT-C for the 2015/2016 school year at a salary of \$55,458 (MA, Step 2).

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

14.04 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

14.04a The following students are hereby approved to participate in the district Summer Student Work Program under the terms and conditions set forth for program management:  
 Facilities #6578989388, #4162266289, #5947871620, #9674380660, #7717461563  
 Technology #2018224030, #5937450610

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

14.05 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

14.05a +Submit Waiver Application N.J.A.C. 6A:5 to the New Jersey Department of Education for the 2015/2016 school year for tenured teachers, principals, assistant principals who met a level of proficient or greater to reduce the number of evaluations from three to two per school year.

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

14.06 BE IT RESOLVED that the following personnel actions affecting Charles Street School are hereby approved as recommended by the Superintendent:

14.06a Approve the extracurricular appointments for the 2015/2016 school year:

<u>Activity</u>	<u>Staff Appointed</u>
Art Club	Jeffrey Graiff
Book Club Gr. 3-4	Kelliann Richardson
Book Club Gr. 5-6	Linda Plym
Computer Club	Kristen Tyler
Drama Club	Nicole Michaels
Just Say No Club	Jessica Mullan
Public Relations Club	Amanda Ehret
Young Explorers	Steve Graff
Choir	Joseph DeFranco
Safety Patrol	Doug Straeter
Intramural Baseball	Doug Straeter
Intramural Field Hockey	Kristen Adamecyk
Intramural Basketball	Doug Straeter
After School Tutoring Gr. 1-2	Catherine Blatchley
After School Tutoring Gr. 3-4	Kelliann Richardson
After School Tutoring Gr. 5-6	Terry Wallace
Central Detention	Catherine Blatchley

14.06b +Appoint Mr. Michael Entrekin as a teacher of grade 6 for the 2015/2016 school year at a salary of \$57,393 (MA+30, Step 1).

14.06c +Appoint Ms. Kristen Marrazzo as a teacher of grade 2 for the 2015/2016 school year at a salary of \$51,068 (BA, Step 1).

**Roll Call Vote Palmyra Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

15 Business, Finance and Operations

15.01 Certification

Pursuant to NJAC 6:20-2.13(e), we certify that as of May 31, 2015, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

15.02 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

15.02a +That the proposed Unit Pricing be utilized as needed for the 2015/2016 school year.

15.02b Establish petty cash accounts in accordance with District Policy 6620 in the amounts and under the direction of staff as follows with the maximum expenditure that may be made from each school or department account being seventy-five dollars (\$75). The maximum expenditure that may be made from the Business Office account is two-hundred dollars (\$200).

Business Office	\$350	Business Administrator
Charles Street School	\$125	Principal
Palmyra High School	\$125	Principal
Buildings & Grounds	\$125	Maintenance Supervisor

15.02c Approval is hereby granted to submit a Toilet Room Facilities Waiver for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms as required for the 2015/2016 school year.

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

15.03 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

That the following Professional Service Organizations are hereby retained to provide specialized services necessary to the Board in accordance with agreements dated 1 July 2015. That these contracts are awarded without competitive bidding as a Professional Service in accordance with Public School Contracts Law N.J.S.A. 18A:18A-5(a)(1) because it is for services performed by persons authorized by law to practice a recognized profession. That a copy of this action as well as the contracts is placed on file with the Board Secretary and that a notice specifying these awards is published in accordance with the Public School Contracts Law.

- Joseph Betley, Esq. of Capehart & Scatchard school solicitor
- McManimon, Scotland & Baumann LLC, Bond Counsel of Record
- Bowman & Company LLP, Auditor
- Garrison Architects, Architect of Record
- Virtua Primary Care of Moorestown, School Physician(s)
- The Barclay Group Risk Management Consultant
- Phoenix Advisors Continuing Disclosure Agent Services and Independent Registered Municipal Advisor of Record

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

15.04 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Palmyra Board of Education wishes to deposit anticipated current year excess revenue or unexpended appropriations into a capital reserve and maintenance reserve account at year end, and

WHEREAS, the Palmyra Board of Education anticipates current year funds will be available for this purpose,

NOW THEREFORE BE IT RESOLVED that the School Business Administrator is hereby authorized to make a transfer of up to \$250,000 to capital reserve and a transfer up to \$250,000 to maintenance reserve consistent with all applicable laws and regulations.

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

15.05 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

Accept the Individuals with Disabilities Education Improvement Act (IDEA)-2016 Basic Grant in the amount of \$286,139 and the Preschool Grant in the amount of \$7,285 and

Authorize the submission of the grant applications pursuant to this action and that the following full and partial salaries be paid from the IDEA Pre-School grant:

Ms. Debbie Lewis	Instructional Aide	\$7,285 (35%)
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**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_



- 15.06 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

Pursuant to PL 2015, Chapter 47 the Palmyra Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

Delta Dental	New Jersey State Benefit
School Alliance Insurance Fund	Joseph J. Maksin Jr. & Associates
Lincoln Investment	Equitable AXA
Vanguard	Omni Group
Burlington County School Crisis Response	ACES
Burlington County Board of Chosen Freeholders	Nutri-Serve Food Management Inc.
Burlington County Special Services School District	Source4Teachers
Middlesex Regional Educational Services Commission	Maple Shade Board of Education
Burlington County Educational Services Unit	NJSBA
Cinnaminson Township Board of Education	Phoenix Advisors
Joseph Betley, Esq. of Capehart & Scatchard	McManimon, Scotland & Baumann LLC
Bowman & Company LLP	Garrison Architects
Virtua Primary Care of Moorestown	The Barclay Group
Burlington County College	Brookfield Elementary School
Garfield Park Academy	Bayada Home Health Care, Inc.
Cooper Pediatric Neurologists	NJSIAA
BCSL	

#### **Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

- 15.07 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

15.07a Disposal of 40 marching band jackets, 30 ruffles and 35 cummerbunds, which have been determined to be of no educational or operational value based on age and condition, in accordance with currently established procedures.

#### **16 Policy and Curriculum**

- 16.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

- 16.01a Re-adopt the K-12 Curriculum as modified in accordance with Common Core Standards for the 2015/2016 school year.
- 16.01b Re-adopt the Policy Manual and Bylaws for the 2015/2016 school year.
- 16.01c Re-adopt the District's Standard Operating Procedures.
- 16.01d Renew the District's membership in NJSIAA and BCSL and pay membership fees for the 2015/2016 school year.
- 16.01e Approve the submission of the 2013/2014 Civil Rights Report.

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

- 16.02 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:
- 16.02a Senior Class Trip to Disney World by the Senior Class of 2016.
- 16.02b Create a Student Activity Fund Disney and Class accounts for the Class of 2019.
- 16.02c For Mr. Jeff Moore to hold Band Camp during July and August. Mr. Moore is to receive payment consistent with the current collective bargaining agreement, not to exceed a total of \$1,200.

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

- 16.03 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:
- 16.03a +Approve the 2015 Fall Athletic Schedule with 8/10/15 as the official start date for fall athletic practices.
- 16.03b Proposed Field Trips for 2015/2016  
 Art-Philadelphia Zoo-Mr. Budden-September  
 Art-Teen Arts Festival- Mr. Budden-March  
 Art Club-Art Museum-Ms. Jablonski -May  
 Art Club-Philadelphia Mural Tour-Ms. Jablonski-October  
 Band Camp-Mr. Moore-August 3-21  
 Band-All Away football games-Mr. Moore-Sept through November  
 Band-Halloween Parade-Mr. Moore-October  
 Band-CSS Holiday concert-Mr. Moore-December  
 Band-Riverton Holiday concert-Mr. Moore-December  
 Band-Teen Arts Festival-Jr. High-Mr. Moore-March  
 Band-Teen Arts Festival-Sr. High-Mr. Moore-March  
 Band-BCEA Mall Expo-Choir and Band-Mr. Moore-April  
 Biology-Franklin Institute-Ms. Gallagher-March  
 Consumer Affairs club-Consumer Bowl-Mr. Dyl-February  
 Chemistry – Mr. Yoon Trip to Chemistry Museum in Philadelphia – November, 2015  
 Forensic & Anatomy-Mutter Museum-Ms. Gallagher-December  
 German-Collingswood Oktoberfest-Ms. DeMarco-October  
 German-CSS Christmas program- Ms. DeMarco-December  
 German-Christkindlmarkt-Ms. DeMarco-December  
 German-CSS spring program-Ms. DeMarco-May  
 German-Brauhaus Schmitz –Philadelphia-Ms. DeMarco-June  
 Interact-Volunteer Center of BC 12<sup>th</sup> Annual Youth Service Conference & Expo-Ms. Foster-October  
 Interact-Carnival Day at BCSSS sponsored by PRC Rotary-Mrs.Foster-April  
 Interact-Great Adventure-Mrs. Foster-June  
 Interact-Field Day-CSS-Mrs. Foster-June  
 Jr. Student Council-TCNJ-Fall business meeting-Mrs. Bostock-October 13th

- Jr. Student Council-TCNJ-Winter Business meeting-Mrs. Bostock-January 6th
- Jr. Student Council-Spring trip to Great Adventure-Mrs. Bostock-June
- Math-Art museum Philadelphia-Mr. Wolf/Ms. Brooks- (math in art work S.T.E.A.M.)  
December
- Renaissance-Phillies Game-Mr. Mehler-May
- Spanish-University of Penn in Philadelphia Latin dance trip-Ms. Salvo-November
- Spanish-Malaga Restaurant in Trenton-Ms. Salvo-May
- STEM – Engineering & Physics Trip Franklin Institute Philadelphia, PA December  
(Yoon/Science Staff)
- Student Council-TCNJ Fall Conference-Ms. McClure-October
- Student Council-TCNJ Winter Conference-Ms. McClure-January
- Student Council-Six Flags Great Adventure Spring Conference-Ms. McClure-June
- Tomorrow’s Teachers-NJ Future Educators Conference-Mrs. Patchel-September & June

16.03c Fundraisers

German Club

- Bake sale on 6/8/15 and 6/15/15 after school to raise funds for the upcoming trip to Europe

Junior Student Council

- Pretzel sales every Friday beginning 9/11/15
- Boost Slushie Sales every Friday beginning 9/11/15
- Bake Sales every Thursday beginning 1/15/16
- Spirit Dance/Games on 11/13/15
- Spring Dance on 5/13/16

Class of 2016 Disney

- Pretzel sales on Tuesdays during the 2015/2016 school year
- Basketball concession stand sales from 12/1/15 through 2/29/16

Soccer Booster Club (Gina Tait)

- Hoagie sale at Legion Concession stand on 9/19/15

16.03d +Approve student placements for grades 9-12 for the 2015/2016 school year.

**Roll Call Vote Full Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

16.04 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

16.04a +Approve student placements for preschool through grade 8 for the 2015/2016 school year.

**Roll Call Vote Palmyra Board**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

17 Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

17.01 Recognition of members of the Public

17.02 Recognition of members of the Board

18 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Palmyra Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session. Upon its return from executive session the Board will not take any additional action.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- X   Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.
  - Superintendent's Annual Review

**Voice Vote by Full Board**

Motion: \_\_\_\_\_  
 Second: \_\_\_\_\_  
 Vote: \_\_\_\_\_

19 Return from Closed Session

**Voice Vote by Full Board**

Motion: \_\_\_\_\_  
 Second: \_\_\_\_\_  
 Vote: \_\_\_\_\_

20 Adjournment

**Voice Vote by Full Board**

Motion: \_\_\_\_\_  
 Second: \_\_\_\_\_  
 Vote: \_\_\_\_\_  
 Time: \_\_\_\_\_