



PALMYRA BOARD OF EDUCATION
PALMYRA, N.J. 08065

Brian J. McBride
Superintendent of Schools

Administrative Office
 301 Delaware Avenue
 856-786-9300
 FAX: 856-829-9638

William R. Blatchley
*Business Administrator/
 Board Secretary*

The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school

+Document Provided
 *Added after meeting notice

AGENDA

January 7, 2015

*The Board Secretary will act as temporary chair to conduct the meeting prior to the election of the President and Vice President of the Board.

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, Philadelphia Inquirer, and the Trend on December 23, 2014.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Official Election Results

Howard W. Norcross	1,229
Nancy M. Brett	1,154
Keith W. Austin	1,147
Personal Choice	45

5 The Board Secretary administers the oath of office to elected members: Ms. Brett, Mr. Austin

Mayor Karen Scheffler administers the oath of office to elected member: Mr. Norcross

6 Roll Call

Mr. Keith Austin
 Ms. Nancy Brett
 Ms. Sandra Cintron
 Ms. Lori Gilmore
 Mr. John Gural
 Mr. John Kay
 Mr. Howard Norcross
 Mr. John Quigg
 Mr. Mark Russell
 Mr. Warnock (Riverton Representative)
 Ms. Knudson (Beverly Representative)
 Mr. Gravano (Student Representative)

6.01 Board Secretary opens nominations for President of the Palmyra Board of Education and conducts vote.

*The Board Secretary relinquishes the chair to the Board President

6.02 Board President opens nominations for Vice President of the Palmyra Board of Education and conducts vote

7 Presentations

7.01 Students of the Month
 7.02 Student USO Volunteers
 7.03 **Girl Scout Silver Award Project - Buddy Bench**

8 Reports

8.01 Superintendent
 8.02 Board Committees - Board committees did not meet during the month of December. As a part of the reorganization process the Board President will appoint or affirm committee assignments prior to the next scheduled committee meeting date of January 28, 2015.
 8.02a Policy & Curriculum
 8.02b Finance & Physical Plant
 8.02c Human Resources & Negotiation
 8.03 Sending District Reports
 8.03a Beverly
 8.03b Riverton
 8.04 Student Representative
 8.05 PTA

9 Correspondence

Operation Stocking Stuffers Program 2014

10 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

11 Routine Business

11.01 BE IT RESOLVED that the following reports are hereby accepted and approved:

- 11.01a +Enrollment Report – December, 2014
- 11.01b +Health Report – December, 2014
- 11.01c +HIB Report – December, 2014
- 11.01d +Violence, Vandalism & Substance Abuse Report – December, 2014
- 11.01e +Fire/Emergency Drills – December, 2014

- 11.01f Substitutes (pending approval by the Burlington County Office of Education)
 - Naadira Davis, Teacher, \$70.00/day
 - Naadira Davis, After School Program Aide, \$8.25/hr.

- 11.01g Volunteers (pending criminal history review)
 - Walt Hoover, Paraprofessional Athletic Aide for Girls Middle School Basketball
 - Tracey Wolf as a volunteer assistant coach for spring track
 - Lynn Loftland as a volunteer for the Palmyra Players
 - Lina Shane for the BookMates Program

Voice Vote by Full Board

Motion: _____
 Second: _____
 Vote: _____

11.02 BE IT RESOLVED that the following reports are hereby accepted and approved

11.02a	Travel and Professional Development			
	<u>Staff Member</u>	<u>Name/Date of Workshop</u>	<u>Workshop Cost</u>	<u>Workshop Location</u>
	William Donley	Effectively Dealing with Disruptive Students: Practice, Classroom-proven techniques 1/22/15	\$229.00	Cherry Hill, NJ
	Danielle Willard	Effectively Dealing with Disruptive Students: Practice, Classroom-proven techniques 1/22/15	\$229.00	Cherry Hill, NJ
	Gail White	Maximizing Essential Math Skills for Struggling Students 2/18/15, 3/25/15	\$375.00	Monroe, NJ
	Joe Martin	Techspo 2015 1/29/15-1/30/15	\$395.00	Atlantic City, NJ
	Mark Pease	Techspo 2015 1/29/15-1/30/15	\$395.00	Atlantic City, NJ
	Stacy Saia	Techspo 2015 1/29/15-1/30/15	\$395.00	Atlantic City, NJ

Roll Call Vote Full Board

Motion: _____ Second: _____

12 Old Business – None at this time

13 Open Board Discussion: Strategic Plan

14 Personnel

14.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent

14.01a Student Teacher/Practicum Placement

- Approval for Michael D. Knazek, a student at Rowan University, to do his MST Clinical Internship II under the guidance of John Geisel from January 20-May 11, 2015.
- Approval for **Adam George Fincke**, a student at Rowan University, to do his student teaching/practicum under the guidance of Frank Hiller from January 20-May 11, 2015.

14.01b Appoint Mrs. Lorita Foster and Mr. Eric Mehler as Before/After School SAT Course Advisors at a rate of \$32.50/hr. (2/9 to 3/12/15 and 3/23 to 4/30/15).

Roll Call Vote Full Board

Motion: _____ Second: _____

14.02 BE IT RESOLVED that the following personnel actions affecting Charles Street School are hereby approved as recommended by the Superintendent

14.02a +Resignation

- Accept the resignation of Mrs. Marcella Field, teacher assistant, effective January 14, 2015.

14.02b +Leave of Absence

- Request by Jenna C. Mackey to take an unpaid Leave of Absence on Friday, February 13, 2015 for personal business.

Roll Call Vote Palmyra Board

Motion: _____ Second: _____

15 Policy and Curriculum

15.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

15.01a +Curriculum

- Enter into an Agreement with Burlington County College to participate in the College Acceleration Program (CAP)

15.01b +Job Description – SAT Preparation Course Advisor

Roll Call Vote Full Board

Motion: _____ Second: _____

15.02 BE IT RESOLVED that the following Policy and Curriculum actions affecting Charles Street School are hereby approved as recommended by the Superintendent:

15.02a	<u>Field Trips</u>		
	<u>Date</u>	<u>Destination</u>	<u>Grade/Subject</u>
	May 20, 2015	Camden Riversharks	Gr. 5/6

The Board would like to recognize the PTA for its financial support, which helps to make many of these trips possible.

- 15.02b Accept the donation of a “Buddy Bench” for the Kids for Character Club from Jenna Kearney, Ashley Young, and Cassidy Hoff (Silver Awards Project for Girl Scouts).

Roll Call Vote Palmyra Board

Motion: _____ Second: _____

15.03 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

- 15.03a That the Board hereby adopts the current Board policies, procedures and practices and all current appointments and contracts currently in force through the end of the 2014 calendar year.
- 15.03b That the following list of dates for the regular meetings of the Palmyra Board of Education are hereby approved by the Board until the next reorganization meeting as per Board of Education Policy.

Official Public Meetings

All such meetings are to be held on the second Wednesday of each month at 7:00 p.m. in the Delaware Avenue All Purpose Room, 301 Delaware Avenue, Palmyra, New Jersey 08065, except where noted. Action will be taken at these meetings.

<u>Board Meeting</u>	<u>Committee Meeting</u>
7 January (Reorganization)	28 January
11 February	25 February
11 March (Preliminary budget approval – tentative)	25 March
15 April (Budget adoption - tentative)	22 April
29 April (Budget hearing - tentative)	-----
13 May (Meeting to be held at CSS All Purpose Room)	27 May
10 June	-----
July - No Meeting	22 July
12 August	26 August
9 September	23 September
14 October	28 October
11 November	18 November
9 December (Meeting to Be Held at PHS Auditorium)	12 December
6 January 2016 (Reorganization)	

Roll Call Vote Full Board

Motion: _____ Second: _____

15.04 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent

15.04a +That the QSAC District Performance Review for 2014-2015 is hereby accepted for submission.

Roll Call Vote Full Board

Motion: _____ Second: _____

16 Public Forum for Additional Topics

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16.01 Recognition of members of the Public

16.02 Recognition of members of the Board

17 Adjournment

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

Time: _____