



PALMYRA BOARD OF EDUCATION

PALMYRA, N.J. 08065

Brian J. McBride
Superintendent of Schools

Administrative Office
301 Delaware Avenue
856-786-9300
FAX: 856-829-9638

William R. Blatchley
*Business Administrator/
Board Secretary*

The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school

*+Document Provided
Added after meeting notice

AGENDA

January 7, 2015

*The Board Secretary will act as temporary chair to conduct the meeting prior to the election of the President and Vice President of the Board.

1 Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, Philadelphia Inquirer, and the Trend on December 23, 2014.

2 Moment of Silent Meditation

3 Salute to the Flag

4 Official Election Results

Howard W. Norcross	1,229
Nancy M. Brett	1,154
Keith W. Austin	1,147
Personal Choice	45

5 The Board Secretary administers the oath of office to elected members: Ms. Brett, Mr. Austin

_____ administers the oath of office to elected members: Mr. Norcross

6 Roll Call

- Mr. Keith Austin
- Ms. Nancy Brett
- Ms. Sandra Cintron
- Ms. Lori Gilmore
- Mr. John Gural
- Mr. John Kay
- Mr. Howard Norcross
- Mr. John Quigg
- Mr. Mark Russell
- Mr. Warnock (Riverton Representative)
- Ms. Knudson (Beverly Representative)
- Mr. Gravano (Student Representative)

6.01 Board Secretary opens nominations for President of the Palmyra Board of Education and conducts vote.

*The Board Secretary relinquishes the chair to the Board President

6.02 Board President opens nominations for Vice President of the Palmyra Board of Education and conducts vote

7 Presentations

- 7.01 Students of the Month
- 7.02 Student USO Volunteers

8 Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the Palmyra Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 8:00 p.m. this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- _____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- _____ Any matter in which the release of information would impair a right to receive funds from the federal government
- _____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy
- _____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public
- _____ Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed
- _____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection
- _____ Any investigations of violations or possible violations of the law
- _____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer

- _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public
- _____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility

BE IT FURTHER RESOLVED that the afore stated meeting shall be closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT and that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Voice Vote by Full Board

Motion: _____
 Second: _____
 Vote: _____

9 Return from Closed Session

Voice Vote by Full Board

Motion: _____
 Second: _____
 Vote: _____

10 Reports

- 10.01 Superintendent
- 10.02 Board Committees - Board committees did not meet during the month of December. As a part of the reorganization process the Board President will appoint or affirm committee assignments prior to the next scheduled committee meeting date of January 28, 2015.
 - 10.02a Policy & Curriculum
 - 10.02b Finance & Physical Plant
 - 10.02c Human Resources & Negotiation
- 10.03 Sending District Reports
 - 10.03a Beverly
 - 10.03b Riverton
- 10.04 Student Representative
- 10.05 PTA

11 Correspondence – None at this time

12 Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

13 Routine Business

13.01 BE IT RESOLVED that the following reports are hereby accepted and approved

13.01a +Enrollment Report – December, 2014

13.01b +Health Report – December, 2014

13.01c +HIB Report – December, 2014

13.01d +Violence, Vandalism & Substance Abuse Report – December, 2014

13.01e +Fire/Emergency Drills – December, 2014

13.01f Substitutes (pending approval by the Burlington County Office of Education)

- Naadira Davis, Teacher, \$70.00/day

- Naadira Davis, After School Program Aide, \$8.25/hr.

13.01g Volunteers:

- Walt Hoover, Paraprofessional Athletic Aide (pending criminal history review) for Girls Middle School Basketball

- Tracey Wolf as a volunteer assistant coach for spring track

- Lynn Loftland as a volunteer for the Palmyra Players

- Lina Shane for the BookMates Program

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

13.02 BE IT RESOLVED that the following reports are hereby accepted and approved

13.02a Travel and Professional Development

<u>Staff Member</u>	<u>Name/Date of Workshop</u>	<u>Workshop Cost</u>	<u>Workshop Location</u>
William Donley	Effectively Dealing with Disruptive Students: Practice, Classroom-proven techniques 1/22/15	\$229.00	Cherry Hill, NJ
Danielle Willard	Effectively Dealing with Disruptive Students: Practice, Classroom-proven techniques 1/22/15	\$229.00	Cherry Hill, NJ
Gail White	Maximizing Essential Math Skills for Struggling Students 2/18/15, 3/25/15	\$375.00	Monroe, NJ
Joe Martin	Techspo 2015 1/29/15-1/30/15	\$395.00	Atlantic City, NJ
Mark Pease	Techspo 2015 1/29/15-1/30/15	\$395.00	Atlantic City, NJ
Stacy Saia	Techspo 2015 1/29/15-1/30/15	\$395.00	Atlantic City, NJ

Roll Call Vote Full Board

Motion: _____ Second: _____

14 Old Business – None at this time

15 Personnel

15.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent

15.01a Request to Enroll in Graduate Course and Apply for Tuition Reimbursement, as per the Collective Bargaining Agreement:

<u>Staff Member</u>	<u>Course/Dates/University</u>	<u>Reimbursement Cost</u>
Lianne Kane	EDL690: Developing School & Community Partnerships/Jan.-March 2015/Thomas Edison and EDL700 Field Based Principal Practicum/Jan.-March 2015/Thomas Edison	\$1,851 \$1,851

15.01b Student Teacher/Practicum Placement

- Approval for Michael D. Knazek, a student at Rowan University, to do his MST Clinical Internship II under the guidance of John Geisel from January 20-May 11, 2015.
- Approval for Maya Cato, a student at Rowan University, to do her student teaching/practicum under the guidance of Tracy Wolf from January 20-May 11, 2015.
- Approval for Jennifer Crawford, a student at Rowan University, to do her student teaching/practicum under the guidance of Frank Hiller from January 20-May 11, 2015.

Roll Call Vote Full Board

Motion: _____ Second: _____

15.02 BE IT RESOLVED that the following personnel actions affecting Charles Street School are hereby approved as recommended by the Superintendent

15.02a +Resignation:

- Accept the resignation of Mrs. Marcella Field, teacher assistant, effective January 14, 2015.

15.02b +Leave of Absence

- Request by Jenna C. Mackey to take an unpaid Leave of Absence on Friday, February 13, 2015 for personal business.

Roll Call Vote Palmyra Board

Motion: _____ Second: _____

16 Policy and Curriculum

16.01 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

16.01a +Curriculum

- Enter into an Agreement with Burlington County College to participate in the College Acceleration Program (CAP)

16.01b +Job Description – After School SAT Preparation Course Advisor

Roll Call Vote Full Board

Motion: _____ Second: _____

16.02 BE IT RESOLVED that the following Policy and Curriculum actions affecting Charles Street School are hereby approved as recommended by the Superintendent

16.02a Field Trips

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject</u>
May 20, 2015	Camden Riversharks	Gr. 5/6

The Board would like to recognize the PTA for its financial support, which helps to make many of these trips possible.

16.02b Accept the donation of a “Buddy Bench” for the Kids for Character Club from Jenna Kearney, Ashley Young, and Cassidy Hoff (Silver Awards Project for Girl Scouts).

Roll Call Vote Palmyra Board

Motion: _____ Second: _____

16.03 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent:

16.03a That the Board hereby adopts the current Board policies, procedures and practices and all current appointments and contracts currently in force through the end of the 2014 calendar year.

16.03b That the following list of dates for the regular meetings of the Palmyra Board of Education are hereby approved by the Board until the next reorganization meeting as per Board of Education Policy.

Official Public Meetings

All such meetings are to be held on the second Wednesday of each month at 7:00 p.m. in the Delaware Avenue All Purpose Room, 301 Delaware Avenue, Palmyra, New Jersey 08065, except where noted. Action will be taken at these meetings.

<u>Board Meeting</u>	<u>Committee Meeting</u>
7 January (Reorganization)	28 January
11 February	25 February
11 March (Preliminary budget approval – tentative)	25 March
15 April (Budget adoption - tentative)	22 April
29 April (Budget hearing - tentative)	-----
13 May (Meeting to be held at CSS All Purpose Room)	27 May
10 June	-----
July - No Meeting	22 July
12 August	26 August
9 September	23 September
14 October	28 October
11 November	18 November

9 December (Meeting to Be Held at PHS Auditorium)
6 January 2016 (Reorganization)

12 December

Roll Call Vote Full Board

Motion: _____ Second: _____

16.04 BE IT RESOLVED that the following Policy and Curriculum actions are hereby approved as recommended by the Superintendent

16.04a +That the QSAC District Performance Review for 2014-2015 is hereby accepted for submission.

Roll Call Vote Full Board

Motion: _____ Second: _____

17 Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

17.01 Recognition of members of the Public

17.02 Recognition of members of the Board

18 Adjournment

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

Time: _____