



PALMYRA BOARD OF EDUCATION

PALMYRA, N.J. 08065

Brian J. McBride
Superintendent of Schools

Administrative Office
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William R. Blatchley
*Business Administrator/
Board Secretary*

The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school environment.

+document provided
*added after meeting notice

AGENDA

May 14, 2014

7:00 P.M.

1. Call to Order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, Philadelphia Inquirer, and the Trend on May 9, 2014.

2. Moment of Silent Meditation

3. Salute to the Flag

4. Roll Call:

Ms. Nancy Brett, Vice President
Mr. Keith Austin
Ms. Sandra Cintron
Mrs. Lori Gilmore
Mr. John Gural
Mr. John Kay
Mr. Stanley Ozalis, President
Mr. John Quigg
Mr. Mark Russell
Mr. Warnock, Riverton Representative
Ms. Mary Ellen Knudson, Beverly Representative
Ms. Irene Farinas, Student Representative

5. Presentations:
 - 5.01 Students of the Month
 - 5.02 Thank you to Class of 1973

6. Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Palmyra Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 8:00 p.m. this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- | | |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| _____ | Any matter which, by express provisions of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public. |
| _____ | Any matter in which the release of information would impair a right to receive funds from the federal government. |
| <u> X </u> | Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy. |
| _____ | Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collection bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public. |
| _____ | Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed. |
| _____ | Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. |
| _____ | Any investigations of violations or possible violations of the law. |
| _____ | Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. |
| <u> X </u> | Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public. |
| _____ | Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility. |

Voice Vote by Full Board

Motion: _____
 Second: _____
 Vote: _____

7. Return from Closed Session

Voice Vote by Full Board

Motion: _____
 Second: _____

Vote: _____

8. Reports

- 8.01 Superintendent
- 8.02 Board Committees
 - 8.02a Policy & Curriculum
 - 8.02b Finance & Physical Plant
 - 8.02c Human Resources & Negotiations
- 8.03 Sending District Reports
 - 8.03a Beverly
 - 8.03b Riverton
- 8.04 Student Representative
- 8.05 PTA

9. Correspondence

Thank you letter from Chief Pearlman for the use of two school buses.

10. Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

11. Routine Business

11.01 BE IT RESOLVED that the following reports are hereby accepted and approved:

- 11.01a +Enrollment Report – April, 2014
- 11.01b +Health Report – April, 2014
- 11.01c +HIB Report – April, 2014
- 11.01d +Violence, Vandalism & Substance Abuse Report - April, 2014
- 11.01e +Fire Drills – April, 2014
- 11.01f Substitutes and Volunteers
 - Approve Moral Best as a paraprofessional athletic aide for softball
 - Approve Mary Ann Middleton as a volunteer to assist in the health office at Charles Street School from 7/1/14 to 9/1/14

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

11.02 BE IT RESOLVED that the following reports are hereby accepted and approved

- 11.02a +Bill list for May, 2014 representing hand and machine checks totaling \$1,759,833.16
- 11.02b +Board Secretary Report for March, 2014 and the Treasurer Report for March, 2014 which have been found to be in agreement

11.02c	+Cafeteria Report – April, 2014			
11.02d	+Minutes of Regular Meeting of April 9, 2014			
11.02e	Travel and Professional Development			
	<u>Staff Member</u>	<u>Workshop</u>	<u>Cost</u>	<u>Location</u>
	Bill Donley	Motivating the Unmotivated Leaners on 5/16/14	\$229.00	Cherry Hill, NJ
	Brian McBride	NJASA/NJAPSA Spring Conference 5/21-23	not to exceed \$800	Atlantic City, NJ
	Brian McBride	Common Core: What To Do Now on 6/3/14	\$50	Mullica Hill, NJ

Roll Call Vote Full Board

Motion: _____ Second: _____

12. Old Business13. Human Resource

13.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

13.01a Appointments

- Reappointment of Non-tenure certificated staff, tenured certificated staff, non-certificated staff, hourly certificated and non-certificated staff as listed in Exhibit A for 2014/2015.
- 2014/2015 Extracurricular appointments as listed in Exhibit B

13.01b Homebound Instructor

- Approve JoAnn Dixon as a Homebound Instructor for the remainder of the 2013/2014 school year at a rate of \$30.00/hr., effective 4/14/14

13.01c Request to Enroll in Graduate Course and Apply for Tuition Reimbursement

<u>Staff Member</u>	<u>Course/Dates/University</u>	<u>Reimbursement Cost</u>
Joseph Rosato	BLD 40520 Planning, Teaching & Assessment in ESL Classrooms/ July 1-August 22, 2014/Rowan Univ.	Rutgers 2014 rate

13.01d Student Practicum

- Approval is requested for Christina Buber, a student at The College of New Jersey, to do her SAC practicum from September, 2014 through May, 2015 under the guidance of Ms. Christina Birch.

Roll Call Vote Full Board

Motion: _____ Second: _____

13.02 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

13.02a Appointments

- Reappointment of Non-tenure certificated staff, tenured certificated staff, non-certificated staff, hourly certificated and non-certificated staff as listed in Exhibit C for 2014/2015.
- 2014/2015 Extracurricular appointments as listed in Exhibit D

Roll Call Vote Palmyra Board

Motion: _____ Second: _____

14. Business, Finance and Operations

14.01 Certification

Pursuant to NJAC 6:20-2.13(e), we certify that as of March 31, 2014, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call Vote Full Board

Motion: _____ Second: _____

14.02 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

15.02a +Transfers presented in the Expense Account Adjustment Report for April, 2014

Roll Call Vote Palmyra Board

Motion: _____ Second: _____

15. Policy and Curriculum

15.01 BE IT RESOLVED that the following policy and curriculum actions are hereby approved as recommended by the Superintendent:

15.01a Field Trips

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject</u>
5/17/14	Riverview Estates	Gr. 11-12/Mr. Yoon
5/20/14	Cove Nature Preserve	Gr. 9-12/Mr. Budden
5/22/14	Malaga Restaurant in Hamilton Twp., NJ	Gr. 9-12/Mrs. Salvo
6/3/14	Charles Street School	Gr. 9-12/Ms. DeMarco

The Board would like to recognize the PTA for its financial support, which helps to make many of these trips possible.

15.01b Fund Raising

- Student Council – sell wristbands to benefit infirmed students @ CSS
- Renaissance Program – hold a dress down/field day on May 23, 2014 (12:30-2:15 p.m.) on the stadium field
- Marching Band – sell mattresses on 5/31/14
- Post Prom Committee – Smoothie King will come in and sell fruit/ice cream cups after school on 5/30/14
- PTA Book Fair 5/16/14 to 5/22/14

15.01c Homebound Instruction:

<u>SID</u>	<u>Initial Date of Instruction</u>
7138015995	4/8/14
6697609757	5/1/14

15.01d Donations

Accept the following gifts/donations from Palmyra High School Class of 1973:

- Canon Power Shot SX510 HS Point-and-Shoot Camera (new)
- Memory card for camera (new)
- Fender DG-60 Acoustic Guitar (new)
- Acoustic guitar (used)
- Electric guitar (used)
- Amplifier (used)

15.01e +English Language Services Plan 2014-2017**Roll Call Vote Full Board**

Motion: _____ Second: _____

15.02 BE IT RESOLVED that the following policy and curriculum actions are hereby approved as recommended by the Superintendent:

15.02a Curriculum

- Gr. 1 Language Arts Literacy
- Gr. 2 Language Arts Literacy

15.02b Field Trips

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject</u>
6/6/14	Franklin Institute	Gr. 7-8/Ms. Trefz

The Board would like to recognize the PTA for its financial support, which helps to make many of these trips possible.

15.02c Fund Raising

- Kids for Character Club – collection of gently used children's shoes for Swaziland Relief

15.02d Homebound Instruction

SID

8227547834

8481357650

Initial Date of Instruction

4/15/14

4/24/14

Roll Call Vote Palmyra Board

16. Public Forum for Additional Topics

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

16.01 Recognition of members of the Public

16.02 Recognition of members of the Board

17. Adjournment

Voice Vote by Full Board

Motion: _____

Second: _____

Vote: _____

Time: _____