



# **PALMYRA BOARD OF EDUCATION**

## **PALMYRA, N.J. 08065**

Brian J. McBride  
*Superintendent of Schools*

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William R. Blatchley  
*Business Administrator/  
Board Secretary*

The Mission of the Palmyra Public School District is to work cooperatively with the available resources of home and community, including business and industry, to offer each child the educational opportunities that will enable him/her to function politically, economically, and socially in a democratic society and to fully facilitate their development within a safe and secure school environment.

+document provided  
\*added after meeting notice

### **AGENDA**

**April 9, 2014 – 7:00 P.M.**

1. Call to order

The Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend meetings of the public bodies, at which time any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Palmyra Board of Education has caused notice of this meeting to be published by having the date, time, place and purpose thereof posted at Palmyra Borough Hall, the high school library bulletin board, and board offices; mailed to the Palmyra Borough Clerk, Burlington County Times, Courier Post, Philadelphia Inquirer, and the Trend on April 4, 2014.

2. Moment of Silent Meditation

3. Salute to the Flag

4. Roll Call:

Ms. Nancy Brett, Vice President  
Mr. Keith Austin  
Ms. Sandra Cintron  
Mrs. Lori Gilmore  
Mr. John Gural  
Mr. John Kay  
Mr. Stanley Ozalis, President  
Mr. John Quigg  
Mr. Mark Russell  
Mr. Warnock, Riverton Representative  
Ms. Mary Ellen Knudson, Beverly Representative  
Ms. Irene Farinas, Student Representative

5. Presentations:
  - 5.01 Charles Street School Student Presentation
  - 5.02 Students of the Month
  - 5.03 Educational Professional/Teacher of the Year

6. Closed Session

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Palmyra Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 8:00 p.m. this evening

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- \_\_\_\_\_ Any matter which, by express provisions of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public.
- \_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government.
- X   Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy.
- \_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collection bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public.
- \_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.
- \_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection.
- \_\_\_\_\_ Any investigations of violations or possible violations of the law.
- \_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- X   Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.
- \_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**Voice Vote by Full Board**

Motion: \_\_\_\_\_  
 Second: \_\_\_\_\_  
 Vote: \_\_\_\_\_

7. Return from Closed Session

**Voice Vote by Full Board**

Motion: \_\_\_\_\_  
 Second: \_\_\_\_\_  
 Vote: \_\_\_\_\_

8. Reports

- 8.01 Superintendent
- 8.02 Board Committees
  - 8.02a Policy & Curriculum
  - 8.02b Finance & Physical Plant
  - 8.02c Human Resources & Negotiations
- 8.03 Sending District Reports
  - 8.03a Beverly
  - 8.03b Riverton
- 8.04 Student Representative
- 8.05 PTA

9. Correspondence

- Note from Mr. Ken Harris thanking us for a copy of the 1957 yearbook
- Invitation from SaraKate Van Emburgh to the commencement ceremony at James Madison University

10. Public Forum for Agenda Items

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

11. **Routine Business**

- 11.01 BE IT RESOLVED that the following reports are hereby accepted and approved:
  - +11.01a Bill list for April, 2014 representing hand and machine checks totaling \$1,591,907.04
  - +11.01b Board Secretary Report for February, 2014 and the Treasurer Report for February, 2014 which have been found to be in agreement
  - +11.01c Cafeteria Report – March, 2014
  - +11.01d Minutes of Regular Board Meeting on March 12, 2014

**Roll Call Vote Full Board**

- 11.02 BE IT RESOLVED that the following reports are hereby accepted and approved:
  - +11.02a Enrollment – March, 2014
  - +11.02b Health Report – March, 2014
  - +11.02c HIB Report – None
  - +11.02d Violence, Vandalism & Substance Abuse Report-March, 2014
  - +11.02e Fire Drills-March, 2014
  - 11.02f Student Placements
    - student #9407859246 to receive homebound instruction effective 3/18/14

- student #7285993441 to receive homebound instruction effective 4/1/14
  - 11.02g Substitutes and Volunteers
    - Pamela Garcia-Substitute Teacher- \$70/day
    - David Bohley-Substitute Bus Aide
    - Natasha (Marshall) Esguerra-paraprofessional athletic aide for track
  - 11.02h Travel and Professional Development
    - Mark Pease, Renee Hoffecker, JoAnn Dixon, Danielle Willard
- Masonic Model Student Assistance Program 5/13-15 in Burlington, NJ

### Roll Call Vote Full Board

- 12. Old Business
- 13. Open Board Discussion
- 14. Personnel

14.01 BE IT RESOLVED that the following personnel actions are hereby approved as recommended by the Superintendent:

14.01a Appointments

Ms. Mary Del Rossi-Bishop as School Nurse for 2014/2015 at a salary of \$53,786 (BA+15, Step 4)

14.01b Resignations

- Mrs. Amy Fanrak, Secretary at Palmyra High School, effective April 16, 2014
- \*Mr. Howard Norcross as SRO, effective June 30, 2014

14.01c Student Teacher/Practicum

- Michael Rhea, a student at Rutgers University, to do his Fall 2014 Practicum from September 8, 2013-December 12, 2014 at Palmyra High School under the guidance of Mr. Ken Miller.
- Michael Tyrell, a student at Rutgers University, to do his Fall 2014 Practicum from September 8, 2013-December 12, 2014 at Palmyra High School under the guidance of Mr. Daniel Licata.

### Roll Call Vote Full Board

### 15. Students

15.01 BE IT RESOLVED that the following activities are hereby approved as recommended by the Superintendent:

15.01a Field Trips

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject</u>
4/8/14	Academy of Music	Gr. 7-12/Mr. Moore
4/9/14	TCNJ in Ewing, NJ for Student Antibullying Leadership Training	Mrs. Birch, Mrs. Bostock (30 students)

*4/23-24	Burlington County Library for Teen Arts	Gr. 7-8/Mr. Moore
4/27/14	New York City for a Musical Production (no cost to the district)	Theater Club/Mr. Martin, Ms. Debra Vanneman
5/2/14	BCC Mt. Laurel, NJ	Gr. 12/Mrs. Crean

15.01b Student Activities

- Spring Fling Dance for 7/8<sup>th</sup> grade students on May 16, 2014
- Career Fair on April 17, 2014

15.01c Fund Raising

1. Almost Home Animal Shelter – Mrs. Lorita Foster  
April 6-18: Collection of old blankets/towels, dog/cat leashes and collars, etc.  
April 16, 2014: Bake Sale
2. Junior Student Council – Mrs. Bostock  
Bake sales (previously approved for every Thursday beginning Feb. 7) – some funds will be donated to the Lupus Foundation  
Ribbon sale – week of May 5, 2014 – funds to be donated to the Lupus Foundation
3. PTA  
Bowling – April 6, 2014 – Mrs. Yansick  
Painting Class on 5/2/14 – Mrs. Jablonski  
Book Fair – 5/16/14-5/22/14 – Mrs. Agnew  
Ice Cream Social on 5/30/14 – Mr. Gillespie
4. Student Council  
Dress Down Day on 5/9/14 – Ms. McClure – raise money for Leadership Training Camp  
Volleyball Tournament on 5/28/14 – Ms. McClure – raise money for student council/Hero Campaign charity
5. Palmyra Wrestling – Mr. Geisel  
Yard Sale in the high school parking lot on 5/31/14 (rain date 6/1/14) (\$20/table)
6. Accept donations (cash in the amount of \$788.66 and checks totaling \$742.00) made to the Palmyra Players (PHS Music and Theater Club) from the following community members:

Foedisch	\$60.00
Palmyra Community Center	\$100.00
Jablonski	\$60.00
Brown	\$60.00
Milanese	\$60.00
Brothers	\$60.00
Eckert	\$114.00

Yansick	\$57.00
Robinson	\$114.00
Allen	\$57.00
*Kay	\$157.00
*Stocker	\$57.00
*Philippoussis	\$171.00
*Jablonski	\$57.00 (additional)
*Mozden	\$228.00
*T-M Vacuum Products, Inc.	\$100.00
*DBA Vacuum Consulting, LLC	\$100.00

### Roll Call Vote Full Board

15.02 BE IT RESOLVED that the following activities are hereby approved:

15.02a Field Trips

<u>Date</u>	<u>Destination</u>	<u>Grade/Subject</u>
*5/8/14	Paws Farm in Mt. Laurel	Preschool/Mrs. Pogoda
6/16/14	Ronald McDonald House in Camden, NJ	Gr. 3/Mrs. Adams

15.03b Fund Raising

Safety Patrol/Just Say No – Mr. Douglas Straeter  
-Fitness Day T-Shirt Sale – April 2014

### Roll Call Vote Palmyra Board

## 16. Business, Finance and Operations

16.01 Certification

Pursuant to NJAC 6:20-2.13(e), we certify that as of February 28, 2014, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-A-16.10(c) 3 & 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### Roll Call Vote Full Board

16.02 BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

+16.02a Transfers presented in the Expense Account Adjustment Report for March, 2014

16.02b Recommend that the Palmyra Board of Education authorize the School Business Administrator to enter into an agreement with the Borough of Palmyra for the

purpose of developing and submitting the grant application for the Elementary and Secondary School Counseling Program at a cost not to exceed \$3,000.

- 16.02c Enter into a compliance and oversight agreement for 403 and 457 Plans with OMNI Consultants for the remainder of the 2013-2014 school year at a basic common remitter and compliance fee of \$1.50 per participant.

### **Roll Call Vote Full Board**

#### **16.03    2014-2015 Budget**

BE IT RESOLVED that the following business, financial and operational actions are hereby approved as recommended by the Superintendent:

2014-2015 budget, as reviewed and approved by the Executive County Superintendent of Schools, be approved and adopted as submitted.

	BUDGET	LOCAL TAX LEVY
General Fund	\$15,032,817	\$8,155,162
Special Revenue Fund	\$ 459,778	\$ 0
Debt Service Fund	<u>\$ 1,151,668</u>	<u>\$ 948,158</u>
Total	\$16,644,263	\$9,103,320

### **Roll Call Vote Palmyra Board**

#### **17. Policy and Curriculum**

17.01    +2014-2015 School Calendar

17.02    +Job Description: Assistant Principal/Athletic Director

### **Roll Call Vote Full Board**

#### **18. Informational Items**

#### **19. Public Forum for Additional Topics**

The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all initial requests and comments pertaining to the operation of the School District to the Superintendent.

19.01    Recognition of members of the Public

19.02    Recognition of members of the Board

#### **20. Adjournment**

### **Voice Vote by Full Board**

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_  
Vote: \_\_\_\_\_