

OFFICIAL MINUTES
BOWMAN COUNTY SCHOOL DISTRICT #1

The regular meeting of the Bowman County School Board was held on Wednesday November 13, 2019 at 5:30pm in the Bowman County High School Conference Room. Members present: President Stacy McGee, Vice President Andrea Bowman & Board Members Tobian Andrews, Randy Gaebe (via phone), Russ Homelvig, Camie Janikowski & Jim Stafford. Others present: Superintendent Wayne Heckaman, Elementary Principal Mitch Strand, 7-12 Principal Tyler Senn & Business Manager Debbie Bucholz.

Guests present: Jon Brosz, Brosz Engineering, Betty Heinrich, Jolene Hendrickx, Kelley Ouradnik & Jason Waskiewicz.

1. **Call to Order:** President Stacy McGee called meeting to order.
2. **Pledge of Allegiance.**
3. **Agenda:** Bowman moved, seconded by Stafford to approve the agenda with the addition of “Approval of Final Schroeder Payment” under Unfinished Business item 8(a)(1). Discussion was held. All in favor, motion carried.
4. **Routine Board Items:**
 - a. Minutes: Bowman moved, seconded by Janikowski to approve the following minutes: Regular Board Meeting October 9, 2019 & Special Board Meeting November 6, 2019. Discussion was held. All in favor, motion carried.
 - b. Bills: Homelvig moved, seconded by Janikowski to approve the district bills as presented. Discussion was held. All in favor, motion carried.
 - c. Financial Reports: Discussion was held. Approved as presented
5. **Committee Reports:**
 - a. Building Committee: Discussion was held with no motions being made.
 - b. Policy Committee: Discussion was held with no motions being made.
 - c. RESP: Discussion was held with no motions being made.
 - d. Technology Committee: Discussion was held with no motions being made.
6. **Public Comment:** Public Comment Guidance Statement read by President McGee. One community member sign up to speak regarding item 7(a) Elementary Principal Report.
7. **Administrative Reports:**
 - a. Elementary Principal Report: Written report distributed with school board packet information. Additional item included Veterans Day program and K-6 Music Education Grant. Public comment was heard. Discussion was held.
 - b. 7-12 Principal Report: Written report distributed with school board packet information. Additional items included a thank you to all that helped with the Veteran’s Day program as well as the Veterans and guests. Discussion was held.
 - c. Activities Director Report: Written report distributed with school board packet information. Additional items include Drama placing 3rd at regional competition with two students receiving individual superior acting and honorable mention awards. Discussion was held.
 - d. Superintendent Report: Written report distributed. Additional items include BCI Audit/training complete. Communication with Dr. Schatz related to strategic planning was also discussed. Discussion was held.
8. **Unfinished Business:**
 - a. Asbestos Abatement Project & Roof Repair Project Update: Jon Brosz gave an update of the completion of the Asbestos Abatement Project:
 - i. Stafford moved, seconded by Homelvig to accept change order # 2F with a net additional 7 days with the asbestos abatement contract totaling \$177,950. Roll call vote: Andrews yes, Stafford yes, Homelvig yes, Janikowski yes, Bowman yes and McGee yes. Discussion was held. Unanimous in favor, motion carried.
 - ii. Janikowski moved, seconded by Bowman to approve final payment to Schroeder in the amount of \$31,232. Roll call vote: Stafford yes, Homelvig yes, Janikowski yes, Bowman yes, Andrews yes and McGee yes. Discussion was held. Unanimous in favor, motion carried.
 - iii. Brosz gave an update of the Roof Repair Project. No changes since last update. Still waiting for second quote on ceiling tile clean-up project. Discussion was held with no motions being made.

- b. Chip Seal West Parking Lot Update: Superintendent thanked Broz Engineering for identifying this opportunity for the school district. Chip seal and striping have been completed. Discussion was held with no motions being made.
- c. Transportation Update: Discussion was held regarding the continued need for bus drivers. Public forum was also discussed. No motions were made.
- d. School Board Policies – 2nd Reading:
 - i. ACBA – Automated External Defibrillators (AED’s): Homelvig moved, seconded by Stafford to approve policy as presented. Discussion was held. All in favor, motion carried.
 - ii. ACBF – Medical Marijuana: Janikowski moved, seconded by Bowman to approve policy as presented. Discussion was held. All in favor, motion carried.

Randy Gaebe joined via phone

9. New Business:

- a. E-Rate Program: Superintendent spoke regarding the school district’s opportunity to be involved in this Federal Program. The E-Rate program helps provide funding to update technology infrastructure and is based on a % of free & reduced students. Discussion was held with additional information to follow during the application and reimbursement phases of this program. No motions were made.
- b. Superintendent Evaluation: Andrews moved, seconded by Homelvig to accept as presented the compilation of the superintendent evaluation. The compilation is an average of all current board member’s individual evaluations. The computed average is satisfactory. Discussion was held. All in favor, motion carried.
- c. School Board Policy 1st Reading:
 - i. AACA – Section 504 Dispute Resolution Policy. Andrews moved, seconded by Janikowski to approve first reading, waive second reading and final adoption of policy AACA – Section 504 Dispute Resolution Policy as presented. Discussion was held. All in favor, motion carried.

10. Other Items:

- a. Board Directives for Superintendent.
- b. Committee meetings: Building Committee Oct 22 – Gaebe; Policy Committee Oct 31 – Andrews & McGee; RESP Nov 6 – Bowman; Technology Committee Oct 28 – Stafford; NDSBA Law Seminar & Annual Convention Oct 24 & 25 - Andrews, Gaebe, Janikowski & Stafford

11. Future Meeting Date/Location:

- a. December Regular Meeting: Wed, Dec 11, 5:30pm @ Multi-Purpose Room, Rhame Campus.

12. **Adjournment:** With no further business, meeting was adjourned at 7:03pm.

Stacy McGee, President

Debbie Bucholz, Business Manager