

SOUTHWEST PARKE COMMUNITY SCHOOL CORPORATION

PARKE COUNTY, INDIANA

**REQUEST FOR
QUOTES FOR THE 2020
MOWING/GROUNDS KEEPING CONTRACT**

Southwest Parke Community School Corporation Board of Trustees will accept **sealed quotes** until 4:00 p.m. (local time), Monday, January 6, 2020 at the Administration Building, 4851 South Coxville Road, Montezuma, Indiana for the purpose of contracting the mowing/grounds keeping for Montezuma Elementary, Rosedale Elementary, Riverton Parke Junior-Senior High School, and the corporation owned property located at 634 East Strawberry Road, Montezuma, IN for the 2020 mowing season. The Board will address quotes at the January 8, 2020 meeting will open quotes after the deadline for consideration.

All quotes must be accompanied by a non-collusion affidavit. Submitted quotes are to include a certificate of insurance, machinery/equipment list, and four client references with contact person.

Said Board of School Trustees reserves the right to:

1. Accept any quote within sixty (60) days after the time of opening, during which time no quote shall be withdrawn.
2. To reject any and all quotes.
3. Waive any informalities
4. To accept the lowest most responsible and responsive quote as defined by Indiana Statutes.

Dated this 11th day of December, 2019

Southwest Parke Community School Corporation
Board of Trustees
Penny Cox, Secretary

Southwest Parke Community School Corporation Scope of Work for the 2020 Mowing Season

Work to be performed will include lawn mowing, trimming, and limited trash/debris pickup at the three locations of schools in the Southwest Parke Community School Corporation (Montezuma, Rosedale, and Riverton Parke Junior/Senior High School, including the athletic fields at Riverton Parke) and the corporation owned property at 634 East Strawberry Road, Montezuma.

Contractor shall supply all equipment, supplies, and labor to complete work.

Contractor shall pick up and dispose of all trash, tree branches, and brush prior to mowing. School personnel shall remove major storm damage to trees such as complete trees and large branches. Mowing shall be done as needed in conjunction with school Corporation Maintenance Director input, with grass height not to exceed three (3) inches. Contractor shall provide proof of General Liability and Workman's Compensatory Insurance in accordance with the minimum requirements of the law of the State of Indiana. Contractor will indemnify and hold harmless the Southwest Parke Community School Corporation for any accident occurring during the duration of this contract. A schedule of work shall be provided to the Maintenance Director's office to avoid conflict and coincide with events being held at the three schools.

Extreme care shall be exercised at all locations with special attention on the probability of children being present at the three schools. All safety equipment must be on the equipment being used including guards and deflectors.

Your quote should include a total price for twenty-six (26) mows per school for the 2020 mowing season. The quote should also be articulated to indicate cost per property. You quote should also include the price per mow should more than twenty-six (26) mows be required. The price per mow for more than twenty-six (26) mows should also be articulated to indicate cost per property.

NON-COLLUSION AFFIDAVIT

STATE OF INDIANA)
)
_____COUNTY)

THE UNDERSIGNED OFFEROR OR AGENT, BEING DULY SWORN ON OATH, SAYS THAT HE HAS NOT NOR HAS ANY OTHER MEMBER, REPRESENTATIVE, OR AGENT OF THE FIRM, COMPANY, CORPORATION, OR PARTNERSHIP REPRESENTED BY HIM, ENTERED INTO ANY COMBINATION, COLLUSION OR AGREEMENT WITH ANY PERSON RELATIVE TO THE PRICE TO BE OFFERED BY ANY PERSON NOR TO PREVENT ANY PERSON FROM MAKING AN OFFER NOR TO INDUCE ANYONE TO REFRAIN FROM MAKING AN OFFER AND THAT THIS OFFER IS MADE WITHOUT REFERENCE TO ANY OTHER OFFER.

OFFEROR (FIRM)

SIGNATURE OF OFFEROR OR AGENT

SUBSCRIBED AND SWORN TO BEFORE ME THIS _ _ _ DAY OF
_ _ _ 20

MY COMMISSION EXPIRES: _ _ _ _ _

COUNTY OF RESIDENCE: _ _ _ _ _

NOTARY PUBLIC: - - - - -
(SIGNATURE)

(NAME - TYPED OR PRINTED)