



**Dr. Kelly Kapitz**  
Director

**Kristin Jacobson**  
Assistant Director

**Jason Haluska**  
Assistant Director

**MARATHON COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD**  
**March 17, 2022 Highlights**

- Board members present Gary Gunderson, Lori Haines, Jackie Hanke, Scott Johnson, Gary Lewis, and Kelly Kapitz, PhD., Director of Special Education.
- Also present at the meeting: Kristin Jacobson, Assistant Director of Special Education; Jason Haluska, Assistant Director of Special Education; Nimisha Patel, Finance Manager; Sandy Dobeck, Finance; Kari Forsythe; Board Recorder. Behavior Consultants Tracy Fochs and Garrett Lancelle were welcomed as guests.
- Chairperson Johnson called the meeting to order at 12:14 p.m.
- February 17, 2022, minutes approved.
- Director Dr. Kelly Kapitz reviewed the Upcoming Board Events.
- Behavior Consultants Tracy Fochs and Garrett Lancelle updated the Board on their work in the Districts.
- Dr. Kapitz shared information on the School Health Associates Photo Essay Project and School Nurse Lara Beranek's involvement with the project.
- The Board had the Paraprofessional/Hourly Staff Handbook Revisions second reading. The Board approved the revisions to the handbook.
- The Board had a second reading of the Personal Leave Buy-Back Policy. There was no Board action on this policy.
- Assistant Directors Kristin Jacobson and Jason Haluska provided District updates to the Board.
- Dr. Kapitz reviewed Upcoming Events.
- The Finance Packet was presented and approved.
- The Board approved AdvanIt's proposal for firewall services beginning July 1, 2022.
- The Board discussed insurance contribution changes and reviewed teacher salary increase options.
- In Personnel, the Board approved;
  - Hiring Natalie Keo, Paraprofessional in Marathon
  - Hiring Heather Kilty, Paraprofessional in Edgar
  - Resignation of Sandra Shaw, Paraprofessional in Abbotsford
  - Resignation of Kari Fisher, Paraprofessional in Spencer

- FMLA request of Kelly Venzke
  - FMLA request of Katie Bauer
  - Leave request of Sacia Taylor
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- Meeting adjourned at 2:19 p.m.