



College Place School District Club Charter Application Form

Directions:

In order to request the establishment of an ASB Club you must complete the following steps and process below. Once completed, please return to Activities Director for submission to ASB for approval.

- Fill out the application form
- A petition with 10 current student signatures must be presented to the ASB student council with purpose of the club stated
 - Names and signatures must be provided
- Have and maintain a minimum of 5 members to access funds
 - Names and signatures must be provided
- Club must obtain approval from ASB
 - Signature required
- Club then goes to principal for approval
 - Signature required

Person requesting club:

Name _____ Signature: _____

School (circle one): Sager MS or College Place HS Date of initial request: _____

Name of club requested: _____

Description of the proposed activities and goals of the club: _____

Description of the mission statement of the club that fits within the school mission, vision, and guiding principles:

Description of how funds will be raised:

Description of why funds are needed and how they will be used:

Name of CPPS staff member advisor: _____

Position/location of CPPS staff member advisor: _____

Advisor Signature: _____ Date: _____



Student Petition Required Signatures:

| Name | Signature | Date |
|------|-----------|------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |
| 8. | | |
| 9. | | |
| 10. | | |

5 Current Student Club Members:

| Name | Signature | Date |
|------|-----------|------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |
| 8. | | |
| 9. | | |
| 10. | | |

For office use only:

ASB President Signature: _____ Date: _____
ASB Advisor Signature: _____ Date: _____
 Approved
 Not Approved
Principal Signature: _____ Date: _____