CAPE ELIZABETH SCHOOL DEPARTMENT

**MEMORANDUM**

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| **Date:** | October 24, 2014 |
| **From:** | Scott Wyman, Business Manager |
| **To:** | DLT |
| **Re:** | Budget Development Meetings for FY 2016 |

**Location:** Superintendent’s Office

|  |  |  |
| --- | --- | --- |
| **Date** | **Administrator/Budget Cost Center Manager** | **Meeting Time** |
|  |  |  |
| Tuesday, December 16, 2014 | Greg Marles | 9:00-10:00 |
|  |  |  |
|  | Russell Packett | 10:00-11:00 |
|  |  |  |
|  | Jane Golding | 11:00-12:00 |
|  |  |  |
|  | Ruth Ellen Vaughn | 1:00-2:00 |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Wednesday, December 17, 2014 | Kelly/Julie | 8:00-9:00 |
|  |  |  |
|  | Mike/Doug | 9:00-10:00 |
|  |  |  |
|  | Jeff/Nate | 10:00-11:00 |
|  |  |  |
|  | Jeff/Jeff | 11:00-12:00 |
|  |  |  |
|  | Noel | 1:00-2:00 |
|  |  |  |
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