

**Cape Elizabeth School Department  
New Program/Position Proposal  
FY 17-18**

SCHOOL/DEPT:	Facilities and Transportation
SUBMITTED BY:	Gregory Marles
PROPOSAL NAME:	High School Additional Custoidans
PRIORITY RANK ORDER: ___1___ OF 1___ SCHOOL/DEPT PROPOSALS	1
DESCRIPTION OF PROPOSAL:	The addition of two custodians to provide a better level of services at the high school and pool. The positions are based on a starting time of 5:30pm to 2:00am Monday through Friday. The later time will allow for all locker rooms to be vacated for the night.
JUSTIFICATION (HOW PROPOSAL SUPPORTS DISTRICT'S 5-YEAR PLAN with SUPPORTING DATA):	Based on the square footage for hourly cleaning of the high school and pool; we have been well in excess of the accepted practices of 3500 square feet per working hour. Currently at the high school, we are running about 6800 square feet per working hour compared PC/MS of 3800 per working hour. With the addition of two high school custodians we would be better aligned with standard cleaning practices. The rates of cleaning are based on accepted standards by International Sanitary Supply Association (ISSA). The rates that have been established by the ISSA are cleaning hours only and does not include event coverage.
GOALS AND EXPECTED BENEFITS:	Higher level of cleaning in the high school and pool to include; locker rooms, gymnasium, lobby, and hallways. Two custodians would create the balance of 3800 square feet of cleaning per working hour which is much more manageable given the high rate of use our facilities receive
CONSEQUENCES OF NON-APPROVAL:	Continued failure not to meet basic cleaning standards, decreases in employee morale, and increased levels of user complaint or concerns.
LOWER COST ALTERNATIVE (IF APPLICABLE):	Nothing that is practical
RESOURCES REQUIRED (LIST AND COST OF STAFF/MATERIALS/SPACE):	The projected cost for the two additional custodians is \$123,764.00 which includes salary and benefit costs.
IS PROPOSAL TO BE FUNDED WITH	<b>additonal budget fundng to accounts 9002-2080,</b>

NEW FUNDS OR A REALLOCATION OF EXISTING FUNDS? IF NEW, LIST ACCOUNT CODE(S) TO BE USED. IF A REALLOCATION, LIST CURRENT ACCOUNT CODES(S).

**9002-2380, 9003-2080, and 9003-2380**