

MINUTES
Green Meadow Building Committee
Monday, August 22, 2022, 5:00 pm
Remote Meeting

Pursuant to Gov. Baker's Executive Order dated March 12, 2020, suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, the School Committee has modified meeting procedures to ensure the safety of all participants. The public will not be allowed to physically access this School Committee meeting; video and audio will be turned off for the public. This meeting will be held via a virtual meeting (internet) using Zoom Technology.

Meeting Called to Order via Roll Call at 5:03 pm

Brian Haas - Present
Jennifer Gaudet - Present
Jerry Culbert - Present
Justine St John - Absent
Mary Brannelly - Present
Nicholas Kane - Present
Robert Rouleau - Present
Anthony Midey - Present
Wayne White - Absent
Mark Anderson - Absent
Chris DiSilva - Absent
Justin DeMarco - Absent
Matthew Johann - Present
Greg Johnson – Present
Hilary Griffiths - Present

Katie Moore, FinCom (NV) - Absent
Ken Neuhauser (NV) - Present
Robert Savoie (NV) - Absent
Charles Gobron (NV) - Present

Others present: Phil Palumbo, Colliers International; Matthew Sturz, Colliers International; Dennis Daly, MVG; Chris LeBlanc, MVG; Frank Tedesco, MVG

New School Building Committee Member Nomination

In order to replace Lydia Clancy, former School Committee member, on the School Building Committee, Mary Brannelly made a nomination to vote Hilary Griffiths to be the replacement SBC member for Lydia Clancy. Brian Haas seconded the nomination, and it was unanimously approved via roll call vote. Colliers to coordinate with the District on putting together the required updated SBC member list to be provided to the MSBA.

Project Schedule Update

Colliers indicated, since the July SBC meeting, the project team responded to the MSBA's Preferred Schematic Report (PSR) submission comments, presented at the MSBA Facilities Assessment Subcommittee (FAS) meeting and responded to MSBA's FAS presentation comments.

Colliers indicated on August 31, 2022 is when the MSBA Board of Directors will formerly approve the project's PSR submission and that will move the project into the MSBA Module 4 – Schematic Design.

Project Budget Status Update

Colliers presented the updated feasibility study budget status and Colliers' and MVG's July invoices.

Project Design Update

MSBA Preferred Schematic Report (PSR) Review Comments

MVG indicated the MSBA PSR review comments were the typical comments provided on all projects, along with some project-specific ones relative to educational programming.

MSBA Facilities Assessment Subcommittee (FAS) Meeting Comments

MVG indicated the MSBA FAS meeting comments were regarding the educational program as it relates to the building design, as well as wanting to learn more about the Innovation Hub space as it relates how the District attends to function within it.

Design Meetings

MVG spoke to the following design meetings:

Site Meeting: The design team met with the DPW to discuss the Town's site design requirements and project-specific items, like existing utilities, etc.

Public Safety & Security Meeting: There's an upcoming public safety and security meeting scheduled with the design team, Police Dept., Fire Dept. and District staff to discuss safety and security design methods and Maynard-specific safety and security goals.

District Administration Meeting: MVG met with District Admin. Staff to go over the building space layout to understand space adjacencies, discuss space sizes and any other space layout requirements / goals / concerns.

Sustainability Subcommittee Meeting: There's an upcoming sustainability subcommittee meeting to discuss sustainability goals and requirements of the project.

Floor Plan Layout

MVG presented the updated first and second floor plans highlighting aspects such as:

- Admin suite adjustments
- PreK Classrooms and the fact that another PreK Classroom has been requested by the District
- Way-finding associated with the building layout

- Replacement of Innovation Hub with defined Media Center and STEAM room

Project Display Board for Community Outreach

MVG presented the updated project display board stepping the SBC through the two 3D renderings of the building exterior, the updated site plan rendering and the floor plans.

Questions / Comments

Mary Brannelly: Mary asked to get a statement on the big-picture description and status (“elevator speech”) of the project so SBC members are consistent with the project message provided to the community. Colliers and MVG to coordinate on this and provide to the SBC.

Mary Brannelly: Mary indicated to the SBC that if anyone needed hard-copies of the current project tri-fold, she can provide them.

Anthony Midey: Anthony mentioned making sure there were project flyers at the Maynard Farmer’s Market, even after Labor Day, as that is when a lot of people are back from vacation. Anthony also brought up having project flyers at the “Know Your School Night” events.

Other Business

September 19, 2022 at 5pm will be the next meeting.

Approval of Minutes

Jerry Culbert made a motion to approve the GM Building Committee minutes from 7/18/22. Mary Brannelly seconded the motion, and it was unanimously approved via roll call vote.

Mary Brannelly made a motion to adjourn the meeting. Anthony Midey seconded the motion, and it was unanimously approved via roll call vote.

Meeting adjourned at 5:47 pm.

Respectfully Submitted
Colleen Andrade
Administrative Assistant to the Superintendent of Schools
Approved 1/17/23