

| AMI Days | | | | | |
|--|-------------|--------------|------------------------|---|-------------------|
| Options | | | | | |
| Classification | Work | Leave | End of Contract | Make up hours during week, if pre-approved | AMI Duties |
| Counselors | | | | | ✓ |
| Instructional Specialists/Interventionists | | | | | ✓ |
| Librarians | | | | | ✓ |
| Licensed/Teachers | | | | | ✓ |
| SPED Teachers | | | | | ✓ |
| Speech Therapist | | | | | ✓ |
| Assistant Principals-not on 240 contract | ✓ | ✓ | ✓ | | |
| Less than 240 Contract Staff (classified) | ✓ | ✓ | ✓ | | |
| 240/250 Contract Staff | ✓ | ✓ | | | |
| Custodians (180 contract) | ✓ | ✓ | | | |
| Maint/Transportation (240/250 contract) | ✓ | ✓ | | | |
| Nurses | | ✓ | ✓ | | |
| Paraprofessionals | | ✓ | ✓ | | |
| Bus Drivers | | ✓ | ✓ | | |
| Food Service-District | | ✓ | ✓ | | |

Leave - Personal Leave, Vacation, or Sick time can be used

When the '**district is closed**' - essential personnel only report to work

When '**classes are cancelled**' - employees should follow the grid above. Safety is our main concern; if you do not feel safe to report to work, then take leave.