

**MINUTES
REGULAR MEETING
BISHOP BOARD OF EDUCATION
NOVEMBER 7, 2019 – 12:00PM
LIBRARY – BISHOP PUBLIC SCHOOL
2204 SW BISHOP ROAD, LAWTON, OKLAHOMA**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 49, Comanche County, Oklahoma will hold a **REGULAR** meeting on **November 7, 2019 at 12:00 o'clock p.m.**, at the Library, Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, Oklahoma.

The Bishop Board of Education may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, or take no action on any item on this agenda.

I. CALL TO ORDER AND ROLL CALL

Present: *Thresa Seabolt, Arlene Timbo, Willie Guest*
Absent: *None*
Quorum: *3*
Staff Present: *Howard Hampton, Cindy Pennington, Christie Tugmon, Suzan Wait*
Others Present: *Eric Bledsoe*

II. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE THE FINANCIAL AUDIT REPORT FY2019 AS PREPARED BY SANDERS, BLEDSOE & HEWETT, CERTIFIED PUBLIC ACCOUNTANTS, LLP.

Mr. Eric Bledsoe, CPA, presented the FY2019 Financial Audit Report.

Motion: *To approve the Financial Report FY 2019 as prepared by Sanders, Bledsoe & Hewett, Certified Public Accountants, LLP.*

Motion made by: *Mr. Guest*
Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

III. PUBLIC HEARING FOR THE PURPOSE OF GIVING TRIBAL OFFICIALS AND PARENTS OF NATIVE AMERICAN CHILDREN AN OPPORTUNITY TO COMMENT ON WHETHER NATIVE AMERICAN CHILDREN PARTICIPATE ON AN EQUAL BASIS WITH NON-NATIVE AMERICAN IN THE EDUCATIONAL PROGRAMS AND ACTIVITIES PROVIDED BY BISHOP SCHOOL AND TO RECOMMEND WAYS THE SCHOOL DISTRICT CAN HELP NATIVE AMERICAN CHILDREN BENEFIT FROM THE BISHOP SCHOOL'S EDUCATIONAL PROGRAMS AND ACTIVITIES.

None

IV. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE THE MINUTES OF THE FOLLOWING MEETING OF THE BISHOP BOARD OF EDUCATION

A. October 10, 2019, Regular Meeting

Motion: *To approve the October 10, 2019, Regular Meeting*

Motion made by: *Mr. Guest*
Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

V. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE EMERGENCY TRANSFER REQUESTS

Motion: *To approve the Emergency Transfer Requests.*

Motion made by: *Mr. Guest*

Motion seconded by: *Ms. Timbo*

Vote:	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

VI. REPORTS FROM SCHOOL PERSONNEL

A. Treasurer's Report

Cyenthia Pennington presented the monthly treasurer's report.

Superintendent's Report

1. Roof Inspection Report

Mr. Hampton presented and reviewed the Roof Inspection Report. He reported that the Oklahoma Risk Management Group Insurance, CMS Willowbrook, and Tecta America Roofers are still discussing the roof issues.

2. Land Appraisal Report

Mr. Hampton presented the Land Appraisal Report to the board members.

3. Boynton Williams & Associates

Mr. Hampton said he is waiting for a contract from Boynton Williams & Associates for architect services for land development.

4. CMS Willowbrook, Inc., Construction Managers

Mr. Hampton said he is waiting for a contract from CMS Willowbrook, Inc., Construction Managers, for construction management service for land development.

5. School Security

Mr. Hampton reported that Bishop School would be hiring off-duty officers from the Comanche County Sheriff's Department to help at the beginning of the day and the end of day traffic.

6. High Needs, Tier II Request

Mr. Hampton presented a letter from the State Department of Education concerning the High Needs, Tier II Request.

7. Social Media Policy

Mr. Hampton discussed with the board members the possibility of approving a Social Media Policy.

8. OSSBA District 11 Meeting – November 7, 2019 @Flower Mound Public School Gymnasium

Mr. Hampton reminded the board members of the OSSBA District 11 Meeting.

9. Support Staff Appreciation

Mr. Hampton recognized the support staff members at Bishop School and expressed his appreciation for their hard work.

10. 6th Grade Field Trip – May, 2020

Mr. Hampton reported that the Sixth Grade Trip in May of 2020 would be to South Dakota.

VII. DISCUSS AND VOTE TO APPROVE OR DISAPPROVE WARRANTS AND ENCUMBRANCES

- A. General Fund #242-249
- B. General Fund Payroll #70131
- C. Building Fund #2
- D. Child Nutrition None
- E. Child Nutrition Payroll None
- F. Bond Fund None
- G. Change Orders GF #85, 163
GF Payroll #70001, 70008-70009, 70011, 70013, 70019, 70023, 70025-70027, 70030, 70033, 70035, 70041, 70044, 70045

Motion: To approve Warrants and Encumbrances as listed. [Item VII.A.G]

Motion made by: Mr. Guest

Motion seconded by: Ms. Timbo

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

VIII. REGULAR BUSINESS ITEMS TO BE BROUGHT BEFORE THE BISHOP BOARD OF EDUCATION

A. Discuss and vote to approve or disapprove the retirement of Carolle Johnson, Elementary Teacher.

No action.

B. Discuss and vote to approve or disapprove Jennifer Kaplan, Support Staff, as an Assistant Encumbrance Clerk.

Motion: To approve Jennifer Kaplan, Support Staff, as an Assistant Encumbrance Clerk.

Motion made by: Mr. Guest

Motion seconded by: Ms. Timbo

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

C. Discuss and vote to approve or disapprove the following policies, regulations, and forms:

- 1. District Policy: EQ – Indian Policies and Procedures

Motion: To approve District Policy: EQ – Indian Policies and Procedures.

Motion made by: Mr. Guest

Motion seconded by: Ms. Timbo

<i>Vote:</i>	<i>Seabolt</i>	<i>Yes</i>
	<i>Timbo</i>	<i>Yes</i>
	<i>Guest</i>	<i>Yes</i>

Motion carried.

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- D. Discuss and vote to approve or disapprove the Title VI Parent Advisory Committee By-Laws as recommended by the Parent Advisory Committee (Committee meeting was November 7, 2019 at 9:00AM.)

Motion: To approve the Title VI Parent Advisory Committee By-Laws as recommended by the Parent Advisory Committee (Committee meeting was November 7, 2019, at 9:00AM

Motion made by: Mr. Guest

Motion seconded by: Ms. Timbo

Vote: Seabolt Yes
Timbo Yes
Guest Yes

Motion carried.

- F. Discuss and vote to approve or disapprove a contract with Boynton Williams & Associates, PLLC (BWA) for preparation / submission / award of the OEM/FEMA grant application for the Classroom Area/Safe Room Project

Motion: To approve a contract with Boynton Williams & Associates, PLLC (BWA) for preparation / submission / award of the OEM/FEMA grant application for the Classroom Area/Safe Room Project.

Motion made by: Mr. Guest

Motion seconded by: Ms. Timbo

Vote: Seabolt Yes
Timbo Yes
Guest Yes

Motion carried.

IX. NEW BUSINESS

- A. Any item not listed on the Agenda that was not known or could not have been reasonably foreseen prior to the posting of the agenda.

None

X. VOTE TO ADJOURN

Agenda and notice of this meeting were posted on the 6th day November of 2019 at 12:00PM at the main entrance to Bishop School, Bishop Public School, 2204 SW Bishop Road, Lawton, OK. Notice of this meeting was given to the Comanche County Clerk on the 12th day of October, 2018.

APPROVED THIS 9TH DAY OF DECEMBER, 2019.

Board President

Board Vice-President

Board Clerk