**Yellow Springs Schools: School Facilities Task Force**

**Graham Conference Room in Mills Lawn School**

**October 9, 2019 6-8 PM**

**Operating Rules We Follow**

* Keep the best interest of the students and teachers of Yellow Springs Schools AND the best interest of the Yellow Springs community in mind.
  + Best for today and for the long term.
* Welcome everyone’s ideas.
  + Listen to find the value in what others are saying.
* Participate actively, and honestly share your perspective.
* Disagree without being disagreeable.
* Use headlines.
* Logistics: arrive on time, cell phones off, come prepared.
* Actively engage the community in making decisions
* Actively work toward building trust in the community
* Create clarity - clear problem list and clear solution options
* Address both campuses

**Preparation:**

Please review the survey results as soon as they are available.

I am still waiting for two task force members to complete the survey. Once they have completed the survey, I will forward you a link to the full survey results and will provide a draft prioritized list of recommended improvements at both campuses.

**Agenda**

| **Topic** | **Outcome** | **Time** |
| --- | --- | --- |
| Welcome –Mel | Understand plan for the evening | 6:00-6:05 |
| Survey Results - all | Agree on items we believe are Must do; Address if funding permits; and Not important at this time | 6:05-7:30 |
| Public meetings – all | * Agree on what public meetings are important * Identify task force members to participate in each meeting   See Public Meetings.doc for starting thoughts | 7:30-7:55 |
| Next Steps - Mel | Identify what must happen before the next meeting | 7:55-8:00 |

**Current Meeting dates:**

1. **October 9** – Priorities
2. **October 16** – Plan for public meetings. I’ll have a draft presentation to review so that you can identify improvements.