**Yellow Springs Schools: School Facilities Task Force**

**Graham Conference Room in Mills Lawn School**

**November 12, 2019 6-8 PM**

**Operating Rules We Follow**

* Keep the best interest of the students and teachers of Yellow Springs Schools AND the best interest of the Yellow Springs community in mind.
  + Best for today and for the long term.
* Welcome everyone’s ideas.
  + Listen to find the value in what others are saying.
* Participate actively, and honestly share your perspective.
* Disagree without being disagreeable.
* Use headlines.
* Logistics: arrive on time, cell phones off, come prepared.
* Actively engage the community in making decisions
* Actively work toward building trust in the community
* Create clarity - clear problem list and clear solution options
* Address both campuses

**Preparation:**

* Please review the Draft 4 short description handout.
* Please review the draft presentation

**Agenda**

| **Topic** | **Outcome** | **Time** |
| --- | --- | --- |
| Welcome –Mel | Understand plan for the evening | 6:00-6:05 |
| Public Presentation dry run – Mel, all | Improve and agree on public presentation   * Content of presentation * How to present | 6:05-7:15 |
| Public meetings – all | * Agree on what public meetings are important * Identify task force members to participate in each meeting   See Public Meetings.doc for starting thoughts | 7:15-7:45 |
| Next Steps - all | * Identify what must happen before the public meetings take place * Set date for our final meeting to incorporate what we learn from the public (if we can today) | 7:45-8:00 |

Possible public meeting dates:

**December 10**

Possible task force meeting dates:

Some time in January to review input we received and incorporate into our recommendations