

Section: **PERSONNEL**

Policy Title: **Compensation**

Staff under contract to the district will be paid according to current staff salary schedules.

### **Application of Course Credits to the Certificated Salary Schedule**

The district will provide for the review and adjustment of certificated staff contracts on the basis of information filed with the personnel office. The staff member will provide the personnel office, according to schedule, with the required information, including official college or university transcripts, official records of degrees completed, official records of approval and completion of authorized work for equivalent credits and all other pertinent data for contract adjustment purposes.

Credits earned by certificated staff will be eligible for application to the state salary schedule only if the course content meets one of the following criteria:

- A. The course is consistent with a school-based plan for mastery of student learning goals identified in the annual school performance report for the school in which the staff member is assigned on the basis of credit/clock hour completion by October 1<sup>st</sup>;
- B. The course pertains to the individual's current assignment or expected assignment for the subsequent school year;
- C. The course is necessary to obtain an endorsement required by the Washington Professional Educator Standards Board;
- D. The course is specifically required to obtain an advanced level of certification;
- E. The course is part of a college or university degree program that pertains to the staff member's current or potential future assignment for the subsequent school year as instructional staff; or
- F. The course addresses research-based assessment and instructional strategies for students with dyslexia, dysgraphia and language disabilities when addressing Washington State Learning Goal One.

### **Military, Peace Corps, or Vista Service Credit**

The superintendent is authorized to grant one year of increment credit for each year served in the military, Peace Corps or Vista service or professional employment, if such service interrupted the staff member's actual teaching career. For purposes of credit, one-half or more of a year of service will be counted as a full year.

Legal References: RCW 28A.405.200

Annual salary schedule as basis for salaries for certificated employees

WAC 392-121-264

Definition — Certificated years of experience

Management Resources:

Policy News, December 2005 Addition to Certificated Staff  
Course Options

Adopted: December 11, 2000

Revised: December 11, 2006

Revised: May 5, 2014